

# PUBLIC 2007/08 ACCOUNTS

VOLUME 4 the financial statements of funds,  
organizations, agencies and enterprises included in  
the government reporting entity

For the Year Ended March 31, 2008



**VOLUME 4**



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## INTRODUCTION TO THE PUBLIC ACCOUNTS OF MANITOBA

The Public Accounts of the Province of Manitoba are prepared by statutory requirement, in accordance with the Financial Administration Act, which is Chapter F55 of the Continuing Consolidation of the Statutes of Manitoba. The Public Accounts for the fiscal year ended March 31, 2008 consist of four volumes:

### Volume 1

- Volume 1 is published as part of the Government's Annual Report and contains:
  - The Financial Statement Discussion and Analysis.
  - The Summary Financial Statements of the government focusing on the entire reporting entity.
  - The special purpose financial statements prepared for the Operating Fund, which focuses on the government's stewardship over the assets and operations of core government. Performance is related to the legislative authorities provided by the annual appropriation of funds by the Legislature through the Estimates process.

### Volume 2

- Contains the audited Schedule of Public Sector Compensation Payments of \$50,000 or more as paid through the Consolidated Fund as well as those paid by Special Operating Agencies.
- Contains details of unaudited Consolidated Fund and Special Operating Agencies' payments in excess of \$5,000 to corporations, firms, individuals, other governments and government agencies.

### Volume 3

- Contains the details of the Operating Fund Financial Statements.
- Contains the details of the Operating Fund Borrowings and Guarantees.
- Contains the details of the Operating Fund Revenue and Expense.
- Contains information provided under Statutory Requirement.
- Contains glossary information.

These statements are all unaudited with the exception of the following:

- The Report of Amounts Paid to Members of the Assembly; and
- The Northern Affairs Fund

### Volume 4

- Contains the audited financial statements of funds, organizations, agencies and enterprises included in the Government Reporting Entity, but is not considered to be part of the Public Accounts of Manitoba.

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# **SPECIAL FUNDS**

**THE ABANDONMENT RESERVE FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	<b>\$</b>	<b>\$</b>
Balance, beginning of year.....	<u>508,286</u>	<u>355,623</u>
<b>RECEIPTS:</b>		
Royalties.....	184,088	270,526
Other Recoveries.....	-	-
Interest.....	<u>4,502</u>	<u>3,953</u>
	<u>188,590</u>	<u>274,479</u>
<b>DISBURSEMENTS:</b>		
Rehabilitation payments.....	<u>10,443</u>	<u>121,816</u>
Balance, end of year.....	<u><u>686,433</u></u>	<u><u>508,286</u></u>

## **DEBT RETIREMENT FUND**

### **STATEMENT OF RESPONSIBILITY**

The accompanying financial statements are the responsibility of management of the Department of Finance and have been prepared in accordance with Canadian generally accepted accounting principles. These accounting principles have been applied on a basis consistent with that of the preceding year. In management's opinion, the financial statements have been properly prepared with reasonable limits of materiality, incorporating management's best judgment regarding estimates and other data available up to August 27, 2008.

Management maintains internal controls to provide reasonable assurance of the reliability and accuracy of the financial information and to properly safeguard assets of the Fund.

The responsibility of the Auditor General is to express an independent, professional opinion on whether the financial statements are fairly presented in accordance with Canadian generally accepted accounting principles.

On behalf of Management

---

Betty-Anne Pratt, CA  
Provincial Comptroller  
August 27, 2008



## **AUDITOR'S REPORT On The Debt Retirement Fund**

### **To the Legislative Assembly of Manitoba**

I have audited the statement of financial position of the Debt Retirement Fund as at March 31, 2008 and the statement of revenue and fund balance for the year then ended. These financial statements are the responsibility of the Fund's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Fund as at March 31, 2008 and the results of its operations and cash flows for the year then ended, in accordance with Canadian generally accepted accounting principles.

Winnipeg, Manitoba  
August 27, 2008

Carol Bellringer, FCA, MBA  
Auditor General

**DEBT RETIREMENT FUND  
STATEMENT OF FINANCIAL POSITION**

As at March 31, 2008  
(in thousands)

	2008 \$	2007 \$
<b>ASSETS</b>		
Funds on Deposit with the Minister of Finance (Note 3)	78,115	51,000
	<u>78,115</u>	<u>51,000</u>
<b>FUND BALANCE</b>		
Fund Balance	<u>78,115</u>	<u>51,000</u>

**DEBT RETIREMENT FUND  
STATEMENT OF REVENUE  
AND FUND BALANCE**

For the Year Ended March 31, 2008  
(in thousands)

	2008 \$	2007 \$
<b>Revenue</b>		
Interest Income	2,115	1,000
Fund Balance, beginning of year	51,000	25,000
	<u>53,115</u>	<u>26,000</u>
<b>Transfers</b>		
Transfer from the Operating Fund (Note 4)	110,495	110,495
Transfers for Pension Obligation (Note 4)	(85,495)	(85,495)
	<u>25,000</u>	<u>25,000</u>
Fund Balance, end of year	<u>78,115</u>	<u>51,000</u>



**DEBT RETIREMENT FUND  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED MARCH 31, 2008**

**1. Incorporation and Function**

The Debt Retirement Fund was established under the authority of the *Balanced Budget, Debt Repayment and Taxpayer Protection Act*, which received Royal Assent on November 3, 1995. The purpose of the Fund was to assist in the orderly repayment of debt pursuant with sections 8(4) and 8(6) of the Act.

On August 18, 2000, the *Balanced Budget, Debt Repayment and Taxpayer Protection Amendment and Consequential Amendments Act* was passed amending *The Balanced Budget, Debt Repayment and Taxpayer Protection Act*, with related amendments to *The Fiscal Stabilization Fund Act* and *The Financial Administration Act*. The Bill changed the name of the Act to *The Balanced Budget, Debt Repayment and Taxpayer Accountability Act*. This Act is deemed to have come into force on April 1, 2000 and applies to fiscal years commencing after March 31, 2000.

**2. Significant Accounting Policies**

a) Basis of Accounting

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles for senior governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

b) Funds on Deposit with the Minister of Finance

Cash equivalents are recorded at cost which approximates market value. Portfolio investments are recorded at cost.

**3. Funds on Deposit with the Minister of Finance**

	(thousands)	
	2008	2007
	\$	\$
Cash and cash equivalents	<u>78,115</u>	<u>51,000</u>

**4. Transfer for Debt Retirement and Pension Obligation**

The Government transferred \$110 million (2007 - \$110 million) to the Debt Retirement Fund from the Operating Fund for the specific purpose of reducing general purpose debt and pension obligations with the Civil Service Superannuation Fund and the Teachers' Retirement Allowances Fund. The transfer was made in accordance with subsection 8 (4) of *The Balanced Budget, Debt Repayment and Taxpayer Accountability Act*. The Government transferred \$85 million (2007 - \$85 million) from the Debt Retirement Fund for the specific purpose of providing for the future retirement of pension obligations with the Civil Service Superannuation Fund and the Teachers' Retirement Allowances Fund. This transfer was made in accordance with subsection 8 (6) of *The Balanced Budget, Debt Repayment and Taxpayer Accountability Act*.

**5. Statement of Cash Flows**

A statement of cash flows has not been presented in these financial statements as no additional useful information would be provided by its inclusion.

**THE ETHANOL FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Four Months Ended March 31, 2008**

	<b>2008</b> \$
Balance, beginning of period.....	<u>-</u>
<b>RECEIPTS:</b>	
Transfer of Gasoline Tax Revenue.....	<u>5,209,987</u>
<b>DISBURSEMENTS:</b>	
Payments.....	<u>-</u>
Balance, end of period.....	<u><u>5,209,987</u></u>

NOTE: The Ethanol fund was established by The Biofuels Act on December 1, 2007. Pursuant to the Act, the purpose of the Ethanol Fund is to support the production of denatured ethanol in Manitoba.

**THE FARM MACHINERY AND EQUIPMENT ACT FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year.....	<u>494,429</u>	<u>475,819</u>
<b>RECEIPTS:</b>		
Interest Revenue.....	<u>19,913</u>	<u>18,610</u>
<b>DISBURSEMENTS:</b>		
Claims.....	<u>-</u>	<u>-</u>
Balance, end of year.....	<u><u>514,342</u></u>	<u><u>494,429</u></u>

**FISCAL STABILIZATION FUND**  
**STATEMENT OF RESPONSIBILITY**

The accompanying financial statements are the responsibility of management of the Department of Finance and have been prepared in accordance with Canadian generally accepted accounting principles. These accounting principles have been applied on a basis consistent with that of the preceding year. In management's opinion, the financial statements have been properly prepared with reasonable limits of materiality, incorporating management's best judgment regarding estimates and other data available up to September 17, 2008.

Management maintains internal controls to provide reasonable assurance of the reliability and accuracy of the financial information and to properly safeguard assets of the Fund.

The responsibility of the Auditor General is to express an independent, professional opinion on whether the financial statements are fairly presented in accordance with Canadian generally accepted accounting principles. The Auditor's Report outlines the scope of the audit examination and provides the audit opinion.

On behalf of Management

---

Betty-Anne Pratt, CA  
Provincial Comptroller  
September 17, 2008



## **AUDITOR'S REPORT On The Fiscal Stabilization Fund**

### **To the Legislative Assembly of Manitoba**

I have audited the statement of financial position of the Fiscal Stabilization Fund as at March 31, 2008 and the statement of revenue and fund balance for the year then ended. These financial statements are the responsibility of the Fund's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Fund as at March 31, 2008 and the results of its operations and cash flows for the year then ended, in accordance with Canadian generally accepted accounting principles.

Winnipeg, Manitoba  
September 17, 2008

Carol Bellringer, FCA, MBA  
Auditor General

**FISCAL STABILIZATION FUND  
STATEMENT OF FINANCIAL POSITION**

As at March 31, 2008  
(in thousands)

	2008 \$	2007 \$
<b>ASSETS</b>		
Funds on Deposit with the Minister of Finance (Note 3)	<u>818,076</u>	<u>663,150</u>
<b>FUND BALANCE</b>		
Fund Balance	<u>818,076</u>	<u>663,150</u>

**FISCAL STABILIZATION FUND  
STATEMENT OF REVENUE  
AND FUND BALANCE**

For the Year Ended March 31, 2008  
(in thousands)

	2008 \$	2007 \$
<b>Revenue</b>		
Interest Income	26,998	20,648
Fund Balance, beginning of year	<u>663,150</u>	<u>531,987</u>
	<u>690,148</u>	<u>552,635</u>
<b>Transfers</b>		
Transfer from the Operating Fund (Note 4)	<u>127,928</u>	<u>110,515</u>
	<u>127,928</u>	<u>110,515</u>
Fund Balance, end of year (Note 5)	<u>818,076</u>	<u>663,150</u>

**FISCAL STABILIZATION FUND  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED MARCH 31, 2008**

**1. Incorporation and Function**

The Fiscal Stabilization Fund was established at March 31, 1989, under the authority of *The Fiscal Stabilization Fund Act*, which received Royal Assent on December 13, 1989. The legislated purpose of the Fund is to assist in stabilizing the fiscal position of the government from year to year and to improve long-term fiscal planning. Under the provisions of the Act, the government may deposit in the Fund any part of the revenue or other financial assets received in the Operating Fund in any fiscal year and shall credit to the Fiscal Stabilization Fund any earnings from investment of the Fiscal Stabilization Fund. All or part of the fund balance can be transferred to the Operating Fund in accordance with the provisions of the Act.

On August 18, 2000, the *Balanced Budget, Debt Repayment and Taxpayer Protection Amendment and Consequential Amendments Act* was passed amending *The Balanced Budget, Debt Repayment and Taxpayer Protection Act*, with related amendments to *The Fiscal Stabilization Fund Act* and *The Financial Administration Act*.

**2. Significant Accounting Policies**

a) Basis of Accounting

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles for senior governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

b) Funds on Deposit with the Minister of Finance

Cash equivalents are recorded at cost which approximates market value.

c) Interest Income

Funds represented by specific investments (cash equivalents) attributed to the Fund earn interest income based upon the rates of return of those investments less a nominal administrative fee. Funds represented by cash earn interest income at the Bank of Canada overnight rate, less a nominal administrative fee. Transfers from the Fund are deemed to have occurred at the beginning of the year and transfers to the Fund occur at March 31.

**3. Funds on Deposit with the Minister of Finance**

	(thousands)	
	<u>2008</u>	<u>2007</u>
	\$	\$
Cash and cash equivalents	<u>818,076</u>	<u>663,150</u>

**FISCAL STABILIZATION FUND  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED MARCH 31, 2008**

**4. Transfer from the Operating Fund**

The *Balanced Budget, Debt Repayment and Taxpayer Accountability Act* and *The Fiscal Stabilization Fund Act* require any Operating Fund positive balance to be transferred to the Fund until its target level is reached. The Minister of Finance has the authority, with the approval of the Lieutenant Governor in Council, to transfer additional positive balances to the Fund as he considers appropriate. The target level for the Fiscal Stabilization Fund is a minimum of 5% of the expenses of the Operating Fund or approximately \$470 million, based on 2007-2008 expenses. As reported in the Public Accounts of the Province of Manitoba for 2007-2008, the Operating Fund had a positive balance of \$128 million (2007 - \$110 million), which was transferred to the Fiscal Stabilization Fund.

**5. Fiscal Stabilization Fund by Program**

	(thousands)	
	\$ <u>2008</u>	\$ <u>2007</u>
<b>Health Program</b>		
Program Fund Balance - Beginning of Year	175,195	202,411
Interest Earnings	7,132	7,856
Transfer to General Programs		
- Wait Time Reduction Programming	(25,322)	(27,419)
- Other Health Related Programming	(9,144)	(7,653)
Program Fund Balance – End of Year	<u>147,861</u>	<u>175,195</u>
<b>General Program</b>		
Program Fund Balance – Beginning of Year	487,955	329,576
Interest Earnings	19,866	12,792
Recovered from Health Programs		
- Wait Time Reduction Programming	25,322	27,419
- Other Health Related Programming	9,144	7,653
Transfer from the Operating Fund		
- Year-end Positive Balance	<u>127,928</u>	<u>110,515</u>
Program Fund Balance – End of Year	<u>670,215</u>	<u>487,955</u>
<b>Total Fund Balance, End of Year</b>	<b><u>818,076</u></b>	<b><u>663,150</u></b>

It is the Government's policy to designate the Fiscal Stabilization Fund into two programs, the Health Program and the General Program. Funds were allocated to the Health Program based on funds received from the Federal Government for Wait Time Reduction Programming and Other Health Related programming. Interest earned by the Fiscal Stabilization Fund is allocated proportionately to these two programs. As funds are expended related to the Health Program, the Government will designate a transfer back to the General Program.

**6. Statement of Cash Flows**

A statement of cash flows has not been presented in these financial statements as no additional useful information would be provided by its inclusion.



**LAND TITLES ASSURANCE FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	<b>\$</b>	<b>\$</b>
Balance, beginning of year.....	<u>170,516</u>	<u>148,190</u>
<b>RECEIPTS:</b>		
Premiums.....	<u>24,712</u>	<u>23,529</u>
<b>DISBURSEMENTS:</b>		
Claims.....	<u>46,720</u>	<u>1,203</u>
Balance, end of year.....	<u><u>148,508</u></u>	<u><u>170,516</u></u>

**MANITOBA LAW REFORM COMMISSION  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	<b>\$</b>	<b>\$</b>
Balance, beginning of year.....	<u>32,675</u>	<u>40,676</u>
<b>RECEIPTS:</b>		
Department of Justice.....	85,000	85,000
Law Society of Manitoba.....	10,500	-
Manitoba Law Foundation.....	-	75,000
	<u>95,500</u>	<u>160,000</u>
<b>DISBURSEMENTS:</b>		
Claims.....	<u>91,769</u>	<u>168,001</u>
Balance, end of year.....	<u><u>36,406</u></u>	<u><u>32,675</u></u>

**MANITOBA TRUCKING PRODUCTIVITY IMPROVEMENT FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year.....	532,219	181,343
<b>RECEIPTS:</b>		
Contributions.....	-	-
Interest.....	23,025	7,215
Miscellaneous.....	50,000	343,661
	73,025	350,876
<b>DISBURSEMENTS:</b>		
Payments.....	-	-
Balance, end of year.....	605,244	532,219

**THE MINING COMMUNITY RESERVE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year.....	<u>14,512,452</u>	<u>13,046,575</u>
<b>RECEIPTS:</b>		
Transfer of Mining Tax Revenues.....	3,017,075	2,924,738
Ruttan Worker Adjustment Committee Recovery.....	-	50,693
Interest received during the year.....	<u>624,645</u>	<u>534,658</u>
	<u>3,641,720</u>	<u>3,510,089</u>
<b>DISBURSEMENTS:</b>		
Hudson Bay Mining and Smelting Company Ltd.....	-	-
RBC Financial Group.....	-	-
Snow Lake Family Resource.....	-	-
Snow Lake Relocation.....	-	-
Town of Leaf Rapids.....	65,000	195,000
Town of Lynn Lake.....	45,000	26,646
Town of Snow Lake.....	7,213	20,000
Transfer to General Revenue.....	<u>2,084,806</u>	<u>1,802,566</u>
	<u>2,202,019</u>	<u>2,044,212</u>
Balance, end of year.....	<u><u>15,952,153</u></u>	<u><u>14,512,452</u></u>

**THE MINING REHABILITATION RESERVE FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year.....	<u>462,256</u>	<u>198,412</u>
<b>RECEIPTS:</b>		
Royalties.....	245,533	281,066
Interest.....	24,036	8,745
	<u>269,569</u>	<u>289,811</u>
<b>DISBURSEMENTS:</b>		
Payments.....	<u>-</u>	<u>25,967</u>
Balance, end of year.....	<u>731,825</u>	<u>462,256</u>

**PENSION ASSETS FUND  
STATEMENT OF FINANCIAL POSITION**

As at March 31, 2008

	<b>2008</b>	<b>2007</b>
<b>ASSETS</b>		
Funds on Deposit:		
Civil Service Superannuation Fund	395,744,258	323,688,626
Teacher's Retirement Allowances Fund	<u>1,846,800,340</u>	<u>375,575,601</u>
	<u><u>2,242,544,598</u></u>	<u><u>699,264,227</u></u>
<b>FUND BALANCE</b>		
Fund Balance	<u><u>2,242,544,598</u></u>	<u><u>699,264,227</u></u>

**PENSION ASSETS FUND  
STATEMENT OF RECEIPTS, EXPENSES  
AND FUND BALANCE**

For the Year Ended March 31, 2008

	<b>2008</b>	<b>2007</b>
<b>RECEIPTS</b>		
Contributions:		
Debt Retirement Fund	85,495,180	85,495,180
Special Operating Agencies	1,822,990	1,763,402
Operating Fund	1,511,163,115	6,947,799
Crown Organizations	2,176,122	1,526,117
Investment earnings (loss)	<u>6,192,409</u>	<u>67,523,877</u>
	1,606,849,816	163,256,375
<b>DISBURSEMENTS</b>		
Pension Payments	60,397,270	-
Management fees	<u>3,172,175</u>	<u>978,449</u>
	63,569,445	978,449
<b>Excess of receipts over disbursements</b>	1,543,280,371	162,277,926
Fund Balance, beginning of year	<u>699,264,227</u>	<u>536,986,301</u>
Fund Balance, end of year	<u><u>2,242,544,598</u></u>	<u><u>699,264,227</u></u>

**THE QUARRY REHABILITATION RESERVE FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year.....	<u>6,066,579</u>	<u>5,901,287</u>
<b>RECEIPTS:</b>		
Royalties.....	1,888,139	1,749,903
Interest.....	<u>225,180</u>	<u>204,450</u>
	<u>2,113,319</u>	<u>1,954,353</u>
<b>DISBURSEMENTS:</b>		
Rehabilitation payments.....	<u>1,299,101</u>	<u>1,789,061</u>
Balance, end of year.....	<u><u>6,880,797</u></u>	<u><u>6,066,579</u></u>

**THE VETERINARY SCIENCE SCHOLARSHIP FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year.....	<u>4,753</u>	<u>2,578</u>
<b>RECEIPTS:</b>		
Department of Agriculture - Veterinary Services Branch.....	7,260	8,175
Repayment of bursaries.....	<u>15,600</u>	<u>15,600</u>
	<u>22,860</u>	<u>23,775</u>
<b>DISBURSEMENTS:</b>		
Payment of bursaries awarded under the Veterinary Science Scholarship Act.....	<u>19,800</u>	<u>21,600</u>
Balance, end of year.....	<u><u>7,813</u></u>	<u><u>4,753</u></u>



**VICTIMS ASSISTANCE FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Year Ended March 31, 2008  
(with comparative figures for the year ended March 31, 2007)**

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year.....	<u>2,547,009</u>	<u>1,674,289</u>
<b>RECEIPTS:</b>		
Surcharge on Provincial Fines.....	4,437,743	4,516,610
Interest.....	<u>75,212</u>	<u>53,320</u>
	<u>4,512,955</u>	<u>4,569,930</u>
<b>DISBURSEMENTS:</b>		
Operating expenses.....	<u>3,362,500</u>	<u>3,697,210</u>
Balance, end of year.....	<u><u>3,697,464</u></u>	<u><u>2,547,009</u></u>

**THE WORKPLACE AND SAFETY  
PUBLIC EDUCATION FUND  
STATEMENT OF RECEIPTS AND DISBURSEMENTS**

**For the Ten Months Ended March 31, 2008**

	<b>2008</b> \$
Balance, beginning of period.....	-
<b>RECEIPTS:</b>	
Department of Labour and Immigration.....	9,500
<b>DISBURSEMENTS:</b>	
Payments.....	-
Balance, end of period.....	9,500

NOTE:    The Workplace and Safety Public Education Fund was established on June 29, 2007 for the purpose of educating the public on matters related to workplace safety and health.



# **CROWN ORGANIZATIONS**



**KPMG LLP**  
**Chartered Accountants**  
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## AUDITORS' REPORT

To the Board of Governors of Addictions Foundation of Manitoba

We have audited the statement of financial position of Addictions Foundation of Manitoba (the Foundation) as at March 31, 2008 and the statements of revenue and expenses, changes in net assets, and cash flows for the year then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Signed “**KPMG LLP**”

Chartered Accountants

Winnipeg, Canada

May 30, 2008

# ADDICTIONS FOUNDATION OF MANITOBA

Statement of Financial Position

March 31, 2008, with comparative figures for 2007

	2008	2007
<b>Assets</b>		
Current assets:		
Cash	\$ 1,718,481	\$ 1,832,271
Accounts receivable	553,117	558,663
Prepaid insurance	25,824	22,835
Vacation pay recoverable from the Province of Manitoba (note 5)	667,567	667,567
	<u>2,964,989</u>	<u>3,081,336</u>
Capital assets (note 6)	5,114,756	2,966,802
Recoverable from the Province of Manitoba:		
Pre-retirement pay (note 7)	1,153,316	1,153,316
Long-term pension funding (note 8)	18,556,423	17,474,908
	<u>19,709,739</u>	<u>18,628,224</u>
	<u>\$ 27,789,484</u>	<u>\$ 24,676,362</u>

## Liabilities, Deferred Contributions and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities	\$ 1,310,160	\$ 895,420
Bank indebtedness related to capital assets (note 9)	1,868,788	—
Accrued vacation pay (note 5)	1,259,688	1,008,077
	<u>4,438,636</u>	<u>1,903,497</u>
Accrued pre-retirement pay (note 7)	1,865,611	1,570,591
Provision for employee pension benefits (note 8)	18,556,423	17,474,908
Deferred contributions (note 10)	52,800	58,500
Net assets (deficiency):		
Invested in capital assets	3,245,968	2,966,802
Internally restricted (note 11)	994,000	1,338,300
Unrestricted	(1,363,954)	(636,236)
	<u>2,876,014</u>	<u>3,668,866</u>
Continuity of operations (note 1)		
Commitments (note 12)		
	<u>\$ 27,789,484</u>	<u>\$ 24,676,362</u>

See accompanying notes to financial statements.

On behalf of the Board of Governors:

Chairman

Treasurer

# ADDICTIONS FOUNDATION OF MANITOBA

## Statement of Revenue and Expenses

Year ended March 31, 2008, with comparative figures for 2007

	2008	2007
Revenue:		
Government of the Province of Manitoba:		
Operating	\$ 14,903,707	\$ 13,739,481
Long-term pension	778,765	938,845
Capital	97,806	528,401
Impaired Drivers Program fees	839,292	662,595
Manitoba Lotteries Corporation	2,706,500	2,630,000
School Support Program	382,317	461,833
Recovery of wages, medical and treatment services and travel expenses	747,093	906,622
Youth Residential Programs	327,100	339,050
Drug Treatment Court Program	395,931	280,596
Long-term disability pension contribution refund	—	301,066
Youth Outreach Program	—	87,500
Youth Stabilization Program	—	240,000
Other (schedule A)	289,941	275,975
	<u>21,468,452</u>	<u>21,391,964</u>
Expenses:		
Salaries	11,283,039	10,541,765
Wages	3,058,682	2,704,813
Amortization	193,834	175,726
Drug Treatment Court program	368,281	255,633
Employee benefits	1,281,853	1,208,215
Health and post-secondary education tax levy	302,196	269,577
Pension (note 8)	1,802,631	1,977,997
Other (schedule B)	3,970,788	3,992,744
	<u>22,261,304</u>	<u>21,126,470</u>
Excess (deficiency) of revenue over expenses	<u>\$ (792,852)</u>	<u>\$ 265,494</u>

See accompanying notes to financial statements.

# ADDICTIONS FOUNDATION OF MANITOBA

## Statement of Changes in Net Assets

Year ended March 31, 2008, with comparative figures for 2007

				2008	2007
	Invested in capital assets	Internally restricted	Unrestricted	Total	Total
Balance, beginning of year	\$ 2,966,802	\$ 1,338,300	\$ (636,236)	\$ 3,668,866	\$ 3,403,372
Excess (deficiency) of revenue over expenses	(193,834)	–	(599,018)	(792,852)	265,494
Investment in capital assets	473,000	–	(473,000)	–	–
Internally imposed restrictions, net (note 11)	–	(344,300)	344,300	–	–
Balance, end of year	\$ 3,245,968	\$ 994,000	\$ (1,363,954)	\$ 2,876,014	\$ 3,668,866

See accompanying notes to financial statements.

# ADDICTIONS FOUNDATION OF MANITOBA

## Statement of Cash Flows

Year ended March 31, 2008, with comparative figures for 2007

	2008	2007
Cash provided by (used in):		
Operating activities:		
Excess (deficiency) of revenue over expenses	\$ (792,852)	\$ 265,494
Items not involving cash:		
Amortization	193,834	175,726
Changes in non-cash operating working capital:		
Accounts receivable	5,546	2,723
Prepaid insurance	(2,989)	(6,526)
Accounts payable and accrued liabilities	414,740	(404,241)
Accrued vacation pay	251,611	89,285
Accrued pre-retirement pay	295,020	102,679
Net change in deferred contributions	(5,700)	(1,000)
	359,210	224,140
Financing and investing activities:		
Additions to capital assets	(2,341,788)	(503,657)
Increase in bank indebtedness related to capital assets	1,868,788	—
	(473,000)	(503,657)
Decrease in cash	(113,790)	(279,517)
Cash, beginning of year	1,832,271	2,111,788
Cash, end of year	\$ 1,718,481	\$ 1,832,271

See accompanying notes to financial statements.



# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements

Year ended March 31, 2008

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## Nature of the Foundation:

The Foundation is incorporated under the *Addictions Foundation of Manitoba Act*. The Foundation is the provincial authority for providing prevention, education and treatment programs related to addictions to individuals and communities, for conducting research into the negative effects of addictions, and in so doing, for promoting the health and well-being of Manitobans. In this respect, the Foundation is dependent upon funding from the Government of the Province of Manitoba. The Foundation is a registered charity within the meaning of the *Income Tax Act*.

### 1. Continuity of operations:

At March 31, 2008, the Foundation's current liabilities exceed its current assets by \$1,473,647. The Foundation also had an unrestricted net asset deficiency of \$1,363,954 (2007 - \$636,236) at March 31, 2008 due mainly as a result of operating losses in fiscal 2008 and prior.

The ability of the Foundation to continue as a going concern, to realize the carrying value of its assets and to discharge its liabilities when due is dependent on the Foundation continuing to operate at a break-even or surplus position in future years, and the continued support of the Government of the Province of Manitoba.

### 2. Significant accounting policies:

#### (a) Capital assets:

Purchased capital assets are recorded at cost and contributed capital assets are recorded at their fair value at the date of contribution. The amortization methods and annual rates applicable to the various classes of assets are as follows:

Asset	Method	Rate
Buildings	Declining balance	5%
Computer equipment	Declining balance	30%
Furniture and equipment	Declining balance	20%
Leasehold improvements	Over term of lease	

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# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 2. Significant accounting policies (continued):

### (b) Revenue recognition:

The Foundation follows the deferral method of accounting for contributions. Restricted contributions are recognized as deferred contributions until the year in which the related expenses are incurred, at which time they are recognized as revenue. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. With respect to recovery of wages, medical and treatment services, revenue is recognized upon completion of the related treatment.

### (c) Vacation pay recoverable:

The Foundation records a liability with respect to vacation pay entitlements accrued and unused as at year end. This amount is based on current remuneration.

### (d) Pension costs:

Pension payments are recognized as operating expenses as payments are made under provisions of *The Manitoba Civil Service Superannuation Act*. The provisions of this Act require the Foundation to contribute 50 percent of the pension payments being made to retired employees. In addition, a provision has been recorded in the accounts of the Foundation for the employer's share of current and past service pension obligations.

### (e) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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### 3. Change in accounting policy:

The Foundation adopted the new standard, Handbook Section 3855, *Financial Instruments - Recognition and Measurement*, on April 1, 2007. This standard provides guidance on recognizing financial instruments and non-financial derivatives on the statement of financial position. The standard also specifies how financial instrument gains and losses are presented. Initially, all financial assets and liabilities must be recorded on the statement of financial position at fair value. Subsequent measurement is determined by the classification of each financial asset and liability. Under this standard, all financial instruments are classified as one of: (a) held-for-trading; (b) loans and receivables; (c) held-to-maturity; (d) available-for-sale or (e) other liabilities. Financial assets and liabilities held-for-trading are measured at fair value with gains and losses recognized in excess of revenue over expenses. Financial instruments classified as held-to-maturity, loans and receivables and other liabilities are measured at amortized cost. Available-for-sale financial instruments are measured at fair value, with unrealized gains and losses recognized directly in unrestricted net assets.

Upon adoption of this new standard, the Foundation designated cash as held-for-trading; accounts receivable, vacation pay recoverable, pre-retirement pay recoverable and long-term pension funding recoverable as loans and receivables; and accounts payable and accrued liabilities, bank indebtedness related to capital assets, and accrued vacation pay as other liabilities. The Foundation has neither available-for-sale nor held-to-maturity instruments.

Except for held-for trading designated financial instruments, transaction costs that are directly attributable to the acquisition or issuance of financial assets or liabilities are accounted for as part of the respective asset or liability's carrying value at inception and amortized over the expected life of the financial instrument using the effective interest method. For held-for trading financial assets and liabilities, transaction costs are recorded in the statement of operations as incurred.

The implementation of the standard on April 1, 2007 had no material impact on opening net assets.

### 4. Future accounting changes:

On December 1, 2006, the CICA issued three new accounting standards: Handbook Section 1535 - *Capital Disclosures*, Handbook Section 3862 - *Financial Instruments - Disclosures* and Handbook Section 3863 - *Financial Instruments - Presentation*. These new standards became effective for the organization on April 1, 2008.

# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 4. Future accounting changes (continued):

Section 1535 specifies the disclosure of: (i) an entity's objectives, policies and procedures and process for managing capital; (ii) quantitative data about what the entity regards as capital; (iii) whether the entity has complied with any capital requirements; and (iv) if it has not complied, the consequences of such non-compliance.

Section 3862 and 3863 replace Handbook Section 3861 - *Financial Instruments - Disclosure and Presentation*, revising and enhancing its disclosure requirements, and carrying forward unchanged its presentation requirements. These new sections place increased emphasis on disclosures about the nature and extent of risks arising from financial instruments and how the entity manages those risks.

The Foundation is currently assessing the impact that these new standards will have on their financial statements for the year ended March 31, 2009.

## 5. Vacation pay recoverable from the Province of Manitoba:

The Province of Manitoba funds a portion of the vacation pay benefits of the Foundation which is limited to the amount estimated at March 31, 1995. Accordingly, the Foundation has recorded a receivable in the amount of \$667,567 from the Province of Manitoba which reflects the estimated liability for accumulated vacation pay benefits at March 31, 1995. The Foundation is expected to fund the change in the liability from annual funding provided by the Province of Manitoba.

## 6. Capital assets:

			2008	2007
	Cost	Accumulated amortization	Net book value	Net book value
Land	\$ 535,065	\$ -	\$ 535,065	\$ 535,065
Buildings	4,041,660	2,644,413	1,397,247	1,447,770
Computer equipment	945,416	667,148	278,268	192,176
Furniture and equipment	250,430	148,215	102,215	27,439
Leasehold improvements	640,575	227,213	413,362	436,934
Building under construction	2,388,599	-	2,388,599	327,418
	<b>\$ 8,801,745</b>	<b>\$ 3,686,989</b>	<b>\$ 5,114,756</b>	<b>\$ 2,966,802</b>

# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## **7. Province of Manitoba pre-retirement pay:**

The Foundation maintains an employee pre-retirement benefit plan for substantially all of its employees. The plan provides benefit payments to eligible retirees based on length of service and on career earnings from initial eligibility. At March 31, 2008, based on an actuarial estimate, the obligation under the pre-retirement pay is estimated to be approximately \$1,865,611 (2007 - \$1,570,591) for which the Foundation has recorded an accrued pre-retirement pay liability on the statement of financial position.

The amount of funding which will be provided by the Province of Manitoba for pre-retirement pay was initially determined based on the pre-retirement pay liability as at April 1, 1998 and was recorded as a receivable from the Province of Manitoba. Since fiscal 1999, the Foundation received funding on an annual basis from the Province, which includes funding for the change in the pre-retirement pay liability and retirement payments in the year, including an interest component on the pre-retirement pay receivable. The pre-retirement pay receivable from the Province at March 31, 2008 aggregates \$1,153,316 (2007 - \$1,153,316) and has no specified terms of repayment.

