

Manitoba Government Job Opportunities

Correctional Officer Training Program

OC1 Correctional Officer Training Program

Term/part-time

Manitoba Justice

Correctional Services, Custody Corrections

Beausejour MB

Advertisement Number: 42991

Salary(s): OC1 \$31.62 - \$40.65 per hour

Closing Date: July 1, 2024

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

Employment Equity is a factor in selection for this competition. Consideration will be given to women, Indigenous people, visible minorities and persons with disabilities.

[CLICK HERE FOR THE APPLICATION SCREENING FORM](#)

Introduction

Correctional Officer positions can be both physically and emotionally challenging and include a variety of shifts with hours of work that may include short notice call-ins. You must be able to adapt and handle stress. Verbal and written communication as well as, interpersonal and conflict management skills are necessary. Case management and group programs will involve direct contact with male, female or youth inmates/residents and their rehabilitation process. Satisfactory Criminal Record Check (including Vulnerable Sector Search), Child and Adult Abuse Registry Checks, and Enhanced Security Screening are mandatory. Standard First Aid and CPR Level C and AED certificate (two day course), and a medical fitness report are required prior to starting training. A valid Manitoba Class 5F Driver's Licence is also a requirement.

For selected candidates, a mandatory training program of approximately eight weeks (full days Monday to Friday) is required. Following successful completion of the training program, you will be hired as a part-time, term Correctional Officer. Permanent, full-time positions are subsequently filled with part time, term employees. We are currently recruiting to fill our January 2025 training class in Beausejour.

Locations to include:

Milner Ridge Correctional Centre.

Information Sessions:

To learn more about a career as a Correctional Officer or Juvenile Counsellor, as well as the recruitment process, register for one of the following information sessions by contacting:

Information Sessions:

June 11, 18 and 25 in Beausejour, MB. Please email Amanda.Harrison@gov.mb.ca to book or for more information.

Workplace Education Manitoba Virtual Session: June 24th at 6pm. To register for this virtual session, please contact WEM Winnipeg @ 204-272-5032 or Brandon @204-573-5146 or email Steinbach WEM office: west.steinbach@wem.mb.ca

Tours:

Correctional Centre tours will be taking place August 1 - 13, 2024. Candidates will be advised how to contact the correctional centre to arrange for a tour.

Interviews:

Interviews will be taking place August 19 - 27, 2024. Interviews will be available to candidates based on application screening results. Satisfactory enhanced security screening, Criminal Record Check (with Vulnerable Sector Search), Adult Abuse Registry Check, Child Abuse Registry Check, as well as confirmation of full class 5 (5F) Manitoba Driver's Licence are mandatory and all documents must be submitted prior to training.

Training:

For selected candidates, a mandatory free training program of approximately eight weeks (full days Monday to Friday) is required. Following successful completion of the training program, you will be hired as a part-time, term Correctional Officer or Juvenile Counsellor. Permanent full-time positions are subsequently filled with part-time, term employees. Minimum of Standard First Aid CPR-C & AED (Intermediate Level) certificate and a medical fitness report are required prior to starting training. During the mandatory training program, recruits are eligible to receive a stipend up to \$2,800 for the duration of the eight week program. Candidates who are selected for a training opportunity will be provided with additional information regarding the stipend application process.

We are currently recruiting to fill our January 2025 training class to be held in Beausejour, MB. To be considered for this competition you must submit an application form along with a cover letter and resume (please click on the Application Form link above the Introduction Section to submit your interest for this position.)

Conditions of Employment:

- Must be legally entitled to work in Canada

- Satisfactory Criminal Record Check (including Vulnerable Sector Search, Child Abuse Registry and Adult Abuse Registry Checks)
- Satisfactory Medical Fitness Report
- Full class 5 (5F) Manitoba Driver's Licence
- Minimum of Standard or Intermediate First Aid CPR-C & AED Certificate (two day course)

Qualifications:

Essential:

- Effective interpersonal skills
- Experience working in a team environment
- Ability to manage stress
- Effective problem solving, decision making and sound judgment skills
- Ability to adapt to change
- Ability to interact with people from diverse cultures and backgrounds
- Excellent verbal communication skills
- Excellent written communication skills

Desired:

- Post secondary education with directly related experience or an equivalent combination of education, training and experience
- Commitment to continuous learning
- Experience working with Indigenous people and understanding of Indigenous culture/spirituality

Duties:

Please visit the following link below for additional details regarding duties and the recruitment process:

<https://www.gov.mb.ca/justice/corrserv/index.html>

Apply Now:

Advertisement # 42991
Talent Acquisition - Corrections
Human Resource Services
600-259 Portage Avenue
Winnipeg MB, R3B 2A9
Phone: 204-945-7518
Fax: 204-945-0601
Email: correctionsrecruitment@gov.mb.ca

WHEN APPLYING TO THIS POSITION, PLEASE INDICATE THE ADVERTISEMENT NUMBER AND POSITION TITLE IN THE SUBJECT LINE AND/OR BODY OF YOUR EMAIL.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

We thank all who apply and advise that only those selected for further consideration will be contacted.

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Any personal information provided including employment equity declarations will be used for employment and/or statistical purposes and is protected by The Freedom of Information and Protection of Privacy Act.

Alternate formats available upon request