

Appendix B
Election Forms

Form 1
(subsection 13(1))
Declaration of Election Official

(name of community)

I, _____, of _____ in
(full name) (civic address/description of land)

Manitoba, solemnly declare that:

1. I am the _____ for _____ in
(name of election office) (name of community)
connection with an election.
2. I am legally qualified to act in that capacity for the community.
3. I will preserve the secrecy of the ballot.
4. I have not received and will not accept any inducement to perform those duties and responsibilities otherwise than faithfully, impartially and in accordance with the law.
5. I will act faithfully in the office without fear, favour or affection and will truly, faithfully and impartially, and to the best of my knowledge and ability execute the office to which I am appointed.

And I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of The Manitoba Evidence Act.

Declared before me at the
Community of _____ in the
Province of Manitoba this
_____ day of _____ 20____.
(month)

(signature of person authorized to administer oath)

(signature of person making declaration)

Office: _____

My Commission expires: _____ (where applicable)

Form 3
(section 32)
Notice of Voters List/Personal Security Protection

(name of community)

Notice is hereby given that a copy of the VOTERS LIST may be revised at:

_____ on _____
(location) (date)

between the hours of _____ and _____.

At this time, the senior election official will be available to update the voters list by:

- (a) adding the names of voters who are entitled to have their name on the list
- (b) deleting the names of persons who are not entitled to have their name on the list
- (c) making such other corrections of errors to the list as required

Voter Eligibility

A person is eligible to have their name added to the voters list if they are a:

- 1) Canadian citizen and at least 18 years of age on election day
- 2) resident of the community for at least six months prior to election day

Application for Personal Security Protection

A voter may apply in writing to the senior election official (at the address/fax number below) no later than _____ to have their name and other personal information omitted or obscured from the voters list in order to protect the voter's personal security. The application may be submitted in person, by mail or fax and must include your name, civic address/description of land and proof of identity.

All changes to the voters list must be completed on or before _____
(date)

Dated at _____ in the Province of Manitoba, on _____
(date)

(name of senior election official)

(name of community)

(address)

(phone number)

(fax number)

Form 3A
(section 32)
Annual Public Notice

Additions to the Voters List and/or Personal Security Protection Requests

(name of community)

Notice is hereby given that a copy of the VOTERS LIST may be revised at:

_____ on _____
(address) (date)

between the hours of _____ and _____.

At this time, the senior election official will be available to update the voters list by:

- (a) adding the names of voters who are entitled to have their name on the list
- (b) deleting the names of persons who are not entitled to have their name on the list
- (c) making such other corrections of errors to the list as required

Voter Eligibility

A person is eligible to have their name added to the voters list if they are a:

- 1) Canadian citizen and at least 18 years of age on election day
- 2) resident of the community for at least six months prior to election day

Application for Personal Security Protection

A voter may apply in writing to the senior election official (at the address/fax number below) to have their name and other personal information omitted or obscured from the voters list in order to protect the voter's personal security. The application may be submitted in person, by mail or fax and must include your name, civic address/description of land and proof of identity.

Dated at _____ in the Province of Manitoba, on _____.
(date)

The next regular election is legislated for October __, 20__.

(name of senior election official)

(name of community)

(address)

(phone number)

(fax number)

Form 4
(section 30)
Application for Personal Security Protection

Community: _____

1. Applicant's Name:	2. Phone Number:
3. Civic Address/Description of Land:	4. Postal Code:

I declare that I am making this application for reasons of personal security and that I:

- am a Canadian citizen
- am at least 18 years of age on or before election day
- have resided in the community for six months prior to election day
- am not otherwise disqualified by law from voting
- for reasons of personal security I wish to have my personal information omitted or obscured from the voters list and from any other records prepared under the Community Councils Election regulation

(signature of applicant)

(date)

Applicants are required to provide proof of identity by providing either:

- a) an official document issued by a federal, provincial or local government that contains the person's name, civic address and photograph (ex. driver's licence or passport)
- b) at least two other documents that provide evidence of the person

Office Use: (Check)

- required official identification provided (photocopies accepted)
 Personal Security Certificate given to voter

Voter ID number: _____

(signature of senior election official)

(date)

Form 5
(section 30)
Personal Security Certificate

Community: _____

Voter Identification Number: _____

Issued on the _____ day of _____, 20 ____.
(month)

(signature of senior election official)

As a personal security voter, you may only vote by sealed envelope ballot. You must fill out an application to vote by sealed envelope, if you wish to vote. You must also provide this certificate with the application. Contact your senior election official for more information.

