



**Dangerous Goods Handling and Transportation Act Application Form**

Name of facility: St. Francois Xavier Transfer Station	
Legal name of the applicant of the facility: Rural Municipality of St. Francois Xavier	
Location (street address, city, town, municipality, legal description): River Lot 183, Plan 4600 Corner of Rosser Road and Two Mile Road	
Name of proponent contact person for purposes of the environmental assessment: Holly Krusko, CAO	
Phone: 204-864-2092	Mailing address: 1060 Hwy. 26 St. Francois Xavier, MB R4L 1A5
Fax: 204-864-2390	
Email address: cao@rm-stfrancois.mb.ca	
Webpage address: www.rm-stfrancois.mb.ca	
Date: Apr. 7, 2016	Signature of person representing the legal applicant: <i>Holly Krusko</i> Printed name:

A complete Dangerous Goods Handling and Transportation Act application consists of the following components:

- Cover letter
- Dangerous Goods Handling and Transportation Act Application Form
- Reports/plans supporting the application\*
- Application fee (Cheque, payable to Minister of Finance, for the appropriate fee)

**Submit the complete application to:**

Director  
Environmental Approvals Branch  
Manitoba Conservation and Water Stewardship  
Suite 160, 123 Main Street  
Winnipeg, Manitoba R3C 1A5

**For more information:**

Phone: (204) 945-8321  
Fax: (204) 945-5229  
<http://www.gov.mb.ca/conservation/ea>

Per Dangerous Goods Handling and Transportation Fees Regulation (Manitoba Regulation 164/2001):  
Hazardous Waste Storage, Handling and/or Treatment ..... \$250

\*The required information, as well as the quantity and types of copies required, are as described in Information Bulletin - Environment Act Proposal Report Guidelines. The applicant should also take facility impacts on environmental and human health into consideration.

FOR OIL RECYCLING AT WASTE GROUNDS.







Two Mile Rd

Rd







# **Appendix E**

**RM OF  
ST. FRANCOIS XAVIER**

**Emergency Action  
Guidelines**

## **DANGEROUS GOODS ACCIDENTS**

**(Including transportation and storage)**

### **Community Emergency Management Guidelines**

Dangerous Goods accidents may occur during storage (warehouse) or transportation (road, air or rail) and can include chemical, biological or radiological hazards. Very often the danger of fire, chemical release or explosion will require the implementation of an evacuation / re-entry plan. Timely and accurate situation reports from the Site Manager to the E.O.C. on the situation will be critical for the overall control and co-ordination of the operation.

### **Possible Major Effects**

1. Threat to life and property.
2. Environmental impact: soil, water and air contamination.
3. Fire and explosion.
4. Evacuation.
5. Traffic disruption (road or rail).
6. Disruption of Business/Industrial activities.

### **Resources**

- \* Heavy equipment lifting and earth moving
- \* Emergency lighting including generators
- \* Fire suppression equipment
- \* Emergency water supplies
- \* In-house and special agency response teams
- \* Hand held portable radios



<b>Dangerous Goods, PRE-EMERGENCY</b>	
<i>MAYOR/REEVE AND COUNCIL</i>	<i>EMERGENCY COORDINATOR</i>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Review policies and procedures, and make changes, if necessary.</li> <li><input type="checkbox"/> Fund equipment purchases and training.</li> <li><input type="checkbox"/> Seek Mutual Aid arrangements.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Update information on inventories and storage locations of dangerous goods locations within community in co-operation with the Fire Chief and local police.</li> <li><input type="checkbox"/> Conduct, hazard evaluations and establish appropriate emergency plans and procedures.</li> <li><input type="checkbox"/> Determine response agencies capabilities and limitations. For information contact Manitoba E.M.O., Conservation Branch, transport and rail companies, manufacturer and distributor agencies.</li> <li><input type="checkbox"/> Co-ordinate action plans with Fire, Mutual aid responders, chemical, and transport companies.</li> <li><input type="checkbox"/> Validate plans and responder training by exercise simulation.</li> <li><input type="checkbox"/> Implement preventative control measures such as relocation of storage areas outside of built up communities.</li> </ul>

