

Comprehensive Care Management Tariff Quick Start Guide

How to:	Clinics using secure interface PCDE communications ¹	All other clinics ²
Provide Manitoba Health the location of the clinic (address and contact information), and number and type of practitioners providing services at that location	Click here and complete the form to register your clinic and request access to the enrolment portal. The Home Clinic team will work with you to provide guidance and answer your questions. The person(s) you designate to maintain enrolment information, usually a clinic manager or administrator, will be provided with a user ID and password for the portal. Clinic location and contact information is maintained in the portal. Initially, only information about main Primary Care Providers (Most Responsible Providers / MRPs) will be collected. In the near future, the portal will be enhanced to include the number and type of practitioners providing services at your clinic.	
Establish Enrolment with patients	Patients may be enrolled using one of two methods: <ol style="list-style-type: none"> 1. Communicating with the patient to establish an enrolment agreement 2. Through analysis of EMR chart data to infer a continuous, comprehensive relationship with the patient. Talk to the Home Clinic team to learn more about approaches to enrolment.	
Communicate patient enrolment to Manitoba Health – Initial Bulk Enrolment	These can be communicated to Manitoba Health using the Primary Care Data Extract through your usual submission method. The Home Clinic team can help you with this process.	These can be communicated to Manitoba Health using the Primary Care Data Extract. The Home Clinic team can help you with this process and provide you with details on how to submit your data.
Communicate patient enrolment to Manitoba Health – Ongoing Enrolment	Log in to the portal and make changes (add/edit/terminate), through your regular monthly Primary Care Data Extract or using Enrolment Service (if implemented at your clinic).	Log in to the portal, and make changes (add/edit/terminate) to enrolled patient information.
Communicate the medical services consistent with the applicable indicators in the Manitoba Primary Care Quality Indicators Guide	Through your regular monthly Primary Care Data Extract. This is the same extract that will be used to update your enrolment records in the portal.	Send your Primary Care Data Extract (PCDE) on an encrypted USB or CD with submission form to ATTN: PCDE Information Management & Analytics Manitoba Health, Seniors and Active Living 4040-300 Carlton Street Winnipeg MB R3B 3M9

If you have any questions, contact the Home Clinic team at (204) 926-6010, 1-866-926-6010 or HomeClinic@sharedhealthmb.ca

¹ This includes clinics who are using an EMR product that is certified against the PCQI Reminders and Data Extract specification

² This includes all clinics who are using EMRs that can create the PCDE, but send them in via encrypted CD or USB.

One-Time

Provide Initial
Clinic Contact
Information

Receive
Enrolment Portal
User ID

Submit Bulk
Enrolment Data
(optional)

Maintain
Provider
Information

Maintain
Enrolment
Information

Claim CCM Tariffs
for eligible
enrolled patients

Submit PCDE

Ongoing