Form 6
(section 37)
Notice of Nominations

(name of community)

NOTICE IS HEREBY GIVEN that on the ____ day of _____ 20__ between
(month)
the hours of 1 p.m. and 9 p.m. at the following location _____.

I will receive nominations for the offices of:

of the aforesaid community.

All nominations shall be made in writing and shall be signed by at least two qualified voters of the community. Each nomination shall also be accompanied by the candidate's declaration of qualification.

Nominations may be filed in person at the above location, on the date and hours specified, or by an agent or by mail or fax. Nomination papers may be obtained by contacting the senior election official (SEO) at the phone number listed below.

Nomination papers not accompanied by the required documents and not properly filed shall be rejected.

(SEO name)

(SEO contact phone number)

(fax number)

Dated at _____ on _____.
(location) (date)

(signature of SEO)

(name of community)

Form 7
(section 38)
Candidate Nomination

I, _____, seek to be nominated to the
(surname and usual name of candidate)

office of _____ for _____ for the term
(mayor or councillor) (name of community)

of _____ years.
(number)

Note: Your name will appear on the ballot as it is written on the nomination paper.

Phone number: _____

Civic address/description of land that qualifies the candidate to be nominated:
(Location where you physically reside in the community.)

Mailing address (if different): _____

Name, Address and Signature of Qualified Voters:

Nominations must be supported and signed by at least two qualified voters who appear on the voters list of the community that you are seeking office.

	<u>Full Name (Print)</u>	<u>Civic Address or Location (Print)</u>	<u>Signature (Sign)</u>
1.			
2.			

A physical address is required above.

Form 8
(section 38)
Declaration of Candidate

I, _____ a candidate nominated for the office of
(name of candidate)

_____ for _____
(mayor or councillor) (name of community)

at this election, do solemnly declare:

1. I am a Canadian citizen and will be of the full age of 18 years at the date of the election.
2. I am qualified to be nominated and am a voter of the above community.
3. I am not subject to any disqualification for the office for which I am a candidate under The Northern Affairs Act or any other act or regulation.

And I make this declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of The Manitoba Evidence Act.

Declared before me at the
Community of _____ in the
Province of Manitoba this
_____ day of _____, 20__.
(month)

(signature of person authorized to administer oath)

(signature of candidate)

Office: _____

My Commission expires: _____ (where applicable)

Form 9
(subsection 42(1))
Candidate Withdrawal

I, _____ a candidate nominated for the office of
(name of candidate)

_____ for _____, wish to withdraw my nomination.
(mayor or councillor) (name of community)

Important note: A candidate may withdraw up until 2 p.m. on the day after the nomination period ends. The deadline for withdrawal is _____.
(date)

(signature of witness)

(signature of candidate)

Form 10
(subsection 62(1))
Scrutineer Appointment

(name of community)

I, _____, candidate for the _____ (regular election or
(candidate's name) (year)

by-election), appoint _____, as **scrutineer**
(name of scrutineer)

to attend on my behalf at the voting place in the community.

(signature of candidate)

Form 11
(subsection 43(2))
Notice of Election

(name of community)

Notice is hereby given that a vote of the voters of _____ will be
(name of community)
taken to elect _____ from the following duly nominated candidates:
(mayor and/or councillor(s))

FOR MAYOR:

FOR COUNCILLOR:

Voting Place

The election will be held on _____ the _____ day of _____, 20__
(day of the week) (month)
between 8 a.m. and 8 p.m. at _____.
(location of voting place)

IDENTIFICATION MAY BE REQUIRED BEFORE BEING ALLOWED TO VOTE. A person may be required to produce one piece of government issued photo identification (ex. driver's licence or passport) or at least two other documents that provide proof of identity.

