

Manitoba Planning Excellence Awards 2020 Application Form
(Please print and attach extra sheets if required)

Name of Nominated Project: _____

Location of Nominated Project (municipality/community/neighbourhood): _____

Organization, Company or Planning Authority Responsible for the Project: _____

Individual Responsible for the Project (nominee):

Name: _____

Mailing Address: _____

Postal Code: _____

Telephone: _____

E-mail Address: _____

Type of Entry (Check One):

- Development Plan
- Secondary Plan
- Zoning By-law
- Planning policy and practice
- Planning process
- New planning approach or research
- Downtown or community revitalization initiative
- Healthy communities and design
- Community development
- Public engagement
- Subdivision design
- Transportation Planning
- Other (please describe)

Date Project Completed or Operational: _____

(Project does not have to be fully completed but must be at least partially operational on this date)

Please list other participants who should be acknowledged for their role in the project, including contact names, organizations, addresses and telephone numbers:

Entries must meet all of the Manitoba Planning Excellence Awards “**Eligibility Criteria**” and “**Submission Requirements**” listed below in order to be eligible. Also please see the online awards brochure for details:

- The project must be related, at least partly, to land use planning.
- The project must be located in, and undertaken on behalf of, a community, group, company, individual, organization or planning authority (municipal government or planning district board) in Manitoba.
- The community, group, company, individual, organization or planning authority which undertook, designed or initiated the project must have an office in, or be a resident of Manitoba.
- The project must be completed or at least partially operational by December 2019. Incomplete or draft projects are not eligible.
- If the project is a document to be adopted by by-law (e.g. development plan, secondary plan, zoning by-law, etc.), the document must be approved and enacted at the time of nomination.
- No amendments to a nomination will be allowed after the submission deadline.

Please submit one electronic copy of each submission via flash drive or e-mail if size is allowable. Each submission must include the following:

- A completed application form.
- A one-page index listing all the files loaded for review.
- A two-page summary of the project.
- An explanation (maximum four page) demonstrating how the submission meets each of the Evaluation Criteria.
- A copy of the nominated project which should include plans, images, documents, etc., may be submitted to complement the project description.
- Two letters of support (optional).
- The submission deadline is 4:00 P.M. (CST) on **March 23, 2020**.
- Jury decisions are final.

Award nominees (or their representatives) may be asked to attend an Award Ceremony during the Manitoba Planning Conference, to be held in Winnipeg, **May 13 to 15, 2020**.

I acknowledge that to the best of my knowledge, the information provided is accurate. I have read and agree to all the Manitoba Planning Excellence Awards conditions.

Nominator's Signature: _____ Date: _____

Nominator's Name (print): _____ Telephone: _____

Nominator's Mailing Address: _____

Submit the completed form and all supporting documents to: SteinbachCRP@gov.mb.ca

OR

Manitoba Planning Excellence Awards
C/O Community Planning
Manitoba Municipal Relations
240-323 Main Street, Steinbach MB R5G 1Z2
Phone: (204) 346-6245 or (204) 945-4988
E-mail: steinbachCRP@gov.mb.ca