

Subject: **INDEX – ADOPTION SERVICES**

CONTENTS

	<u>Section</u>	<u>Page</u>
Adoption		
Legal mandate		1
Adoption Services	500	
Standards		1
Payment for adoption		
Declaration of Paternity Applications	502	
Standards		
Accessing paternity registry		1
Certification letters		1
Ward Services	510	
Standards		
Adoption services		1
Program administration		1
Field staff requirements		1
Supervisory staff requirements		1
Commissioner for Oaths		2
Notary Public		2
Legal services		2
Services to Children	530	
Standards		
Worker's interaction with child		1

	<u>Section</u>	<u>Page</u>
Preparing Child For Placement	531	
Standards		
Preplacement service goals		1
Results		1
Professional knowledge required		1
Placement Services	532	
Standards		
Adoption registration		1
Selecting adoptive family		1
Decision for placement		1
Placement timing		1
Preplacement visits		2
Child's participation		2
Sibling placements		2
Aboriginal children		3
Procedures		4
Central Adoption Registry		4
Registration of children available for adoption		4
Post placement Services	533	
Standards		
Counseling and support		1
First visit		1
Monthly supervision		1
Placement assessment		1
Services to Adoptive Applicants	540	
Standards		
Intake		1
Early response		1
Date of application		1
Acknowledgement of application		1
Prestudy contract		2
Home study timing		2
Adoption Home Study	541	
Standards		
Content		1
Process		1
Home study report		1
Application approval		1
Decisions in writing		2
Appeals		2

	<u>Section</u>	<u>Page</u>
Services to approved applicants	542	
Standards		
Registration		1
Support during waiting period		1
Withdrawal of applicants		1
Reapplications		2
Procedures		2
Central Adoption Registry		2
Registration of approved applicants		2
Selection Services	543	
Standards		
Adoption home selection		1
Selection factors		1
Foster parent applications		1
Applicant's role		2
Worker's role		2
Sharing information on the child		2
Information shared		2
Outside consultation		2
Decision to present child		3
Child not presented		3
Placement decision		3
Decision process		3
Decision documented		3
Appropriate counselling		3
Placement planning		4
Preplacement visits		4
Procedures		5
Registry operation		5
Suitable applicants		5
Contact between agencies		5
Notification to Director		6
Paternity Registry		6
Placement report		6
Director's approval		6
No suitable applicants		6
Removal prior to order granted		7
Post-placement Contact	544	
Standards		
Post-placement service		1
Initial contact		1
Initial interview		1

	<u>Section</u>	<u>Page</u>
Ongoing contact		1
Supervision period		1
Guardian agency approval		2
Nonagency Adoption	550	
Standards		
Agency involvement		1
Court reports		1
Court reports content		2
Child's welfare paramount		2
Adoption by Person Who Has Married Child's Parent (Division 6)	551	
Standards		
Service to court		1
Certification by Director		1
Appendix 551A: Report Upon Investigation		
Extended Family Adoption (Division 5)	552	
Standards		
Service to court		1
Certification by Director		1
Appendix 552A: Report Upon Investigation		
Private Adoption (Division 2)	553	
Standards		
Agency counselling services		1
Agency decision		1
Placement approved		1
Placement not approved		1
Agency supervision		2
Service to court		2
Certification by Director		2
Closure notification		2
Appendix 553B: Report Upon Investigation		
De Facto Adoption (Division 4)	554	
Standards		
Agency investigation		1
Service to court		1
Appendix 554A: Report Upon Investigation		

	<u>Section</u>	<u>Page</u>
Intercountry Adoption (Division 3)	560	
Standards		
Agency referral		1
Service by Director		1
Request for foreign child		1
Home study		1
Relative adoptions		2
Reference manual		2
Post-Adoption Services	570	
Standards		
Nonresidents		1
Referrals		1
Residents		2
Sensitivity to impact		2
Post-Adoption Registry	571	
Standards		
Service response		1
Receipt of registration		1
Withdrawal procedures for agency		1
Withdrawal procedures for Director		1
Interprovincial requests		1
Release of Nonidentifying Information	573	
Standards		
Identity verification		1
Access to files		1
Presentation of information		1
Absolute adoption files		1
Counselling	574	
Standards		
Counsellor's qualifications		1
Accessing and Maintaining Files	575	
Standards		
Access to records		1
Absolute adoption file		1

	<u>Section</u>	<u>Page</u>
Post-Adoption Repatriation Services		576
Standards		
Requests		1
Repatriation assessment		1
Treatment/placement plan		1
Decision to repatriate		2
Resources		2
Co-ordination		2
Preparation for return		2
Guardianship or supervision		2
Post-return services		2
Written notification of return		2
Procedures		3