Advance Voting

For the purpose of accommodating persons who are qualified to vote, an advance voting opportunity will be located at _____ and will be open on _____ the _____ day of _____, 20__ between 5 p.m. and 9 p.m.
(day of week) (month)

Application to Vote by Sealed Envelope Ballot

A VOTER WHO is unable to go in person to the voting place or advance voting to vote in an election, may apply in person and pick up a sealed envelope ballot package at time of application, in writing or by fax to the senior election official (SEO) at _____ (SEO address/fax number).

A voter may apply between _____ and _____.
(date) (date)

A voter applying by mail or fax will receive a sealed envelope ballot package by regular post or by making alternative arrangements.

(signature of SEO)

(name of community)

(SEO phone number)

Form 12

Information Sheet for Scrutineers

The role of the scrutineer is to:

- assist the candidate in tracking the progress of the vote
- have a role in ensuring only those who are on the voters list or who are otherwise entitled to vote cast their ballots
- observe whether the count is conducted in accordance with legislative requirements

The number of scrutineers who may be present at the voting place is limited to two per candidate. A candidate is entitled to act as their own scrutineer.

Scrutineer Appointment

The candidate must appoint each scrutineer in *Form 10 – Scrutineer Appointment*. The scrutineer must bring a copy of their appointment letter to the voting place to hand to the senior election official (SEO) and keep a copy at all times. Scrutineers are entitled to be present in the voting place during regular hours, 15 minutes before the voting place opens to inspect the ballot box, ballots and other election material. Be present during voting and from time to time examine the voting record and remain after the voting place closes until the counting of the vote is completed.

Every scrutineer must take an oath in *Form 13 – Oath of Scrutineer* before the opening of the voting place (including advance voting) of their commitment to the rights of voters and the secrecy of the vote. Contact the SEO to make these arrangements.

Activity at the Voting Place

No one is allowed to wear or display anything that identifies them as a supporter of one particular candidate with one exception – scrutineers may wear a badge or ribbon that indicates, by colour only (not name or even initials), the candidate for whom the person is a scrutineer.

While the candidate is permitted to act as a scrutineer, it is important the role be confined only to this function. Electioneering by greeting voters at the door, socializing in the voting place or passing out campaign material is inappropriate and may be considered an election offence.

Question of Qualification

A question of voter qualification may be raised in two ways:

1. The SEO may ask for photo identification of any voter that attends the voting place.
2. A scrutineer may challenge the qualifications of any voter, after which the voter must take an oath in *Form 16 – Oath of Voter* swearing they are a qualified voter and establish their identity.

If a scrutineer wishes to have a voter take the oath and establish their identity, the request must be made prior to the person receiving a ballot. It is too late to make the request once the ballot is in the hands of the voter or the ballot has already been cast.

Scrutineers should be selective in challenging the qualifications of a voter and limit such challenges only to circumstances where the eligibility of the voter is legitimately in question. To do otherwise is to undermine the credibility of the election process and result in unnecessary delays at the voting place.

Preparation for the Voting Place

If your candidate has asked you to spend the entire day at the voting place, including the count, you'll want to be prepared.

- Make arrangements for your own coffee and meals, paper, pens and any other material (including a copy of the voters list) required to prepare the information the candidate has asked you to provide.
- If you are using a phone to speak with the candidate, ensure this is done discreetly, so as not to distract voters or the work of election officials.
- The candidate may want to know who has attended the voting place, so those who have not voted can be contacted as to their intentions. The scrutineers should be keeping track of this on their own and not expect that the voting official will allow access to the voting record at any time during voting day. If the voting place is quiet, the voting official may allow a scrutineer to review the voting record where it would not interrupt the voting place activity.

The Count

In many cases, the candidate is not as concerned about having a scrutineer at the voting place for the entire proceeding as they are about having someone in attendance for the count on election day. Remember to get to the voting place before 8 p.m. to ensure the doors are not locked. Once the voting place is closed for voting, it will not be reopened until completion of the ballot counting.

The voting official will do everything possible to ensure a ballot can be legitimately counted. Ballots marked with an X, a cross, a circle, in pen or in pencil which clearly indicate the candidate for whom the person has intended to vote will be counted. Ballots that will be rejected and not counted are those that have marks for more candidates than there are offices to be filled; is marked in such a way the voter could be identified; have art work or dialogue written upon them; do not show clearly for whom the vote has been made (a mark between or on the line which separates candidates names); or have not been marked.