<b>Dangerous Goods, EMERGENCY</b>	
<i>MAYOR/REEVE AND COUNCIL</i>	<i>EMERGENCY COORDINATOR</i>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Report to E.O.C.</li> <li><input type="checkbox"/> Assess the need to declare a State of Local Emergency and notify Manitoba E.M.O.</li> <li><input type="checkbox"/> Consult with Emergency Co-ordinator on the appointment of the Emergency Site Manager with the Emergency Co-ordinator.</li> <li><input type="checkbox"/> Review the need to conduct an evacuation with the Emergency Site Manager and Emergency Co-ordinator.</li> <li><input type="checkbox"/> Release media information as required. E.G, such as notification of a State of Local Emergency, evacuations and/or Citizens Inquiry line phone number.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Notify the Mayor/Reeve of the situation.</li> <li><input type="checkbox"/> Notify Manitoba Conservation Branch at 1-888-944-4888 or Manitoba E.M.O. at 945-5555.</li> <li><input type="checkbox"/> Activate the E.O.C., notify E.O.C. Management Team and implement the Emergency Response plan.</li> <li><input type="checkbox"/> Establish liaison and communications with participating elements.</li> <li><input type="checkbox"/> Advise Mayor/Reeve and/or Council to appoint Emergency Site Manager.</li> <li><input type="checkbox"/> Ensure emergency responders are on route or on site: Fire, Police, Ambulance, Conservation department, and Transport company representatives.</li> <li><input type="checkbox"/> Obtain or verify that the following information is obtained and that the vehicle Bill of Lading or rail Manifest/Content is available, (Description of what is in each train car). <ul style="list-style-type: none"> <li>• Location of accident.</li> <li>• Time of accident.</li> <li>• Name of shipper.</li> <li>• Name of transporter.</li> <li>• Manufacturer of goods.</li> <li>• Prevailing weather conditions, wind direction and speed.</li> <li>• Air temperature, precipitation, etc.</li> </ul> </li> <li><input type="checkbox"/> Implement Mutual Aid agreements. (May require authority of the Mayor/Reeve and/or Council).</li> <li><input type="checkbox"/> Coordinate the resources responding to Mutual Aid agreements and their deployment.</li> <li><input type="checkbox"/> Activate the Evacuation Section of the Emergency Plan and Emergency Social Services Plan.</li> </ul> <p>Continued</p>



	<p>Continued</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Implement Public Information Plan. Inform public of the precautions to be taken.</li> <li><input type="checkbox"/> Conduct rescue operations if required.</li> <li><input type="checkbox"/> Establish security perimeter around evacuated area.</li> <li><input type="checkbox"/> Implement Emergency Transportation for stranded residents.</li> <li><input type="checkbox"/> Provide security to evacuated areas.</li> <li><input type="checkbox"/> Implement and direct mutual aid personnel and equipment to required areas.</li> <li><input type="checkbox"/> Shut down or repair utilities to reduce public dangers.</li> <li><input type="checkbox"/> Implement animal care and control.</li> <li><input type="checkbox"/> Ensure the timely release of media information concerning public action, information and inquiry services.</li> <li><input type="checkbox"/> Verify that accident site inner and outer perimeter and any evacuated area has security.</li> <li><input type="checkbox"/> Verify medical evacuation status and appraise medical services of any updated data on the nature of the dangerous goods involved.</li> <li><input type="checkbox"/> Confirm local area monitoring and reporting of weather and environmental damage.</li> <li><input type="checkbox"/> Direct the implementation of Emergency Public Works action plans (roads, utilities, shutdowns, etc.).</li> </ul>
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<b>Dangerous Goods, POST-EMERGENCY</b>	
<i>MAYOR/REEVE AND COUNCIL</i>	<i>EMERGENCY COORDINATOR</i>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Terminate the State of Local Emergency.</li> <li><input type="checkbox"/> Notify public of cancellation of State of Local Emergency.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Continue citizen's inquiry line and news release system until no longer required.</li> <li><input type="checkbox"/> Assist Manitoba Conservation in clean-up operations including disposal of any possible materials.</li> <li><input type="checkbox"/> Commence restoration of utilities and road/rail links.</li> <li><input type="checkbox"/> Ensure appropriate approvals and/or inspections are performed. To allow safe return by residents.</li> <li><input type="checkbox"/> Implement Re-Entry Guidelines.</li> <li><input type="checkbox"/> Return rented or borrowed resources.</li> <li><input type="checkbox"/> Conduct psycho/social counselling if necessary.</li> <li><input type="checkbox"/> Contact Manitoba EMO – Disaster Financial Assistance staff for possible compensation.</li> <li><input type="checkbox"/> Review overall operation and revise plans as necessary.</li> </ul>



**From:** Lynne Chapellaz-Krantz [mailto:acao@rm-stfrancois.mb.ca]  
**Sent:** April-07-16 3:58 PM  
**To:** Rathamano, Raj (CWS)  
**Subject:** RE: DGHTA Application - RM of St. Francois Xavier

I've attached the application (original will be mailed out with the cheque hopefully tomorrow morning), the site plan along with the information from our Emergency Plan. Some of the other information you requested:

- Origin of used products is **all from the public**
- Quantity handled – looking at 2015 we had **455 kgs of filters, 397 kgs of plastic oil jugs and 3000 litres of used oil**
- Final destination and locations involved in loading of waste – Green for Life comes out and picks everything up from our site and we don't know where they take it to

I think that along with the attachment covers all the information you requested.