The fair value of the pre-retirement pay receivable from the Province approximates its carrying value as the interest component is comparable to current market rates.

## **8. Provision for employee pension benefits:**

The Foundation records the actuarial pension liability and the related pension expense in its financial statements. Based on extrapolation from the most recent actuarial report dated December 31, 2004, the Foundation has recorded an amount of \$18,556,423 (2007 - \$17,474,908) in its financial statements, representing the estimated unfunded liability for the Foundation's employees as at March 31, 2008. Total pension expense of \$1,802,631 (2007 - \$1,977,997) has been recorded in the statement of operations, which includes an interest component.

The Province of Manitoba has accepted responsibility for the pension liability and the related expense including the interest component. The Foundation has therefore recorded an amount receivable from the Province of Manitoba of \$18,556,423 (2007 - \$17,474,908) relating to this liability in its financial statements, and has recorded associated revenue of \$778,765 (2007 - \$938,845). The long-term pension funding recoverable due from the Province of Manitoba has no specified terms of repayment.

# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 9. Bank indebtedness related to capital assets:

The Foundation has an operating interim construction loan credit facility with a maximum limit of \$8,289,454. Advances on this credit facility are payable on demand and bear interest at prime less 1.00 percent per annum. The facility is secured by a letter of comfort from Manitoba Health and interest only is payable until commencement of repayment initiated by Manitoba Health. As at March 31, 2008, the Foundation utilized \$1,868,788 of the available line of credit.

## 10. Deferred contributions:

	2008	2007
Balance, beginning of year	\$ 58,500	\$ 59,500
Amount recognized as revenue in the current year	(5,700)	(1,000)
Balance, end of year	\$ 52,800	\$ 58,500

## 11. Internally restricted net assets:

Internally restricted net assets represent commitments for future expenditures on projects and capital expenditures. At the time the commitments are settled, expenditures are recorded in the balance sheet or statement of revenue and expenses as appropriate and the restrictions are reversed.

	2008	2007
Balance, beginning of year	\$ 1,338,300	\$ 962,000
Internal restrictions settled in the current year	(530,400)	(38,700)
Internal restrictions imposed for future years	186,100	415,000
	(344,300)	376,300
Balance, end of year	\$ 994,000	\$ 1,338,300

# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 11. Internally restricted net assets (continued):

Internal restrictions have been imposed for the following:

	2008	2007
Retroactive pay	\$ –	\$ 295,000
Ontario Health referrals potential cancellation	325,000	325,000
Pathways conference	13,700	13,700
Provincial technology program	200,000	200,000
Youth services	321,500	269,200
Problem gambling services special projects	–	235,400
Impaired drivers' program	133,800	–
	<u>\$ 994,000</u>	<u>\$ 1,338,300</u>

## 12. Commitments:

The Foundation is in the process of constructing a new residential care and outreach facility and as at March 31, 2008 is committed to additional expenditures totaling \$6,420,666. These expenditures will be funded by the interim construction loan credit facility described in note 9.

The Foundation leases buildings and equipment under long-term operating leases which expire at various dates between 2009 and 2013. Certain leases contain renewal options at rates to be negotiated. Future minimum lease payments required under operating leases that have initial lease terms in excess of one year are as follows:

2009	\$ 234,323
2010	120,627
2011	74,185
2012	23,861
2013	6,540
	<u>\$ 459,536</u>

# ADDICTIONS FOUNDATION OF MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## **13. Fair value:**

The fair value of the pre-retirement pay recoverable and the long-term pension funding recoverable from the Province of Manitoba approximates the carrying value as the interest component (see notes 7 and 8) is comparable to current market rates.

The fair value of accounts receivable, vacation pay recoverable, bank indebtedness, accounts payable and accrued liabilities and accrued vacation pay approximates their carrying value due to the short-term nature of these instruments

## **14. Comparative figures:**

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.



# ADDICTIONS FOUNDATION OF MANITOBA

Other Revenue

Schedule A

Year ended March 31, 2008, with comparative figures for 2007

	2008	2007
Training course fees	\$ 57,419	\$ 79,787
Donations	35,008	34,139
Interest	94,778	67,333
Property rental	25,910	24,397
Parking rentals	23,671	23,844
Manitoba Government and General Employees' Union	5,456	15,499
Miscellaneous	47,699	7,991
Conferences	—	22,985
	<u>\$ 289,941</u>	<u>\$ 275,975</u>

# ADDICTIONS FOUNDATION OF MANITOBA

Other Expenses

Schedule B

Year ended March 31, 2008, with comparative figures for 2007

	2008	2007
Advertising and exhibits	\$ 61,431	\$ 94,105
Audio-visual aids	61,219	24,250
Audit	19,709	23,190
Board of Governors' honorarium	13,839	14,902
Books, newspapers and periodicals	29,437	28,349
Courier and freight	40,384	35,245
Educational literature	105,574	89,247
Fees	744,688	637,592
Food supplies	343,135	347,741
Household supplies	75,538	87,387
Materials, repairs and maintenance	454,993	599,598
Medical services and supplies	369,182	338,554
Miscellaneous	3,794	6,184
Postage and telephone	280,781	295,709
Printing, stationery and office supplies	243,091	238,892
Rent, insurance and property taxes	386,242	375,633
Staff development	61,581	80,776
Training	27,899	21,673
Transportation of patients	21,355	21,349
Travel and automobile	393,082	408,003
Utilities	233,834	224,365
	<u>\$ 3,970,788</u>	<u>\$ 3,992,744</u>



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## Auditors' Report

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**To the Directors of  
Assiniboine Community College**

We have audited the statement of financial position of **Assiniboine Community College** as at June 30, 2007 and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at June 30, 2007 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Brandon, Manitoba  
September 4, 2007

**ASSINIBOINE COMMUNITY COLLEGE  
STATEMENT OF FINANCIAL POSITION  
AS AT JUNE 30, 2007  
(in thousand \$)**

<b><u>ASSETS</u></b>	<b>2007</b>	<b>2006</b>
<b>CURRENT</b>		
Cash and short term investments (note 1)	\$3,658	\$2,246
Accounts receivable (note 2)	1,282	899
Due from Province of Manitoba (note 3)	522	522
Inventories (note 4)	47	589
Prepays	469	590
	<b><u>5,978</u></b>	<b><u>4,846</u></b>
<b>NON-CURRENT</b>		
Due from Province of Manitoba (note 3)	<u>1,999</u>	<u>1,999</u>
<b>CAPITAL ASSETS (note 5)</b>		
Land, buildings and equipment	5,922	5,418
Library holdings	911	960
	<b><u>6,833</u></b>	<b><u>6,378</u></b>
	<b><u>14,810</u></b>	<b><u>13,223</u></b>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities (note 6)	3,162	2,935
Deferred revenue (note 7)	1,385	1,160
	<b><u>4,547</u></b>	<b><u>4,095</u></b>
<b>NON-CURRENT</b>		
Long term loan	1,061	0
Accrued severance liability	1,769	1,782
	<b><u>2,830</u></b>	<b><u>1,782</u></b>
<b>DEFERRED CONTRIBUTIONS</b>		
Deferred contributions related to capital assets (note 9)	<u>2,787</u>	<u>2,845</u>
<b>NET ASSETS</b>		
Net assets invested in capital assets	4,046	3,531
Net assets internally restricted (note 10)	840	840
Unrestricted net assets	(240)	130
	<b><u>4,646</u></b>	<b><u>4,501</u></b>
	<b><u>\$14,810</u></b>	<b><u>\$13,223</u></b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**ASSINIBOINE COMMUNITY COLLEGE  
STATEMENT OF OPERATIONS  
YEAR ENDED JUNE 30, 2007  
(in thousand \$)**

	<b>Budget (unaudited)</b>	<b>2007</b>	<b>2006</b>
<b>REVENUES</b>			
Academic training fees	\$3,043	\$2,982	\$2,929
Grants	18,522	18,542	17,747
Market driven training	1,835	1,212	1,990
Continuing education	1,101	1,028	1,074
Ancillary services (bookstore)	1,246	1,256	1,125
Apprenticeship training	1,417	1,332	1,368
Other revenue	408	479	398
Amortization of deferred contributions	1,015	1,015	1,040
	<b>28,587</b>	<b>27,846</b>	<b>27,671</b>
<b>EXPENDITURES</b>			
Academic	17,168	16,242	16,818
Administration	5,855	5,619	5,480
Program support	1,467	1,412	1,043
Plant	478	439	398
Management information services	1,051	1,114	973
Library	293	303	273
Ancillary services	1,161	1,458	1,090
Amortization of capital assets	1,114	1,115	1,578
	<b>28,587</b>	<b>27,702</b>	<b>27,653</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>\$0</b>	<b>\$144</b>	<b>\$18</b>

**ASSINIBOINE COMMUNITY COLLEGE  
STATEMENT OF CHANGES IN NET ASSETS  
YEAR ENDED JUNE 30, 2007  
(in thousand \$)**

	<b>INVESTED IN CAPITAL ASSETS</b>	<b>INTERNALLY RESTRICTED</b>	<b>UNRESTRICTED</b>	<b>2007 TOTAL</b>	<b>2006 TOTAL</b>
<b>Balance - beginning of year</b>	<b>\$3,531</b>	<b>\$840</b>	<b>\$130</b>	<b>\$4,502</b>	<b>\$4,484</b>
<b>Excess of revenue over expenditures</b>	-	-	144	144	18
<b>Add: amortization of deferred contributions</b>	1,015	-	(1,015)	-	-
<b>Less: amortization of capital assets</b>	(1,115)	-	1,115	-	-
<b>Deferred contributions received from grant</b>	(930)	-	930	-	-
<b>Deferred contributions from donated assets</b>	(25)	-	25	-	-
<b>Deferred contributions from donated library holdings</b>	(1)	-	1	-	-
<b>Investment in library holdings</b>	1	-	(1)	-	-
<b>Library holdings valuation adjustment</b>	(50)	-	50	-	-
<b>Investment from donated assets</b>	25	-	(25)	-	-
<b>Investment in capital assets</b>	1,594	-	(1,594)	-	-
<b>Balance - end of year</b>	<b>\$4,045</b>	<b>\$840</b>	<b>(\$240)</b>	<b>\$4,646</b>	<b>\$4,502</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**ASSINIBOINE COMMUNITY COLLEGE  
STATEMENT OF CASH FLOWS  
YEAR ENDED JUNE 30, 2007  
(in thousand \$)**

	2007	2006
<b>Cash from operating activities</b>		
Excess of revenues over expenditures	\$144	\$18
Amortization of capital assets	1,115	1,578
Amortization of deferred capital contributions	(1,015)	(1,040)
Change in non-cash working capital items	1,782	564
<b>Net cash generated through operating activities</b>	<b>2,026</b>	<b>1,120</b>
 <b>Financing and investing activities</b>		
Purchase of capital assets	(1,594)	(1,239)
Donated capital assets	(25)	50
Donated library holdings	(1)	-
Contributions received for capital purposes	1,006	680
<b>Net cash used in financing and investing activities</b>	<b>(614)</b>	<b>(509)</b>
<b>Net increase in cash and short term investments</b>	<b>1,412</b>	<b>611</b>
<b>Cash and short term investments, beginning of year</b>	<b>2,246</b>	<b>1,635</b>
<b>Cash and short term investments, end of year</b>	<b><u>\$3,658</u></b>	<b><u>\$2,246</u></b>
 <b>Interest paid in year</b>	 <b><u>\$3</u></b>	 <b><u>\$0</u></b>

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## **Assiniboine Community College Summary of Significant Accounting Policies**

**June 30, 2007**

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### **Operations**

Assiniboine Community College operates under the authority of The Colleges Act, Chapter C150.1 of the Continuing Consolidation of the Statutes of Manitoba and is a registered charity under the Income Tax Act.

In accordance with the activities or objectives specified by donors and other sources outside the College and in keeping with their mandate to operate the College, the Board of Governors may approve transfers between funds to achieve the financial objectives of the College. Effective June 1998, the Assiniboine Community College Foundation was created to administer the collection and disbursement of endowment funds and undertake fundraising events.

### **Financial Instruments**

The organization's financial instruments consist of cash, accounts receivable, short-term investments, accounts payable, and severance liabilities. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments. Accounts receivable are not concentrated to any one or group of students or organizations. Likewise, trade payables are subject to normal credit terms and are not concentrated to any one or group of suppliers. Amounts relating to severance and vacation liabilities are not subject to interest, penalties or set terms of repayment.

### **Investments**

Investments are recorded at the lower of cost or market value.

### **Inventories**

Inventories are valued at the lower of cost or net realizable value. Cost is determined by the first-in, first-out method.



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## Assiniboine Community College Summary of Significant Accounting Policies

June 30, 2007

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### Capital Assets

Capital assets are stated at cost less accumulated amortization. Amortization is provided using the straight-line method at 20% per annum for acquisitions prior to June 30, 2002. For acquisitions in 2002 and future years, amortization is provided using the straight-line method at the following rates:

Buildings	2 %
Leasehold improvements	Term equal to the length of the lease plus one renewal term, or 2% per annum if no specified lease term
Computer systems	20 %
Computer equipment	33 %
Furniture and equipment	20 %

No amortization is taken in the year of acquisition. Contributed capital assets are recorded at the fair value at the date of contribution.

A base library was established at April 1, 1993. Library holdings are accounted for using the "base stock" method with current library acquisitions not capitalized because annual library acquisitions net of annual library dispositions are not significant. An adjustment to the "base stock" method has been applied in the current year to reflect a decrease in the books maintained by the library.

### Leases

A lease that transfers substantially all of the benefits and risks of ownership is classified as a capital lease. The College evaluates all leases at the inception of the lease agreement to determine if it should be classified as a capital or operating lease. Where a capital lease is identified, the amount of the payment made each year is capitalized and amortized using the straight-line method over the lesser of five years or the remaining lease term. All other leases are accounted for as operating leases and rental payments are expensed as incurred.

### Deferred Revenue

Revenue received in the current year, but not spent until the following fiscal year, is deferred and matched with the related expenditures.

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## **Assiniboine Community College Summary of Significant Accounting Policies**

**June 30, 2007**

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### **Revenue Recognition**

Government grants are recognized when the final amount to be received is readily determinable.

Tuition and other training revenue is recognized when the final amount to be received is readily determinable. In the case of funding received for programs taking place over a period of time longer than 1 year, the revenues are recognized when the related expenditures are incurred.

The deferral method of accounting for contributions is used. Restricted contributions are deferred and match with the related expenses when incurred.

Donations are reported when received. Donations of Capital Assets are reported at fair market value.

### **Use of Estimates**

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

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## Assiniboine Community College Notes to Financial Statements

**June 30, 2007**

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**1. Cash and Short-term Investments**

	2007	2006
Cash	\$ 920	\$ 439
Term deposits - Manitoba Finance	2,738	1,807
	\$ 3,658	\$ 2,246
 Market value	 \$ 3,658	 \$ 2,246

**2. Accounts Receivable**

	2007	2006
Tuition and contract training	\$ 1,245	\$ 900
Goods and Services Tax rebate	58	33
Allowance for doubtful accounts	(21)	(34)
	\$ 1,282	\$ 899

## Assiniboine Community College Notes to Financial Statements

**June 30, 2007**

### 3. Due from Province of Manitoba

	2007	2006
<b>Current</b>		
Property taxes	\$ 331	\$ 331
Accommodation cost-recovery system	180	180
10% tuition rebate	11	11
	<b>\$ 522</b>	<b>\$ 522</b>
<b>Non-current</b>		
Vacation pay	\$ 875	\$ 875
Severance pay	1,124	1,124
	<b>\$ 1,999</b>	<b>\$ 1,999</b>
	<b>\$ 2,521</b>	<b>\$ 2,521</b>

The Province of Manitoba has guaranteed the receivable for severance and vacation pay in the amount of \$1,999,250 (in actual \$). The amount of this deferred funding was established in 1998 and was calculated as the severance and vacation pay owing at that time to employees for pre-1998 employee service. The amount of this receivable will not change as the liability for vacation and severance pay increases or decreases on an annual basis. The receivable is non-interest bearing and no payment terms have been established. To date, the College has paid out \$668,635 in severance pay relating to pre-1998 employee service (in actual \$). No payments have been received from the Province with respect to this receivable.

### 4. Inventories

	2007	2006
Books and supplies	<b>\$ 47</b>	<b>\$ 589</b>

## Assiniboine Community College Notes to Financial Statements

June 30, 2007

### 5. Capital Assets

	2007		2006	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Land	\$ 12	\$ -	\$ 12	\$ -
Buildings	206	66	178	63
Computer systems and equipment	4,463	2,920	4,102	2,121
Furniture and equipment	11,312	8,788	10,640	8,498
Leasehold improvements	2,940	1,237	2,380	1,212
	<b>\$ 18,933</b>	<b>\$ 13,011</b>	<b>\$ 17,312</b>	<b>\$ 11,894</b>
Net book value		<b>\$ 5,922</b>		<b>\$ 5,418</b>
Library holdings, at estimated value			<b>\$ 911</b>	<b>\$ 960</b>

### 6. Accounts Payable and Accrued Liabilities

	2007	2006
Trade payables	\$ 1,333	\$ 938
Accrued vacation pay	1,829	1,997
	<b>\$ 3,162</b>	<b>\$ 2,935</b>

### 7. Deferred Revenue

	2007	2006
Tuition and commitment fees	\$ 241	\$ 244
Contract training fees	975	712
Classroom rentals, parking and other deferrals	169	204
	<b>\$ 1,385</b>	<b>\$ 1,160</b>

## Assiniboine Community College Notes to Financial Statements

**June 30, 2007**

### 8. Accrued Severance Liability

The service to date obligation is calculated based on an actuarial report as at March 31, 2005. The calculations used in the actuarial report to determine the liability outstanding as at March 31, 2005 are applied to the current year to determine the estimated accrued severance liability at June 30, 2007.

### 9. Deferred Contributions Related to Capital Assets

Deferred contributions related to capital assets represent the unamortized portion of contributed capital assets and restricted contributions received from the Manitoba Council for Post-Secondary Education that were used to purchase the College's capital assets. Recognition of these amounts as revenue is deferred to periods when the related capital assets are amortized.

	2007	2006
Balance, beginning of year	\$ 2,845	\$ 3,155
Add: Capital contributions during the year		
Government grant	695	680
Add: Donations in kind	262	50
Less: Current year amortization	(1,015)	(1,040)
Net book value, end of year	\$ 2,787	\$ 2,845

### 10. Net Assets Internally Restricted

	General Operating Reserve	General Capital Reserve	General Technology Reserve	Total Reserve
Opening balance	\$ 435	\$ 64	\$ 341	\$ 840
Appropriations	-	-	-	-
Withdrawals	-	-	-	-
Ending balance	\$ 435	\$ 64	\$ 341	\$ 840

## Assiniboine Community College Notes to Financial Statements

**June 30, 2007**

### 11. Grants

	2007	2006
Grants Received	\$ 19,733	\$ 18,646
Add:		
Release of deferred revenue	-	11
Less:		
Deferred capital contributions	(930)	(680)
	\$ 18,803	\$ 17,977
<b>Represented by:</b>		
Base	\$ 18,538	\$ 17,747
Market Driven Training	265	230
	\$ 18,803	\$ 17,977

### 12. Pension Costs and Obligations

The College's employees are eligible for membership in the Civil Service Superannuation Plan operated by the Province of Manitoba. Although this is a defined benefit pension plan, any experience gains or losses determined by actuarial valuations are the responsibility of the Province of Manitoba. Accordingly, no disclosure has been made in the financial statements relating to the effects of participation in the pension plan by the College and its employees. Effective October 1, 2002, the College is responsible for paying their portion of the current pension costs on behalf of all employees enrolled in the Civil Service Superannuation Plan.

### 13. Related Party Transactions

During the year the College provided a grant of \$7,850 (2006 - \$7,850) to Assiniboine Community College Foundation Inc. (in actual \$), a grant of \$8,500 (2006 - \$5,000) to Assiniboine Campus Radio Society Inc. (in actual \$), and a grant of \$17,600 (2006 - \$16,020) to the student association (in actual \$). Transactions with the Assiniboine Community College Foundation Inc., Assiniboine Campus Radio Society Inc., and the Student Association are measured at the exchange amount.

### 14. Commitments

The College has entered into various leases for classroom space, office equipment and a maintenance agreement for the Colleague computer system. The following represents the future payments:

2007/08	\$	143
2008/09		96

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## Assiniboine Community College Notes to Financial Statements

**June 30, 2007**

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### 15. Economic Dependence

The College presently receives annual funding of approximately \$19,732,821 (\$18,645,759 in 2006) from the Province of Manitoba to finance operations and capital acquisitions (in actual \$). Without such funding, future viability of the College is not assured. Transactions with the Province of Manitoba are measured at the exchange amount.

### 16. Income Taxes

The College is exempt from income taxes.

### 17. Consolidation

The activities of the Assiniboine Community College Foundation Inc. and the Assiniboine Campus-Radio Society Inc. have not been consolidated with the accounts of Assiniboine Community College. The above entities are not controlled or significantly influenced by the College and are governed by their own Board of Directors. The effect of these entities on the financial statements of the College, had these entities been consolidated, would be as follows (in actual dollars):

	<b>Increase (Decrease)</b>
Cash	\$ 75,933
Accounts receivable	25,869
Investments	1,178,357
Equipment	6,954
Accounts payable	6,098
Deferred revenue	31,898
Deferred contributions	500,245
Unrestricted net assets	(10,297)
Endowment funds	752,216
Invested in capital assets	6,954
Revenue	373,661
Expenditures	372,251



**THE BOARD OF ADMINISTRATION  
UNDER THE EMBALMERS AND FUNERAL DIRECTORS  
ACT**

**MANAGEMENT REPORT**

December 31, 2007

The accompanying financial statements are the responsibility of the Board and have been prepared in accordance with Canadian generally accepted accounting principles. In the Board's opinion, the financial statements have been properly prepared.

As the Board is responsible for the integrity of the financial statements, the Board has established systems of internal control to provide assurance that assets are properly accounted for and safeguarded from loss and that revenues are complete.

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Susan Boulter  
Chairperson

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Ted Norrington, C.A.  
Accountant

April 10, 2008



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Board of Directors under The Embalmers and Funeral Directors Act

We have audited the statement of financial position of the Board of Administration under The Embalmers and Funeral Directors Act as at December 31, 2007, and the statements of operations and changes in unrestricted net assets and cash flows for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2007, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
April 10, 2008

**THE BOARD OF ADMINISTRATION  
UNDER THE EMBALMERS AND FUNERAL DIRECTORS ACT**

**Statement of Financial Position  
December 31, 2007**

<u>ASSETS</u>	<u>2007</u>	<u>2006</u>
Current Assets		
Cash	\$ 19,877	\$ 25,246
Short-term Investments (note 2)	-	13,320
Accrued Interest Receivable	-	263
Total Current Assets	<u>19,877</u>	<u>38,829</u>
Non-Current Assets		
Accrued Interest Receivable	2,853	4,311
Long-term Investments (notes 2 and 3)	53,186	50,000
Total Non-Current Assets	<u>56,039</u>	<u>54,311</u>
	<u>\$ 75,916</u>	<u>\$ 93,140</u>
 <u>LIABILITIES AND UNRESTRICTED NET ASSETS</u>		
Current Liabilities		
Accounts Payable and Accrued Liabilities	\$ 6,300	\$ 3,582
Deferred Revenue	19,800	22,900
Total Current Liabilities	<u>26,100</u>	<u>26,482</u>
Unrestricted Net Assets	49,816	66,658
	<u>\$ 75,916</u>	<u>\$ 93,140</u>

*See accompanying notes to the financial statements*

Approved on Behalf of The Board of Administration

\_\_\_\_\_  
Isan Bouker  
Chairperson

\_\_\_\_\_  
Tracy Wewjirsky  
Secretary-Treasurer

**THE BOARD OF ADMINISTRATION  
UNDER THE EMBALMERS AND FUNERAL DIRECTORS ACT**

**Statement of Operations and Changes in Unrestricted Net Assets  
for the year ended December 31, 2007**

<u>REVENUE</u>	<u>2007</u>	<u>2006</u>
Funeral Home Licences	\$ 9,200	\$ 9,000
Embalmer and Funeral Director Licences	21,700	24,000
Interest	2,034	2,293
	<u>32,934</u>	<u>35,293</u>
<u>EXPENSES</u>		
Audit	3,400	3,120
Honoraria - Board Members	7,303	6,649
Honoraria - Registrar	10,000	8,000
Miscellaneous	1,916	388
Board Meetings	5,151	3,911
Surveys	3,297	-
Graduation	-	900
Communications	2,567	1,513
Office Supplies and Postage	1,524	655
Conferences	5,843	2,447
Legal Fees	8,775	692
	<u>49,776</u>	<u>28,275</u>
Net Income(Loss) and Comprehensive Income	(16,842)	7,018
Unrestricted Net Assets		
Beginning of the Year	<u>66,658</u>	<u>59,640</u>
Unrestricted Net Assets		
End of the Year	<u>\$ 49,816</u>	<u>\$ 66,658</u>

*See accompanying notes to the financial statements*

**THE BOARD OF ADMINISTRATION  
UNDER THE EMBALMERS AND FUNERAL DIRECTORS ACT**

**Statement of Cash Flows  
For the year ended December 31, 2007**

	<u>2007</u>	<u>2006</u>
<b>Cash Flows from Operating Activities</b>		
Licence Fees	\$ 27,800	\$ 28,700
Interest on Investments	3,492	216
Graduation	-	(900)
Surveys	(2,725)	-
Audit	(3,120)	(2,600)
Honoraria - Registrar	(10,000)	(8,000)
Honoraria - Board Members	(7,521)	(6,758)
Miscellaneous	(1,916)	(388)
Board Meetings	(5,194)	(3,911)
Communications	(1,371)	(1,492)
Conferences	(5,844)	(2,447)
Office Supplies and Postage	(1,160)	(629)
Legal Fees	<u>(8,206)</u>	<u>(692)</u>
<b>Net Cash (used in) provided by Operating Activities</b>	<u>(15,765)</u>	<u>1,099</u>
 <b>Cash Flows from Investing Activities</b>		
Purchases of Guaranteed Investment Certificates	(38,186)	(13,320)
Maturities of Guaranteed Investment Certificates	<u>48,582</u>	<u>13,104</u>
<b>Net Cash provided by (used in) Investing Activities</b>	<u>10,396</u>	<u>(216)</u>
 <b>Net ( Decrease) Increase in Cash</b>	(5,369)	883
Cash, beginning of the year	<u>25,246</u>	<u>24,363</u>
<b>Cash, end of year</b>	<u><u>\$ 19,877</u></u>	<u><u>\$ 25,246</u></u>

*See accompanying notes to the financial statements*

**THE BOARD OF ADMINISTRATION  
UNDER THE EMBALMERS AND FUNERAL DIRECTORS ACT**

**Notes to Financial Statements  
For the year ended December 31, 2007**

1.) **Nature of Operations**

The Embalmers and Funeral Directors Act established The Board of Administration (The Board) to licence and regulate Embalmers and Funeral Directors and to prescribe the courses of training and instruction for articling students.

2.) **Significant Accounting Policies:**

a. **General**

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles (GAAP).

b. **New Accounting Policies**

Effective April 1, 2007 the Board adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA).

**Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Board's financial statements for the year ended December 31, 2007.

**Comprehensive Income**

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represents the change in equity of an enterprise during a period from transactions and other events arising from non-board sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The Board has not recognized any adjustments through other comprehensive income for the year ended December 31, 2007. Because the Board has no items related to other comprehensive income, comprehensive income for the year is equivalent to net income(loss).

**Financial Instruments - Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Board is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

THE BOARD OF ADMINISTRATION  
UNDER THE EMBALMERS AND FUNERAL DIRECTORS ACT

Notes to Financial Statements  
For the year ended December 31, 2007

The Board has designated its financial instruments as follows:

Cash and investments are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. These financial assets are recorded at carrying values that approximate their fair values. The carrying values of short-term investments approximates their fair values due to the relatively short period to maturity. The carrying values of long-term investments approximates their fair values based on recent investment transactions.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable and accrued liabilities are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Board's financial statements for the year ended December 31, 2007.

**c. Financial Instruments**

The Board's financial instruments consist of cash, interest receivable, investments, accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the entity is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accounts receivable, accounts payable and accrued liabilities approximates their carrying values due to their short-term maturity.

**d. Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

**e. Future Accounting Policy Changes**

**Financial Instruments - Disclosures and Presentation**

The CICA has issued two new standards, CICA 3862: Financial Instruments - Disclosures and CICA 3863: Financial Instruments - Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity related exposures and the management of these risks.

These changes in accounting policies, which will be adopted effective January 1, 2008, will only require additional disclosures in the financial statements.

**Capital Disclosures**

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

This accounting policy change, which will be adopted effective January 1, 2008, will only require additional disclosures in the financial statements.

**THE BOARD OF ADMINISTRATION  
UNDER THE EMBALMERS AND FUNERAL DIRECTORS ACT**

**Notes to Financial Statements  
For the year ended December 31, 2007**

**f. Revenue Recognition**

The board recognizes revenue for Funeral Home Licences and Embalmer and Funeral Director Licenses on an accrual basis

**g. Contributed Services**

During the year, the Province of Manitoba provided the services of administrative and accounting staff to the Board at no cost. Because of the difficulty in estimating the fair value of such services, no contributed services are recognized in these financial statements.

**3.) Investments**

Investments are invested in Guaranteed Investment Certificates (GICs) with various maturities and interest rates as follows:

	<u>2007</u>	<u>2006</u>
i.) CIBC Cashable Escalating Rate GIC Maturity Date: January 5, 2010 Interest Rate 3.10%	\$16,232	\$15,000
ii.) CIBC Cashable Escalating Rate GIC Maturity Date: January 5, 2009 Interest Rate 3.50%	15,000	15,000
iii.) CIBC Non-Cashable Escalating Rate GIC Maturity Date: January 5, 2010 Interest Rate 3.00 %	21,954	20,000
	<u>\$53,186</u>	<u>\$50,000</u>

**4.) The Public Sector Compensation Disclosure Act**

In accordance with Section 2 of The Public Sector Compensation Disclosure Act, the following summarizes compensation paid during the year ended December 31, 2007:

(i) No individual received compensation of \$50,000 or more;		
(ii) The Board has no employees;		
(iii) The aggregate amount paid to Board members was:	<u>2007</u>	<u>2006</u>
(a) Honoraria, Board Members	\$7,303	\$6,649
(b) Honoraria, Registrar	\$10,000	\$8,000



# **BRANDON UNIVERSITY**

## **Responsibility for Financial Statements**

The Office of the Vice-President (Administration & Finance) of Brandon University is responsible for the preparation and presentation of the financial statements and accompanying notes. The financial statements are prepared in conformity with the accounting policies noted in the financial statements, and are reviewed and approved by the Board of Governors. The Provincial Auditor of the Province of Manitoba, whose opinion is included herein, examines the statements.

To fulfil its responsibility, the University maintains internal control systems to provide reasonable assurance that relevant and reliable financial information is produced.

Original signed by Scott Stewart

Original signed by Scott Lamont

Scott Stewart  
Treasurer, Board of Governors

Scott J. B. Lamont, CGA, MBA  
Vice-President (Administration & Finance)

May 16, 2008



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba and  
To the Board of Governors of Brandon University

We have audited the statement of financial position of Brandon University as at March 31, 2008, and the statements of operations, changes in net assets and cash flow for the year then ended. These financial statements are the responsibility of the University's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the University as at March 31, 2008, and the results of its operations and its cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.

Winnipeg, Manitoba  
May 16, 2008

Carol Bellringer, FCA•MBA  
Auditor General

# Brandon University

## Statement of Financial Position as at March 31, 2008

### ASSETS

	2008	2007
Current Assets		
Cash and cash equivalents (note 3)	\$ 5,594,254	\$ 6,765,842
Accounts receivable	3,547,530	1,685,569
Inventory	439,053	409,040
Prepaid expenses	<u>256,320</u>	<u>253,958</u>
	<u>9,837,157</u>	<u>9,114,409</u>
Capital Assets and Collections (notes 2E and 6)	<u>40,671,928</u>	<u>40,945,646</u>
	<u>\$ 50,509,085</u>	<u>\$ 50,060,055</u>

### LIABILITIES & NET ASSETS

	2008	2007
Current Liabilities		
Accounts payable and accrued liabilities	\$ 2,856,323	\$ 2,666,663
Deferred income	289,183	248,437
Deferred contributions (note 7)	3,226,643	2,865,905
Current portion of long term debt (note 9)	<u>111,002</u>	<u>104,282</u>
	<u>6,483,151</u>	<u>5,885,287</u>
Long term Liability		
Unfunded employee future benefits (note 13)	950,000	888,000
Mortgages payable (note 9)	<u>1,315,122</u>	<u>1,426,123</u>
	<u>2,265,122</u>	<u>2,314,123</u>
Unamortized Deferred Capital Contributions (note 7)	<u>30,983,780</u>	<u>32,156,051</u>
Net Assets		
Unrestricted net assets	1,891,465	1,914,538
Internally restricted net assets (note 5)	623,541	530,864
Investment in capital assets and collections	<u>8,262,026</u>	<u>7,259,192</u>
	<u>10,777,032</u>	<u>9,704,594</u>
	<u>\$ 50,509,085</u>	<u>\$ 50,060,055</u>

Approved by the Brandon University  
Board of Governors on June 26, 2008

Original Signed by: Scott Stewart

\_\_\_\_\_  
Treasurer

Original Signed by: Scott Lamont

\_\_\_\_\_  
Vice-President (Administration & Finance)

The accompanying notes are an integral part of these financial statements.

