



Transportation and Infrastructure

Licence Suspension Appeal Board
200-301 Weston Street, Winnipeg MB R3E 3H4
T 204-945-7350 F 204-948-2682
email: lsabmrcboards@gov.mb.ca

Commission d'appel des suspensions de permis
301, rue Weston, pièce 200, Winnipeg (Manitoba) R3E 3H4
Tél : 204-945-7350 Téléc : 204-948-2682
<http://manitoba.ca/lsab>

Sample School/Daycare Letters
Letter must be signed and be on letterhead

Sample School Letter

We confirm that [student's name] is enrolled at [school name] from [initial start date] to present. He/she is in grade [xx]. The school hours are from [start time to end time].

Sample Daycare Letter

We confirm that [child's name] is enrolled at [daycare facility name] from [initial start date] to present. The facility hours are from [start time to end time].