If there's anything else, please let us know.

Thanks,

*Lynne Chapellaz-Krantz, C.M.M.A.  
Assistant Chief Administrative Officer  
Rural Municipality of St. Francois Xavier  
1060 Hwy. 26  
St. Francois Xavier, MB R4L 1A5  
Phone (204) 864-2092  
Fax (204) 864-2390*

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**From:** Rathamano, Raj (CWS) [mailto:Raj.Rathamano@gov.mb.ca]  
**Sent:** May-03-2016 3:40 PM  
**To:** 'Lynne Chapellaz-Krantz'  
**Subject:** RE: DGHTA Application - RM of St. Francois Xavier

Hi Lynn,

Thank you for forwarding the signed application and the cheque for \$250.00. I am in the process of finalising the documents for TAC and Public review process. I would like to have the following information from you:

You have indicated that the waste quantity generated for 2015 was: Used oil filters 455 kg, used oil 3000 L and plastic jugs 397 kg.

Please provide the following information:

- Location of used oil filter container (whether inside a shed or outside)?
- What is the storage capacity of the used oil tank? Is this a double wall tank?

Thanks.  
Raj

**Raj Rathamano**  
*Environmental Approvals*  
*Manitoba Conservation & Water Stewardship*  
Ph: (204) 945-7086

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**From:** Lynne Chapellaz-Krantz [mailto:acao@rm-stfrancois.mb.ca]  
**Sent:** May-04-16 9:23 AM  
**To:** Rathamano, Raj (CWS)  
**Subject:** RE: DGHTA Application - RM of St. Francois Xavier

Hi Raj,

The empty containers are bagged and stored outside in a wired container to prevent them from blowing around. 1000 gallons is the capacity and we are pretty sure it is double walled.

*Lynne Chapellaz-Krantz, C.M.M.A.*  
*Assistant Chief Administrative Officer*  
*Rural Municipality of St. Francois Xavier*  
1060 Hwy. 26  
St. Francois Xavier, MB R4L 1A5  
Phone (204) 864-2092  
Fax (204) 864-2390

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**From:** Rathamano, Raj (CWS) [mailto:Raj.Rathamano@gov.mb.ca]  
**Sent:** May-04-2016 9:26 AM  
**To:** 'Lynne Chapellaz-Krantz'  
**Subject:** RE: DGHTA Application - RM of St. Francois Xavier

Hi Lynn,

Are used oil **filter** containers/drums stored inside the shed or outside?  
Used oil storage tank capacity will be 1000 Gal =3800 L. Please confirm.

Thanks.  
Raj

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**From:** Lynne Chapellaz-Krantz [mailto:acao@rm-stfrancois.mb.ca]  
**Sent:** May-04-16 9:47 AM  
**To:** Rathamano, Raj (CWS)  
**Subject:** RE: DGHTA Application - RM of St. Francois Xavier

Everything is stored outside. And the tank is 1000 gallons so if the conversion brings it to 3800 litres, that would be correct.

*Lynne Chapellaz-Krantz, C.M.M.A.*  
*Assistant Chief Administrative Officer*  
*Rural Municipality of St. Francois Xavier*  
1060 Hwy. 26



*St. Francois Xavier, MB R4L 1A5  
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**From:** Lynne Chapellaz-Krantz [mailto:[acao@rm-stfrancois.mb.ca](mailto:acao@rm-stfrancois.mb.ca)]  
**Sent:** May-04-16 9:49 AM  
**To:** Rathamano, Raj (CWS)  
**Subject:** RE: DGHTA Application - RM of St. Francois Xavier

I just got confirmation that it is an **1100 litre tank**...not gallon. Sorry about that!!

*Lynne Chapellaz-Krantz, C.M.M.A.  
Assistant Chief Administrative Officer  
Rural Municipality of St. Francois Xavier  
1060 Hwy. 26  
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