# Brandon University

## Statement of Changes in Net Assets for the year ended March 31, 2008

	Unrestricted Net Assets	Internally Restricted Net Assets	Investment in Capital Assets and Collections	Total 2008	Total 2007
Balance, beginning of year	\$ 1,914,538	\$ 530,864	\$ 7,259,192	\$ 9,704,594	\$ 8,808,320
Reclassify account balances					<u>(2,753)</u>
Restated balance, beginning of year	1,914,538	530,864	7,259,192	9,704,594	8,805,567
Excess of revenues over expenses	1,065,942			1,065,942	857,887
Direct increases to net assets					
Donations of capital assets			6,496	6,496	41,140
Transfers					
Internally funded					
Capital asset additions	(1,817,078)		1,817,078		
Capital asset disposals (net)	5,864		(5,864)		
Amortization	919,158		(919,158)		
Repayment of long term debt	(104,282)		104,282		
Allocation to internally restricted net assets	(236,189)	236,189			
Internally restricted net asset purchases	<u>143,512</u>	<u>(143,512)</u>			
Balance, end of year	<u>\$ 1,891,465</u>	<u>\$ 623,541</u>	<u>\$ 8,262,026</u>	<u>\$ 10,777,032</u>	<u>\$ 9,704,594</u>

The accompanying notes are an integral part of these financial statements.

# Brandon University

## Statement of Operations for the Year Ended March 31, 2008

	2008	2007
<b>Revenues</b>		
Tuition fees and other student fees	\$ 9,670,205	\$ 9,679,692
Grants		
Council on Post-Secondary Education	30,373,696	27,714,213
Province of Manitoba	519,296	540,403
Government of Canada	2,200,760	1,768,023
Sales of goods and services	6,328,444	6,440,886
Brandon University Foundation	1,895,921	2,071,568
Amortization of deferred capital contributions	2,250,301	2,281,090
Gain on disposal of capital assets		76,985
Miscellaneous	<u>1,698,542</u>	<u>1,148,058</u>
	<u>54,937,165</u>	<u>51,720,918</u>
<b>Expenses</b>		
Salaries - academic	18,135,906	17,510,541
Salaries - support	12,109,102	11,463,699
Benefits	4,516,366	4,375,852
Travel	1,597,369	1,662,348
Supplies and consumable expenses	8,104,433	7,223,334
Major renovations	1,925,693	1,261,855
Property taxes	139,546	117,747
Utilities	1,092,180	1,207,085
Cost of goods sold	1,893,074	1,915,022
Scholarships and bursaries	1,073,185	1,005,420
Interest on long term debt	112,306	118,598
Amortization expense	3,169,458	3,001,530
Loss on disposal of capital assets	<u>2,605</u>	<u>          </u>
	<u>53,871,223</u>	<u>50,863,031</u>
<b>Excess of revenues over expenses</b>	<u>\$ 1,065,942</u>	<u>\$ 857,887</u>

The accompanying notes are an integral part of these financial statements.

# Brandon University

## Statement of Cash Flow for the Year Ended March 31, 2008

	2008	2007
Cash Provided By (Used In) Operating Activities		
Excess of revenues over expenses	\$ 1,065,942	\$ 857,887
Items not affecting cash flow		
Amortization of deferred capital contributions	(2,250,301)	(2,281,090)
Amortization of capital assets	3,169,458	3,001,530
Loss/(gain) on disposal of capital assets	2,633	(76,985)
Increase in non-cash operating working capital	<u>(1,241,218)</u>	<u>2,387,934</u>
	<u>746,514</u>	<u>3,889,276</u>
Cash Provided By (Used In) Investing Activities		
Decrease in loan receivable		43,560
Capital asset additions	(2,901,603)	(2,493,383)
Proceeds on disposal of capital assets	<u>3,257</u>	<u>89,385</u>
	<u>(2,898,346)</u>	<u>(2,360,438)</u>
Cash Provided By (Used In) Financing Activities		
Long term debt repayments	(104,282)	(97,990)
Capital contributions received	<u>1,084,526</u>	<u>760,578</u>
	<u>980,244</u>	<u>662,588</u>
Increase/(Decrease) in cash and cash equivalents	(1,171,588)	2,191,426
Cash and cash equivalents, beginning of year	<u>6,765,842</u>	<u>4,574,416</u>
Cash and cash equivalents, end of year	<u>\$ 5,594,254</u>	<u>\$ 6,765,842</u>

The accompanying notes are an integral part of these financial statements.

# Brandon University

## Notes to the Financial Statements for the year ended March 31, 2008

### 1. Authority and Purpose

Brandon University operates under the authority of the Brandon University Act of the Province of Manitoba. Brandon University offers undergraduate programs in arts, science, education, music, and health studies; and offers graduate programs in education, music and rural development. The University is a registered charity and is exempt from the payment of income taxes.

### 2. Summary of Significant Accounting Policies and Reporting Practices

#### A. General

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles for not-for-profit organizations.

#### B. Revenue Recognition

Operating grants are recognized as revenue in the period received. Revenues received for the provision of goods and services are recognized in the period in which the goods are provided or the services rendered or substantially rendered and collection is reasonably assured.

The University accounts for contributions using the deferral method. Deferred contributions are externally restricted non-capital contributions which are deferred and are recognized as revenue in the period in which the related expenses are incurred. Externally restricted amounts can only be used for the purposes designated by external parties.

Externally restricted contributions for the acquisition of capital assets having limited lives are recorded as deferred capital contributions in the period in which they are received and, when expended, are transferred to unamortized deferred capital contributions. Unamortized deferred capital contributions are recognized as earned revenue in the periods in which the related amortization expense of the funded capital asset is recorded.

#### C. Short Term Investments

Short term investments are recorded at fair value and are unspent operating, capital and restricted funds that are invested to generate income used to fund general operations of the University. Short term investments also includes a mutual fund that provides a benefit provision for a former WESTARC employee as a part of that individual's contract of employment.

#### D. Brandon University Foundation

Funds transferred from the Brandon University Foundation to the University are recorded as revenue in the period they were received by the University.

The accounts of the Brandon University Foundation do not form part of the financial statements of the University. The financial statements of the Foundation are audited on an annual basis.

#### E. Capital Assets and Collections

Capital assets purchased by the University are recorded at cost. Donated assets are recorded at the fair market value on the date received. On the disposition of a capital asset, both the cost and any

# Brandon University

## Notes to the Financial Statements for the year ended March 31, 2008

accumulated amortization are removed from the accounts.

Capital assets are amortized on a straight line basis over the estimated useful lives of the assets. Amortization rates are as follows:

Buildings	50 years
Furniture & equipment	10 years
Computer equipment	5 years
Vehicles	5 years
Library collections	10 years

The capital assets include collections of works of art, gemstones and rare books which have been donated to the University. These collections are not amortized.

### F. Inventory

Inventories are valued at the lower of cost and net realizable value.

### G. Pension Plans

The University contributes to the Brandon University Retirement Plan which is a trustee-administered pension plan for University employees. Contributions by the University are recorded as expenses.

The accounts of the Brandon University Retirement Plan do not form part of the financial statements of the University. The Auditor General audits the financial statements of the Plan.

### H. Use of Estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of management estimates relate to the allowance for doubtful accounts and determination of useful lives of capital assets for amortization. Actual results could differ from these estimates.

### I. Future Accounting Policy Changes

#### Disclosure and Presentation of Financial Instruments

The CICA has issued two new standards, CICA 3862: Financial Instruments - Disclosures and CICA 3863: Financial Instruments - Presentation which are intended to enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks. These new standards, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

#### Capital Disclosures

The CICA has issued a new accounting standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objective policies, and processes for managing capital. This new standard, which will be effective April 1, 2008, will only require additional disclosure in the financial statements



# Brandon University

## Notes to the Financial Statements for the year ended March 31, 2008

### Inventories

The Canadian Accounting Standards Board has approved a new standard with respect to inventories which requires that inventories be measured at lower of cost or net realizable value; disallows the use of last-in first-out inventory costing methodology; and requires that when circumstances which previously caused inventories to be written down below cost no longer exist, the amount of the write-down is to be reversed. This new standard, which will be adopted effective April 1, 2008, is not expected to have a material impact on the University.

### 3. Cash and Cash Equivalents

Cash and cash equivalents are summarized as follows:

	2008	2007
Cash	\$ 2,737,338	\$ 2,882,968
Short term investments	2,856,916	3,835,876
Mutual funds		46,998
	<u>\$ 5,594,254</u>	<u>\$ 6,765,842</u>

The fair market value of the short term investments and mutual funds is \$2,856,916 (2007 -\$3,906,658 ).

### 4. Brandon University Foundation

The Brandon University Foundation operates under the authority of the Brandon University Foundation Act. The Foundation is dedicated to promoting the advancement of higher education at Brandon University and improving the quality of its facilities and activities by raising funds for future operation and capital expenditures, research and student awards.

Brandon University Foundation is not a controlled entity of Brandon University however, in the event of the dissolution of the Foundation, after the payment of all debts and liabilities, any remaining rights, property and assets of the Foundation shall be transferred or assigned to Brandon University as long as it is at that time a charitable, non-profit corporation.

The Foundation follows the deferral method of accounting for contributions. The investments of the Foundation are recorded at fair market value. The financial position of the Foundation as at December 31 is summarized as follows:

#### Statement of Financial Position

	2007	2006
Assets	<u>\$ 35,328,651</u>	<u>\$ 35,342,145</u>
Liabilities	<u>\$ 1,215,938</u>	<u>\$ 1,523,664</u>
Deferred contributions	<u>6,697,881</u>	<u>7,386,303</u>
Net Assets		
Unrestricted and internally restricted net assets	229,700	385,328
Endowment funds	<u>27,185,132</u>	<u>26,046,850</u>
	<u>27,414,832</u>	<u>26,432,178</u>
Total Liabilities and Net Assets	<u>\$ 35,328,651</u>	<u>\$ 35,342,145</u>

## Brandon University

### Notes to the Financial Statements for the year ended March 31, 2008

#### Statement of Operations

	2007	2006
Revenue		
Investment income	\$ 167,325	\$ 1,100,089
Donations	1,290,106	596,138
Other contributions	<u>145,940</u>	<u>206,647</u>
	<u>1,603,371</u>	<u>1,902,874</u>
Expense		
Grants to Brandon University	903,272	1,119,422
Scholarships and bursaries	802,572	758,982
Campaign expenses	36,854	448,736
Other expenses	<u>51,244</u>	<u>64,081</u>
	<u>1,793,942</u>	<u>2,391,221</u>
Net loss for the year	<u>\$ (190,571)</u>	<u>\$ (488,347)</u>

The net result of the transactions from January 1, 2008 to March 31, 2008 was a loss of \$269,901 (2007 - \$643,509 gain) and an unrealized investment loss of \$774,738 (2007 - \$746,457).

The value of outstanding pledges to the Foundation as at March 31, 2008 is \$544,109 (2007 - \$651,405). These will be recorded as revenue in the Foundation when received.

#### 5. Internally Restricted Net Assets

Internally restricted net assets represent amounts set aside by the University for the following specific purposes:

	Opening Balance	Current Provision	Purchases	2008 Closing Balance
Ancillary Services	\$ 432,257	\$ 60,965	\$	\$ 493,222
Facility & Wellness Fee	23,862		(23,862)	
Mail/Print services	(36,439)	10,000		(26,439)
Telephone replacement	97,275	150,224	(105,030)	142,469
Vehicle replacement	<u>13,909</u>	<u>15,000</u>	<u>(14,620)</u>	<u>14,289</u>
	<u>\$ 530,864</u>	<u>\$ 236,189</u>	<u>\$ (143,512)</u>	<u>\$ 623,541</u>

## Brandon University

### Notes to the Financial Statements for the year ended March 31, 2008

#### 6. Capital Assets and Collections

	2008		2007			
	Accumulated Cost	Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Land	\$ 498,680	\$	\$ 498,680	\$ 498,680	\$	\$ 498,680
Buildings	64,275,916	(34,908,244)	29,367,672	63,882,710	(33,380,218)	30,502,492
Furniture & equipment	19,002,509	(11,951,335)	7,051,174	17,995,634	(11,546,304)	6,449,330
Library collections	8,616,921	(6,055,231)	2,561,690	7,935,188	(5,626,260)	2,308,928
Collections	<u>1,192,712</u>	<u>                    </u>	<u>1,192,712</u>	<u>1,186,216</u>	<u>                    </u>	<u>1,186,216</u>
	<u>\$ 93,586,738</u>	<u>\$(52,914,810)</u>	<u>\$ 40,671,928</u>	<u>\$ 91,498,428</u>	<u>\$(50,552,782)</u>	<u>\$ 40,945,646</u>

Capital asset additions during the year included donations in kind in the amount of \$6,496 (2007- \$41,140).

#### 7. Deferred Contributions and Unamortized Deferred Capital Contributions

Deferred contributions represent contributions received for special purposes and unspent funds for restricted purposes. Unamortized deferred capital contributions represent the funded portion of capital assets which will be recognized as revenue in future periods and matched against the applicable amortization charged in that period. Changes in the deferred contributions and unamortized deferred capital contributions balances are as follows:

	2008	2008	2007	2007
	Deferred Contributions	Unamortized Deferred Capital Contributions	Deferred Contributions	Unamortized Deferred Capital Contributions
Balance, beginning of year	\$ 2,865,905	\$ 32,156,051	\$ 2,355,353	\$ 33,717,703
Contributions received	9,222,102		7,754,056	
Transfers to revenue				
Tuition, grants and contributions	(7,783,334)		(6,524,066)	
Amortization of assets acquired from capital assets		(2,250,301)		(2,281,090)
Transferred to acquire capital assets	<u>(1,078,030)</u>	<u>1,078,030</u>	<u>(719,438)</u>	<u>719,438</u>
Balance, end of year	<u>\$ 3,226,643</u>	<u>\$ 30,983,780</u>	<u>\$ 2,865,905</u>	<u>\$ 32,156,051</u>
Balance consists of:				
Research	\$ 2,652,952		\$ 2,374,679	
Special programs	<u>573,691</u>		<u>491,226</u>	
	<u>\$ 3,226,643</u>		<u>\$ 2,865,905</u>	

# Brandon University

## Notes to the Financial Statements for the year ended March 31, 2008

### 8. Pension Plans

The Brandon University Retirement Plan is a final average contributory defined benefit pension plan established April 1, 1974 for the benefit of the employees of Brandon University. The assets of the Plan are held by CIBC Mellon Global Securities Services Company in the name of ten trustees - eight elected by and from the Plan membership and two appointed by the Board of Governors. The trustees oversee the administration of the Plan and set forth the investment guidelines. Their obligations and responsibilities are defined in a trust agreement with Brandon University. Connor, Clark & Lunn Investment Management Ltd. invests the Plan assets according to an agreement with the trustees and as required by law. The Plan is registered with the Pension Commission of Manitoba and meets the requirements of the Pension Benefits Act of Manitoba. Unless otherwise stated, all Brandon University employees are eligible to become members of the Plan on their date of employment. Full-time and certain part-time employees are required to join the Plan. Membership is optional for other part-time and certain specified employees. The Plan receives its funds from the contributions of members, the required and special contributions of Brandon University and the income from investments.

Actuarial valuations of the Brandon University Retirement Plan are carried out every three years and provide an estimate of the accrued pension benefits. The actuarial present value of accrued pension benefits was determined using the accrued benefit method prorated on service and using assumptions recommended by the actuary and approved by the Trustees. Based on the latest actuarial valuation of the plan conducted by Eckler Ltd., a firm of consulting actuaries, as at December 31, 2006 the accrued pension benefits were \$91,657,000. This valuation established a Plan surplus of \$4,378,000 using the accrued benefit method as at that date. As at December 31, 2007 the projected surplus was \$6,723,000. The next actuarial valuation is required as at December 31, 2009 and will be completed in 2010.

The actuarial present value of pension benefits as at December 31, and the principal components of changes in the actuarial present values during the year, were as follows:

	(in thousands of dollars)	
	<b>2007</b>	<b>2006</b>
Actuarial present value of accrued pension benefits, beginning of year	\$ 91,657	\$ 83,453
Interest accrued on benefits	5,248	5,000
Benefits accrued	3,562	3,445
Benefits paid	(4,342)	(3,680)
Actuarial loss		(391)
Change in assumption	<u>          </u>	<u>3,830</u>
Actuarial present value of accrued pension benefits, end of year	<u>\$ 96,125</u>	<u>\$ 91,657</u>

The assumptions used in determining the actuarial value of accrued pension benefits were developed by reference to expected long-term market conditions. Significant actuarial assumptions used in the valuation at December 31, 2006 were:

Rate of return on investments	5.75%
Rate of salary increases	4.00%

The actuarial value of net assets available for pension benefits has been determined at amounts that reflect long-term market trends (consistent with the assumptions underlying the valuation of accrued pension benefits). The valuation is based on a four-year moving average market method with the market value being the underlying basis. The method has been slightly modified this year. Last year, the market value was adjusted by amortizing

## Brandon University

### Notes to the Financial Statements for the year ended March 31, 2008

the fund's gains or losses over a four year period. This year, the market value has been adjusted by amortizing over a four year period the differences in each year between the fund's actual return and a 5.75% return, whereas last year 6% was used.

The actuarial values of net assets as at December 31 were:

	(in thousands of dollars)	
	2007	2006
Market value of net assets available for pension benefits	\$ 103,941	\$ 103,318
Market value changes not reflected in the actuarial value of net assets	<u>(1,093)</u>	<u>(7,283)</u>
Actuarial value of net assets available for pension benefits	<u>\$ 102,848</u>	<u>\$ 96,035</u>

Pension contributions by the University for the year ended March 31, 2008 were \$1,666,615 (2007 - \$1,606,957 ).

#### 9. Long Term Liability - Mortgages Payable

	2008	2007
Canada Mortgage and Housing Corporation 5 1/8% mortgage, \$41,608 combined principal and interest payable semi-annually July 1 and January 1 to 2012.	\$ 330,682	\$ 394,487
Canada Mortgage and Housing Corporation 8 1/4% mortgage, \$66,686 combined principal and interest payable semi-annually April 1 and October 1 to 2021.	<u>1,095,442</u>	<u>1,135,918</u>
	1,426,124	1,530,405
Current portion of long term debt	<u>111,002</u>	<u>104,282</u>
	<u>\$ 1,315,122</u>	<u>\$ 1,426,123</u>
Interest paid	<u>\$ 112,306</u>	<u>\$ 118,598</u>

Principal payments in the next five years are as follows:

2009	\$ 111,002
2010	\$ 118,181
2011	\$ 125,852
2012	\$ 134,050
2013	\$ 101,217

#### 10. Brandon Centennial Auditorium Corporation Inc.

Under an arrangement between the University, the Province of Manitoba and the City of Brandon, the University built an Auditorium on its property for the benefit of the citizens of Western Manitoba. The expenditures for the building and furnishings were financed from contributions by the Governments of Canada

# Brandon University

## Notes to the Financial Statements for the year ended March 31, 2008

and Manitoba, the City of Brandon and citizens through fundraising campaigns.

The Auditorium has been leased to the Brandon Centennial Auditorium Corporation Inc. for a nominal consideration of \$1 under a 99 year lease which expires 2064 A.D. The University is reimbursed for services supplied to the auditorium as required by the agreement.

### 11. Knowles-Douglas Student Union Centre

The Knowles-Douglas Student Union Centre has been leased to the Knowles- Douglas Student Union Centre Inc. for the nominal consideration of \$1 per year under a 50 year lease which expires 2035 A.D. The University supplies certain services to the Centre as required by the lease.

### 12. Commitments

An agreement between the University and the Brandon University Students' Union Inc. provides for the equal sharing of profits of the University's bookstore operations. The Students' Union share of profits amounted to \$32,752 for the year ended March 31, 2008 (2007 - \$47,048).

### 13. Employee Future Benefits

The University provides severance and retiring allowance benefits based on length of service and final earnings, payable on retirement. Accounting standards require the recognition of a liability and an expense for such employee future benefits in the period in which the employee renders service in return for the benefits. The recognition date for rendered service begins on the hiring date or the date when credited service begins, and runs until the date when full eligibility is attained. The cost of these future benefits earned by employees is determined by an actuary using the projected benefit method pro rated on service and management's best estimates for the discount rate for liabilities, the rate of salary escalation and the retirement ages of employees. The discount rate used to determine the accrued benefit obligation was determined by reference to market interest rates at the measurement date on high-quality debt instruments with cash flows that match the timing and amount of expected benefit payments. There are no assets supporting the plan benefits.

The transitional obligation arising from the adoption of the accounting standard was fully recognized as at the adoption date of April 1, 2000. Subsequent actuarial gains or losses are fully recognized in the year immediately following the year in which they arise. The most recent actuarial valuation was as at March 31, 2005 with the next valuation due at at March 31, 2009.

The accrued benefit liability for employee future benefits is reported in the University's Statement of Financial Position under accounts payable and accrued liabilities.

Information about the University's employee future benefits is as follows:

	2008	2007
Accrued benefit liability	\$ 893,000	\$ 881,000
Accrued benefit obligation	<u>950,000</u>	<u>888,000</u>
Unamortized actuarial loss	<u>\$ (57,000)</u>	<u>\$ (7,000)</u>
Net benefit cost	\$ 105,000	\$ 118,000
Employer's contributions	93,000	25,000
Benefits paid	(58,000)	(25,000)

# Brandon University

## Notes to the Financial Statements for the year ended March 31, 2008

The significant actuarial assumptions adopted in measuring the University's accrued benefit liability and benefit costs are as follows:

	2008	2007
Discount rate	5.5%	4.9%
Rate of compensation increase		
IUOE(A)	3.0%	3.0%
IUOE(D)	5.0%	5.0%
MGEU	5.0%	5.0%
Exempt MPO	7.5%	7.5%
Exempt ESS	5.0%	5.0%

### 14. Financial Instruments

#### Financial Risks

The financial instruments of the University consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and long-term debt. Unless otherwise noted, it is management's opinion that the University is not exposed to significant interest, currency or credit risks arising from these financial instruments.

#### Fair Value

The fair value of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities approximate their carrying values due to their short term nature. The fair value of mortgages payable is not practical to determine due to their underlying terms and conditions.

### 15. Change in Accounting Policy

Effective April 1, 2007, Brandon University adopted the recommendations of CICA 3855: Financial Instruments - Recognition and Measurement.

This section establishes standards for recognizing and measuring financial instruments, including the accounting treatment for changes in fair value. Initially, all financial assets and liabilities must be recorded on the Statement of Financial Position at fair value. Subsequent measurement is determined by the classification of each financial asset and liability. Under this standard, all financial instruments are classified as one of: held-for-trading; loans and receivables; held-to-maturity; available-for-sale or other liabilities. Financial assets and liabilities held-for-trading are measured at fair value with gains and losses recognized in net earnings. Financial instruments classified as held-to-maturity, loans and receivables and other liabilities are measured at amortized cost. Available-for-sale financial instruments are measured at fair value, with unrealized gains and losses recognized directly in unrestricted net assets.

Upon the adoption of this new standard, the University has classified its cash and equivalents as held-for-trading which is measured at fair market value, receivables as loans and receivables which are measured at amortized cost and its accounts payable and accrued liabilities as other liabilities, which are measured at amortized cost.

As a result of application of Section 3855, the University's financial statements as at March 31, 2007 were not significantly affected.

# Brandon University

## Notes to the Financial Statements for the year ended March 31, 2008

### 16. Restatement of Accounts

Comparative figures for the year ended March 31, 2007 have been restated where necessary to conform with the presentation adopted for the year ended March 31, 2008.





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## AUDITORS' REPORT

To the Members of CancerCare Manitoba

We have audited the statement of financial position of CancerCare Manitoba as at March 31, 2008 and the statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Winnipeg, Canada

May 23, 2008

# CANCERCARE MANITOBA

## Statement of Financial Position

March 31, 2008, with comparative figures for 2007

				2008	2007
	General Fund	Building Fund	Clinical and Basic Research Fund	Total	Total
<b>Assets</b>					
Current assets:					
Cash	\$ 6,867,398	\$ –	\$ 6,455	\$ 6,873,853	\$ 11,688,641
Short-term investments	3,514,020	–	705,340	4,219,360	2,502,498
Due from Manitoba Health (note 5)	3,166,482	–	–	3,166,482	6,090,741
Accounts receivable (note 6)	1,656,859	–	5,703,969	7,360,828	6,041,818
Inter-fund accounts	(1,039,213)	2,219,365	(1,180,152)	–	–
Prepaid expenses	480,940	–	–	480,940	455,971
Vacation entitlements receivable	1,883,043	–	–	1,883,043	1,817,453
	16,529,529	2,219,365	5,235,612	23,984,506	28,597,122
Retirement entitlement obligation receivable (note 7)	1,419,400	–	–	1,419,400	1,646,660
Investments	2,306,234	–	1,883,642	4,189,876	5,130,339
Capital assets (note 8)	9,401,607	54,299,831	1,303,309	65,004,747	66,946,760
	\$ 29,656,770	\$ 56,519,196	\$ 8,422,563	\$ 94,598,529	\$ 102,320,881

## Liabilities, Deferred Contributions and Fund Balances

Current liabilities:					
Accounts payable and accrued liabilities	\$ 10,770,866	\$ –	\$ 14,821	\$ 10,785,687	\$ 20,834,612
Due to Manitoba Health (note 5)	1,998,136	–	–	1,998,136	107,638
Deferred contributions [note 9(a)]:					
Expenses of future periods	1,849,144	–	–	1,849,144	1,887,505
	14,618,146	–	14,821	14,632,967	22,829,755
Deferred contributions - capital assets [note 9(b)]	8,986,032	56,519,196	–	65,505,228	66,404,456
Retirement entitlement obligations (note 15)	2,742,612	–	–	2,742,612	2,360,856
	26,346,790	56,519,196	14,821	82,880,807	91,595,067
Fund balances:					
Invested in capital assets (note 10)	415,575	–	1,303,309	1,718,884	2,114,704
Externally restricted (note 11)	–	–	5,202,545	5,202,545	4,626,456
Internally restricted	–	–	1,901,888	1,901,888	2,173,300
Unrestricted	2,894,405	–	–	2,894,405	1,811,354
	3,309,980	–	8,407,742	11,717,722	10,725,814
Contingencies (note 13)					
	\$ 29,656,770	\$ 56,519,196	\$ 8,422,563	\$ 94,598,529	\$ 102,320,881

See accompanying notes to financial statements.

Approved by the Members:

\_\_\_\_\_ Member

\_\_\_\_\_ Member

# CANCERCARE MANITOBA

## Statement of Operations and Changes in Fund Balances

Year ended March 31, 2008, with comparative figures for 2007

				2008	2007
	General Fund	Building Fund	Clinical and Basic Research Fund	Total	Total
<b>Revenue:</b>					
Manitoba Health (note 14)	\$ 83,996,263	\$ -	\$ -	\$ 83,996,263	\$ 81,100,939
Other recoveries	835,935	-	-	835,935	850,928
Grants	-	-	11,508,965	11,508,965	11,988,515
Amortization of deferred contributions (note 9)	3,232,638	2,461,625	-	5,694,263	4,912,292
	88,064,836	2,461,625	11,508,965	102,035,426	98,852,674
<b>Expenses:</b>					
Compensation	34,089,110	-	5,961,928	40,051,038	36,217,693
Medical remuneration	10,474,817	-	-	10,474,817	13,044,485
Building occupancy	1,022,895	-	-	1,022,895	781,512
Amortization of capital assets	3,232,638	2,461,625	536,178	6,230,441	5,892,945
General administration	2,887,828	-	-	2,887,828	3,288,414
Equipment rentals and maintenance	1,766,876	-	-	1,766,876	1,231,802
Supplies and other departmental expenses	4,056,730	-	5,118,784	9,175,514	8,031,770
Drugs	27,728,326	-	-	27,728,326	27,373,421
Interest	-	-	-	-	14,636
Referred-out services	2,463,616	-	106,705	2,570,321	2,244,535
	87,722,836	2,461,625	11,723,595	101,908,056	98,121,213
Excess (deficiency) of revenue over expenses before the undernoted	342,000	-	(214,630)	127,370	731,461
Investment income	716,031	-	144,216	860,247	569,260
Excess (deficiency) of revenue over expenses	1,058,031	-	(70,414)	987,617	1,300,721
Fund balances, beginning of year	2,273,104	-	8,452,710	10,725,814	9,425,093
Change in accounting policy (note 3)	(21,155)	-	25,446	4,291	-
Fund balances, end of year	\$ 3,309,980	\$ -	\$ 8,407,742	\$ 11,717,722	\$ 10,725,814

See accompanying notes to financial statements.

# CANCERCARE MANITOBA

## Statement of Cash Flows

Year ended March 31, 2008, with comparative figures for 2007

				2008	2007
	General Fund	Building Fund	Clinical and Basic Research Fund	Total	Total
Cash provided by (used in):					
Operating activities:					
Excess (deficiency) of revenue over expenses	\$ 1,058,031	\$ –	\$ (70,414)	\$ 987,617	\$ 1,300,721
Amortization of capital assets	3,232,638	2,461,625	536,178	6,230,441	5,892,945
Amortization of deferred contributions related to capital assets	(3,232,638)	(2,461,625)	–	(5,694,263)	(4,912,292)
Unrealized gain on investments	(50,963)	–	(26,318)	(77,281)	–
Loss on disposal of investments	–	–	–	–	2,505
Decrease in retirement entitlement obligation receivable	227,260	–	–	227,260	–
Change in non-cash operating working capital	(6,092,387)	(89,972)	(461,378)	(6,643,737)	8,128,694
Increase in retirement entitlement obligations	381,756	–	–	381,756	268,680
	(4,476,303)	(89,972)	(21,932)	(4,588,207)	10,681,253
Investing activities:					
Inter-fund transfers	233,400	(556,993)	323,593	–	–
Additions to capital assets	(2,380,903)	(1,720,992)	(186,533)	(4,288,428)	(5,669,289)
Purchase of investments	(3,085,894)	–	(109,471)	(3,195,365)	(452,102)
Proceeds on disposal of investments	2,500,539	–	–	2,500,539	125,000
Change in investment classification	1,011,521	–	705,340	1,716,861	2,502,498
Amortization of premiums on investments	–	–	–	–	3,326
	(1,721,337)	(2,277,985)	732,929	(3,266,393)	(3,490,567)
Financing activities:					
Deferred contributions related to capital assets	1,349,336	2,367,957	–	3,717,293	2,942,308
Deferred contributions related to expenses of future periods	1,039,381	–	–	1,039,381	1,015,935
	2,388,717	2,367,957	–	4,756,674	3,958,243
Increase (decrease) in cash and short-term investments	(3,808,923)	–	710,997	(3,097,926)	11,148,929
Cash and short-term investments, beginning of year	14,190,341	–	798	14,191,139	3,042,210
Cash and short-term investments, end of year	\$ 10,381,418	\$ –	\$ 711,795	\$ 11,093,213	\$ 14,191,139
Cash and short-term investments are comprised of:					
Cash	\$ 6,867,398	\$ –	\$ 6,455	\$ 6,873,853	\$ 11,688,641
Short-term investments	3,514,020	–	705,340	4,219,360	2,502,498
Cash and short-term investments, end of year	\$ 10,381,418	\$ –	\$ 711,795	\$ 11,093,213	\$ 14,191,139

See accompanying notes to financial statements.

# CANCERCARE MANITOBA

Notes to Financial Statements

Year ended March 31, 2008

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## 1. Purpose of the organization:

CancerCare Manitoba (the organization) is an agency established under the *CancerCare Manitoba Act*. The organization maintains and co-ordinates a province-wide program for cancer prevention, diagnosis, treatment, education and research.

The organization is a registered charity under the *Income Tax Act* and, accordingly, is exempt from income taxes provided certain requirements of the *Income Tax Act* are met.

## 2. Significant accounting policies:

The financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles.

### (a) Fund accounting:

The organization follows the deferral method of accounting for contributions.

The General Fund accounts for the organization's revenues and expenses related to program delivery and administrative activities.

The Building Fund reports the assets, liabilities, revenues and expenses related to the organization's building expansion and renovation program.

The Clinical and Basic Research Fund reports grants received for specific clinical and basic research projects undertaken by the organization. Externally restricted funds are held for research projects, education purposes and other specific purposes. Internally restricted funds represent funds that the organization has designated for specific purposes.

### (b) Revenue recognition:

Restricted contributions are recognized as revenue in the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue in the appropriate fund when received if the amount to be received can be estimated and collection is reasonably assured.

Restricted and unrestricted investment income is recognized as revenue of the appropriate fund in the year in which the income was earned. Investment income includes interest income, change in unrealized gains or (losses) on investments and realized gains on investments.

Grant revenue is recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 2. Significant accounting policies (continued):

### (c) Investments:

Effective April 1, 2007, short-term and long-term investments (investments) are classified as held-for-trading (note 3) and are carried at fair value. Fair value of investments is determined based on period end quoted market prices. Unrealized gains or (losses) on investments, representing the change in the difference between the fair value and the cost of investments at the beginning and end of each year, are reflected in investment income in the statement of operations and changes in fund balances. For periods prior to April 1, 2007, all investments were carried at cost, with investment premiums and discounts amortized on a straight-line basis over the life of the investment, and investment income was recorded on an accrual basis.

### (d) Capital assets:

Purchased capital assets are recorded at cost. Incremental interest incurred during the construction of capital assets is included in cost. Contributed capital assets are recorded at fair value at the date of contribution.

Amortization is recorded on a straight-line basis over the assets' estimated useful lives, which for equipment is 3 to 20 years. Amortization of the building is recorded on a straight-line basis over 40 years.

### (e) Contributed services:

A number of volunteers contribute a significant amount of their time each year. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

### (f) Future employee benefits:

Retirement entitlement obligations are accrued as earned based on an actuarial estimation and vacation entitlement benefits are accrued as employees earn the benefits. Due to the nature of the benefits, the retirement entitlement obligation receivable and payable are classified as long-term whereas the vacation entitlements receivable and payable are classified as current.

### (g) Deferred contributions:

Debt owing to the Province of Manitoba and external lenders is reflected as deferred contributions in the statement of financial position. The related revenue earned from Manitoba Health to offset the interest expense and the related interest expense are both excluded from the statement of operations and changes in fund balances.

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 2. Significant accounting policies (continued):

(h) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

## 3. Change in accounting policies:

### *Financial Instruments - Recognition and Measurement*

The organization adopted the new standard, Handbook Section 3855, *Financial Instruments - Recognition and Measurement*, on April 1, 2007.