If a candidate or scrutineer present at a count objects to a ballot being either accepted or rejected, then advise the SEO who will consider the objection and make a decision without delay. The objection is recorded in the voting record, numbered in sequence and the corresponding ballot is marked on the back with the number and initialed.

After the SEO has completed the statement of the vote, outlining the number of votes for each candidate, any scrutineer or candidate present may also sign the statement. In the event of a tie for an office, and there were no objections made to the count, the SEO must declare the seat vacant and proceed to hold a by-election. Otherwise, the SEO must apply to the principal electoral officer (PEO) for a recount.

Form 13
(subsection 62(1))
Oath of Scrutineer

(name of community)

I _____ of _____
(full name) (civic address/description of land)

in the Province of Manitoba, make oath and say that: (or solemnly affirm):

1. I am a person duly appointed to act as scrutineer during the present election.
2. I will uphold a voter's right to vote in secret.
3. I will not interfere with a person marking a ballot.
4. I will not attempt to discover how a person voted.
5. I will not communicate information about how another person voted.
6. I will not induce a person, directly or indirectly, to reveal how they voted.

Sworn (or affirmed) before me at the
Community of _____
in the Province of Manitoba,
this _____ day of _____, 20 ____.
(month)

(signature of person authorized to administer oath)

(signature of person taking oath)

Office: _____

My Commission expires: _____ (where applicable)

Form 14
(subsection 49(2))

Separate Ballot

For mayor or councillor (one person to be elected)

Election of the members of the council of _____ (name of community) For Mayor	Names of Candidates	Vote for one person only. Mark a cross (X) opposite the name of the person for whom you vote.
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	

Note: The words **Vote for one person only. Mark a cross (X) opposite the name of the person for whom you vote.** shall be printed in bold type.

Separate Ballot

(More than one person to be elected)

Election of the members of the council of _____ (name of community) For Councillors	Names of Candidates	Vote for not more than _____ (indicate number) persons. Mark a cross (X) opposite the name of each person for whom you vote.
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	

Note: The words **Vote for not more than _____ (indicate number). Mark a cross (X) opposite the name of each person for whom you vote.** shall be printed in bold type.

Composite Ballot
For mayor and councillors

Election of the members of the council of _____
(name of community)

For Mayor	Names of Candidates	Vote for one person for mayor only. Mark a cross (X) opposite the name of the person for whom you vote.
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	

For Councillors	Names of Candidates	Vote for not more than _____ (indicate number) persons. Mark a cross (X) opposite the name of each person for whom you vote.
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	
	<i>Name of Candidate</i>	

Note: The words **Vote for one person for mayor only. Mark a cross (X) opposite the name of the person for whom you vote.** and **Vote for not more than _____ (indicate number) persons. Mark a cross (X) opposite the name of each person for whom you vote.** shall be printed in bold type.

Form 15
(section 71)
Directions for Voting

1. Read carefully the instructions for voting printed in the upper right-hand corner of the ballot.
2. Make only those marks on the ballot you are instructed to make and no other.
3. In marking the ballot use the pencil provided in the voting compartment.
4. After you have marked the ballot, fold it so as to show only the initials of the senior election official on the back of it.
5. Hand the ballot to the senior election official after you have folded it.
6. Do not let any person see how you mark your ballot.
7. You may watch the senior election official deposit your ballot in the ballot box and then you must leave the voting place at once.
8. If you accidentally spoil the ballot, fold and return it to the senior election official and ask for another ballot, which will be given to you if the senior election official is satisfied the first one was spoiled by accident.
9. You must NOT take the ballot out of the voting place.
10. You must NOT give to the senior election official any paper other than the ballot given to you to put in the ballot box.

