

SAMPLE



Jobs and the Economy
Employment and Income Assistance Programs

WINNIPEG WEST
COMMUNITY AREA OFFICE

OCT 15

CASE:

DEAR:

Please be advised that your Employment and Income Assistance benefits will be adjusted, effective OCTOBER 2015. The following is an explanation of your adjusted monthly benefits for the person(s) listed below:

RESOURCES/INCOME:

MAINTENANCE ORDER 338.00

BUDGET:

BASIC NEEDS	429.00	Less Resources	:	-338.00
RA-RENT SUBSIDIZED	302.00	Net Earnings	:	-516.77
HYDRO	75.00	Plus Work Incentive	:	295.03
WATER	30.00			
REWARDING WRK ALLOWAN	50.00			
Total Needs.....	886.00	Net Amount Paid.....		326.26

October 2015 budget is based on earnings for September 2015.

As a result of your employment last month, you received a Work Incentive of \$ 295.03 and a Rewarding Work Allowance of \$ 50.00. This has increased your income by \$ 345.03.

Please note that important information about the Employment and Income Assistance program is contained on the back or attached to this letter, including the right to appeal program decisions. If you have any questions about this letter, please contact me at the telephone number below. Thank you.

YOURS TRULY,