This standard provides guidance on recognizing financial instruments and non-financial derivatives on the statement of financial position. The standard also specifies how financial instrument gains and losses are presented. Initially, all financial assets and liabilities must be recorded on the statement of financial position at fair value. Subsequent measurement is determined by the classification of each financial asset and liability. Under this standard, all financial instruments are classified as one of: (a) held-for-trading; (b) loans and receivables; (c) held-to-maturity; (d) available-for-sale; or (e) other liabilities. Financial assets and liabilities held-for-trading are measured at fair value with gains and losses recognized in investment income. Financial instruments classified as held-to-maturity, loans and receivables and other liabilities are measured at amortized cost. Available-for-sale financial instruments are measured at fair value, with unrealized gains and losses recognized directly in fund balances.

Upon adoption of this new standard, the organization designated cash, short-term investments and investments as held-for-trading; due from Manitoba Health, accounts receivable, vacation entitlements receivable, and retirement entitlement obligation receivable as loans and receivables; and accounts payable and accrued liabilities and due to Manitoba Health as other liabilities. The organization has neither available-for-sale nor held-to-maturity instruments.

Except for held-for-trading designated financial instruments, transactions costs that are directly attributable to the acquisition or issuance of financial assets or liabilities are accounted for as part of the respective asset or liability's carrying value at inception and amortized over the expected life of the financial instrument using the effective interest method. For held-for-trading financial assets and liabilities, transactions costs are recorded in the statement of operations and changes in fund balances as incurred.

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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### 3. Change in accounting policies (continued):

This standard was adopted retroactively without restatement. The implementation of the standard on April 1, 2007 resulted in an increase to investments and fund balances of \$4,291 for net unrealized gains.

The impact of this standard on the year ended March 31, 2008 resulted in an increase in investments and investment income of \$77,281 for net unrealized gains.

#### *Accounting Changes*

In July 2006, the Accounting Standards Board (AcSB) issued a replacement of Handbook Section 1506, *Accounting Changes* (Section 1506). The new standard allows for voluntary changes in accounting policy only when they result in the financial statements providing reliable and more relevant information, requires changes in accounting policy to be applied retroactively unless doing so is impracticable, requires prior period errors to be corrected retroactively and calls for enhanced disclosures about the effects of changes in accounting policies, estimates and errors on the financial statements. The adoption of Section 1506, effective April 1, 2007, has no impact on these financial statements.

### 4. Recent accounting pronouncements issued and not yet applied:

The Canadian Institute of Chartered Accountants (CICA) issued the following accounting standards that will come into effect for the organization's fiscal year ending March 31, 2009. The organization is in the process of determining the impact that these standards will have on its financial reporting.

#### (a) Capital Disclosures:

Section 1535 - *Capital Disclosures* establishes standards for the disclosure of: (i) an entity's objectives, policies and processes for managing capital; (ii) quantitative data about what the entity regards as capital; (iii) whether the entity has complied with any capital requirements; and (iv) if it has not complied, the consequences of such non-compliance.

#### (b) Financial Instruments - Disclosures and Presentation:

Sections 3862 - *Financial Instruments - Disclosures* and 3863 - *Financial Instruments - Presentation* replace the existing Section 3861 - *Financial Instruments - Disclosure and Presentation*. These new sections revise and enhance disclosure requirements, and carry forward, unchanged, existing presentation requirements. These new sections require disclosures about the nature and extent of risks arising from financial instruments and how the entity manages those risks.



# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 5. Manitoba Health funding:

### (a) In-globe funding:

In-globe funding is funding approved by Manitoba Health for organization operations unless otherwise specified as out-of-globe funding. All costs must be absorbed from within the global funding provided.

The portion of an operating surplus that exceeds 2 percent of the in-globe funding is recorded in the statement of financial position as a payable to Manitoba Health until such time as Manitoba Health reviews the financial statements. At that time, Manitoba Health determines what portion of the surplus may be retained by the organization, or repaid to Manitoba Health.

Under Manitoba Health policy, the organization is responsible for in-globe deficits, unless otherwise approved by Manitoba Health.

### (b) Out-of-globe funding:

Out-of-globe funding is funding approved by Manitoba Health for specific programs such as medical remuneration, Provincial Oncology Drug Program approved drug costs, and capital and interest costs.

Any operating surplus related to out-of-globe funding arrangements is recorded in the statement of financial position as a payable to Manitoba Health until such time as Manitoba Health reviews the financial statements. At that time, Manitoba Health determines what portion of the approved surplus may be retained by the organization or repaid to Manitoba Health.

Conversely, any operating deficit related to out-of-globe funding arrangements is recorded in the statement of financial position as a receivable from Manitoba Health until such time as Manitoba Health reviews the financial statements. At that time, Manitoba Health determines their final funding approvals which indicate the portion of the deficit that will be paid to the organization. Any unapproved costs not paid by Manitoba Health are absorbed by the organization.

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 5. Manitoba Health funding (continued):

At March 31, 2008, the organization had a balance of \$1,998,136 (2007 - \$107,638) payable to Manitoba Health, representing repayment of 2008 out-of-globe medical remuneration and a balance of \$3,166,482 (2007 - \$6,090,741) receivable from Manitoba Health as follows:

	2008	2007
Out-of-globe 2007/2008	\$ 908,326	\$ -
Out-of-globe 2006/2007	-	4,751,454
Out-of-globe 2005/2006	-	110,321
Approved capital funding	1,778,936	937,568
Other	479,220	291,398
	<b>\$ 3,166,482</b>	<b>\$ 6,090,741</b>

## 6. Accounts receivable:

			2008	2007
	General Fund	Clinical and Basic Research Fund	Total	Total
CancerCare Manitoba Foundation Inc.	\$ -	\$ 5,019,338	\$ 5,019,338	\$ 4,414,348
Grace General Hospital	-	14,093	14,093	21,566
Winnipeg Regional Health Authority	-	136,614	136,614	235,979
Government of Canada	-	57,563	57,563	77,987
University of Manitoba	-	102,190	102,190	122,526
University Medical Group	1,537,232	-	1,537,232	660,768
Other	119,627	374,171	493,798	508,644
	<b>\$ 1,656,859</b>	<b>\$ 5,703,969</b>	<b>\$ 7,360,828</b>	<b>\$ 6,041,818</b>

## 7. Retirement entitlement obligation receivable:

The organization has a contractual commitment to pay out to employees four days per year of service upon retirement (note 15). At March 31, 2008, based on an actuarial estimate, the retirement entitlement obligations are estimated to be approximately \$2,742,612 (2007 - \$2,360,856) for which the organization has recorded retirement entitlement obligations on the statement of financial position.

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 7. Retirement entitlement obligation receivable (continued):

The amount of funding which will be provided by Manitoba Health for these retirement entitlement benefits was initially determined based on the retirement entitlement obligations at March 31, 2004, and was recorded as retirement entitlement obligation receivable from Manitoba Health. Since fiscal 2004, the organization receives in-globe funding on an annual basis from Manitoba Health, which includes funding for the change in retirement entitlement obligations and retirement entitlement payments in the year, including an interest component on the retirement entitlement obligation receivable. The retirement entitlement obligation receivable from Manitoba Health aggregates \$1,419,400 (2007 - \$1,646,660) and has no specific terms of repayment. The organization expensed \$227,260 in 2008 for amounts deemed by management to be uncollectible from Manitoba Health.

The fair value of the retirement entitlement obligation receivable from Manitoba Health approximates its carrying value as the interest component is comparable to current market rates.

## 8. Capital assets:

			2008	2007
	Cost	Accumulated amortization	Net book value	Net book value
<i>General Fund:</i>				
Equipment	\$ 25,314,766	\$ 15,913,159	\$ 9,401,607	\$ 10,253,342
<i>Building Fund:</i>				
Building	60,759,549	10,438,666	50,320,883	48,873,784
Equipment	9,876,538	5,897,590	3,978,948	4,558,336
Construction in progress	—	—	—	1,608,344
	70,636,087	16,336,256	54,299,831	55,040,464
<i>Clinical and Basic Research Fund:</i>				
Equipment	3,098,666	1,795,357	1,303,309	1,652,954
	\$ 99,049,519	\$ 34,044,772	\$ 65,004,747	\$ 66,946,760

Interest capitalized during construction was \$39,334 (2007 - nil).

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 9. Deferred contributions:

### (a) Expenses of future periods:

Deferred contributions related to expenses of future periods represent contributions for specific projects and other purposes.

	2008	2007
Balance, beginning of year	\$ 1,887,505	\$ 1,993,631
Add amount received related to future periods	1,039,381	1,015,935
Less amounts transferred to deferred contributions - capital assets	(1,077,742)	(1,122,061)
	<u>\$ 1,849,144</u>	<u>\$ 1,887,505</u>

### (b) Capital assets:

Deferred contributions related to capital assets represent the unamortized amount and unspent amount of contributions and grants received for the purchase of capital assets. The amortization of deferred contributions is recorded as revenue in the statement of operations.

	2008	2007
Balance, beginning of year	\$ 66,404,456	\$ 67,252,379
Additional contributions received	3,717,293	2,942,308
Add amounts transferred from deferred contributions - expenses of future periods	1,077,742	1,122,061
Less amounts amortized to revenue	(5,694,263)	(4,912,292)
	<u>\$ 65,505,228</u>	<u>\$ 66,404,456</u>

The balance of unamortized capital contributions related to capital assets consists of the following:

	2008	2007
Unamortized capital asset contributions used to purchase capital assets	\$ 65,079,933	\$ 66,199,217
Unspent contributions	425,295	205,239
	<u>\$ 65,505,228</u>	<u>\$ 66,404,456</u>

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 9. Deferred contributions (continued):

Unamortized capital contributions of \$65,505,228 (2007 - \$66,404,456) include contributions received from Manitoba Health for the purchase of capital assets in the form of demand loans payable to the Bank of Montreal. The balances of the demand loans are as follows:

	2008	2007
Bearing interest at prime less 0.50 percent, repayable in monthly instalments of \$28,765, plus interest	\$ 3,156,746	\$ 961,373

Unamortized capital contributions of \$65,505,228 (2007 - \$66,404,456) also include contributions received from the Province of Manitoba to pay down third party borrowings that were utilized for the purchase of capital assets. The organization has executed promissory notes for these contributions. The promissory notes are payable to the Department of Finance of the Province of Manitoba, and the payment of these liabilities is guaranteed and funded by Manitoba Health. No further funding is expected to be received with respect to these obligations and no revenue or expense is recorded in connection with their extinguishment, except for the amortization of the deferred contributions. The balances of the promissory notes are as follows:

	2008	2007
6.25% maturing March 31, 2020, repayable in monthly instalments of \$76,754, plus interest	\$ 11,129,386	\$ 12,050,438
Variable rate (30-day bankers' acceptance plus 25 basis points), maturing February 28, 2022, repayable in monthly instalments of \$50,439, plus interest	8,473,684	9,078,947
4.80% maturing November 30, 2016, repayable in monthly instalments of \$50,000, plus interest	5,200,000	5,800,000
	<u>\$ 24,803,070</u>	<u>\$ 26,929,385</u>

During 2005, the organization established arrangements for a bridge facility of non-revolving demand loans to a maximum of \$5,000,000 to assist with the construction or expansion costs of approved projects or the acquisition of equipment and specialized equipment as approved by Manitoba Health. Interest is charged at the prime rate, repayment terms are established for each individual demand loan and the facility is secured by letters of authorization and comfort from Manitoba Health. The organization has utilized \$3,156,746 of this facility as of March 31, 2008 (2007 - \$961,373).

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 9. Deferred contributions (continued):

On November 30, 2006, the Province of Manitoba approved the consolidation of \$6,000,000 of the organization's borrowings with the Department of Finance. The advance has been recorded as a deferred contribution as described above.

## 10. Invested in capital assets:

(a) Invested in capital assets is calculated as follows:

	2008	2007
Capital assets	\$ 65,004,747	\$ 66,946,760
Amounts financed by:		
Unamortized deferred contributions	(65,505,228)	(66,404,456)
Inter-fund and working capital	2,219,365	1,572,400
	<u>\$ 1,718,884</u>	<u>\$ 2,114,704</u>

(b) Change in invested in capital assets fund balance is calculated as follows:

	2008	2007
Surplus (deficit) for the year:		
Amortization of deferred contributions related to capital assets	\$ 5,694,263	\$ 4,912,292
Amortization of capital assets	(6,230,441)	(5,892,945)
	<u>\$ (536,178)</u>	<u>\$ (980,653)</u>
Invested in capital assets:		
Purchase of capital assets	\$ 4,288,428	\$ 5,669,289
Amounts funded by:		
Deferred contributions	(3,717,293)	(2,942,308)
Inter-fund and working capital	646,965	(606,110)
Amount transferred from deferred contributions - expenses of future periods	(1,077,742)	(1,122,061)
	<u>\$ 140,358</u>	<u>\$ 998,810</u>

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 11. Externally restricted fund balances:

The major category of externally imposed restrictions on fund balances is as follows:

	2008	2007
Restricted for research projects, education purposes and other specific purposes	\$ 5,202,545	\$ 4,626,456

## 12. Fair value of financial instruments:

The fair value of cash, due from Manitoba Health, accounts receivable, vacation entitlements receivable, accounts payable and accrued liabilities and due to Manitoba Health approximates their carrying value because of the relatively short period to maturity of the instruments.

## 13. Contingencies - HIROC:

On July 1, 1987, a group of health care organizations (subscribers) formed Healthcare Insurance Reciprocal of Canada (HIROC). HIROC is registered as a reciprocal under provincial insurance acts, which permit persons to exchange with other persons reciprocal contracts of indemnity insurance. HIROC facilitates the provision of liability insurance coverage to health care organizations in the provinces of Ontario, Manitoba, Saskatchewan and Newfoundland. Subscribers pay annual premiums, which are actuarially determined, and are subject to assessment for losses in excess of such premiums, if any, experienced by the group of subscribers for the years in which they were a subscriber. No such assessments have been made to March 31, 2008.

## 14. Economic dependence:

The organization received approximately 82 percent (2007 - 86 percent) of its total revenue from Manitoba Health and is economically dependent on Manitoba Health for continued operations.

# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 15. Employee future benefits:

### (a) Retirement entitlement obligations:

The organization has a contractual commitment to pay out to employees four days per year of service upon retirement if the employee complies with one of the following conditions:

- (i) have ten years service and have reached age 55; or
- (ii) qualify for the “eighty” rule which is calculated by adding the number of years of service to the age of the employee; or
- (iii) retire at or after age 65; or
- (iv) terminate employment at any time due to permanent disability.

The organization undertook an actuarial valuation of the accrued retirement entitlements as at March 31, 2008. The significant actuarial assumptions adopted in measuring the organization’s accrued retirement entitlements include mortality, disability and withdrawal rates, a discount rate of 5.50 percent (2007 - 4.85 percent) and a rate of salary increase of 3.5 percent plus age-related merit/promotion scale (2007 - rate of salary increase of 3.0 percent plus age related merit/promotion scale). The actuarial valuation established the retirement entitlement obligations in the amount of \$2,742,612 (2007 - \$2,360,856).

### (b) Pension plans:

Most of the employees of the organization are members of the Healthcare Employees Pension Plan - Manitoba (the Plan), which is a multi-employer defined benefit pension plan available to all eligible employees. Plan members will receive benefits based on the length of service and on the average annualized earnings calculated on the best five of the eleven consecutive years prior to retirement, termination or death, that provide the highest earnings. The costs of the benefit plan are not allocated to the individual entities within the related group. As a result, individual entities within the related group are not able to identify their share of the underlying assets and liabilities. Therefore, the Plan is accounted for as a defined contribution plan in accordance with the requirements of the Canadian Institute of Chartered Accountants’ Handbook, Section 3461.



# CANCERCARE MANITOBA

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 15. Employee future benefits (continued):

Pension assets consist of investment grade securities. Market and credit risk on these securities are managed by the Plan by placing Plan assets in trust and through the Plan investment policy. Pension expense is based on Plan management's best estimates, in consultation with its actuaries, of the amount, together with the 5 percent of basic annual earnings up to the Canada Pension Plan ceiling contributed by employees, required to provide a high level of assurance that benefits will be fully represented by fund assets at retirement, as provided by the Plan. The funding objective is for employer contributions to the Plan to remain a constant percentage of employee contributions.

Variances between actuarial funding estimates and actual experience may be material and any differences are generally to be funded by the participating members or through a reduction of benefits. The most recent actuarial valuation of the Plan as at December 31, 2006, reported that the Plan is fully funded.

Actual contributions to the Plan made during the year by the organization on behalf of its employees amounted to \$2,150,506 (2007 - \$1,766,663) and are included in the statement of operations and changes in fund balances. Contribution rates increased on July 1, 2007 to 6.8 percent of pensionable earnings up to the yearly maximum pensionable earnings limit (YMPE) and 8.4 percent on earnings in excess of the YMPE.

Some of the employees of the organization are eligible for membership in the provincially operated Civil Service Superannuation Plan. The pension liability for organization employees is included in the Province of Manitoba's liability for Civil Service Superannuation Fund. Accordingly, no provision is required in the financial statements relating to the effects of participating in the Civil Service Superannuation Plan by the organization and its employees. No contributions were made during 2008 or 2007 by the organization to the Civil Service Superannuation Plan on behalf of its employees.

## 16. CancerCare Manitoba Foundation Inc.:

The organization has an economic interest in CancerCare Manitoba Foundation Inc. (CCMF Inc.). At March 31, 2008, net resources of CCMF Inc. amounted to \$34,188,631, of which \$14,394,763 are restricted contributions. CCMF Inc.'s purpose is to support the organization in its provision of a program of diagnosis of, treatment of, and research in respect of cancer. CCMF Inc. will solicit, receive, maintain and accumulate funds for distribution on a periodic basis to the organization, to support principally research activities that are supplementary to those funded by Manitoba Health. During the year, CCMF Inc. contributed funds in the amount of \$5,470,144 (2007 - \$5,761,391) to the organization.



## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Board of Directors of Le Centre culturel franco-manitobain

We have audited the statement of financial position of Le Centre culturel franco-manitobain as at March 31, 2008, and the statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the corporation as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
May 30, 2008

# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Statement of Financial Position

**March 31** **2008** **2007**

### Assets

#### Current Assets

Cash and bank	\$ 12,425	\$ 17,896	
Grants receivable	109,498	92,763	
Accounts receivable	71,840	44,559	
Accounts receivable - Province of Manitoba (Note 12)	25,891	25,891	
Inventory	3,729	3,999	
Prepaid expenses	36,224	22,685	
	259,607	207,793	

#### Non-Current Assets

Accounts receivable	-	3,613	
Capital assets (Note 5)	34,117	43,298	
Deferred charges	4,442	6,280	
	38,559	53,191	
	\$ 298,166	\$ 260,984	

### Liabilities and Fund Balances

#### Current Liabilities

Bank indebtedness (Note 6)	\$ 84,820	\$ 103,470	
Accounts payable and accrued liabilities	86,970	53,870	
Deferred contributions (Note 7)	18,399	6,059	
Rental and damage deposits	29,475	20,500	
	219,664	183,899	

**Deferred contributions related to capital assets (Note 8)**

**29,552** **37,463**

**249,216** **221,362**

#### Commitments (Note 9)

#### Fund Balances

Unrestricted Funds			
Operations	89,003	50,709	
Cultural Programs	(44,618)	(16,922)	
Invested in capital assets	4,565	5,835	
	48,950	39,622	

**\$ 298,166** **\$ 260,984**

Approved on behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

The notes are an integral part of these financial statements.

## LE CENTRE CULTUREL FRANCO-MANITOBAIN

### Statement of Operations and Changes in Fund Balances

For the year ended March 31

2008

2007

	Operations	Cultural Programs	Capital	Fund Raising	Total	Total
<b>Revenue</b>						
Administration fees	\$ 349	\$ -	\$ -	\$ -	\$ 349	\$ 241
Admission fees	-	36,734	-	-	36,734	20,712
Bar	34,081	-	-	-	34,081	38,619
Bingos	-	-	-	3,000	3,000	-
Commissions	389	339	-	-	728	8,722
Corporate sponsorship and donations	265	19,292	-	-	19,557	6,657
Grants						
Government of Canada	-	176,615	-	-	176,615	172,734
Government of Manitoba	399,200	20,500	132,897	-	552,597	504,254
Miscellaneous	1,500	25,729	-	-	27,229	41,724
Interest	5,573	-	-	-	5,573	5,182
Miscellaneous (Note 14)	74,231	9,069	-	-	83,300	88,845
Rent (Note 13)	232,808	-	-	-	232,808	254,538
Sale of office supplies and other	10,015	-	-	-	10,015	9,632
Technical services	59,944	-	-	-	59,944	54,842
	<b>818,355</b>	<b>288,278</b>	<b>132,897</b>	<b>3,000</b>	<b>1,242,530</b>	<b>1,206,702</b>
<b>Expenses</b>						
Amortization of capital assets	-	-	9,181	-	9,181	11,570
Catering and bar	44,064	-	-	-	44,064	47,154
Fundraising - Bingos	-	-	-	-	-	10
Operations (Note 10)	735,997	318,974	-	-	1,054,971	1,045,338
Repairs (Note 11)	-	-	124,986	-	124,986	62,104
	<b>780,061</b>	<b>318,974</b>	<b>134,167</b>	<b>-</b>	<b>1,233,202</b>	<b>1,166,176</b>
<b>Excess (deficiency) of revenue over expenses for the year</b>	<b>38,294</b>	<b>(30,696)</b>	<b>(1,270)</b>	<b>3,000</b>	<b>9,328</b>	<b>40,526</b>
<b>Fund balances, beginning of year</b>	<b>50,709</b>	<b>(16,922)</b>	<b>5,835</b>	<b>-</b>	<b>39,622</b>	<b>(904)</b>
<b>Interfund transfer</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>(3,000)</b>	<b>-</b>	<b>-</b>
<b>Fund balances, end of year</b>	<b>\$ 89,003</b>	<b>\$ (44,618)</b>	<b>\$ 4,565</b>	<b>\$ -</b>	<b>\$ 48,950</b>	<b>\$ 39,622</b>

The notes are an integral part of these financial statements.

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## LE CENTRE CULTUREL FRANCO-MANITOBAIN

### Statement of Cash Flows

For the year ended March 31	2008	2007
<b>Cash Flows Provided by (Used for) Operating Activities</b>		
Excess of revenue over expenses for the year	\$ 9,328	\$ 40,526
Amortization of capital assets	9,181	11,570
Amortization of deferred charges	1,838	1,838
Amortization of deferred contributions related to capital assets	(7,911)	(10,112)
Net change in non-cash working capital items		
Grants receivable	(16,735)	36,575
Accounts receivable	(23,668)	(3,043)
Inventory	270	(246)
Prepaid expenses	(13,539)	(9,490)
Accounts payable and accrued liabilities	33,100	(47,202)
Deferred contributions	12,340	(2,169)
Rental and damage deposits	8,975	(6,475)
	13,179	11,772
<b>Cash Flows Provided by (Used for) Financing and Investing Activities</b>		
Repayment of working capital advance to the Province of Manitoba	-	(100,000)
<b>Increase (decrease) in cash and bank for the year</b>	<b>13,179</b>	<b>(88,228)</b>
<b>Cash and bank (bank indebtedness), beginning of year</b>	<b>(85,574)</b>	2,654
<b>Cash and bank (bank indebtedness), end of year</b>	<b>\$ (72,395)</b>	<b>\$ (85,574)</b>
<b>Represented by</b>		
Cash and bank	\$ 12,425	\$ 17,896
Bank indebtedness	(84,820)	(103,470)
	<b>\$ (72,395)</b>	<b>\$ (85,574)</b>

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# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Notes to Financial Statements

March 31, 2008

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### 1. General Information

Le Centre culturel franco-manitobain was incorporated under Chapter C45 of the Statutes of the Province of Manitoba. The corporation's objects are to maintain, encourage, foster and sponsor, by all means available, all types of cultural activities in the French language and to make French-Canadian culture known to all residents of the province.

### 2. Accounting Policies

#### Basis of Accounting

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

#### Financial Instruments

The corporation's financial instruments consist of cash, accounts receivable, bank indebtedness, accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the entity is not exposed to significant interest, currency or credit risk arising from these financial statements

The fair value of accounts receivable, accounts payable and accrued liabilities approximates their carrying values due to their short-term maturity.

The corporation has designated its financial instruments as follows:

Cash and bank are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in the statement of operations. These financial assets are recorded at carrying values that approximate their fair values.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable and accrued liabilities are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

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# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Notes to Financial Statements

March 31, 2008

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### 2. Accounting Policies (continued)

#### Capital Assets

Acquired capital assets are stated at their acquisition cost less accumulated amortization and are amortized using the diminishing balance method at the following annual rates:

Technical equipment	20%
Computer equipment	30%
Kitchen equipment	20%
Cash registers	20%
Furniture and fixtures	20%
Security system	20%
Maintenance equipment	20%

#### Use of Building

The use of the building is accounted for as described in Note 13.

#### Recognition of Revenue

The corporation follows the deferred method of accounting for contributions.

Grants received for specific projects are recognized as revenue in the year in which the related expenses are incurred. The remaining balance of grants received is accounted for as deferred contributions in the statement of financial position.

Catering and bar services, hall, office and other rentals, technical services and miscellaneous revenue are recognized as revenue when the services are rendered if the amount to be received can be reasonably estimated and collection is reasonably assured.

Admission fees are recognized as revenue when the event has occurred if the amount to be received can be reasonably estimated and collection is reasonably assured.

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# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Notes to Financial Statements

March 31, 2008

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### 2. Accounting Policies (continued)

#### Fund Balances

The financial resources of the corporation are allocated to four funds corresponding to the corporation's activities and objectives as follows:

##### Unrestricted Funds

*Operations* - Includes transactions related to the maintenance of facilities and the general operations of the corporation.

*Cultural Programs* - Includes transactions related to the delivery of cultural programs as outlined in the objectives of the corporation.

##### Restricted Funds

*Capital* - Involves external restrictions and is used for recording capital asset additions, major repairs related to the building's operations, amortization of deferred contributions related to capital assets and amortization of capital assets. At year end, an interfund transfer is recorded from the Operations Fund to the Capital Fund representing the corporation's net investment in capital assets.

*Fundraising* - Includes transactions related to fundraising activities. The fund balance must be used to subsidize cultural activities and is included in the interfund transfers.

#### Inventory

Inventory is valued at the lower of cost, using the first-in-first-out method, and net realizable value.

#### Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting policies requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates, as additional information becomes available in the future.



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# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Notes to Financial Statements

March 31, 2008

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### 3. New Accounting Policies

Effective April 1, 2007, the corporation adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA).

#### Accounting Changes

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian generally accepted accounting principles (GAAP) that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the corporation's financial statements for the year ended March 31, 2008.

#### Financial Instruments - Recognition and Measurement

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the statement of financial position and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The corporation is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in excess of revenue over expenses and fund balances, respectively. All other financial instruments are subsequently measured at amortized cost.

The adoption of this revised standard had no material impact on the corporation's financial statements for the year ended March 31, 2008.

### 4. Future Accounting Policy Changes

The CICA has issued two new standards, *CICA 3862: Financial Instruments – Disclosures* and *CICA 3863: Financial Instruments – Presentation*, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks. This change in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Notes to Financial Statements

**March 31, 2008**

#### 4. Future Accounting Policy Changes (continued)

The CICA has also issued a new standard, *CICA 1535: Capital Disclosures*, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital. This change in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

The CICA has issued standard, *CICA 3031: Inventories*, which requires that inventories be measured at lower of cost and net realizable value; disallows the use of last-in first-out inventory costing method; and requires that when circumstances that previously caused the inventories to be written down below cost no longer exist, the amount of the write down is to be reversed. This new standard, which will be adopted effective April 1, 2008, is not expected to have a material impact on the corporation.

#### 5. Capital Assets

	2008		2007	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Technical equipment	\$ 136,932	\$ 122,348	\$ 136,932	\$ 118,702
Computer equipment	124,008	121,081	124,008	119,826
Kitchen equipment	14,107	9,989	14,107	8,960
Cash registers	5,200	4,950	5,200	4,887
Furniture and fixtures	11,673	9,099	11,673	8,327
Security system	17,580	15,221	17,580	14,631
Maintenance equipment	26,411	19,106	26,411	17,280
	<b>\$ 335,911</b>	<b>\$ 301,794</b>	<b>\$ 335,911</b>	<b>\$ 292,613</b>
Net book value		<b>\$ 34,117</b>		<b>\$ 43,298</b>

#### 6. Bank Indebtedness

The corporation has a line of credit with a maximum of \$100,000 bearing interest at prime rate. The line of credit is secured by a general security agreement. At March 31, 2008, the line of credit had a balance of \$Nil before deduction of outstanding cheques.

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## LE CENTRE CULTUREL FRANCO-MANITOBAIN

### Notes to Financial Statements

**March 31, 2008**

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#### 7. Deferred Contributions

Deferred contributions represent unspent resources received during the year related to matching expenses of subsequent periods.

	<b>2008</b>	2007
Balance, beginning of year	\$ 6,059	\$ 8,228
Grants and other amounts received during the year		
Operations Fund	12,500	3,135
Capital Fund	124,987	56,800
Less amounts recognized as revenue during the year		
Operations Fund	(160)	-
Capital Fund (Note 11)	(124,987)	(62,104)
Balance, end of year	\$ 18,399	\$ 6,059

#### 8. Deferred Contributions Related to Capital Assets

Deferred contributions related to capital assets amount to \$29,552 at March 31, 2008 (\$37,643 in 2007) and represent the unamortized portion of grants received with which capital assets have been purchased.

Changes in deferred contributions related to capital assets are as follows:

	<b>2008</b>	2007
Balance, beginning of year	\$ 37,463	\$ 47,575
Grants received during the year	-	-
Amount amortized to revenue	(7,911)	(10,112)
Balance, end of year	\$ 29,552	\$ 37,463

# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Notes to Financial Statements

**March 31, 2008**

### 9. Commitments

The corporation has a joint line of credit with another organization with a maximum of \$400,000 bearing interest at prime rate plus 0.5%. The line of credit will provide temporary financing to reimburse costs related to preliminary stages of Cercle Molière theater construction. The line of credit is secured by a general security agreement. At March 31, 2008, the line of credit was unutilized.

### 10. Operations Fund and Cultural Programs Fund Expenses

	2008			2007
	Operations	Cultural Programs	Total	Total
Advertising and promotion	\$ 6,014	\$ 21,424	\$ 27,438	\$ 18,461
Bad debts	2,094	-	2,094	35
Bank charges and interest	3,405	-	3,405	6,981
Employment contracts	8,075	19,187	27,262	101,550
Equipment purchase	7,795	-	7,795	15,176
Equipment rental and maintenance	58,721	17,645	76,366	56,952
Insurance and permits	21,379	1,272	22,651	21,545
Meetings and travel	7,663	17,097	24,760	28,868
Miscellaneous	-	5,145	5,145	3,189
Office	14,728	4,732	19,460	33,356
Pension	8,885	3,715	12,600	6,103
Professional fees	26,992	-	26,992	24,713
Salaries and benefits (Note 14)	413,534	170,984	584,518	541,379
Service contracts	-	57,269	57,269	44,530
Supplies	18,149	504	18,653	23,865
Training	1,539	-	1,539	1,740
Utilities and outside maintenance (Note 14)	137,024	-	137,024	116,895
	<b>\$ 735,997</b>	<b>\$ 318,974</b>	<b>\$ 1,054,971</b>	<b>\$ 1,045,338</b>

### 11. Capital Fund Expenses

	2008	2007
Asbestos removal and renovation of main building	\$ 73,583	\$ -
Material	9,735	19,670
Repairs and maintenance	41,668	42,434
	<b>\$ 124,986</b>	<b>\$ 62,104</b>

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# LE CENTRE CULTUREL FRANCO-MANITOBAIN

## Notes to Financial Statements

**March 31, 2008**

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### **12. Vacation Pay Receivable**

The amount recorded as a receivable from the Province of Manitoba for vacation pay expenses was initially based on the estimated value of the corresponding liability as at March 31, 1995. Subsequent to March 31, 1995, the Province of Manitoba has included in its ongoing annual funding to the corporation an amount equal to the current year's expense for vacation pay entitlements.

### **13. Use of Building**

The building used by the corporation is owned by the Province of Manitoba and is made available to the corporation rent-free. The corporation is responsible for all operating and maintenance costs including third party liability insurance.

The corporation charges rent to all tenants, groups and organization that make use of the building. This rental revenue is retained by the corporation and recorded as revenue in the Operations Fund, thereby reducing the corporation's reliance on funding from the Province.

### **14. Centre du Patrimoine**

The capital costs of this archival centre were funded equally by the Governments of Canada and Manitoba. Ownership of the corporation is that of the Province of Manitoba. The corporation is operated by La Société historique de Saint-Boniface (SHSB).

Le Centre culturel franco-manitobain (CCFM) pays utility and maintenance costs related to the archival centre. Those utility and maintenance costs are recorded in utilities and salaries and benefits expenses (Note 10). CCFM recovers the utility and maintenance costs from the SHSB. Those recoveries are recorded in miscellaneous revenue and amount to \$49,416 in 2008 (\$51,334 in 2007).

### **15. Comparative Amounts**

Certain comparative amounts have been restated to conform to the current year's presentation.



**BDO Dunwoody LLP**  
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## Auditors' Report

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**To the Directors of  
Child and Family Services of Central Manitoba Inc.**

We have audited the non-consolidated statement of financial position of **Child and Family Services of Central Manitoba Inc.** as at March 31, 2008, and the non-consolidated statements of operations and changes in fund balances, and cash flows for the year then ended. These financial statements are the responsibility of the Agency's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these non-consolidated financial statements present fairly, in all material respects, the financial position of the Agency as at March 31, 2008 and the results of its operations and the changes in cash flows for the year then ended, in accordance with Canadian generally accepted accounting principles.