Form 16
(subsection 70(5))
Oath of Voter

(name of community)

I _____ of _____
(full name of voter) (civic address/description of land)

swear (or solemnly affirm) that:

1. I am a Canadian citizen and of the full age of 18 years on the day of the election.
2. For a period of six months immediately preceding the date of the election, I have been ordinarily resident in the community.
3. I am entitled to vote at this election and not disqualified to vote under The Northern Affairs Act or any other act or regulation.
4. I have not voted before at this election.
5. I have not directly or indirectly received any reward or gift, nor has anything been promised to me for travelling expenses, loss of time, hiring of conveyance or any other services for the votes which I tender at the election.
6. I have not directly or indirectly paid or promised anything to any person to induce them either to vote or to refrain from voting at this election.

Sworn (or affirmed) before me at
Community of _____
in the Province of Manitoba,
this _____ day of _____, 20____.
(month)

(signature of person authorized to administer oath)

(signature of person taking oath)

Office: _____

My Commission expires: _____ (where applicable)

Form 17
(subsection 73(2))
Oath of Person Assisting a Voter

(name of community)

I _____ of _____
(full name) (civic address/description of land)

in the Province of Manitoba, make oath and say (or do solemnly affirm) that:

1. I am at least 18 years of age.
2. I have been asked by a voter for assistance in marking the ballot.
3. I will not attempt to influence how the voter votes.
4. I will mark the ballot as directed by the voter.
5. I will not disclose how the voter voted.
6. I have not, and will not, assist more than two voters.

Sworn (or affirmed) before me at
Community of _____
in the Province of Manitoba,
this _____ day of _____, 20 ____.
(month)

(signature of person authorized to administer oath) (signature of person taking oath)

Office: _____

My Commission expires: _____ (where applicable)

Form 18
(subsection 74(3))
Oath of Interpreter

(name of community)

I _____ of _____
(full name) (civic address/description of land)

in the Province of Manitoba, make oath and say (or do solemnly affirm) that:

1. I am a person duly appointed to act as an interpreter during the present election.
2. I am able to make the translation and will do so to the best of my ability.
3. I will not attempt to influence how the voter votes.

Sworn (or affirmed) before me at
Community of _____
in the Province of Manitoba,
this _____ day of _____, 20 ____.
(month)

(signature of person authorized to administer oath) (signature of person taking oath)

Office: _____

My Commission expires: _____ (where applicable)

Form 19
(sections 85, 86)
Application to Vote by Sealed Envelope

(name of community)

(date of election)

If you cannot attend the election in person and wish to vote by sealed envelope, please mail or fax this request (fax will be the quickest method) to the senior election official (SEO):

SEO Name:	Phone Number:
Address:	Fax Number:

THE REQUEST TO VOTE BY SEALED ENVELOPE MUST BE RECEIVED BY THE SEO ON OR BEFORE _____.

(date – three days before election day)

- A ballot package will be mailed to you with instructions. If your application is received less than 10 days before the election, you may make arrangements to have the ballot delivered to you.
- If you apply in person, a ballot package will be given to you at that time.
- Please mark the ballot and return it promptly to ensure the deadline is met.
- Ballots received after 8 p.m. on election day will not be accepted.

To qualify to vote, you must be:

1. A Canadian citizen.
2. Eighteen years of age or older on election day.
3. A resident of the community for at least six months before election day.

***Important:** If applying in writing, you must enclose photocopies of ID (an official document issued by the federal, provincial or local government that contains your name, civic address and photograph).

I am unable to attend the regular or advance voting to vote in the 20 __ Regular Election. I therefore request that a ballot package be sent to the address below.

Name: _____

Mailing Address: _____ Phone Number: _____

Declaration: I am qualified to vote in this election, but unable to go in person to vote on election day or on advance voting. I have not otherwise already voted in this election.

Signature: _____

Form 20
(section 87(a))
Instructions for Voting by Sealed Envelope

1. Read carefully these instructions.
2. Mark only those marks on the ballot you are instructed to make and no other.
3. Mark the ballot with a pencil.
4. After you have marked the ballot, fold it so as to show only the initials of the senior election official on the back of it.
5. Do not let any person see how you have marked your ballot.
6. Insert the ballot into the ballot envelope provided and seal the ballot envelope.
7. Insert the ballot envelope into the certificate envelope and seal it.
8. Complete and sign the certificate envelope, indicating you are a qualified voter, unable to vote either in advance or at the regular voting place on election day.
9. Insert the certificate envelope into the outer envelope, which contains the address of the senior election official.
10. Ensure the envelope is returned to the senior election official by 8 p.m. on election day or your ballot will not be counted.