Chartered Accountants

Portage la Prairie, Manitoba  
May 1, 2008

**Child and Family Services of Central Manitoba Inc.**  
**Non-consolidated**  
**Statement of Financial Position**

For the year ended March 31,	Central Program Support Fund	Ward Care Fund	Family Support Innovations Fund	Family Support Fund	Capital Fund	2008	2007
<b>Assets</b>							
<b>Current Assets</b>							
Cash	\$ 168,617	\$ -	\$ -	\$ -	\$ -	\$ 168,617	\$ 126,706
Investments	99,270	-	-	-	-	99,270	94,300
Accounts receivable	64,848	1,047	-	-	-	65,895	25,142
Receivable from General Child and Family Services Authority	65,759	-	-	-	-	65,759	34,800
Receivable from Department of Family Services and Housing	142,846	171,558	-	-	-	314,404	418,173
Prepaid expenses	21,064	-	-	-	-	21,064	20,975
	<b>562,404</b>	<b>172,605</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>735,009</b>	<b>720,096</b>
<b>Capital Assets (note 1)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>568,470</b>	<b>568,470</b>	<b>577,806</b>
<b>Deferred Severance/Retirement Entitlement (note 2)</b>	<b>104,030</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>104,030</b>	<b>119,458</b>
	<b>\$ 666,434</b>	<b>\$ 172,605</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 568,470</b>	<b>\$ 1,407,509</b>	<b>\$1,417,360</b>
<b>Liabilities and Fund Balances</b>							
<b>Current Liabilities</b>							
Bank indebtedness (note 3)	\$ 165,290	\$ -	\$ -	\$ -	\$ -	\$ 165,290	\$ 189,298
Accounts payable and accrued liabilities	148,887	15,550	-	-	-	164,437	188,272
Accrued vacation pay entitlement	142,849	-	-	-	-	142,849	159,405
Working capital advance	-	103,400	-	-	-	103,400	103,400
Interfund balances	(17,735)	10,874	-	6,861	-	-	-
	<b>439,291</b>	<b>129,824</b>	<b>-</b>	<b>6,861</b>	<b>-</b>	<b>575,976</b>	<b>640,375</b>
<b>Accrued Severance/Retirement Entitlement Payable (note 2)</b>	<b>382,769</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>382,769</b>	<b>313,123</b>
<b>Deferred Contributions (note 4)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>344,493</b>	<b>344,493</b>	<b>359,285</b>
	<b>822,060</b>	<b>129,824</b>	<b>-</b>	<b>6,861</b>	<b>344,493</b>	<b>1,303,238</b>	<b>1,312,783</b>
<b>Fund Balances</b>							
Invested in net capital assets	-	-	-	-	223,977	223,977	218,521
Externally restricted	-	42,781	-	(6,861)	-	35,920	857,087
Unrestricted	(155,626)	-	-	-	-	(155,626)	(971,031)
	<b>(155,626)</b>	<b>42,781</b>	<b>-</b>	<b>(6,861)</b>	<b>223,977</b>	<b>104,271</b>	<b>104,577</b>
<b>Commitments (note 5)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>\$ 666,434</b>	<b>\$ 172,605</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 568,470</b>	<b>\$ 1,407,509</b>	<b>\$1,417,360</b>

On behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Child and Family Services of Central Manitoba Inc.**  
**Non-consolidated**  
**Statement of Operations and Changes in Fund Balances**

For the year ended March 31,	Central Program Support Fund	Ward Care Fund	Family Support Innovations Fund	Family Support Fund	Capital Fund	2008	2007
<b>Revenue</b>							
Province of Manitoba	\$ -	\$ 1,571,795	\$ -	\$ -	\$ -	\$ 1,571,795	\$1,227,337
General Child and Family Services Authority	2,409,100	-	63,400	77,000	-	2,549,500	2,262,600
Amortization of deferred contributions (note 4)	-	-	-	-	14,792	14,792	77,103
Other	68,683	2,065	-	-	2,000	72,748	60,673
	<b>2,477,783</b>	<b>1,573,860</b>	<b>63,400</b>	<b>77,000</b>	<b>16,792</b>	<b>4,208,835</b>	<b>3,627,713</b>
<b>Expenses</b>							
Salaries and benefits	2,171,099	-	71,367	37,947	-	2,280,413	1,988,676
Dakota Ojibway Child and Family Services and Metis Child and Family Services	13,179	-	-	-	-	13,179	118,493
Travel and other field service costs	89,301	63,276	6,301	-	-	158,878	146,346
Office maintenance	61,507	-	-	-	-	61,507	63,497
Office operations	112,973	-	-	-	-	112,973	113,079
Service support	51,011	-	-	-	-	51,011	106,241
Other support	73,279	-	-	-	-	73,279	66,249
Ward care expenses	-	1,467,803	-	46,272	-	1,514,075	1,157,984
Amortization of capital assets	-	-	-	-	22,764	22,764	23,024
Recovery of expenditures from Dakota Ojibway Child and Family Services and Metis Child and Family Services	(12,821)	-	-	(358)	-	(13,179)	(123,459)
	<b>2,559,528</b>	<b>1,531,079</b>	<b>77,668</b>	<b>83,861</b>	<b>22,764</b>	<b>4,274,900</b>	<b>3,660,130</b>
<b>Excess (deficiency) of revenue over expenses before deficit funding</b>	<b>(81,745)</b>	<b>42,781</b>	<b>(14,268)</b>	<b>(6,861)</b>	<b>(5,972)</b>	<b>(66,065)</b>	<b>(32,417)</b>
<b>Deficit funding</b>	<b>65,759</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,759</b>	<b>34,800</b>
<b>Excess (deficiency) of revenue over expenses</b>	<b>(15,986)</b>	<b>42,781</b>	<b>(14,268)</b>	<b>(6,861)</b>	<b>(5,972)</b>	<b>(306)</b>	<b>2,383</b>
<b>Fund balance, beginning of year</b>	<b>(971,031)</b>	<b>728,155</b>	<b>-</b>	<b>128,932</b>	<b>218,521</b>	<b>104,577</b>	<b>102,194</b>
<b>Interfund transfers (note 7)</b>	<b>831,391</b>	<b>(728,155)</b>	<b>14,268</b>	<b>(128,932)</b>	<b>11,428</b>	<b>-</b>	<b>-</b>
<b>Fund balance, end of year</b>	<b>\$ (155,626)</b>	<b>\$ 42,781</b>	<b>\$ -</b>	<b>\$ (6,861)</b>	<b>\$ 223,977</b>	<b>\$ 104,271</b>	<b>\$ 104,577</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



**Child and Family Services of Central Manitoba Inc.**  
**Non-consolidated**  
**Statement of Cash Flows**

<b>For the year ended March 31,</b>	<b>2008</b>	<b>2007</b>
<b>Cash provided by (used in) Operating Activities</b>		
Excess (deficiency) of revenue over expenses	\$ (306)	\$ 2,383
Adjustments for		
Amortization of capital assets	22,764	23,024
Amortization of deferred contributions	(14,792)	(77,103)
Amortization of deferred severance/retirement entitlement	15,428	15,428
Gain on disposal of capital assets	(2,000)	
	<u>21,094</u>	<u>(36,268)</u>
Changes in non-cash operating working capital		
Accounts receivable	(40,753)	(14,598)
Receivable from Child and Family Services of Central Manitoba Foundation Inc.	-	4,500
Receivable from General Child and Family Services Authority	(30,959)	(56,493)
Receivable from Department of Family Services and Housing	103,769	(96,242)
Prepaid expenses	(89)	3,576
Accounts payable and accrued liabilities	(23,835)	61,884
Accrued vacation pay entitlement	(16,556)	21,693
	<u>12,671</u>	<u>(111,948)</u>
<b>Cash provided by (used in) Investing and Financing Activities</b>		
Additions to capital assets	(13,428)	(21,086)
Disposal (addition) of investments	(4,970)	300
Restricted contributions received	-	61,900
Proceeds on disposal of capital assets	2,000	-
Accrued severance/retirement benefit	69,646	28,870
Change in bank indebtedness	(24,008)	168,670
	<u>29,240</u>	<u>238,654</u>
<b>Increase in cash during the year</b>	<b>41,911</b>	<b>126,706</b>
<b>Cash, beginning of year</b>	<b>126,706</b>	<b>-</b>
<b>Cash, end of year</b>	<b>\$ 168,617</b>	<b>\$ 126,706</b>
<b>Additional information</b>		
Interest received	\$ 16,477	\$ 12,675

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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# Child and Family Services of Central Manitoba Inc.

## Summary of Significant Accounting Policies

**For the year ended March 31, 2008**

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### **Nature of Business**

The Agency is incorporated under the laws of Manitoba and its' primary business purpose is providing child and family services to those in need in the Central Region of Manitoba. The Agency is a registered charitable Agency under the Income Tax Act.

### **Use of Estimates and Measurement Uncertainty**

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make certain estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the period. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

The most significant estimates included in these non-consolidated financial statements are the deferred severance/retirement entitlement, its amortization and the accrued severance/retirement entitlement payable as calculated actuarially. Actual results could differ from the estimates used.

### **Fund Accounting**

The Agency follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the Central Program Support Fund.

Revenues and expenses directly related to children in care are reported in the Ward Care Fund.

Revenues and expenses directly related to children not in care are reported in the Family Support Fund.

Revenues and expenses related directly to the In Home Support Program are reported in the Family Support Innovations Fund.

The Capital Fund reports the assets, liabilities, revenues and expenses related to the Agency's capital assets.

### **Revenue Recognition**

Restricted contributions are deferred and recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the Central Program Support Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

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# Child and Family Services of Central Manitoba Inc.

## Summary of Significant Accounting Policies

For the year ended March 31, 2008

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### Financial Instruments

The Agency utilizes various financial instruments. Unless otherwise noted, it is management's opinion the Agency is not exposed to significant interest, currency or credit risks arising from these financial instruments and the carrying amounts approximate fair values.

The fair values of cash, accounts receivable and accounts payable approximate their carrying value because of the short-term maturity of these instruments.

The Agency classifies its financial instruments into one of the following categories based on the purpose for which the item was acquired. The accounting policy for each category is as follows.

**Loans and receivables** - These assets are non-derivative financial assets resulting from the delivery of cash or other assets by a lender to a borrower in return for a promise to repay on a specified date or dates, or on demand. They arise principally through the provision of services (accounts receivable), but also incorporate other types of contractual monetary assets. They are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment.

**Held-for-trading** - This category is comprised of cash and short-term investments. They are carried in the balance sheet at the fair value with changes in fair value recognized in the income statement. Transaction costs related to instruments classified as held-for-trading are expensed as incurred.

**Other financial liabilities** - Other financial liabilities include accounts payable, accrued severance/benefits obligation, other accrued liabilities, and bank indebtedness. These liabilities are initially recognized at fair value and subsequently carried at amortized cost using the effective interest rate method. Transaction costs related to other financial liabilities are expensed as incurred.

### Investments

Investments are recorded at fair value and are comprised of guaranteed investment certificates \$99,270 (2007 - \$47,000) with an effective interest rate of 4.35% (2007 - 3.95%), with a maturity date of June 2008 (2007 - June 2007), and bonds \$ nil (2007 - \$47,300) with an effective interest rate of nil (2007 - 4.00%). Interest is received annually and upon maturity.

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## Child and Family Services of Central Manitoba Inc. Summary of Significant Accounting Policies

**For the year ended March 31, 2008**

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**Capital Assets**

Purchased capital assets are recorded in the Capital Fund at cost. Contributed capital assets are recorded in the Capital Fund at fair value at the date of contribution. Amortization is provided on a straight-line basis over their estimated useful lives, as follows.

Buildings	2%
Leasehold improvements	10%
Furniture and equipment	20%

Amortization expense is reported in the Capital Fund.

**Contributed Services**

Volunteers contribute numerous hours annually to assist the Agency in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

**Vacation Entitlement**

Vacation entitlement is recorded in the period that the service to which it relates is provided. Accrued vacation entitlement is recorded to the extent that a vacation entitlement liability exists at the period end.

Funding for the vacation entitlement is accrued in the period that the vacation entitlement is accrued. To the extent that this vacation entitlement funding has not been received by the period end, it is recorded as a receivable from the Department of Family Services.

**Defined Contribution  
Pension Plan**

The Agency's pension plan is administered by the United Way.

During the year, the Agency made contributions of \$85,740 (2007 - \$74,448) with respect to this plan.

Subsequent to year end, the pension plan was transferred to the Municipal Employee's Benefit Program (MEBP).

**Severance/Retirement  
Entitlement**

Severance/retirement entitlement is recorded in the period the service to which it relates is provided. Accrued severance/retirement is recorded to the extent that a severance/retirement liability exists at the period end. At the date of the last actuarial valuation, March 31, 2008, the economic assumptions used to determine benefit obligations and periodic expenses were a discount rate of 5.5% and future salary increases of 3%.

The net present value of the liability as at April 1, 2000, being the date at which the Agency became liable for the severance/retirement entitlement has been recorded as a deferred severance/retirement entitlement and is being amortized to expense on the straight-line basis over 10 years, being the average number of years until the original employee group became entitled to an amount.

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# Child and Family Services of Central Manitoba Inc.

## Summary of Significant Accounting Policies

**For the year ended March 31, 2008**

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Plan amendments are recorded as a deferred severance/retirement entitlement when a new Union contract is signed that improves the benefit. Any amendment is amortized over the average number of years until the employee group would become entitled to a benefit and included in severance/retirement expense in the Central Program Support Fund.

During the year \$24,403 (2007 - \$23,518) was paid out to retiring employees. The net change in the severance/retirement entitlement is included in salary and staff benefit expense in the Central Program Support Fund.

### **New Accounting Pronouncements**

Recent accounting pronouncements that have been issued but are not yet effective, and have a potential implication for the organization, are as follows.

#### **Capital Disclosures**

CICA Handbook Section 1535, Capital Disclosures, requires disclosure of an entity's objectives, policies and processes for managing capital, quantitative data about what the entity regards as capital and whether the entity has complied with any capital requirements and, if it has not complied, the consequences of such non-compliance. This standard is effective for interim and annual financial statements relating to fiscal years beginning on or after October 1, 2007. The Agency is currently assessing the impact of the new standard.

#### **Financial Instruments - Disclosures and Presentation**

CICA Handbook Section 3862, Financial Instruments - Disclosure, increases the disclosures currently required to enable users to evaluate the significance of financial instruments for an entity's financial position and performance, including disclosures about fair value. CICA Handbook Section 3863, Financial Instruments - Presentation, replaces the existing requirements on the presentation of financial instruments, which have been carried forward unchanged. These standards are effective for interim and annual financial statements relating to fiscal years beginning on or after October 1, 2007. The Agency is currently evaluating the impact of the adoption of these changes on the disclosure and presentation within its financial statements.

## Child and Family Services of Central Manitoba Inc. Notes to the non-consolidated Financial Statements

**For the year ended March 31, 2008**

### 1. Capital Assets

	2008		2007	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Land	\$ 8,172	\$ -	\$ 8,172	\$ 8,172
Buildings	919,701	369,473	550,228	554,966
Furniture and equipment	13,155	10,170	2,985	5,559
Leasehold improvements	20,243	13,158	7,085	9,109
	<b>\$ 961,271</b>	<b>\$ 392,801</b>	<b>\$ 568,470</b>	<b>\$ 577,806</b>

### 2. Severance/Retirement Entitlement

Changes in the deferred severance/retirement entitlement and accrued severance/retirement entitlement payable are as follows.

	2008		2007	
	Deferred Severance/ Retirement Entitlement	Accrued Severance/ Retirement Entitlement Payable	Deferred Severance/ Retirement Entitlement	Accrued Severance/ Retirement Entitlement Payable
Balance, March 31, 2007	\$ 119,458	\$ (313,123)	\$ 13,895	\$ (163,262)
Plan amendment due to new Union contract	-	-	120,991	(120,991)
Paid during the year	-	24,403	-	20,538
Current cost	-	(94,049)	-	(49,408)
Amortization	(15,428)	-	(15,428)	-
Balance, March 31, 2008	<b>\$ 104,030</b>	<b>\$ (382,769)</b>	<b>\$ 119,458</b>	<b>\$ (313,123)</b>

### 3. Bank Indebtedness

The Agency has an operating line of credit authorized to a maximum of \$425,000, which is due on demand and bears interest at the bank's prime rate minus 0.50% calculated and payable monthly. It is secured by a line of credit agreement.

# Child and Family Services of Central Manitoba Inc.

## Notes to the non-consolidated Financial Statements

**For the year ended March 31, 2008**

### 4. Deferred Contributions

(a) Deferred contributions reported in the Family Support Innovation Fund relate to restricted contributions, which have not yet been disbursed for their intended purpose.

Changes in the deferred contributions balance reported in the Family Support Innovation Fund are as follows.

	<b>2008</b>	<b>2007</b>
Balance, beginning of year	\$ -	\$ 141
Add restricted contributions received in the year	-	61,900
Less amount recognized as revenue in the year	-	62,041
Balance, end of year	\$ -	\$ -

(b) Deferred contributions reported in the Capital Fund include the unamortized portions of contributed capital assets and restricted contributions relating to the Agency's furniture and equipment and building.

Changes in the deferred contributions balance reported in the Capital Fund are as follows.

	<b>2008</b>	<b>2007</b>
Balance, beginning of year	\$ 359,285	\$ 374,347
Less amount recognized as revenue in the year	14,792	15,062
Balance, end of year	\$ 344,493	\$ 359,285
 Total deferred contributions	 \$ 344,493	 \$ 359,285

### 5. Commitments

The Agency leases office premises and certain equipment under operating leases, which expire between 2010 and 2013. The following is a schedule of approximate future minimum lease payments due in each of the next five years under these leases.

2009	\$	72,000
2010		51,300
2011		23,300
2012		4,200
2013		3,300
		\$ 154,100

Subsequent to year end, the Board of Directors committed to upgrade the roof for the Portage office for an approximate cost of \$60,000.

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# **Child and Family Services of Central Manitoba Inc.**

## **Notes to the non-consolidated Financial Statements**

**For the year ended March 31, 2008**

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### **6. Related Party Transactions**

During the year, the following transactions took place with related parties.

The Agency received program funding of \$32,755 (2007 - \$35,169) from Child and Family Services of Central Manitoba Foundation Inc.

The Agency is involved with the Tupper Street Family Resource Centre, an unincorporated entity created for the assistance of young parents in the Central Manitoba region, through participation in the start up and policy-making processes. As at March 31, 2008, the Agency had an amount of \$31,590 included in Accounts Receivable from the Department of Family Services and Housing for assistance with the start-up phase of this Centre.

The transactions above are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

### **7. Interfund Transfers**

During the year, \$14,268 was transferred from the Central Program Support Fund to the Family Support Innovations Fund to fund expenditures, and \$11,428 was transferred to the Capital Fund to fund the purchase of capital assets during the year.

Also, the General Authority for Child and Family Services has approved a transfer from the surpluses in the Ward Care Fund in the amount of \$728,155, and from the Family Support Fund in the amount of \$128,932, to the Central Program Support Fund for a total of \$857,087, to reduce the deficit existing in that fund.

### **8. Change in Accounting Policy**

On April 1, 2007 the Agency prospectively adopted, without restatement of prior periods, CICA Handbook Section 3861, "Financial Instruments - Disclosure and Presentation" and Section 3855, "Financial Instruments - Recognition and Measurement". Under these new standards, all financial instruments are included on the statement of financial position and are initially measured at fair market value.

The impact of adoption of these new standards has not required an adjustment to the carrying values of the financial instruments as at April 1, 2007.



# Child and Family Services of Central Manitoba Inc.

## Notes to the non-consolidated Financial Statements

**For the year ended March 31, 2008**

### 9. Controlled Organization Not Consolidated

Child and Family Services of Central Manitoba Inc. controls Child and Family Services of Central Manitoba Foundation Inc. Child and Family Services of Central Manitoba Foundation Inc. is operated for the purpose of receiving donations to enhance the lives of children and families in the Central Region of Manitoba and to promote well-being and happiness. The Foundation is incorporated under the laws of the Province of Manitoba and is a registered Public Foundation under the Income Tax Act. Child and Family Services of Central Manitoba Inc.'s Board of Directors serves as the Board of Directors for Child and Family Services of Central Manitoba Foundation Inc. as per the bylaws of Child and Family Services of Central Manitoba Foundation Inc.

Child and Family Services of Central Manitoba Foundation Inc. has not been consolidated in the Child and Family Services of Central Manitoba Inc.'s financial statements. Financial summaries of the unconsolidated entity as at March 31, 2008 and 2007 and for the years then ended are as follows.

#### Child and Family Services of Central Manitoba Foundation Inc.

##### Financial position

	2008	2007
Total assets	<b>\$ 521,119</b>	<b>\$ 500,257</b>
Total liabilities	<b>42,223</b>	<b>27,957</b>
Total net assets	<b>478,896</b>	<b>472,300</b>
	<b>\$ 521,119</b>	<b>\$ 500,257</b>

##### Results of operations

	2008	2007
Total revenues	<b>\$ 80,158</b>	<b>\$ 70,219</b>
Total expenses	<b>73,562</b>	<b>56,574</b>
Excess of revenue over expenses	<b>\$ 6,596</b>	<b>\$ 13,645</b>

##### Cash flows

	2008	2007
Cash provided by (used in) operations	<b>\$ (1,980)</b>	<b>\$ 1,731</b>
Cash provided by (used in) investing activities	<b>1,601</b>	<b>(4,523)</b>
Increase (decrease) in cash	<b>\$ (379)</b>	<b>\$ (2,792)</b>

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# Child and Family Services of Central Manitoba Inc.

## Notes to the non-consolidated Financial Statements

**For the year ended March 31, 2008**

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### **10. Change in Estimate**

Effective April 1, 2007, the Agency reviewed its calculation of its severance/retirement obligation through the use of an actuary. The actuary's calculations included a wage increase estimate and a change in the discount rate to 5.5% (2007 - 6.25%). This change in accounting estimate was applied prospectively and is based on the net present value of the amounts owing to staff upon their estimated retirement and discounted to March 31, 2008.

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## Auditors' Report

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**To the Board of Directors of  
Child & Family Services of Western Manitoba**

We have audited the statement of financial position of **Child & Family Services of Western Manitoba** as at **March 31, 2008** and the statement of surplus and operations for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at **March 31, 2008** and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

  
Chartered Accountants

Brandon, Manitoba  
April 25, 2008

## Child and Family Services of Western Manitoba Statement of Financial Position - Consolidated

March 31	2008	2007
<b>Assets</b>		
<b>Current Assets</b>		
Cash	\$ 1,085,240	\$ 703,978
Term deposits	518,753	499,597
Accounts receivable	271,310	424,720
Due from Province of Manitoba - vacation and severance pay	453,534	396,215
Prepaid expenses	-	10,864
Discounted certificates	9,478	9,374
	<b>2,338,315</b>	<b>2,044,748</b>
Property, plant and equipment (Note 2)	<b>1,844,820</b>	<b>1,861,124</b>
	<b>\$ 4,183,135</b>	<b>\$ 3,905,872</b>

### Liabilities and Members' Equity

<b>Current Liabilities</b>		
Deferred revenue (Note 4)	\$ 149,110	\$ 55,264
Working capital advance	174,700	174,700
Accounts payable	184,948	279,125
Vacation and severance pay accrual	591,024	562,685
Current portion of long-term debt (Note 5)	31,311	29,148
Funds held in trust	13,384	10,914
Employees' Trust Certificates	9,478	9,374
	<b>1,153,955</b>	<b>1,121,210</b>
Long-term debt (Note 5)	<b>570,838</b>	<b>602,669</b>
Special Allowance Trust Fund	<b>151,149</b>	<b>144,011</b>
	<b>1,875,942</b>	<b>1,867,890</b>
<b>Surplus</b>		
Operating Fund	569,951	359,073
Capital Fund	1,242,671	1,229,307
Trust Fund	494,571	449,602
	<b>2,307,193</b>	<b>2,037,982</b>
	<b>\$ 4,183,135</b>	<b>\$ 3,905,872</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Child and Family Services of Western Manitoba  
Statement of Financial Position - Operating Fund**

**March 31** **2008** **2007**

**Assets**

**Current Assets**

Cash	\$ 910,409	\$ 481,835
Term deposits	12,068	12,445
Accounts receivable	269,992	416,833
Due from Province of Manitoba - vacation and severance pay	453,534	396,215
Prepaid expenses	-	10,864
	<b>1,646,003</b>	<b>1,318,192</b>

**Liabilities and Members' Equity**

**Current Liabilities**

Deferred revenue	\$ 149,110	\$ 55,264
Working capital advance	174,700	174,700
Accounts payable	161,218	166,470
Vacation and severance pay accrual	591,024	562,685
	<b>1,076,052</b>	<b>959,119</b>

**Surplus (deficit)**

Central Program Support	281,515	78,451
Resource Centre	6	4
Family Support Services & Brandon Avenue Projects	50,721	121,674
Child Maintenance	174,552	129,175
Residential Care	28,404	7,044
Early Learning Canada	5,370	5,371
Adoptive Families Project	(5,791)	(5,791)
Parenting Skills Project	2,714	2,714
Parenting Child Centres	2,411	2,411
Pre-school Enrichment	6	-
Victoria Day Care	4,775	17,309
Child Abuse Project	24,558	1
Healthy Child Manitoba Programming	710	710
	<b>569,951</b>	<b>359,073</b>
	<b>\$ 1,646,003</b>	<b>\$ 1,318,192</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Child and Family Services of Western Manitoba  
Statement of Financial Position - Capital Fund**

March 31	2008	2007
<b>Assets</b>		
Property, plant and equipment (Note 2)	\$ 1,844,820	\$ 1,861,124
<b>Liabilities and Members' Equity</b>		
<b>Current Liabilities</b>		
Current portion of long-term debt (Note 5)	31,311	29,148
Long-term debt (Note 5)	570,838	602,669
	602,149	631,817
<b>Surplus</b>		
Investment in property, plant and equipment, per schedule	1,242,671	1,229,307
	\$ 1,844,820	\$ 1,861,124

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Child and Family Services of Western Manitoba  
Statement of Financial Position - Trust Fund**

March 31	2008	2007
<b>Assets</b>		
<b>Current Assets</b>		
Cash	\$ 174,831	\$ 222,143
Term deposits	506,685	487,152
Accounts receivable	1,318	7,887
Discounted certificate	9,478	9,374
	<b>\$ 692,312</b>	<b>\$ 726,556</b>
<b>Liabilities and Members' Equity</b>		
<b>Current Liabilities</b>		
Funds held in trust - clients	\$ 13,384	\$ 10,914
Discounted certificate	9,478	9,374
Trust accounts payable	23,730	112,655
	<b>46,592</b>	<b>132,943</b>
Special Allowance Trust Fund	151,149	144,011
	<b>197,741</b>	<b>276,954</b>
<b>Surplus</b>		
Surplus - White gift fund	3,086	3,022
Surplus - Staff gift fund	4,953	5,148
Surplus - Sun fund	13,950	11,748
Surplus - Facility account	411,604	370,091
Surplus - Holding account	22,407	21,022
Surplus - Investment Interest	-	-
Surplus - Endowment fund	-	-
Surplus - Special Allowance	-	-
Surplus - Training	38,507	38,507
Surplus - Special Projects	64	64
	<b>494,571</b>	<b>449,602</b>
	<b>\$ 692,312</b>	<b>\$ 726,556</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

## Child and Family Services of Western Manitoba Statement of Surplus (Deficit) - Operating Fund

March 31	2008	2007
<b>Central Program Support</b>		
Surplus (deficit), beginning of year	\$ 78,451	\$ (294,000)
Surplus for year	203,064	73,579
Deficit recovery	-	298,872
Surplus, end of year	<u>\$ 281,515</u>	<u>\$ 78,451</u>
<b>Resource Centre</b>		
Surplus (deficit), beginning of year	\$ 4	\$ (274)
Surplus for year	2	278
Surplus, end of year	<u>\$ 6</u>	<u>\$ 4</u>
<b>Family Support Service &amp; Brandon Avenue Projects</b>		
Surplus, beginning of year	\$ 121,674	\$ 80,936
Family Support Services - Surplus (deficit) for year	(77,403)	37,439
Brandon Avenue Project - Surplus for year	6,450	3,299
Surplus, end of year	<u>\$ 50,721</u>	<u>\$ 121,674</u>
<b>Child Maintenance Operations</b>		
Surplus, beginning of year	\$ 129,175	\$ 126,497
Surplus for year - Child Maintenance	45,377	2,678
Surplus, end of year	<u>\$ 174,552</u>	<u>\$ 129,175</u>
<b>Residential Care</b>		
Surplus, beginning of year	\$ 7,044	\$ 89,653
Surplus (deficit) for year	21,360	(82,609)
Surplus, end of year	<u>\$ 28,404</u>	<u>\$ 7,044</u>
<b>Early Learning Canada</b>		
Surplus, beginning of year	\$ 5,371	-
Surplus (deficit) for year	(1)	5,371
Surplus, end of year	<u>\$ 5,370</u>	<u>5,371</u>
<b>Adoptive Families Project</b>		
Deficit, beginning of year	\$ (5,791)	\$ (5,791)
Surplus for year	-	-
Deficit, end of year	<u>\$ (5,791)</u>	<u>\$ (5,791)</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



## Child and Family Services of Western Manitoba Statement of Surplus (Deficit) - Operating Fund

March 31	2008	2007
<b>Parenting Skills Project</b>		
Surplus, beginning of year	\$ 2,714	\$ 2,714
Surplus, end of year	<u>\$ 2,714</u>	<u>\$ 2,714</u>
<b>Brandon Early Years Team</b>		
Surplus, beginning of year	\$ -	\$ -
Surplus, end of year	<u>\$ -</u>	<u>\$ -</u>
<b>Parent Child Centres</b>		
Surplus, beginning of year	\$ 2,411	\$ 2,411
Surplus for year	-	-
Surplus, end of year	<u>\$ 2,411</u>	<u>\$ 2,411</u>
<b>Preschool Enrichment</b>		
Surplus, beginning of year	\$ -	\$ -
Surplus for year	6	-
Surplus, end of year	<u>\$ 6</u>	<u>\$ -</u>
<b>Victoria Daycare</b>		
Surplus, beginning of year	\$ 17,309	\$ 61,708
Deficit for year	(12,534)	(44,399)
Surplus, end of year	<u>\$ 4,775</u>	<u>\$ 17,309</u>
<b>Child Abuse Project</b>		
Surplus, beginning of year	\$ 1	\$ -
Surplus for year	24,557	1
Surplus, end of year	<u>\$ 24,558</u>	<u>\$ 1</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Child and Family Services of Western Manitoba  
Statement of Surplus (Deficit) - Operating Fund**

<b>March 31</b>	<b>2008</b>	<b>2007</b>
<b>Healthy Child Manitoba Programming</b>		
Surplus, beginning of year	\$ 710	\$ 710
Surplus, end of year	<u>\$ 710</u>	<u>\$ 710</u>
<b>Parent Child Home Program</b>		
Surplus, beginning of year	\$ -	\$ 1
Surplus (deficit) for year	<u>-</u>	<u>(1)</u>
Surplus, end of year	<u>\$ -</u>	<u>\$ -</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Child and Family Services of Western Manitoba  
Statement of Investment in Capital Assets - Capital Fund**

<b>March 31</b>	<b>2008</b>	<b>2007</b>
<b>Investment in Capital Assets, beginning of year</b>	<b>\$ 1,229,307</b>	<b>\$ 1,204,215</b>
Principal payments on mortgage made by Operating Fund	<b>29,666</b>	31,147
Capital assets purchased by Operating Fund and Trust Fund	<b>101,441</b>	100,772
	<b>1,360,414</b>	1,336,134
Amortization for the year	<b>117,743</b>	106,827
<b>Investment in Capital Assets, end of year</b>	<b>\$ 1,242,671</b>	<b>\$ 1,229,307</b>

## Child and Family Services of Western Manitoba Statement of surplus (deficit) - Trust Fund

March 31	2008	2007
<b>White Gift Fund</b>		
Surplus, beginning of year	\$ 3,022	\$ -
Transfer to Other Trust Accounts	64	3,022
Surplus, end of year	<u>\$ 3,086</u>	<u>\$ 3,022</u>
<b>Staff Gift Fund</b>		
Surplus, beginning of year	\$ 5,148	\$ 5,017
Surplus (deficit) for year	(195)	131
Surplus, end of year	<u>\$ 4,953</u>	<u>\$ 5,148</u>
<b>Sun Fund</b>		
Surplus, beginning of year	\$ 11,748	\$ 8,900
Surplus for year	2,202	2,848
Surplus, end of year	<u>\$ 13,950</u>	<u>\$ 11,748</u>
<b>Facility Fund Operations</b>		
Surplus, beginning of year	\$ 370,091	\$ 300,370
Surplus for year	41,513	69,062
Transfer to Other Trust Programs	-	659
Surplus, end of year	<u>\$ 411,604</u>	<u>\$ 370,091</u>
<b>Holding Account Operations</b>		
Surplus, beginning of year	\$ 21,022	\$ 23,449
Surplus (deficit) for year	1,385	(12,007)
Transfer to Other Trust Programs	-	9,580
Surplus, end of year	<u>\$ 22,407</u>	<u>\$ 21,022</u>
<b>Investment Interest</b>		
Surplus, beginning of year	\$ -	\$ 30,251
Surplus for year	-	-
Transfer from Other Trust Programs	-	(30,251)
Surplus, end of year	<u>\$ -</u>	<u>\$ -</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Child and Family Services of Western Manitoba  
Statement of surplus (deficit) - Trust Fund**

<b>March 31</b>	<b>2008</b>	<b>2007</b>
<b>Special Allowance</b>		
Surplus, beginning of year	\$ -	3,936
Surplus for year	-	-
Transfer to Other Trust Programs	-	(3,936)
	<hr/>	<hr/>
Surplus, end of year	<b>\$ -</b>	<b>-</b>
<b>Training</b>		
Surplus, beginning of year	\$ 38,507	\$ 9,150
Surplus for year	-	8,496
Transfer to Other Trust Accounts	-	20,861
	<hr/>	<hr/>
Surplus, end of year	<b>\$ 38,507</b>	<b>\$ 38,507</b>
<b>Special Projects</b>		
Surplus, beginning of year	\$ 64	\$ 64
Surplus for year	-	-
	<hr/>	<hr/>
Surplus, end of year	<b>\$ 64</b>	<b>\$ 64</b>

**Child and Family Services of Western Manitoba  
Statement of Operations - Combined - Operating Fund**

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Revenue</b>		
Grant revenue	\$ 5,679,347	\$ 4,990,413
Fees - Province of Manitoba	1,251,812	913,458
Operating revenue	921,983	901,959
Fees	907,027	822,609
Brandon School Division	20,076	17,449
Foundation	77,778	92,270
Miscellaneous	89,584	144,069
	<u>8,947,607</u>	<u>7,882,227</u>
<b>Expenses, per schedule</b>	<u>8,598,260</u>	<u>7,754,654</u>
<b>Surplus (deficit) before transfer to Capital Fund</b>	<b>349,347</b>	<b>127,573</b>
Transfer to Capital Fund	<u>138,477</u>	<u>131,919</u>
<b>Change in surplus (deficit) for year</b>	<b>\$ 210,870</b>	<b>\$ (4,346)</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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**Child and Family Services of Western Manitoba  
Schedule of Expenditures - Combined - Operating Fund**

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
Salaries, fees and related expenses	<b>\$ 5,222,533</b>	<b>\$ 4,726,375</b>
Field service	<b>200,262</b>	114,615
Office operation	<b>350,075</b>	342,740
Professional services	<b>67,455</b>	82,771
Staff development	<b>8,521</b>	27,574
Board expenses	<b>10,763</b>	11,436
Other expenses	<b>250,974</b>	188,429
Other centres	<b>72,537</b>	71,288
Program expenditures	<b>555,350</b>	414,168
Child maintenance expenditures	<b>1,859,790</b>	1,775,258
	<b>\$ 8,598,260</b>	<b>\$ 7,754,654</b>

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**Child and Family Services of Western Manitoba  
Statement of Operations - Combined - Trust Fund**

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Revenue</b>		
Staff contributions	\$ 1,849	\$ 1,623
Charitable donations	3,930	3,585
Culture and heritage	5,000	5,000
Grant revenue - federal	2,152	2,035
CFS Foundation grant	39,982	35,010
Interest	19,354	14,753
Rent	82,629	82,629
Community campaign	23,153	10,337
Memberships	465	1,105
Training programs - fees	5,820	26,400
	<b>184,334</b>	<b>182,477</b>
<b>Expenditures</b>		
Gift purchases	2,044	1,492
Camp fees	38,738	34,546
Office	1,415	1,295
Miscellaneous	(45)	76
Salaries	6,735	5,910
Transportation	2,709	1,645
CFS Supplements	41,350	9,634
Property taxes	18,430	17,996
Community campaign expenses	21,072	23,449
Training program - program costs	6,981	17,904
	<b>139,429</b>	<b>113,947</b>
<b>Surplus for year</b>	<b>\$ 44,905</b>	<b>\$ 68,530</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



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## Child and Family Services of Western Manitoba Summary of Significant Accounting Policies

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**March 31, 2008**

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**Due from Province of  
Manitoba - Vacation Pay**

The amount receivable represents future grant revenue from the Province of Manitoba that will be used to fund earned vacation pay by employees that has been recorded as a liability at March 31.