Form 21
(section 87(c to e))
Voting by Sealed Envelope

Form of Ballot Envelope

Ballot Envelope

Mark the ballot, insert it in this envelope and seal this envelope.

Name of Community _____

Form of Certificate Envelope

Certificate Envelope

Insert ballot envelope in this envelope and seal this envelope.

Complete the following certificate:

I, _____ of _____,
(name of voter) (civic address/description of land of voter)
certify that I am a qualified voter and unable to vote at either the advance or regular
voting for the following reason:

(signature of voter)

Name of Community: _____

Form of Outer Envelope

To the Senior Election Official

Name of Community: _____

Address of Senior Election Official

Form 22
(subsection 94(1))
Ballot Account

(name of community)

Voting Place: _____

Date of Election Day: _____

Ballot Account

1. Number of voters who voted at the voting place _____

2. Number of spoiled ballots _____

3. Number of unused ballots _____

Total _____

4. Number of ballots supplied at the voting place _____

(1 + 2 + 3 should = 4)

***Attach the ballot account form to the voting record.**

I/We hereby certify that the above statement is correct.

Dated at _____, in Manitoba, this ____ day of _____, 20 ____.
(place) (month)

(signature of senior election official)

(signature of voting official)

Form 23
(subsection 96(1))
Statement of the Vote

(name of community)

Voting Place: _____

Date of Election Day: _____

Description of election offices to be filled: _____

Ballot Count

Number of ballots counted:

- (i) Accepted _____
(ii) Accepted, but objected to _____

Note: Number of ballots added from:

- Advance Voting: _____
- Sealed Envelope Voting: _____

Subtotal 1 _____

Number of ballots counted for each candidate:

_____	_____
_____	_____
_____	_____
_____	_____

Number of ballots rejected in the count:

- (i) Rejected _____
(ii) Rejected and objected to _____

Subtotal 2 _____

Number of ballots spoiled: _____

Number of ballots declined: _____

Number of ballots discarded: _____

Unused ballots, to be returned: _____

Subtotal 3 _____

Total number of ballots supplied by the senior election official: _____
(Subtotal 1 + 2 + 3)

I/We hereby certify that the above statement is correct.

Dated at _____ in Manitoba, this _____ day of _____, 20 ____.
(place) (month)

(signature of senior election official)

(signature of voting official)

****Important Note: Do not** enclose the original statement of the vote in the ballot box. Make a copy to enclose in the ballot box before the box is sealed.

Form 24
(subsection 99(2))
Statement of Official Results

(name of community)

I, the undersigned, the senior election official in the community, certify that below is an accurate summary of the votes counted for each candidate in respect of this election.

For Mayor:

<u>Names of Candidates</u>	<u>Number of Votes</u>
----------------------------	------------------------

For Councillors:

<u>Names of Candidates</u>	<u>Number of Votes</u>
----------------------------	------------------------

I also certify that _____ ballot papers were declined, spoiled, rejected or
(indicate number)
taken from the voting place.

Dated at _____, this _____ day of _____, 20____.
(place) (month)

(signature of senior election official)

Form 25
(subsection 104(1) of The Northern Affairs Act)
Oath of Office for Members of Council

I, _____, having being elected to the office of _____
(full name of member)
in the community of _____ do solemnly promise and declare that:

1. I am qualified to hold the office to which I have been elected.
2. I am not disqualified under any provision of The Northern Affairs Act or any other act or regulation of the legislature from being a member of the council.
3. I will act faithfully without fear, favour or affection and will truly, faithfully and impartially, and to the best of my knowledge and ability execute the duties and responsibilities of this office.
4. I have not received and will not receive any payment or reward, or promise of any payment or reward, for the exercise of any corrupt practice or other undue execution of influence of this office.
5. I will comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold.
6. I will disclose any conflict of interest.

And I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of The Manitoba Evidence Act.

Sworn (or affirmed) before me at
Community of _____
in the Province of Manitoba,
this _____ day of _____, 20 ____.
(month)

(signature of person authorized to administer oath)

(signature of member)

Office: _____

My Commission expires: _____ (where applicable)