**Investments**

Investment are recorded as the lower of cost or market value. The market value of all investments held equals their cost at March 31.

**Property, Plant and Equipment**

Property, plant and equipment purchased by the Operating Fund are recorded as a transfer to the Capital Fund with the amounts being recorded at cost in the Capital Fund. Assets purchased are recorded as an increase in property, plant and equipment and an increase in investment in property, plant and equipment. For assets that have been purchased through a debt obligation, the cost has been recorded as an increase in property, plant and equipment in the Capital Fund with the debt obligation being recorded as a liability in the Capital Fund. As the loan is repaid, the principal component of the loan payments paid by the Operating Fund is recorded as a transfer to the Capital Fund in the Operating Fund and an increase in investment in property, plant and equipment in the Capital Fund.

Amortization is recorded on a straight-line basis as a decrease in investment in property, plant and equipment in accordance with the following rates:

Buildings	2.5%
Equipment	5%
Furniture	5%
Automobiles First 12 months	30%
After	15%

**Fund Accounting**

Child and Family Services of Western Manitoba follows the restricted method of accounting for contributions.

The Operating Fund accounts for the program delivery and administration activities.

The Capital Fund records the assets, liabilities, revenues and expenses related to Child and Family Services of Western Manitoba's property, plant and equipment.

The Trust Fund reports resources held in trust for purposes outside of normal program delivery and administration purposes. Investment income and money received by the Trust Fund is reported as revenue in the Trust Fund and expenses relating directly to the trust funds are recorded as expenses in the Trust Fund.

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# Child and Family Services of Western Manitoba

## Summary of Significant Accounting Policies

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March 31, 2008

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### Financial Instruments

The organization's financial instruments consist of cash, short-term investments, accounts receivable, accounts payable and long-term debt. Unless otherwise noted, it is management's opinion that the company is not exposed to significant interest, currency or credit risks arising from these financial instruments.

Effective April 1, 2007, the organization adopted the new recommendations of the Canadian Institute of Chartered Accountants (CICA) under CICA Handbook Section 1530, Comprehensive Income, Section 3251, Equity, Section 3855, Financial Instruments - Recognition and Measurement and Section 3861, Financial Instruments - Disclosure and Presentation. These new Handbook Sections provide requirements for the recognition and measurement of financial instruments. Section 1530 establishes standards for reporting and presenting comprehensive income which is defined as the change in equity from transactions and other events from non-owner sources. Other comprehensive income refers to items recognized in comprehensive income but that are excluded from net income calculated in accordance with Canadian generally accepted accounting principles.

Under Section 3855, all financial instruments are classified into one of five categories: held-for-trading, held-to-maturity, loans and receivables, available-for-sale financial assets or other financial liabilities. All financial instruments are measured in the balance sheet at fair value except for loans and receivables, held-to-maturity instruments and other financial liabilities, which are measured at amortized cost. Subsequent measurement and changes in fair value will depend on their initial classification. Held-for-trading financial assets and liabilities are measured at fair value and changes in fair value are recognized into net income. Available-for-sale financial instruments are measured at their fair value with changes in fair value recorded in other comprehensive income.

As a result of the adoption of these new standards, the entity has classified its cash and short-term investments as held-for-trading, receivables as loans and receivables and its accounts payable and accrued liabilities as other liabilities, which are measured at amortized cost. As a result of application of Section 3855, the Company's surplus was not affected.

### Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

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## **Child and Family Services of Western Manitoba Summary of Significant Accounting Policies**

**March 31, 2008**

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### **Revenue Recognition**

This organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

## Child and Family Services of Western Manitoba Summary of Significant Accounting Policies

**March 31, 2008**

**1. Entity Definition**

The organization is a registered charity providing family services in Western Manitoba. Any surplus it may generate is non-taxable.

**2. Property, Plant and Equipment**

	2008		2007	
	Cost	Accumulated Amortization	Net Value	Net Value
800 MacTavish Avenue				
Building and land	\$ 812,774	\$ (181,426)	\$ 631,348	\$ 649,292
Office equipment and furniture	319,122	(249,480)	69,642	79,625
Other Centres				
Building and land	1,064,119	(299,236)	764,883	788,986
Equipment	74,750	(45,637)	29,113	32,850
2227 Brandon Avenue				
Building and land	215,209	(143,260)	71,949	76,669
Equipment	40,096	(30,913)	9,183	11,189
Cypress House				
Building and land	136,402	(67,204)	69,198	71,878
Equipment	35,703	(32,743)	2,960	4,746
7th Street House				
Building and land	76,370	(46,349)	30,021	31,532
Equipment	19,741	(19,741)		
Automobiles	641,625	(475,102)	166,523	114,357
	<b>\$ 3,435,911</b>	<b>\$ (1,591,091)</b>	<b>\$ 1,844,820</b>	<b>\$ 1,861,124</b>

**3. Bank Indebtedness**

The Royal Bank account carries an overdraft limit of \$350,000 and carries interest at prime. As at March 31, 2008, the unused credit facility was \$350,000. The overdraft limit is secured by a comfort letter from the Province of Manitoba.

**4. Deferred Revenue**

Deferred contributions consists of contributions received for operating purposes and unexpended funds. The following is a summary of changes to this account:

	2008		2007	
Balance, beginning of year	\$ 55,264	\$ 45,207		
Contributions deferred	149,110	55,264		
Deferred revenue recognized in year	(55,264)	(45,207)		
Balance, end of year	<b>\$ 149,110</b>	<b>\$ 55,264</b>		

**Child and Family Services of Western Manitoba  
Summary of Significant Accounting Policies**

**March 31, 2008**

**5. Long Term Debt**

	2008	2007
Royal Trust mortgage, repayable at \$5,878 monthly including interest at 7.65%, secured by land and building, matures 2021	\$ 602,149	\$ 631,817
Current portion	<u>31,311</u>	<u>29,148</u>
	<u>\$ 570,838</u>	<u>\$ 602,669</u>

Principal payments due in the next five years are as follows:

2009	-	\$	31,311
2010	-		33,282
2011	-		35,582
2012	-		38,040
2013	-		40,669
Thereafter	-		<u>423,265</u>
		<u>\$</u>	<u>602,149</u>

**6. Commitments**

The organization leases office equipment under operating leases. Minimum lease payments due in the next five years are as follows:

2009	-	\$	6,498
2010	-		3,249
2011	-		
2012	-		
2013	-		

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## **Child and Family Services of Western Manitoba Summary of Significant Accounting Policies**

**March 31, 2008**

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**7. Economic Dependence**

Child and Family Services of Western Manitoba is economically dependent upon the Provincial Government of Manitoba for funding.

**8. Statement of Cash Flows**

A Statement of Cash Flows has not been provided as it would not provide any further information to the users of the financial statements. The organization paid \$40,865 (2007 - \$42,757) in interest on long-term debt in the year.

**9. Comparative Figures**

Certain number of the comparative amounts presented in the financial statements have been restated to conform to the current year's presentation.



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## Rapport des vérificateurs

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L'Assemblée législative du Manitoba  
Le Bureau des gouverneurs du **Collège universitaire de Saint-Boniface**

Nous avons vérifié le bilan consolidé du Collège universitaire de Saint-Boniface au 31 mars 2008 et les états consolidés de l'évolution des soldes de fonds, des résultats, et des flux de trésorerie pour l'exercice terminé à cette date. La responsabilité de ces états financiers incombe à la direction du Collège universitaire de Saint-Boniface. Notre responsabilité consiste à exprimer une opinion sur ces états financiers en nous fondant sur notre vérification.

Notre vérification a été effectuée conformément aux normes de vérification généralement reconnues du Canada. Ces normes exigent que la vérification soit planifiée et exécutée de manière à fournir l'assurance raisonnable que les états financiers sont exempts d'inexactitudes importantes. La vérification comprend le contrôle par sondages des informations probantes à l'appui des montants et des autres éléments d'information fournis dans les états financiers. Elle comprend également l'évaluation des principes comptables suivis et des estimations importantes faites par la direction, ainsi qu'une appréciation de la présentation d'ensemble des états financiers.

À notre avis, ces états financiers consolidés donnent, à tous les égards importants, une image fidèle de la situation financière du Collège universitaire de Saint-Boniface au 31 mars 2008, ainsi que des résultats de son exploitation et de ses flux de trésorerie pour l'exercice terminé à cette date selon les principes comptables généralement reconnus du Canada.

*BDO Dunwoody s.r.l.*

Comptables agréés

Winnipeg (Manitoba)  
le 7 mai 2008

*BDO Dunwoody LLP is a Limited Liability Partnership registered in Ontario  
BDO Dunwoody s.r.l. est une société à responsabilité limitée constituée en Ontario*

## Collège universitaire de Saint-Boniface Bilan consolidé

Au 31 mars	2008	2007
	000 \$	000 \$
<b>Actif</b>		
<b>Actif à court terme</b>		
Encaisse (note 3)	182	-
Comptes à recevoir et autres actifs	5 029	4 044
	5 211	4 044
<b>Placements</b> (note 4)	19 142	19 958
<b>Immobilisations</b> (note 5)	12 346	12 555
	36 699	36 557
<b>Passif et soldes de fonds</b>		
<b>Passif à court terme</b>		
Découvert bancaire (note 3)	-	44
Comptes à payer et frais courus	3 557	3 663
Revenus reportés	406	523
Contributions reportées (note 6)	1 121	978
	5 084	5 208
<b>Engagements</b> (note 8)		
<b>Soldes de fonds</b>		
Non grevés d'affectations	1 284	1 257
Affectations d'origine interne (note 9)	8 709	8 657
Investis en immobilisations	12 346	12 555
Fonds de dotation	9 276	8 880
	31 615	31 349
	36 699	36 557

Approuvé par le Bureau des gouverneurs du Collège universitaire de Saint-Boniface.

\_\_\_\_\_ Président

\_\_\_\_\_ Rectrice



## Collège universitaire de Saint-Boniface État de l'évolution des soldes de fonds consolidé

Pour l'exercice terminé le 31 mars

	Non grevés d'affectations 000 \$	Affectations d'origine interne (note 9) 000 \$	Investis en immobilisations 000 \$	Fonds de dotation 000 \$	2008 000 \$	2007 000 \$
<b>Solde</b> , au début de l'exercice, tel que présenté précédemment	1 257	8 657	12 555	8 880	31 349	30 663
<b>Changement de méthode comptable</b> (note 11)	(18)	-	-	(14)	(32)	-
<b>Solde</b> , au début de l'exercice, tel que retraité	1 239	8 657	12 555	8 866	31 317	30 663
<b>Excédent (insuffisance) des revenus sur les dépenses pour l'exercice</b>	441	-	(553)	410	298	686
<b>Allocation au fonds d'affectation d'origine interne</b> (note 9)						
Revenus - intérêts	(137)	137	-	-	-	-
Projets stratégiques	85	(85)	-	-	-	-
	(52)	52	-	-	-	-
<b>Virements interfonds</b>						
Achats d'immobilisations	(344)	-	344	-	-	-
<b>Changement net de l'exercice</b>	45	52	(209)	410	298	686
<b>Solde</b> , à la fin de l'exercice	1 284	8 709	12 346	9 276	31 615	31 349

Les notes afférentes font partie intégrante de ces états financiers consolidés.

## Collège universitaire de Saint-Boniface État des résultats consolidé

Pour l'exercice terminé le 31 mars	2008	2007
	000 \$	000 \$
<b>Revenus</b>		
Subventions		
Provincial	11 342	10 816
Fédéral	4 805	4 043
Droits de scolarité	3 379	3 318
Autres revenus	1 791	1 668
Dons	646	589
Produits financiers	322	846
	<b>22 285</b>	21 280
<b>Dépenses</b>		
Salaires et avantages sociaux	15 100	14 193
Matériel et autres	4 715	4 289
Amortissement	783	870
Services publics	615	398
Déplacements et conférences	521	434
Bourses et prix	253	410
	<b>21 987</b>	20 594
<b>Excédent des revenus sur les dépenses pour l'exercice</b>	<b>298</b>	686

## Collège universitaire de Saint-Boniface État des flux de trésorerie consolidé

<b>Pour l'exercice terminé le 31 mars</b>	<b>2008</b>	<b>2007</b>
	<b>000 \$</b>	<b>000 \$</b>
<b>Flux de trésorerie liés aux activités d'exploitation</b>		
Excédent des revenus sur dépenses pour l'exercice	<b>298</b>	686
Éléments hors caisse		
Amortissement des immobilisations	<b>783</b>	870
	<b>1 081</b>	1 556
Variations d'éléments du fonds de roulement		
Comptes à recevoir et autres actifs	<b>(985)</b>	(956)
Comptes à payer et frais courus	<b>(106)</b>	155
Revenus reportés	<b>(117)</b>	(153)
Contributions reportées	<b>143</b>	382
	<b>16</b>	984
<b>Flux de trésorerie liés aux activités de financement</b>	<b>-</b>	<b>-</b>
<b>Flux de trésorerie liés aux activités d'investissement</b>		
Achats d'immobilisations	<b>(574)</b>	(853)
Diminution (augmentation) des placements	<b>784</b>	(346)
	<b>210</b>	(1 199)
<b>Augmentation (diminution) nette des espèces et quasi-espèces</b>	<b>226</b>	(215)
<b>Espèces et quasi espèces, au début de l'exercice</b>	<b>(44)</b>	171
<b>Espèces et quasi espèces, à la fin de l'exercice</b>	<b>182</b>	(44)

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# Collège universitaire de Saint-Boniface

## Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

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### 1. Autorité et objectifs

Le **Collège universitaire de Saint-Boniface** (CUSB) est constitué en corporation dans la province du Manitoba depuis 1871. Le CUSB est régi par son Bureau des gouverneurs sous l'autorité de la *Loi sur le Collège universitaire de Saint-Boniface*, C.P.L.M. cC150.2.

Le CUSB a pour objectifs de répondre aux besoins éducatifs des collectivités francophones du Manitoba et du Canada et de favoriser leur mieux-être sur les plans linguistique, culturel, économique et social. Pour atteindre ces objectifs, il offre, en français, une vaste gamme de possibilités en matière d'éducation et de recherche.

Le CUSB est un organisme de bienfaisance enregistré et bénéficie à ce titre de l'exonération d'impôt sur le revenu prévue à l'article 149 de la *Loi de l'impôt sur le revenu*.

### 2. Sommaire des principales politiques comptables et méthodes de présentation utilisées

#### Méthode de comptabilité

Les présents états financiers consolidés ont été dressés conformément aux principes comptables généralement reconnus du Canada. Le CUSB a adopté la méthode de comptabilité par fonds, et a comptabilisé les apports selon la méthode de comptabilité par fonds affectés. Les apports affectés sont comptabilisés à titre de revenus pour l'exercice au cours duquel les dépenses relatives sont engagées. Les apports non affectés sont comptabilisés à titre de revenus pour l'exercice au cours duquel ils sont reçus. Les dotations, ainsi que les apports destinés à l'acquisition et au développement d'immobilisations, sont comptabilisés à titre d'augmentations directes des actifs nets.

Il existe trois fonds principaux au CUSB : le Fonds de fonctionnement général, le Fonds de dotation et le Fonds des immobilisations.

Le Fonds de fonctionnement général couvre la prestation des programmes et les activités administratives. Il est constitué des ressources non affectées et des subventions de fonctionnement affectées. Il s'étend notamment aux opérations et activités suivantes :

- Secteur universitaire;
- École technique et professionnelle;
- Éducation permanente;
- Institut Joseph-Dubuc;
- Centre de recherche qui comprend le Centre d'études franco-canadiennes de l'Ouest et les apports affectés à la recherche;
- Fonds administratif qui comprend des projets spéciaux et certaines opérations administratives, soit les activités relatives à l'informatique et les résidences ainsi qu'à des fins particulières autres que l'acquisition et le développement d'immobilisations;
- Les affectations d'origine interne.

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## Collège universitaire de Saint-Boniface Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

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### 2. Sommaire des principales politiques comptables et méthodes de présentation utilisées (suivi)

#### Méthode de comptabilité (suivi)

Le Fonds de dotation est constitué des apports destinés par exemple aux bourses et prix pour les étudiants et étudiantes. Les produits financiers générés par ces ressources sont comptabilisés dans le Fonds de dotation.

#### Immobilisations

Les immobilisations acquises par le CUSB sont comptabilisées au coût, alors que celles qui sont reçues en dons sont comptabilisées à leur juste valeur marchande à la date du don. Les immobilisations font l'objet d'un amortissement linéaire en fonction de leur durée de vie utile estimative, laquelle est établie comme suit :

Immeubles et améliorations	60 ans
Équipement et ameublement	10 ans
Équipement informatique et logiciels	5 ans

L'amortissement est comptabilisé dans le Fonds des immobilisations.

Les acquisitions relatives à la bibliothèque (livres, périodiques, vidéocassettes, audiocassettes, etc.) sont cataloguées et imputées à l'exercice au cours duquel ces acquisitions ont lieu. La collection de livres rares, dont la plupart constituent des dons, est inventoriée et assurée; toutefois, ces livres rares ne sont ni comptabilisés à titre d'immobilisations ni amortis. Une évaluation du coût des collections n'est pas disponible.

Le CUSB reçoit quelquefois des dons en nature qui sont comptabilisés à leur juste valeur lorsque celle-ci peut faire l'objet d'une estimation raisonnable. Toutefois, ces dons en nature ne sont pas amortis. La valeur des dons reçus en nature au cours de l'exercice terminé le 31 mars 2008 a été d'environ 24 000 \$, et la valeur de ceux qui ont été reçus antérieurement n'a pas été jugée significative.

#### Inventaires

Les achats de fournitures sont imputés à l'exercice au cours duquel ces achats ont lieu, et la valeur des inventaires à la fin de l'exercice n'est pas comptabilisée car elle est jugée négligeable. Le CUSB n'exploite pas de librairie, et ses services alimentaires sont donnés à contrat au secteur privé.

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# Collège universitaire de Saint-Boniface

## Notes afférentes aux états financiers consolidés

Au 31 mars 2008

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### 2. Sommaire des principales politiques comptables et méthodes de présentation utilisées (suivi)

#### Instruments financiers

Les justes valeurs en espèces ou quasi-espèces, les comptes à recevoir et les comptes à payer et frais courus se rapprochent de leurs valeurs comptables en raison des échéances à court terme de ces instruments. La juste valeur des placements à court-terme et à long terme est estimée soit d'après le cours du marché pour des émissions similaires, soit d'après le taux actuel prévu pour des dettes similaires garanties par le gouvernement, de même échéance.

Le CUSB n'a fait l'acquisition d'aucun produit financier dérivé, que ce soit à titre d'instruments de couverture des risques de change ou de taux d'intérêt ou pour gérer les positions de change.

Le CUSB classe ses instruments financiers dans l'une des catégories suivantes selon ce qui a motivé l'acquisition de l'élément d'actif. La convention comptable du CUSB pour chaque catégorie se présente comme suit :

*Prêts et créances* – Ces éléments d'actifs sont des actifs financiers non dérivés qui sont créés du fait de la mise à disposition d'argent ou d'autres éléments d'actif par un organisme prêteur à un emprunteur, contre promesse de remboursement à une (des) date(s) précise(s), ou sur demande. Cette catégorie comprends les comptes à recevoir et les intérêts courus. Ils sont initialement comptabilisés à leur juste valeur, puis à coût non amorti, d'après la méthode de détermination de l'intérêt réel, moins toute provision pour moins-value.

*Actifs financiers détenus à des fins de transactions* – Ces éléments d'actif financiers comprennent certains placements en capitaux propres et en titres de créance. Ils sont reportés au bilan à la juste valeur avec des variations inhérentes à la juste valeur comptabilisées dans l'État des résultats. Les coûts de transactions liés aux instruments classés détenus à des fins de transactions, sont portés aux dépenses à mesure qu'ils sont subis. Les justes valeurs sont déterminées par référence directe aux cotations de prix publiés dans un marché actif.

*Autres passifs financiers* – Cette catégorie comprend tous les passifs financiers autres que ceux détenus à des fins de transactions, c'est-à-dire par exemple les comptes à payer et frais courus. Ces passifs financiers sont initialement comptabilisés à juste valeur, puis au coût non amorti, d'après la méthode de détermination de l'intérêt réel.

Les intérêts, les dividendes, les gains et pertes réalisés et non réalisés sont comptabilisés au poste « Produits financiers » dans l'État des résultats.

#### Conversion de devises

Les montants relatifs à l'achat et la vente de placements ainsi qu'aux revenus de dividendes et en intérêts dans une monnaie étrangère sont convertis en dollars canadiens au taux de change en vigueur à la clôture du mois. Les pertes ou les gains réalisés ou non réalisés sur des placements dans une monnaie étrangère sont comptabilisés au poste « Produits financiers » dans l'État des résultats.

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# Collège universitaire de Saint-Boniface

## Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

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### **2. Sommaire des principales politiques comptables et méthodes de présentation utilisées (suivi)**

#### Constatation des revenus

Les apports affectés au fonctionnement général sont comptabilisés dans le Fonds de fonctionnement général, à titre de revenus pour l'exercice financier au cours duquel les dépenses visées ont été engagées ou, selon le cas, au cours duquel l'activité ou le projet visé a pris fin. Tous les autres apports affectés sont comptabilisés à titre de revenus soit du Fonds de dotation, soit du Fonds d'immobilisations, selon le cas.

Les apports non affectés sont comptabilisés dans le Fonds de fonctionnement général à titre de revenus pour l'exercice financier au cours duquel ils ont été reçus.

Les apports destinés à la dotation sont comptabilisés à titre de revenus du Fonds de dotation. Quant aux produits financiers générés par les ressources du Fonds de dotation, peu importe que celles-ci aient été affectées ou non, ils sont comptabilisés à titre de revenus du Fonds de dotation. Puisque les apports au Fonds de dotation sont destinés à l'attribution de bourses et de prix aux étudiants et aux étudiantes et puisque les produits financiers qu'il génère y sont directement reliés, alors le Fonds de dotation est considéré comme étant totalement constitué d'affectations d'origine externe et ne peut être utilisé à aucune autre fin que pour des bourses aux étudiants et aux étudiantes.

Tous les autres produits financiers qui ne sont pas générés par les ressources du Fonds de dotation sont comptabilisés à titre de revenus du Fonds de fonctionnement général.

#### Fonds grevés d'affectations d'origine interne

Le Bureau des gouverneurs a établi des provisions pour divers besoins, situations et événements connus et imprévus. Ces provisions résultent de transferts de fonds non affectés du Fonds de fonctionnement général.

Chaque année, le Bureau décide de majorer ces provisions ou d'y effectuer des retraits. Une politique du Bureau régit la procédure relative à l'établissement, la majoration et la suppression de telles provisions et aux retraits qui en sont faits.

#### Main-d'œuvre bénévole

Des bénévoles consacrent chaque année des centaines d'heures à collaborer aux programmes et aux activités du CUSB. Les états financiers n'en rendent pas compte, car malgré la valeur considérable de ce travail bénévole, il est très difficile d'en établir la juste valeur marchande.

## Collège universitaire de Saint-Boniface Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

### 3. Encaisse

Le CUSB dispose d'une marge de crédit d'un montant autorisé de 1 000 000 \$ portant des intérêts au taux préférentiel plus 0,25 %. Cette marge n'était pas utilisée au 31 mars 2008.

### 4. Placements

	2008	2007
	Valeur marchande	Coût
	000 \$	000 \$
Encaisse et titres à revenus fixes à court terme	2 290	9 620
Titres à revenus fixes à long terme	11 366	10 184
Actions canadiennes	3 083	83
Actions américaines	1 213	18
Actions étrangères	1 178	41
Autres	12	12
	19 142	19 958

Au 31 mars 2007, la juste valeur marchande des placements était de 19 926 517 \$.

### 5. Immobilisations

	2008		2007	
	Coût	Amortissement cumulé	Valeur comptable nette	Valeur comptable nette
	000 \$	000 \$	000 \$	000 \$
Immeubles et améliorations	17 487	7 535	9 952	10 042
Équipement et ameublements	4 864	2 914	1 950	1 944
Équipement informatique et logiciels	6 170	5 726	444	569
	28 521	16 175	12 346	12 555



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## Collège universitaire de Saint-Boniface

### Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

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#### 6. Contributions reportées

Les contributions reportées sont constituées des apports qui ont été reçus aux fins de projets et activités particuliers, et des affectations d'origine externe qui n'ont pas encore été dépensées. Le tableau ci-dessous présente sommairement l'évolution des contributions reportées :

	<u>2008</u>	<u>2007</u>
	<u>000 \$</u>	<u>000 \$</u>
Solde, au début de l'exercice	<u>978</u>	<u>596</u>
Apports reçus	<u>970</u>	1 916
Virements aux revenus	<u>(827)</u>	(1 534)
Changement net de l'exercice	<u>143</u>	<u>382</u>
Solde, à fin de l'exercice	<u>1 121</u>	<u>978</u>

#### 7. Obligation relatives aux avantages sociaux et au régime de pension des employés

Les obligations relatives aux avantages sociaux futurs, hormis le régime de pension, se rapportent à l'assurance vie et invalidité et à l'assurance médicale et dentaire des employés. Il s'agit de régimes d'assurance privés dont les primes sont assumées conjointement par le CUSB et ses employés. Le CUSB administre en outre son propre régime d'assurance invalidité de courte durée, dont il assume les frais à titre de congés pour cause de maladie ou d'accident. Les dépenses relatives aux congés sabbatiques et d'étude du personnel enseignant sont comptabilisées dans l'exercice au cours duquel ces congés sont pris. Le CUSB comptabilise les congés annuels à venir de tous les membres de son personnel, ainsi que les congés administratifs.

Le régime de pension du CUSB est un régime à cotisations déterminées, et les cotisations patronales qu'il y verse constituent sa seule obligation, car il n'encourt aucune responsabilité quant au rendement des placements effectués dans le cadre du régime.

#### 8. Engagements

Le CUSB est locataire de pièces d'équipement inhérentes à ses activités. Les dates d'expiration des contrats de location visés s'échelonnent sur les cinq prochains exercices financiers. Les loyers ainsi exigibles s'élèvent à moins de 85 000 \$ par année.

## Collège universitaire de Saint-Boniface Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

### 9. Soldes des fonds d'affectations d'origine interne

	Début de l'exercice	Opérations majorations	Retraits	Fin de l'exercice
	000 \$	000 \$	000 \$	000 \$
Bourses et prix	2 172	35	-	2 207
Campagne de levée de fonds/ appariement des dons	1 084	17	-	1 101
Projets stratégiques	1 321	20	(85)	1 256
Projets d'immobilisations importantes	1 677	27	-	1 704
Financement de transition de programmes et de services	2 403	38	-	2 441
	<b>8 657</b>	<b>137</b>	<b>(85)</b>	<b>8 709</b>

Selon la politique en vigueur, les fonds d'affectations d'origine interne portent l'intérêt au taux annuel de l'indice des prix à la consommation de 1,6 % (2,3 % en 2006-2007). Cette mesure vise à protéger les soldes contre les effets de l'inflation.

Les fonds d'affectations d'origine interne comprennent des soldes de fonds non affectés du fonds de fonctionnement général qui font l'objet d'une affectation d'origine interne par le Bureau des gouverneurs.

Les principales catégories et la nature des affectations d'origine interne sont les suivantes :

*Bourses et prix* - les produits financiers générés par le solde de ce fonds sont destinés à augmenter le montant annuellement disponible pour l'attribution des bourses aux étudiants et aux étudiantes qui proviennent des fonds d'affectations d'origine externe du Fonds de dotation et des subventions et dons annuels.

*Campagne de levée de fonds/appariement des dons* - ces fonds sont prévus pour suppléer, au besoin, aux ressources disponibles, dans le cadre de l'organisation d'une importante campagne de financement et au programme d'appariement de dons et de contributions.

*Projets stratégiques* - ces fonds sont destinés à combler la différence entre les montants requis et les ressources disponibles dans le but de compléter des projets ou d'entamer des projets de nature stratégique mais de courte durée. Quoique non exhaustives, les catégories de projets suivantes ont été retenues :

- a) recherche : les fonds destinés à suppléer au Fonds de fonctionnement général pour effectuer les projets de recherches entrepris par les professeurs;

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## Collège universitaire de Saint-Boniface Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

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### 9. Soldes des fonds d'affectations d'origine interne (suivi)

- b) bibliothèque : les fonds destinés à suppléer au Fonds de fonctionnement général pour l'achat de matériel documentaire nécessaire dans le but d'appuyer l'enseignement et la recherche;
- c) recrutement, marketing, encadrement de la clientèle étudiante, soutien linguistique, programme de sécurité et autres projets de fonctionnement : les fonds destinés à suppléer, de façon ponctuelle, aux besoins de base dans une situation où les ressources disponibles sont insuffisantes.

*Projets d'immobilisations importantes* - ces fonds sont destinés au financement des étapes préliminaires de projets d'agrandissement des espaces physiques du CUSB, à la contribution d'une partie des coûts en capital d'un projet ou l'acquisition de futures immobilisations.

*Financement de transition de programmes et de services* - ces fonds sont destinés au maintien de certains programmes ou services pour une période de courte durée, touchés par une baisse dans le financement accordé par les gouvernements ou un retrait partiel ou total d'un financement donné.

### 10. Estimation des montants

Selon les principes comptables généralement reconnus du Canada, la préparation des états financiers exige que la direction établisse des estimations et formule des hypothèses qui affectent la valeur de l'actif et du passif en date des états financiers; et la valeur des revenus et des dépenses de l'exercice en cours. Les résultats réels pourraient différer des meilleures estimations faites par la direction, au fur et à mesure que des informations supplémentaires seront disponibles.

### 11. Changement de méthode comptable

Le CUSB a adopté les nouvelles normes comptables publiées au Chapitre 3855, intitulé « Instruments financiers - comptabilisation et évaluation » ainsi que les chapitres reliés, du manuel de l'Institut canadien des comptables agréés. Ce changement de méthode comptable a été adopté avec application prospective à partir du 1<sup>er</sup> avril 2007 et donc les chiffres de l'exercice antérieur n'ont pas été redressés. Les nouvelles normes permettent l'évaluation des instruments financiers à leur juste valeur et cela affecte l'évaluation des placements.

Un ajustement de transition attribuable à ce changement a été comptabilisé dans le solde d'ouverture du fonds non grevés d'affectations (réduction de 17 927 \$) et dans le solde d'ouverture du Fonds de dotation (réduction de 13 862 \$). Des baisses correspondantes ont été comptabilisées dans les comptes de Placements au bilan.

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## Collège universitaire de Saint-Boniface Notes afférentes aux états financiers consolidés

**Au 31 mars 2008**

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### 12. Gestion des risques financiers

Le CUSB, dans le cours normal de ses activités, est exposé à différents risques, notamment le risque du marché et des variations aux taux d'échange. L'objectif du CUSB en matière de gestion des risques est de favoriser l'optimisation du rapport risque-rendement, à l'intérieur de limites définies, en appliquant des stratégies, des politiques ainsi que des processus de gestion et de contrôle des risques intégrés à l'ensemble des activités du CUSB.

*Risque de marché* - Le risque de marché correspond au risque de variation de la juste valeur d'instruments financiers découlant d'une fluctuation des paramètres affectant cette valeur, notamment les taux d'intérêt, les taux de change et leur volatilité.

Les titres négociables détenus par le CUSB sont soumis aux risques du marché. La valeur de ces instruments financiers fluctuera selon l'évolution des cours du marché ou de facteurs influant sur la valeur des placements qui les sous-tendent, tels que les taux d'intérêt, l'indice des prix à la consommation, l'incertitude économique, les modifications législatives, et la conjoncture politique à l'échelle nationale et internationale.

*Risque de change* - Les fluctuations de la valeur du dollar canadien par rapport aux devises étrangères se répercuteront sur la valeur, en dollars canadiens, de tout titre négociable détenu par le CUSB. Ces fluctuations pourraient réduire, voire effacer, tout rendement obtenu sur des titres étrangers. La position de change pourrait accroître la volatilité des investissements étrangers par rapport aux investissements canadiens.

### 13. Chiffres comparatifs

Certains chiffres de l'année précédente ont été changés pour les conformer à la présentation de l'année courante.

## Collège universitaire de Saint-Boniface Cédule détaillée du bilan par fonds

**Au 31 mars 2008**

	Fonctionnement		Dotations	2008	2007
	général	Immobilisations			
	000 \$	000 \$	000 \$	000 \$	000 \$
<b>Actif</b>					
<b>Actif à court terme</b>					
Encaisse (note 3)	182	-	-	182	-
Comptes à recevoir et autres actifs	4 832	-	197	5 029	4 044
	<b>5 014</b>	<b>-</b>	<b>197</b>	<b>5 211</b>	<b>4 044</b>
<b>Placements</b> (note 4)	<b>10 309</b>	<b>-</b>	<b>8 833</b>	<b>19 142</b>	<b>19 958</b>
<b>Immobilisations</b> (note 5)	<b>-</b>	<b>12 346</b>	<b>-</b>	<b>12 346</b>	<b>12 555</b>
<b>Inter-fonds</b>	<b>(246)</b>	<b>-</b>	<b>246</b>	<b>-</b>	<b>-</b>
	<b>15 077</b>	<b>12 346</b>	<b>9 276</b>	<b>36 699</b>	<b>36 557</b>
<b>Passif et soldes de fonds</b>					
<b>Passif à court terme</b>					
Découvert bancaire (note 3)	-	-	-	-	44
Comptes à payer et frais courus	3 557	-	-	3 557	3 663
Revenus reportés	406	-	-	406	523
Contributions reportées (note 6)	1 121	-	-	1 121	978
	<b>5 084</b>	<b>-</b>	<b>-</b>	<b>5 084</b>	<b>5 208</b>
<b>Engagements</b> (note 8)					
<b>Soldes de fonds</b>					
Non grevés d'affectations	1 284	-	-	1 284	1 257
Affectations d'origine interne (note 9)	8 709	-	-	8 709	8 657
Investis en immobilisations	-	12 346	-	12 346	12 555
Fonds de dotation	-	-	9 276	9 276	8 880
	<b>9 993</b>	<b>12 346</b>	<b>9 276</b>	<b>31 615</b>	<b>31 349</b>
	<b>15 077</b>	<b>12 346</b>	<b>9 276</b>	<b>36 699</b>	<b>36 557</b>

## Collège universitaire de Saint-Boniface Cédule détaillée des résultats par fonds

Pour l'exercice terminé le 31 mars

	Fonctionnement			2008 000 \$	2007 000 \$
	général 000 \$	Immobilisations 000 \$	Dotation 000 \$		
<b>Revenus</b>					
Subventions					
Provincial	11 329	13	-	11 342	10 816
Fédéral	4 588	217	-	4 805	4 043
Droits de scolarité	3 379	-	-	3 379	3 318
Autres revenus	1 785	-	6	1 791	1 668
Dons	-	-	646	646	589
Produits financiers	223	-	99	322	846
	<b>21 304</b>	<b>230</b>	<b>751</b>	<b>22 285</b>	<b>21 280</b>
<b>Dépenses</b>					
Salaires et avantages sociaux	15 100	-	-	15 100	14 193
Matériel et autres	4 553	-	162	4 715	4 289
Amortissement	-	783	-	783	870
Services publics	615	-	-	615	398
Déplacements et conférences	521	-	-	521	434
Bourses et prix	74	-	179	253	410
	<b>20 863</b>	<b>783</b>	<b>341</b>	<b>21 987</b>	<b>20 594</b>
<b>Excédent (insuffisance) des revenus sur les dépenses pour l'exercice</b>	<b>441</b>	<b>(553)</b>	<b>410</b>	<b>298</b>	<b>686</b>

## Collège universitaire de Saint-Boniface

### Cédula détaillée des résultats du fonds de fonctionnement général

Pour l'exercice terminé le 31 mars

	Universitaire 000 \$	École technique et professionnelle 000 \$	Éducation permanente 000 \$	Fonds administratif 000 \$	Institut Joseph- Dubuc 000 \$	Centre de recherche 000 \$	2008 000 \$	2007 000 \$
<b>Revenus</b>								
Subventions								
Provincial	7 400	2 857	68	1 004	-	-	11 329	10 514
Fédéral	854	419	203	2 425	261	426	4 588	4 043
Droits de scolarité	2 311	473	564	31	-	-	3 379	3 318
Autres revenus	239	55	517	816	86	72	1 785	1 663
Produits financiers	-	-	-	223	-	-	223	500
	<b>10 804</b>	<b>3 804</b>	<b>1 352</b>	<b>4 499</b>	<b>347</b>	<b>498</b>	<b>21 304</b>	<b>20 038</b>
<b>Dépenses</b>								
Salaires et avantages sociaux	8 852	3 224	1 111	1 630	90	193	15 100	14 193
Matériel et autres	1 797	590	209	1 512	242	203	4 553	4 086
Services publics	285	56	11	263	-	-	615	398
Déplacements et conférences	162	76	64	121	28	70	521	433
Bourses et prix	9	7	-	58	-	-	74	204
	<b>11 105</b>	<b>3 953</b>	<b>1 395</b>	<b>3 584</b>	<b>360</b>	<b>466</b>	<b>20 863</b>	<b>19 314</b>
<b>Excédent (insuffisance) des revenus sur les dépenses pour l'exercice</b>	<b>(301)</b>	<b>(149)</b>	<b>(43)</b>	<b>915</b>	<b>(13)</b>	<b>32</b>	<b>441</b>	<b>724</b>



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## Auditors' Report

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### To the Directors of **COMMUNITIES ECONOMIC DEVELOPMENT FUND**

We have audited the statement of financial position of the **COMMUNITIES ECONOMIC DEVELOPMENT FUND** as at March 31, 2008 and the statements of operations and cash flows for the year then ended. These financial statements are the responsibility of the Fund's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Fund as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP*

Chartered Accountants

Winnipeg, Manitoba  
May 14, 2008



**COMMUNITIES ECONOMIC DEVELOPMENT FUND**  
**Statement of Financial Position**

**March 31** **2008** **2007**

**Assets**

**Current Assets**

Cash	\$ 266,042	\$ 625,411
Trust deposits - Province of Manitoba	281,197	7,627
Due from the Province of Manitoba (Note 3)	1,970,351	2,104,903
Accounts receivable	55,611	106,294
Property held for resale	4,513	4,879
Prepaid expenses	4,707	13,991

**2,582,421** **2,863,105**

**Loans receivable** (Note 4) **21,261,404** **21,393,330**

**Capital assets** (Note 5) **105,638** **14,834**

**\$ 23,949,463** **\$ 24,271,269**

**Liabilities**

**Current Liabilities**

Accounts payable and accrued liabilities	\$ 717,741	\$ 1,063,168
Interest payable to the Province of Manitoba	512,697	405,198

**1,230,438** **1,468,366**

**Commitments** (Note 6)

**Accrued pension liability** **1,895,420** **1,765,596**

**Advance by the Province of Manitoba** (Note 7) **20,823,605** **21,037,307**

**\$ 23,949,463** **\$ 24,271,269**

Approved on behalf of the Board:

Director

Director

## COMMUNITIES ECONOMIC DEVELOPMENT FUND Statement of Operations

For the year ended March 31	2008	2007
<b>Revenue</b>		
Loan interest		
TEAM	\$ 136	\$ 3,150
Business program	771,127	866,176
Fisheries program	1,243,137	991,478
Investment income	52,086	60,764
	<b>2,066,486</b>	1,921,568
<b>Cost of Funds</b>		
Interest paid to the Province of Manitoba		
Business program	530,052	480,213
Life insurance	77,924	73,421
Trust line of credit	107,596	105,555
Fisheries program	616,693	564,986
Other	13,001	-
	<b>1,345,266</b>	1,224,175
<b>Gross margin</b>	<b>721,220</b>	697,393
<b>Operating expenditures</b> (Page 16)	<b>1,629,197</b>	1,636,676
	<b>(907,977)</b>	(939,283)
<b>Other income</b> - administration fees	<b>100,414</b>	52,926
<b>Deficiency of revenue over expenditures before provision for doubtful loans</b>	<b>(807,563)</b>	(886,357)
<b>Provision for doubtful loans</b> - regular operations	<b>706,893</b>	627,803
<b>Deficiency of revenue over expenditures before subsidy due from the Province of Manitoba</b>	<b>(1,514,456)</b>	(1,514,160)
<b>Subsidy due from the Province of Manitoba</b>	<b>1,514,456</b>	1,514,160
<b>Excess of revenue over expenditures for the year</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

## COMMUNITIES ECONOMIC DEVELOPMENT FUND

### Statement of Cash Flows

For the year ended March 31	2008	2007
<b>Cash Flows from Operating Activities</b>		
Deficiency before subsidy	\$ (1,514,456)	\$ (1,514,160)
Adjustments for		
Amortization of capital assets	6,019	6,703
Provision for doubtful loans	706,893	627,803
	<u>(801,544)</u>	<u>(879,654)</u>
Accounts receivable	50,683	(42,216)
Accrued interest receivable	(61,419)	(168,963)
Prepaid expenses	9,283	(6,748)
Accounts payable	(345,427)	713,600
Accrued interest payable	107,499	52,377
Accrued pension liability	129,824	128,094
	<u>(911,101)</u>	<u>(203,510)</u>
<b>Cash Flows from Financing Activities</b>		
(Increase) decrease - Due from the Province of Manitoba	134,552	(76,060)
Increase (decrease) - Advance by the Province of Manitoba	(213,702)	(123,627)
Subsidy - Province of Manitoba	1,514,456	1,514,160
	<u>1,435,306</u>	<u>1,314,473</u>
<b>Cash Flows from Investing Activities</b>		
Loans receivable, net of repayments	(239,977)	(3,563,826)
Purchase of capital assets	(96,822)	(4,385)
Property held for resale	366	148,929
Trust deposits	(273,571)	1,322,192
	<u>(610,004)</u>	<u>(2,097,090)</u>
<b>Net decrease in cash and cash equivalents</b>	<b>(85,799)</b>	<b>(986,127)</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>633,038</b>	<b>1,619,165</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 547,239</b>	<b>\$ 633,038</b>
<b>Represented by</b>		
Cash	\$ 266,042	\$ 625,411
Trust deposits - Province of Manitoba	281,197	7,627
	<u>\$ 547,239</u>	<u>\$ 633,038</u>
<b>Supplementary Information</b>		
Interest paid	\$ (1,199,851)	\$ (1,097,000)
Interest received	2,180,387	2,402,841

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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# COMMUNITIES ECONOMIC DEVELOPMENT FUND

## Summary of Significant Accounting Policies

**March 31, 2008**

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These financial statements have been prepared in accordance with Canadian generally accepted accounting principles which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses during the reported period. Actual results may differ from those estimates. The significant accounting policies used in these financial statements are as follows:

**Loans Receivable**

Loans are carried at the unpaid principal plus accrued interest, less allowances for doubtful loans. Loans considered uncollectible are written-off. Recoveries on loans previously written-off are taken into income.

**Allowance for Doubtful Loans**

Business Loan Program - The loans are reviewed quarterly to assess potential impairment or loss of value. Impaired loans are defined as those which are greater than two payments in arrears and for which the value of realizable security is less than the value of the loan outstanding. In these cases, a "specific" allowance is accrued equal to the value of the potential security shortfall or impairment. In all other cases, including loans that are both current and for which there is excess security value, a "non-specific" allowance equal to 5% of the outstanding loan balance is recorded.

Fisheries Loan Program - The allowance for doubtful loans on fisheries loans and interest receivable is calculated based on the present value of future cash flows for those loans which, if they maintain their past payment history, will fail to retire their debt completely within the agreed term. The net present value ("NPV") formula used for calculating the allowance for doubtful loans is recognized by the Canadian Institute of Chartered Accountants, however, it does not account for closure of a fishery or regulated reduction of production. In the event of the closure of a fishery or regulated reduction of production, the NPV formula may not adequately provide for doubtful loans.

**Revenue Recognition**

Interest on loans is recorded as income on an accrual basis except for loans which are considered impaired. When a loan becomes impaired, recognition of interest ceases when the carrying amount of the loan (including accrued interest) exceeds the estimated realizable amount of the underlying security. The amount of initial impairment and any subsequent changes are recorded through the provision for doubtful loans as an adjustment of the specific allowance.

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# COMMUNITIES ECONOMIC DEVELOPMENT FUND

## Summary of Significant Accounting Policies

March 31, 2008

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**Pension Expense and Obligation** The employees of the Fund are not members of the Civil Service of the Province of Manitoba but they contribute to, and are pensionable under, the Civil Service Superannuation Fund. In accordance with the provisions of the Manitoba Civil Service Superannuation Act, the Fund will contribute 50% of the pension payments made to retired employees. The current pension expense consists of the employer's share of pension benefits paid to retired employees, as well as the increase in the unfunded pension liability during the fiscal year. This liability is determined actuarially every three years with the balances for the intervening years being determined by a formula provided by the actuary. The most recent actuarial valuation as at December 31, 2004 indicated the accrued liability is in line with the obligation forecast in the report.

In fiscal years prior to 1989, the Fund charged to operations contributions to the Manitoba Civil Service Superannuation Fund which amounted to 50% of the pension payments made to retired employees. Beginning in the 1989 fiscal year, the Fund has recorded a provision to fund current service obligations.

The total liability as at March 31, 2008 amounts to \$1,895,420 (2007 - \$1,765,596).

### **Capital Assets**

Capital assets are stated at cost less accumulated amortization. Amortization based on the estimated useful life of the asset is calculated on a straight-line basis as follows:

Office furniture and equipment	10 - 30%
--------------------------------	----------

### **Financial Instruments**

The Fund's recognizes and measures financial assets and financial liabilities on the Statement of Financial Position when they become a party to the contractual provisions of a financial instrument. All transactions related to financial instruments are measured at fair value on initial recognition. Measurement in subsequent periods depends on whether the financial instrument has been classified as held-for-trading, loans and receivables, held-to-maturity, available for sale or other financial liabilities.

The fair value of a financial instrument is the amount of consideration that would be agreed upon in an arm's-length transaction between knowledgeable, willing parties who are under no compulsion to act. Fair values are determined by reference to quoted bid or asking prices as appropriate, in the most advantageous active market for that instrument to which the Fund has immediate access.

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## COMMUNITIES ECONOMIC DEVELOPMENT FUND

### Summary of Significant Accounting Policies

March 31, 2008

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#### Financial Instruments (cont'd)

Fair values determined using valuation models require the use of assumptions concerning the amount and timing of estimated future cash flows and discounted rates. In determining those assumptions, external readily observable market inputs including interest rate yield curves, currency rates and price and rate volatilities are considered, as applicable.

Transaction costs for financial instruments are capitalized and then amortized over the term to the instrument using the effective interest rate method.

The Fund's financial instruments consist of cash, trust deposits, accounts receivable, loans receivable, accounts payable and amounts due to (from) the Province of Manitoba.

The Fund classifies its financial instruments into one of the following categories based on the purpose for which the asset was acquired. The Fund's accounting policy for each category is as follows:

*Loans and Receivables* - These assets are non-derivative financial assets resulting from the delivery of cash or other assets by a lender to a borrower in return for a promise to repay on a specified date or dates, or on demand. They arise principally through the provision of goods and services (accounts receivable), but also incorporate other types of contractual monetary assets (loans). They are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment.

*Held-for-trading* - This category is comprised of cash. Cash is carried in the balance sheet at fair value.

*Other Financial Liabilities* - Other financial liabilities include all financial liabilities other than those classified as held-for-trading and comprises trade accounts payable and advance by the Province of Manitoba. These liabilities are initially recognized at fair value and subsequently carried at amortized cost using the effective interest rate method.

The financial risk is the risk to the Fund's revenues that arise from fluctuations in interest rates and degree of volatility of these rates. The Fund has established policies to manage its exposure to fluctuating interest (referred to as interest rate risk).

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## COMMUNITIES ECONOMIC DEVELOPMENT FUND

### Summary of Significant Accounting Policies

March 31, 2008

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**Financial Instruments** (cont'd) The Fund is exposed to credit risk that arises from the collection of loans receivable and realization of property held for resale.

All financial instruments are denominated in Canadian dollars.

The Fund does not participate in derivative financial instrument trading or foreign exchange transactions.

**Recent Accounting  
Pronouncements**

Recent accounting pronouncements that have been issued but are not yet effective, and have a potential implication for the Fund, are as follows:

Financial instruments - disclosures and presentation

CICA Handbook Section 3862, Financial Instruments - Disclosure, increases the disclosures currently required to enable users to evaluate the significance of financial instruments for an entity's financial position and performance, including disclosures about fair value. CICA Handbook Section 3863, Financial Instruments - Presentation, replaces the existing requirements on the presentation of financial instruments, which have been carried forward unchanged. These standards are effective for interim and annual financial statements relating to fiscal years beginning on or after October 1, 2007. The Fund is currently evaluating the impact of the adoption of these changes on the disclosure and presentation within its financial statements.

International Financial Reporting Standards

The CICA plans to converge Canadian GAAP with International Financial Reporting Standards ("IFRS") over a transition period expected to end in 2011. The impact of the transition to IFRS on the Fund's financial statements has yet to be determined.

# COMMUNITIES ECONOMIC DEVELOPMENT FUND

## Notes to Financial Statements

**March 31, 2008**

### 1. Nature of the Fund

The Communities Economic Development Fund was established in 1971 (Ch. C155) as a Crown Corporation to encourage the optimum economic development of remote and isolated communities within the Province of Manitoba. With an act revision passed in July 1991 the objective of the Fund was set to encourage economic development in Northern Manitoba, to act as a lending authority in the fishing industry in the Province of Manitoba and to provide financial assistance to Aboriginal people in the Province outside the City of Winnipeg. The Business and Fisheries Loan Programs are administered under the C.E.D.F. Act.

### 2. Change in Accounting Policy

On April 1, 2007, the Fund retrospectively adopted, CICA Handbook Section 3861, "Financial Instruments - Disclosure and Presentation" and Section 3855, "Financial Instruments - Recognition and Measurement". Under these new standards, all financial instruments are included on the statement of financial position and are measured either at fair market value or, in limited circumstances, at cost or amortized cost.

In accordance with these revised standards, the organization has classified each of its financial instruments into the following accounting categories, effective April 1, 2007. The category for an item determines its subsequent accounting under the revised standards.

The adoption of these new standards had no material impact on the Fund's statement of financial position and statement of operations.

### 3. Due from the Province of Manitoba

Annually, the Province of Manitoba provides a grant to cover the Fund's anticipated subsidy requirements for the year. The amount of \$1,970,351 (2007 - \$2,104,903) represents additional funds needed to cover the actual requirements for the year including coverage for the pension liability. The balance is comprised of the following:

	<b>2008</b>	2007
Department of Aboriginal and Northern Affairs		
Subsidy (refundable)	\$ (248,032)	\$ 173,548
Order in Council pending	258,244	100,359
Pension (unfunded)	1,876,021	1,746,878
Pension (funded)	18,718	18,718
Severance accrual (unfunded)	65,400	65,400
	<b>\$ 1,970,351</b>	<b>\$ 2,104,903</b>



## COMMUNITIES ECONOMIC DEVELOPMENT FUND Notes to Financial Statements

**March 31, 2008**

### 4. Loans Receivable

	2008	2007
<b>Business Loan Program</b>		
- Interest rates applied range from 4.125% to 5.5%		
Principal	\$ 11,849,346	\$ 12,495,516
Accrued interest	700,878	790,175
	12,550,224	13,285,691
Allowance for doubtful loans (Note 8)	2,019,245	1,739,027
	10,530,979	11,546,664
 <b>Fisheries Loan Program</b>		
- Interest rates applied range from 4.125% to 5.25%		
Principal	12,665,450	12,042,494
Accrued interest	1,091,302	940,432
	13,756,752	12,982,926
Allowance for doubtful loans (Note 8)	3,026,327	3,140,168
	10,730,425	9,842,758
 <b>TEAM Loan Program</b>		
Principal	-	3,755
Accrued interest	-	153
	-	3,908
	\$ 21,261,404	\$ 21,393,330

The following schedule provides the gross amount of loans together with the loan allowances:

	2008		2007	
	Gross Loan Balances	Total Allowance	Gross Loan Balances	Total Allowance
<b>Business Loan Program</b>				
Impaired	\$ 2,340,180	\$ 447,558	\$ 2,340,180	\$ 553,631
Performing	10,210,042	1,571,687	10,945,512	1,185,396
	12,550,222	2,019,245	13,285,692	1,739,027
 <b>Fisheries Loan Program</b>				
Impaired	\$ 3,026,327	\$ 3,026,327	\$ 3,140,168	\$ 3,140,168
Performing	10,730,425	-	9,842,758	-
	\$ 13,756,752	\$ 3,026,327	\$ 12,982,926	\$ 3,140,168
 <b>TEAM Loan Program</b>				
Impaired	\$ -	\$ -	\$ 3,908	\$ -

## COMMUNITIES ECONOMIC DEVELOPMENT FUND Notes to Financial Statements

**March 31, 2008**

### 5. Capital Assets

	2008		2007	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Office furniture and equipment	\$ 138,308	\$ 125,152	\$ 13,156	\$ 14,834
Land	92,482	-	92,482	-
<b>Total</b>	<b>\$ 230,790</b>	<b>\$ 125,152</b>	<b>\$ 105,638</b>	<b>\$ 14,834</b>

### 6. Commitments

On December 20, 2007, the Fund entered into a contract to build a new office building. The building is to be completed by November 30, 2008 as outlined in the contract terms. The total cost associated with the building is \$913,242.

#### Loan Commitments

	2008		2007	
Undisbursed balance of approved loans	<b>\$ 467,280</b>	<b>\$ 950,156</b>		

### 7. Advance by the Province of Manitoba

	2008		2007	
Business Loan Program (Note 9)	<b>\$ 10,705,422</b>	<b>\$ 9,906,881</b>		
Fisheries Loan Program (Note 9)	<b>10,118,183</b>	<b>11,130,426</b>		
	<b>\$ 20,823,605</b>	<b>\$ 21,037,307</b>		

The Fund obtains capital for the purpose of carrying out its mandate of providing financial assistance in the form of loans and guarantees through loans provided by the Department of Finance. Term loans bear interest at the rates posted by the Department of Finance at time of issue. The Fund also has the option to draw funds on floating rates set periodically at the Royal Bank prime rate minus 3/4%. At year end, the Fund's instruments bore rates ranging from 4.10% to 5.75% with a weighted cost of capital of 4.56%.

## COMMUNITIES ECONOMIC DEVELOPMENT FUND Notes to Financial Statements

**March 31, 2008**

### 8. Allowance for Doubtful Loans

The change in the allowance is accounted for as follows:

	<b>2008</b>		2007	
	<b>Specific</b>	<b>Non-Specific</b>	<b>Total</b>	<b>Total</b>
<b>Business Loan Program</b>				
Balance, beginning of year	\$ 1,185,396	\$ 553,631	\$ 1,739,027	\$ 1,441,646
Provision for the year	<u>812,966</u>	<u>(106,073)</u>	<u>706,893</u>	<u>427,803</u>
	1,998,362	447,558	2,445,920	1,869,449
Loans written-off	<u>(426,675)</u>	<u>-</u>	<u>(426,675)</u>	<u>(130,422)</u>
Balance, end of year	<u><b>\$ 1,571,687</b></u>	<u><b>\$ 447,558</b></u>	<u><b>\$ 2,019,245</b></u>	<u><b>\$ 1,739,027</b></u>
 <b>Fisheries Loan Program</b>				
Balance, beginning of year			\$ 3,140,168	\$ 2,949,198
Provision for the year			<u>-</u>	<u>200,000</u>
			3,140,168	3,149,198
Loans written-off			<u>(113,841)</u>	<u>(9,030)</u>
Balance, end of year			<u><b>\$ 3,026,327</b></u>	<u><b>\$ 3,140,168</b></u>
 <b>TEAM Loan Program</b>				
Balance, beginning of year			\$ -	\$ 40,443
Loans previously allowed for written-off			<u>-</u>	<u>(40,443)</u>
Balance, end of year			<u><b>\$ -</b></u>	<u><b>\$ -</b></u>

The provision for fish loan losses recorded by the Fund exceeds the value derived by the net present value formula as at March 31, 2008 by \$266,810 (2007 - \$555,574).

	<b>2008</b>		2007	
Loan Loss Provision				
Per accounts			\$ 3,026,327	\$ 3,140,168
Per net present value calculation			<u>(2,759,517)</u>	<u>(2,584,594)</u>
			<u><b>\$ 266,810</b></u>	<u><b>\$ 555,574</b></u>

The commercial fishing industry is cyclical in nature and as a result, no adjustment has been made to the loan loss provision as at March 31, 2008.

# COMMUNITIES ECONOMIC DEVELOPMENT FUND

## Notes to Financial Statements

**March 31, 2008**

### 9. Loan Programs

#### Business Loan Program

The Communities Economic Development Fund is included under the Province of Manitoba's Loan Act Authority. Advances from the Province of Manitoba bear interest at rates established by the Minister of Finance pursuant to "The Loan Act, 2007". The advances are repayable at any time in whole or in part at the option of the Lieutenant Governor in Council.

Advances from the Business Loans Program are accounted for as follows:

	2008	2007
Advances, beginning of year	\$ 11,737,235	\$ 11,832,828
Loan advances	1,687,381	1,759,488
Loan advance repayments	(406,925)	(1,724,659)
Loan write-offs	(130,422)	(130,422)
	<b>12,887,269</b>	11,737,235
Unfunded allowance, beginning of year	1,830,354	1,504,410
Provision for doubtful loans	706,893	427,803
Write-offs (Order in Council approved)	(355,400)	(101,859)
	<b>2,181,847</b>	1,830,354
Net balance, end of year (Note 7)	<b>\$ 10,705,422</b>	\$ 9,906,881

#### Fisheries Loan Program

Advances to the Fisheries Loan Program are accounted for as follows:

	2008	2007
Advances, beginning of year	\$ 14,279,620	\$ 13,781,710
Loan advances	-	337,179
Loan advance repayments	(1,012,243)	169,763
Loan (write-offs)	(27,242)	(9,032)
	<b>13,240,135</b>	14,279,620
Unfunded allowance, beginning of year	3,149,194	2,949,194
Provision for doubtful loans	-	209,032
Write-offs (Order in Council approved)	(27,242)	(9,032)
	<b>3,121,952</b>	3,149,194
Net balance, end of year (Note 7)	<b>\$ 10,118,183</b>	\$ 11,130,426

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## COMMUNITIES ECONOMIC DEVELOPMENT FUND Notes to Financial Statements

**March 31, 2008**

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### 10. Loan Act Authority

Amounts authorized for advances under "The Loan Act, 2007" are as follows:

	<u>2008</u>
Per Schedule A of "The Loan Act, 2007"	\$ 4,600,000
Per Schedule B of "The Loan Act, 2006"	<u>9,999,911</u>
Direct loans	14,599,911
Advances made during the fiscal year	<u>6,450,000</u>
Unused Loan Act capital available	<u>\$ 8,149,911</u>

### 11. Economic Dependence

The ongoing operations of the Communities Economic Development Fund depends on obtaining adequate financing and funding. The Fund is dependent upon the Province of Manitoba for funding of operations.

### 12. Contingency

The Fund has been named as a defendant in a statement of claim. At the time of preparation of these financial statements, the outcome of this claim is not determinable and, accordingly, no provision for settlement (if any) has been recorded in these financial statements. Settlement amounts (if any) will be charged to operations in the year of settlement.

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**COMMUNITIES ECONOMIC DEVELOPMENT FUND**  
**Schedule of Operating Expenditures**

For the year ended March 31	2008	2007
Amortization of capital assets	\$ 6,019	\$ 6,703
Building design and permits	62,986	-
Collection costs	35,811	67,761
Communications	44,277	48,818
Credit reports	1,986	2,255
Directors' fees and expenses	56,616	66,445
Government vehicles	31,598	43,956
Insurance	1,535	1,432
Legal costs	5,582	13,816
NFDC	19,898	-
Office supplies and expenses	19,687	18,425
Pension	180,609	172,772
Professional fees	25,500	27,235
Rent and utilities	97,062	94,598
Salaries and benefits	934,967	974,320
Sundry	20,570	18,536
TEAM	23,635	23,722
Travel	60,859	55,882
	\$ 1,629,197	\$ 1,636,676

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**Agriculture, Food  
and Rural Initiatives**  
**The Co-operative Loans and Loans  
Guarantee Board**  
901C-401 York Avenue  
Winnipeg MB R3C 0P8  
Phone: (204) 945-8650  
Fax: (204) 948-2362

May 7, 2008

**The Co-operative Loans and Loans Guarantee Board**  
**Responsibility for Financial Reporting**

The accompanying Schedule of Loan Guarantee Transactions, and other financial information in the Annual Report for the year ended March 31, 2008, are the responsibility of management and have been approved by the Board. This Schedule was prepared by management in accordance with the accounting policies set out in Note 2 to the Schedule. Any financial information contained elsewhere in the Annual Report conforms to the Schedule of Loan Guarantees.

As management is responsible for the integrity of the Schedule, management has established systems of internal control to provide reasonable assurance that assets are properly accounted for and safeguarded from loss.

The responsibility of the Office of the Auditor General is to perform an independent examination of the Schedule of Loan Guarantee Transactions of the Board in accordance with Canadian generally accepted auditing standards. The Auditors' Report outlines the scope of the audit examination and provides the audit opinion.

Dori Gingera-Beauchemin  
Secretary of the Board



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## **AUDITORS' REPORT On the Schedule of Loan Guarantee Transactions**

To the Legislative Assembly of Manitoba  
To the Members of The Co-operative Loans and Loans Guarantee Board

We have audited the schedule of loan guarantee transactions of The Co-operative Loans and Loans Guarantee Board as at March 31, 2008. This financial information is the responsibility of the Board's management. Our responsibility is to express an opinion on this schedule based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial information is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial information. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial information.

In our opinion, this schedule presents fairly, in all material respects, the loan guarantee transactions of the Board as at March 31, 2008 in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
May 7, 2008



## The Co-operative Loans and Loans Guarantee Board

Schedule of Loan Guarantee Transactions  
for the year ended March 31, 2008

	Amounts Outstanding at March 31, 2007 \$	Additions \$	Cancellations \$	Amounts Outstanding at March 31, 2008 \$
Loan Guarantees: (Note 3)				
S M W Workers Co-op Ltd.	66,000		11,000	55,000
Lakeview Consumer Co-op Ltd.		30,000		30,000
	66,000	30,000	11,000	85,000
	66,000	30,000	11,000	85,000

Approved by the Board:

Chairperson

Secretary

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## The Co-operative Loans and Loans Guarantee Board

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Notes to the Schedule  
for the year ended March 31, 2008

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### 1. Nature of Operations

The Co-operative Associations Loans and Loans Guarantee Act established the Board with the primary objective of ensuring that cooperative organizations have access to basic financial services. The Board is empowered to make loans or guarantee loans to cooperative organizations in Manitoba. Manitoba Agriculture, Food and Rural Initiatives administers the activities of the Board. The Department pays all administrative and general operating costs of the Board. The Board may charge a fee for its loans and loan guarantees. The Department records all revenue received.

### 2. Accounting Policies

- a) Loan guarantees are stated at the amount guaranteed.
- b) The Government of the Province of Manitoba provides the services of support staff, other administrative support services, office space and utilities. The cost of support staff services for 2008 is estimated at \$6,920 (2007 - \$6,310) with another \$2,255 (2007 - \$2,100) for provincially paid identified expenses. The costs of other administrative support services, office space and utilities are deemed too difficult to estimate and as such no amount has been determined.
- c) In the event of a default on a loan guarantee, the Province of Manitoba is responsible for the payout of the guaranteed amount.

### 3. Loan Guarantees

a) S M W Workers Co-op Ltd.

On March 15, 1999, the Board approved an offer of a ten-year loan guarantee for S M W Workers Co-op Ltd. of \$120,000. The loan guarantee was to reduce by \$12,000 per year, beginning on July 31, 2000. The Assiniboine Credit Union Limited and the S M W Workers Co-op Ltd. accepted the loan guarantee, in July 1999.

On June 25, 2002, the Board approved a new \$110,000 loan guarantee to replace the outstanding \$96,000 loan guarantee. The Minister of Industry, Trade and Mines approved the new loan guarantee on June 27, 2002. The Assiniboine Credit Union Limited and the S M W Workers Co-op Ltd. accepted the loan guarantee, on January 7, 2003. The loan guarantee shall reduce by \$11,000 per year beginning February 4, 2004.

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## The Co-operative Loans and Loans Guarantee Board

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Notes to the Schedule  
for the year ended March 31, 2007

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### 3. Loan Guarantees (Continued)

b) Lakeview Consumer Co-operative Ltd.

On December 19, 2006, the Board approved a \$30,000 loan guarantee. The Winnipeg River Brokenhead Community Futures Development Corporation accepted the loan guarantee and signed an agreement with Lakeview Consumer Co-operative Ltd dated March 5, 2007. The agreement was not executed until July 30, 2007. The loan guarantee shall reduce by \$6,000 per year beginning on April 30, 2008.

### 4. Loan Act Authority

The Government of the Province of Manitoba has authorized the following amounts to be expended for funding loans and loan guarantees:

Authority	Outstanding Expenditure Authority
The Loan Act, 2007 (Schedule B)	
Guarantees	\$3,500,000
Less: Amounts committed by the Board	85,000
	<hr/> \$3,415,000 <hr/>

### 5. Compensation Disclosure

The Public Sector Compensation Disclosure Act requires disclosure of the aggregate compensation paid to The Co-operative Loans and Loans Guarantee Board members and of individual compensation paid to board members or staff where such compensation exceeds \$50,000 per year. For the period from April 1, 2007 to March 31, 2008. The Co-operative Loans and Loans Guarantee Board paid Board members an aggregate of \$395. This amount is included in Note 2 b).



Agriculture, Food  
and Rural Initiatives  
The Cooperative Promotion Board  
1129 Queens Avenue  
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Phone: (204) 726-6410  
Fax: (204) 726-6260

May 7, 2008

**The Cooperative Promotion Board**  
**Responsibility for Financial Reporting**

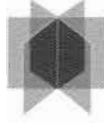
The accompanying financial statements and other financial information in the Annual Report for the year ended March 31, 2008 are the responsibility of management and have been approved by the Board. The financial statements were prepared by management in accordance with the accounting policies set out in Note 2 to the financial statements. Any financial information contained elsewhere in the annual Report conforms to these financial statements.

As management is responsible for the integrity of the financial statements, management has established systems of internal control to provide reasonable assurance that assets are properly accounted for and safeguarded from loss.

The responsibility of the Office of the Auditor General is to perform an independent examination of the financial statements of the Board in accordance with Canadian generally accepted auditing standards. The Auditors' Report outlines the scope of the audit examination and provides the audit opinion.

Mona Cornock  
Secretary of the Board





OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Members of The Cooperative Promotion Board

We have audited the balance sheet of The Cooperative Promotion Board as at March 31, 2008, the General Account statement of revenue and expense and fund balance and the Commercial Fishing Account statement of revenue and expense and fund balance for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
May 7, 2008

# The Cooperative Promotion Board

Balance Sheet  
as at March 31, 2008

	<u>2008</u>	<u>2007</u>
<b>ASSETS</b>		
General Account		
Current Assets		
Cash (Note 3)	\$ 346,124	\$ 340,131
Account Receivable	508	564
Accrued Interest Receivable	-	3,602
<b>Total Current Assets</b>	<u>346,632</u>	<u>344,297</u>
Commercial Fishing Account		
Current Assets		
Cash (Note 3)	70,941	70,269
Accrued Interest Receivable	-	676
<b>Total Current Assets</b>	<u>70,941</u>	<u>70,945</u>
Investments (Note 4)	507	507
<b>Total Commercial Fishing Account</b>	<u>71,448</u>	<u>71,452</u>
<b>Total Assets</b>	<u><u>\$ 418,080</u></u>	<u><u>\$ 415,749</u></u>

## LIABILITIES AND FUND BALANCES

Liabilities		
Accounts Payable - General Account	<u>\$ 9,411</u>	<u>\$ 2,650</u>
Fund Balances		
General Account - Contributed Capital	128,800	128,800
General Account	208,421	212,847
Commerical Fishing Account (Note 5)	71,448	71,452
	<u>408,669</u>	<u>413,099</u>
<b>Total Liabilities and Fund Balances</b>	<u><u>\$ 418,080</u></u>	<u><u>\$ 415,749</u></u>

Approved on behalf of the Board:

Secretary

Member

## The Cooperative Promotion Board

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General Account  
Statement of Revenue and Expense and Fund Balance  
for the year ended March 31, 2008

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	2008	2007
<b>Revenue</b>		
Interest	\$ 13,151	\$ 14,871
Administrative expenses paid for by the Province of Manitoba (Note 2f)	<u>19,200</u>	<u>16,000</u>
<b>Total Revenue</b>	<u>32,351</u>	<u>30,871</u>
<b>Expense</b>		
Grants, (Schedule 1)	<u>11,100</u>	<u>22,570</u>
General and administrative		
Annual Report	750	740
Board members' remuneration	1,044	1,113
Board members' meals and travel	1,083	1,379
Membership Fee	756	734
Miscellaneous	21	174
Professional Fees	2,823	2,299
Administrative expenses (Note 2f)	<u>19,200</u>	<u>16,000</u>
	<u>25,677</u>	<u>22,439</u>
<b>Total Expense</b>	<u>36,777</u>	<u>45,009</u>
<b>Excess of Expense over Revenue</b>	(4,426)	(14,138)
<b>Fund Balance, beginning of year</b>	<u>212,847</u>	<u>226,985</u>
<b>Fund Balance, end of year</b>	<u>\$ 208,421</u>	<u>\$ 212,847</u>

## The Cooperative Promotion Board

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Commercial Fishing Account  
Statement of Revenue and Expense and Fund Balance  
for the year ended March 31, 2008

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	<u>2008</u>	<u>2007</u>
<b>Revenue</b>		
Interest	\$2,496	\$2,808
Dividend	<u>-</u>	<u>132</u>
Total Revenue	<u>2,496</u>	<u>2,940</u>
<b>Expense</b>		
Grants (Schedule 1)	<u>2,500</u>	<u>-</u>
Total Expense	<u>2,500</u>	<u>-</u>
<b>Excess of Revenue (under) over Expense</b>	( 4 )	2,940
<b>Fund Balance, beginning of year</b>	<u>71,452</u>	<u>68,512</u>
<b>Fund Balance, end of year</b>	<u>\$71,448</u>	<u>\$71,452</u>



# The Cooperative Promotion Board

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Notes to the Financial Statements  
for the year ended March 31, 2008

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## 1. Nature and Objectives of the Board

The Cooperative Promotion Board operates under the terms of The Cooperative Promotion Trust Act, which came into force on December 20, 1988. The Board is a continuation of the Board established under The Wheat Board Money Trust Act. The Wheat Board Money Trust Act was repealed when the Cooperative Promotion Trust Act came into force. Agriculture, Food and Rural Initiatives administers the activities of the Board.

### General Account

The General Account funds controlled by the Board consist of surplus funds of the original Canadian Wheat Board apportioned to Manitoba by the Government of Canada (recorded as Contributed Capital), assets vested in the Board when the Cooperative Promotion Trust Act came into force and assets acquired by the Board.

The objectives of the Board with regard to the General Account are to assist in the development of cooperative organizations, to promote the general welfare of cooperative organizations and rural residents in Manitoba and to make recommendations to the Minister responsible with respect to cooperative organizations and related legislation.

### Commercial Fishing Account

The Commercial Fishing Account consists of funds donated by Northern Cooperative Services Ltd. As a condition of the donation, these funds are to be used exclusively for the promotion and development of commercial fishing in Manitoba.

## 2. Accounting Policies

### a) **General**

These financial statements are prepared in accordance with Canadian generally accepted accounting principles (GAAP).

### b) **New Accounting Policies**

Effective April 1, 2007 the entity adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA).

#### **Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Board's financial statements for the year ended March 31, 2008.

# The Cooperative Promotion Board

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Notes to the Financial Statements  
for the year ended March 31, 2008

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## **Section 3855, Financial Instruments – Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Board is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The Board has designated its financial instruments as follows:

Cash is classified as financial assets held for trading and is measured at fair value with gains and losses recognized in net earnings. Due to the redeemable nature of this financial asset, carrying value is considered to be fair value.

Investments are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. Due to the lack of an active market, cost is considered to be fair value.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of these new accounting standards had no impact on these financial statements for the year ended March 31, 2008.

### **c) Financial Instruments**

The financial instruments consist of cash, accounts receivable, investments and accounts payable.

It is management's opinion that the Board is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accounts receivable and accounts payable approximates their carrying values due to their short-term nature.

### **d) Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

# The Cooperative Promotion Board

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Notes to the Financial Statements  
for the year ended March 31, 2008

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## e) Future Accounting Policy Changes

The CICA has issued two new standards, CICA 3862: *Financial Instruments – Disclosures* and CICA 3863: *Financial Instruments – Presentation*, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: *Capital Disclosures*, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008 and will only require additional disclosures in the financial statements.

## f) Administrative expenses paid for by the Province of Manitoba

The Government of the Province of Manitoba provides the services of support staff, other administrative support services, office space and utilities. The cost of support staff for 2008 is estimated at \$18,760 (2007-\$16,000) with another \$440 (2007-nil) for provincially paid identified expenses. The costs of other administrative support services, office space and utilities are deemed too difficult to estimate and as such no amount has been determined.

### 3. Cash

#### General Account

The cash balance for the General Account includes \$333,099 (2007 - \$336,347) held in a high yield savings account at Assiniboine Credit Union at a fixed rate of 3.10% effective March 5, 2008. Interest is paid monthly.

#### Commercial Fishing Account

The cash balance for the Commercial Fishing Account is held in a high yield savings account at Assiniboine Credit Union at a fixed rate of 3.70% effective March 5, 2008. Interest is paid monthly.

### 4. Investments, Commercial Fishing Account

	<u>2008</u>	<u>2007</u>
Assiniboine Credit Union - Share	\$507	\$507

# The Cooperative Promotion Board

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Notes to the Financial Statements  
for the year ended March 31, 2008

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## 5. Commercial Fishing Account

During 1993 and 1994, Northern Cooperative Services Ltd. donated \$41,724 to the Board subject to the condition that these funds are to be used exclusively for the promotion and development of commercial fishing in Manitoba. These funds have earned interest and the balance available at March 31, 2008 is \$71,448 (2007 - \$71,452).

## 6. Statement of Cash Flows

A statement of cash flows has not been presented in these financial statements, as no additional information would be provided by its inclusion.

## 7. Compensation Disclosure

The Public Sector Compensation Disclosure Act requires disclosure of the aggregate compensation paid to the Cooperative Promotion Board members and of individual compensation paid to board members or staff where such compensation exceeds \$50,000 per year. For the period of April 1, 2007 to March 31, 2008, the Cooperative Promotion Board paid Board members an aggregate of \$783.

## 8. Grants Approved

Grants in the amount of \$14,600 were approved but the applicants have not met the payment conditions.

Schedule of Grants  
for the year ended March 31, 2008

	<u>2008</u>	<u>2007</u>
<b>General Account</b>		
Canadian Community Investment Network Coop	\$ 2,000	\$ 2,500
Co-operative Housing Federation of Canada (Manitoba Office)	-	600
EarthShare Agriculture Cooperative Ltd.	-	3,468
Manitoba Cooperative Association Inc	5,700	16,002
Dr J.G. Carlberg	2,500	-
Lakeview Crocus Co-op	900	-
	<u>11,100</u>	<u>22,570</u>
<b>Commercial Fishing Account</b>		
Northwest Cooperative Fisheries Ltd.	2,500	-
	<u>\$ 13,600</u>	<u>\$ 22,570</u>

## THE COUNCIL ON POST-SECONDARY EDUCATION

### Responsibility for Financial Statements

The management of the Council on Post-Secondary Education is responsible for the financial reporting process that produces the financial statements and accompanying notes. The financial statements are prepared in accordance with Canadian generally accepted accounting principles.

The Council is responsible for overseeing management's performance of its financial reporting responsibilities. The statements are audited by the Auditor General of Manitoba, whose opinion is included herein.

In order to fulfill this responsibility, management maintains systems of internal control over the financial reporting process designed to provide assurance that relevant and reliable financial information is produced.

**“Original signed by  
Margaret McDonald”**

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Margaret McDonald, CGA  
Chief Financial Officer

**“Original signed by  
Sid Rogers”**

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Sid Rogers  
Secretary to the Council

July 31, 2008  
Winnipeg, Manitoba



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba, and  
To The Council on Post-Secondary Education

We have audited the statement of financial position of The Council on Post-Secondary Education as at March 31, 2008, and the statements of operations, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of The Council on Post-Secondary Education as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
July 31, 2008

## THE COUNCIL ON POST-SECONDARY EDUCATION

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### Statement of Financial Position As at March 31, 2008

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	<u>2008</u>	<u>2007</u>
<b>ASSETS</b>		
Current Assets:		
Cash	\$ 335,417	\$ 916,150
Accounts receivable	746,108	339,346
	<u>1,081,525</u>	<u>1,255,496</u>
Long-term Receivable:		
Province of Manitoba (Note 3)	1,242,934	1,174,692
Capital Assets (Note 4)	<u>24,467</u>	<u>34,838</u>
Total Assets	<u>\$ 2,348,926</u>	<u>\$ 2,465,026</u>
<b>LIABILITIES AND NET ASSETS</b>		
Current Liabilities:		
Accounts payable and accrued liabilities	\$ 228,461	\$ 92,213
Grants payable	614,908	927,826
	<u>843,369</u>	<u>1,020,039</u>
Long-term Liabilities:		
Provision for employees' severance benefits (Note 5)	106,539	107,943
Provision for employer's share of employees' pension benefits (Note 6)	1,138,793	1,070,551
	<u>1,245,332</u>	<u>1,178,494</u>
Total Liabilities	<u>2,088,701</u>	<u>2,198,533</u>
Net Assets		
Investment in Capital Assets	24,467	34,838
Unrestricted Net Assets	235,758	231,655
	<u>260,225</u>	<u>266,493</u>
	<u>\$ 2,348,926</u>	<u>\$ 2,465,026</u>
Commitments (Note 7)		

Approved on Behalf of the Council

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## THE COUNCIL ON POST- SECONDARY EDUCATION

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### Statement of Operations For the year ended March 31, 2008

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	<u>2008</u>	<u>2007</u>
Revenues:		
Province of Manitoba grants:		
Department of Advanced Education and Literacy	\$ 495,575,064	\$ 447,164,616
Other	395,907	990,514
Interest	26,608	22,083
Total Revenues	<u>495,997,579</u>	<u>448,177,213</u>
Expenses:		
Operating grants	399,072,184	370,920,365
Support programs	1,216,769	1,388,579
College Expansion Initiative grants	29,218,397	29,685,933
Post Secondary Strategic grants	1,839,700	1,804,250
Equipment and Renovations grants	17,313,100	6,785,992
Major Capital grants	21,485,898	12,471,850
Access grants	7,665,300	7,167,385
Tuition Rebate grants	12,918,634	13,239,288
Inter-Provincial Training Agreement	3,881,320	3,553,979
Administrative and Other, Schedule 1	1,392,545	1,260,069
Total Expenses	<u>496,003,847</u>	<u>448,277,690</u>
Deficiency of Revenues over Expenses	<u>\$ (6,268)</u>	<u>\$ (100,477)</u>

**THE COUNCIL ON POST-SECONDARY EDUCATION**

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**Statement of Changes in Net Assets  
For the year ended March 31, 2008**

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	<b>2008</b>			<b>2007</b>
	Investment in Capital Assets	Unrestricted Net Assets	Total	Total
Balance, Beginning of Year	\$ 34,838	\$ 231,655	\$266,493	\$366,970
Deficiency of Revenues over Expenses	-	(6,268)	(6,268)	(100,477)
Amortization	(10,371)	10,371	-	-
Balance, End of Year	<u>\$24,467</u>	<u>\$235,758</u>	<u>\$260,225</u>	<u>\$266,493</u>

## THE COUNCIL ON POST-SECONDARY EDUCATION

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### Statement of Cash Flows For the year ended March 31, 2008

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	<u>2008</u>	<u>2007</u>
Cash Provided by (Used In) Operating Activities:		
Deficiency of Revenues over Expenses	\$ (6,268)	\$ (100,477)
Amortization	<u>10,371</u>	<u>17,201</u>
	4,103	(83,276)
Net Change in Non-Cash Working Capital Items:		
(Increase) Decrease in Accounts receivable	(406,762)	365,553
Increase (Decrease) in Accounts payable and accrued liabilities	136,248	(9,033)
(Decrease) Increase in Grants payable	<u>(312,918)</u>	<u>250,960</u>
	(579,329)	524,204
Cash Provided by (Used In) Financing Activities:		
Increase in Long-term receivable – Province of Manitoba	(68,242)	(39,206)
(Decrease) Increase in Provision for employees' severance benefits	(1,404)	2,837
Increase in Provision for employer's share of employees' pension benefits	<u>68,242</u>	<u>39,206</u>
	(1,404)	2,837
Cash Used In Investing Activities:		
Purchase of Capital Assets	<u>0</u>	<u>(18,197)</u>
(Decrease) Increase in Cash for the Year	(580,733)	508,844
Cash, beginning of year	<u>916,150</u>	<u>407,306</u>
Cash, end of year	<u>\$ 335,417</u>	<u>\$ 916,150</u>

**THE COUNCIL ON POST-SECONDARY EDUCATION**


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**Schedule of Administrative and Other Expenses**  
**For the year ended March 31, 2008**


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	<u>2008</u>	<u>2007</u>
Amortization	\$ 10,371	\$ 17,201
Automobile and traveling	58,605	42,991
Communication data strategy	44,950	-
Computer operating and lease costs	37,703	37,080
Course and membership fees	7,742	16,491
Furniture and equipment	4,258	4,439
Meetings-Council	5,174	7,001
Miscellaneous grants	33,861	4,750
Office rental	52,074	57,416
Postage and telephone	16,448	15,051
Printing and stationery supplies	24,152	20,921
Professional fees	62,128	22,662
Remuneration for Council members	41,112	41,023
Repairs and maintenance	572	25
Salaries and employee benefits	969,988	938,529
Subscriptions and books	1,680	3,222
Sundry	21,727	31,267
Total administrative and other expenses	<u>\$ 1,392,545</u>	<u>\$ 1,260,069</u>

## THE COUNCIL ON POST-SECONDARY EDUCATION

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### Notes to Financial Statements for the year ended March 31, 2008

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#### 1. Nature of Operations

The Council on Post-Secondary Education (COPSE) was established by an Act of the Legislature passed in 1997 and is composed of 11 members appointed by the Lieutenant-Governor-in-Council.

The Universities Grants Commission Act was repealed effective April 28, 1997 by the Council on Post-Secondary Education Act.

The Council on Post-Secondary Education Act provided that the University Grants Fund be continued as the Post-Secondary Grants Fund. All assets and liabilities of the Universities Grants Commission were transferred to the Council on Post-Secondary Education.

Primarily, the Council on Post-Secondary Education provides funding to Manitoba's universities and community colleges for approved programs and capital projects from funds received from the Province of Manitoba.

On April 11, 2006, Treasury Board authorized the reorganization of the Council on Post-Secondary Education Secretariat. This included the integration of the College Expansion Initiative into the Council on Post-Secondary Education Secretariat.

#### 2. Significant Accounting Policies

##### A. **Basis of Accounting**

The Council on Post-Secondary Education's annual financial statements are prepared in accordance with Canadian generally accepted accounting principles.

##### B. **New Accounting Policies**

Effective April 1, 2007 COPSE adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

###### *Section 1506, Accounting Changes*

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on COPSE's financial statements for the year ended March 31, 2008.

###### *Section 3855, Financial Instruments – Recognition and Measurement*

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the statement of financial position and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

**Notes to Financial Statements  
for the year ended March 31, 2008**

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The entity is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in the excess of revenues over expenses and unrestricted net assets, respectively. All other financial instruments are subsequently measured at amortized cost.

The Council has designated its financial instruments as follows:

Cash is classified as a financial asset held for trading and is measured at fair value with gains and losses recognized in the excess of revenue over expenses.

Accounts receivable are classified as loans and receivables and are recorded at their amortized cost using the effective interest rate method.

Accounts payable, accrued liabilities and grants payable are classified as other financial liabilities and are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on COPSE's financial statements for the year ended March 31, 2008.

**C. Grant Payments**

Operating, support program, college expansion initiative, tuition rebate, access, and strategic initiatives grants reflect payments to Manitoba universities and community colleges for their annual operations. These grants are funded on the basis of scheduled payments to meet the operating requirements of the universities and community colleges. Operating grants are also provided to private religious colleges and to the Winnipeg Technical College.

Major capital grants based on shared cost agreements are funded on a reimbursement basis. The university must first incur eligible costs as defined in the terms of the agreement, which the Council then reimburses.

Major capital grants to universities that are discretionary grants are funded when the university has met the eligibility criteria and fulfilled the conditions set out by the Council.

Equipment and renovation grants are provided to Manitoba universities and community colleges based on the cash flow requirements of those institutions.

**D. Revenue Recognition**

Revenue is recognized as funds are drawn from Province of Manitoba appropriations.

**E. Vacation and Severance Benefits**

Employees of the Council are entitled to vacation and severance benefits in accordance with the terms of the collective agreement. The liability for vacation and severance benefits is recorded based on the Council's best estimates.

## THE COUNCIL ON POST-SECONDARY EDUCATION

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### Notes to Financial Statements for the year ended March 31, 2008

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#### F. Employer's Share of Employees' Pension Benefits

Employees of the Council are pensionable under the Civil Service Superannuation Act. The Council accrues a provision for the liability for the employer's share of employee pension benefits, including future cost of living adjustments, based on an actuarial report.

#### G. Capital Assets

Capital assets are recorded at cost. Amortization is provided on a straight-line basis over the assets' estimated useful lives, in accordance with the Province of Manitoba guidelines, as follows:

Furniture	10 years
Leasehold Improvements	10 years
Computer Software	4 years
Machinery and Equipment	10 years
Computer Equipment	4 years

#### H. Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from these estimates.

#### I. Financial Instruments

The Council on Post-Secondary Education's financial instruments consist of cash, accounts receivable, accounts payable, accrued liabilities and grants payable. The fair values of these financial instruments approximate their carrying values due to their short term maturity.

In addition, the long-term receivable - Province of Manitoba is also a financial instrument. The carrying value of this long-term receivable approximates its fair value, as the annual interest accretion is funded.

Unless otherwise noted, it is management's opinion that the Council is not exposed to significant interest, currency or credit risks arising from these financial instruments.

#### J. Future Accounting Policy Changes

The CICA has issued two new standards, CICA 3862: *Financial Instruments – Disclosures* and CICA 3863: *Financial Instruments – Presentation*, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: *Capital Disclosures*, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

## THE COUNCIL ON POST-SECONDARY EDUCATION

### Notes to Financial Statements for the year ended March 31, 2008

#### 3. Long-term Receivable – Province of Manitoba

The long term receivable from the Province of Manitoba represents the following recoverable amounts.

Severance	\$ 104,141	\$ 104,141
Pension	<u>1,138,793</u>	<u>1,070,551</u>
	<u>\$ 1,242,934</u>	<u>\$ 1,174,692</u>

The amount recorded as a receivable from the Province for severance pay was initially based on the estimated value of the corresponding actuarially determined liability for severance pay as at March 31, 1998. Subsequent to March 31, 1998, the Province provides annual grant funding for severance expense. As a result, the change in the severance liability each year is fully funded. The interest component related to the receivable is reflected in the funding for severance expense. The receivable for severance pay will be paid by the Province when it is determined that the cash is required to discharge the related severance pay liabilities.

The Province has accepted responsibility for the funding of the Council's pension liability and related expense which includes an interest component. The Council has therefore recorded a receivable from the Province equal to the estimated value of its actuarially determined pension liability of \$1,138,793 (2007 - \$1,070,551) and has recorded revenue for the year ended March 31, 2008 equal to its pension expense of \$68,242 (2007 - \$39,206). The Province makes payments on the receivable when it is determined that the cash is required to discharge the related pension obligation.

#### 4. Capital Assets

	2008			2007
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Furniture	\$ 59,089	\$ 53,653	\$ 5,436	\$ 8,782
Leasehold Improvements	25,019	14,150	10,869	13,372
Computer Software	5,590	2,096	3,494	4,891
Office Equipment	10,685	9,437	1,248	2,316
Computer Equipment	<u>24,196</u>	<u>20,776</u>	<u>3,420</u>	<u>5,477</u>
	<u>\$ 124,579</u>	<u>\$ 100,112</u>	<u>\$ 24,467</u>	<u>\$ 34,838</u>

#### 5. Provision for Employees' Severance Benefits

	2008	2007
Balance at beginning of year	\$ 107,943	\$ 105,106
Experience gain	-	(167)
Benefits accrued	4,709	4,527
Interest accrued on benefits	7,568	6,713
Benefits paid	<u>(13,681)</u>	<u>(8,236)</u>
Balance at end of year	<u>\$ 106,539</u>	<u>\$ 107,943</u>



## THE COUNCIL ON POST-SECONDARY EDUCATION

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### Notes to Financial Statements for the year ended March 31, 2008

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An actuarial valuation of the severance obligations as at March 31, 2005 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions used were a rate of return of 7% (2007 – 7%), inflation 2.5% (2007 – 2.5%) and salary rate increases of 3.25% (2007 – 3.25%). The accrued benefit cost method with salary projection was used and the liability has been extrapolated to March 31, 2008 using a formula provided by the actuary.

#### 6. Provision for Employer's Share of Employees' Pension Benefits

	<u>2008</u>	<u>2007</u>
Balance at beginning of year	\$ 1,070,551	\$ 1,031,345
Benefits accrued	47,552	49,475
Interest accrued on benefits	75,836	74,095
Benefits paid	<u>(55,146)</u>	<u>(84,364)</u>
Balance at end of year	<u>\$ 1,138,793</u>	<u>\$ 1,070,551</u>

An actuarial valuation of the pension obligations as at December 31, 2004 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions used were a rate of return of 7% (2007 – 7%), inflation 2.5% (2007 – 2.5%), salary rate increases of 3.25% (2007 – 3.25%) and post retirement indexing at 2/3 of the inflation rate. The accrued benefit cost method with salary projection was used and the liability has been extrapolated to March 31, 2008 using a formula provided by the actuary.

#### 7. Commitments

The Council on Post-Secondary Education has approved incremental funding for the following new programs:

System Restructuring Envelope	\$ 40,000
Strategic Program Envelope	<u>443,400</u>
Total	<u>\$ 483,400</u>

#### 8. Related Party Transactions

In addition to those related party transactions disclosed elsewhere in these financial statements, the Council on Post-Secondary Education is related in terms of common ownership to all Province of Manitoba created departments, agencies and Crown corporations. The Council on Post-Secondary Education enters into transactions with these entities in the normal course of business. These transactions are recorded at the exchange amount.

#### 9. Economic Dependence

The Council is economically dependent on funding received from the Province of Manitoba.



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## Auditors' Report

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### To the Members of CROWN CORPORATIONS COUNCIL

We have audited the balance sheet of **CROWN CORPORATIONS COUNCIL** as at December 31, 2007 and the statement of income and reserve reflecting net investment in capital assets for the year then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at December 31, 2007 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

The financial statements as at December 31, 2006 and for the year then ended were audited by other auditors who expressed an opinion without reservation on those statements in their report dated March 2, 2007.

*BDO Dunwoody LLP*

Chartered Accountants

Winnipeg, Manitoba  
February 13, 2008

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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#### BALANCE SHEET

	<b>December 31</b>	
	<b>2007</b>	2006
<b>ASSETS</b>	(thousands of dollars)	
Current:		
Cash	<b>\$ 513</b>	\$ 439
Accounts receivable	<u>9</u>	<u>6</u>
	<b>522</b>	445
Capital assets (note 5)	<b>1</b>	6
	<u><b>\$ 523</b></u>	<u>\$ 451</u>
<b>LIABILITIES AND RESERVE REFLECTING NET INVESTMENT IN CAPITAL ASSETS</b>		
Current:		
Accounts payable and accrued liabilities	<b>\$ 102</b>	\$ 91
Levies received in advance	<b>162</b>	109
Due to Manitoba Crown corporations (note 4)	<u>78</u>	<u>96</u>
	<b>342</b>	296
Retirement allowances and other benefits payable (notes 2 (e) and 6)	<u><b>180</b></u>	<u>149</u>
	<b>522</b>	445
Reserve reflecting net investment in capital assets	<b>1</b>	6
	<u><b>\$ 523</b></u>	<u>\$ 451</u>

Approved by the Board

*Original Signed By*  
Chairman

*Original Signed By*  
Director

(see accompanying notes)

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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#### STATEMENT OF INCOME AND RESERVE REFLECTING NET INVESTMENT IN CAPITAL ASSETS

	Year Ended December 31	
	2007	2006
	(thousands of dollars)	
Income		
Recoveries from corporations through levies	\$ 706	\$ 694
Interest	<u>12</u>	<u>12</u>
	<u>718</u>	<u>706</u>
Expenses		
Salaries and benefits (notes 2(e) and 6)	522	501
Board remuneration and expenses	77	78
Rent	76	76
Professional fees	9	17
Automobile expense	8	8
Telephone, courier and internet	7	7
Office supplies and printing	7	6
Travel	6	1
Depreciation	5	14
Industry conferences	2	7
Equipment rental and maintenance	2	3
Insurance and miscellaneous	1	1
Professional development	<u>1</u>	<u>1</u>
	<u>723</u>	<u>720</u>
Excess (deficit) of income over expenses	\$ (5)	\$ (14)
Reserve reflecting net investment in capital assets, beginning of year	6	20
Reserve reflecting net investment in capital assets, end of year	<u>\$ 1</u>	<u>\$ 6</u>

(see accompanying notes)

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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#### **NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2007**

##### **1. Nature of organization**

The Crown Corporations Council (the “Council”) is a body corporate established on June 5, 1989 under the Crown Corporations Public Review and Accountability Act.

The mandate of the Council is to facilitate clear mandates, development of performance measures and consistent practices and to review corporate plans of Crown corporations under its purview.

##### **2. Significant accounting policies**

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles. Outlined below are those principles considered particularly significant for the Council.

###### **a) Financial instruments**

The Council recognizes and measures financial assets and financial liabilities on the Balance Sheet when they become a party to the contractual provisions of a financial instrument. All transactions related to financial instruments are recorded on a settlement date basis. All financial instruments are measured at fair value on initial recognition. Measurement in subsequent periods depends on whether the financial instrument has been classified as held-for-trading, loans and receivables, held to maturity, available for sale or other financial liabilities.

###### **Held for Trading**

Financial instruments are classified under this category if they are:

- (i) acquired principally for the purpose of selling or repurchasing in the near term;
- (ii) part of a portfolio of identified financial instruments that are managed together and for which there is evidence of a recent actual pattern of short-term profit-taking;
- (iii) a derivative, except for a derivative that is a financial guarantee contract or a designated effective hedging instrument; or
- (iv) designated at fair value using the fair value option (“FVO”)

Financial instruments cannot be transferred into or out of the Held for Trading category after inception. For designation at fair value using the FVO option, reliable fair values must be readily available.

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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These instruments are recognized initially at fair value and transaction costs are taken directly to the Statement of Income. They are subsequently measured at fair value and gains and losses arising from changes in fair value of these instruments are recorded in the Statement of Income.

#### Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable repayment dates, usually with interest, that are not debt securities or instruments classified as held for trading on initial recognition.

Accounts receivable have been classified as loans and receivables. These instruments are initially recognized at fair value including direct and incremental transaction costs. They are subsequently valued at amortized cost using the effective interest method less any provision for impairment.

#### Other Financial Liabilities

Other financial liabilities are non-derivative financial liabilities and include accounts payable. These instruments are initially recognized at fair value including direct and incremental transaction costs. They are subsequently measured at amortized cost using the effective interest method.

The fair value of a financial instrument is the amount of consideration that would be agreed upon in an arm's-length transaction between knowledgeable, willing parties who are under no compulsion to act. Fair values are determined by reference to quoted bid or asking prices as appropriate, in the most advantageous active market for that instrument to which the Council has immediate access.

Fair values determined using valuation models require the use of assumptions concerning the amount and timing of estimated future cash flows and discounted rates. In determining those assumptions, external readily observable market inputs including interest rate yield curves, currency rates and price and rate volatilities are considered, as applicable.

#### **b) Recoveries of expenses from Crown corporations**

Operating expenses are recovered from the Crown corporations through the assessment of levies allocated on a pro rata basis determined by the revenues of each Crown corporation. The levies are recognized in these financial statements at the time the related costs are incurred. In addition, certain direct costs incurred on behalf of particular corporations are recovered directly from the respective Crown corporations.

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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**c) Reserve reflecting the net investment in capital assets**

The purchase of capital assets is funded through operating expense levies assessed to Crown corporations. The reserve reflects levies assessed to the Crown corporations with respect to the Council's capital assets.

**d) Capital assets**

Capital assets are recorded at cost. Depreciation is provided on a straight line basis over five years on the office furniture and equipment and over three years on the computer equipment.

**e) Retirement allowances and other employee future benefits**

The Council provides retirement allowance and pension benefits to its employees.

Retirement allowances are provided to certain qualifying employees. The benefits are provided under a final pay plan. The costs of benefits earned by employees are charged to expenses as services are rendered. The costs are actuarially determined using the projected benefit method and reflect management's best estimates of the length of service, salary increases and ages at which employees will retire. In addition, adjustments arising from plan amendment, changes in assumptions, and the actuarial present value of the accrued entitlement as at January 1, 2000 are being amortized to expenses on a straight line basis over the expected average remaining service life of the employee group. Actuarial gains and losses are recognized in income immediately.

Employees of the Council are provided pension benefits by the Civil Service Superannuation Fund ("the Fund"). Under paragraph 6 of the Civil Service Superannuation Act, the Council is described as a "matching employer" and its contribution toward the pension benefits is limited to matching the employees' contributions to the Fund. The cost for the year was \$23,800 (2006 - \$23,000).

In addition, one employee is entitled to enhanced pension benefits. The plan is based on final pay and is indexed. The cost of the benefits earned by the employee is charged to expenses as services are rendered. The cost is actuarially determined using the projected benefit method and reflects management's best estimate of salary increases and the age at which the employee will retire.

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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#### f) Use of estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect amounts reported in the financial statements. Actual amounts could differ from those estimates.

#### 3. Change in accounting policy

On January 1, 2007 the Council adopted four new accounting standards that were issued by the Canadian Institute of Chartered Accountants (“CICA”). These standards were: Comprehensive Income (handbook “Section 1530”), Financial Instruments – Recognition and Measurement (handbook “Section 3855”), Financial Instruments – Disclosure and Presentation (handbook “Section 3861”), and Hedges (handbook “Section 3865”). The adoption of these new standards resulted in changes in the accounting for financial assets and liabilities, non-financial derivatives and hedge accounting (which is optional), none of which had a significant impact on the financial reporting of the Council.

#### 4. Due to Manitoba Crown corporations

These amounts are non-interest bearing and represent a retroactive adjustment to levies based on Council’s actual expenses.

#### 5. Capital assets

These are comprised entirely of office furniture and equipment and computer equipment.

	December 31	
	2007	2006
	(in thousands of dollars)	
Cost		
Office furniture and equipment	\$ 61	\$ 61
Computer equipment	<u>46</u>	<u>46</u>
	<b><u>\$107</u></b>	<b><u>\$107</u></b>
Accumulated depreciation		
Office furniture and equipment	\$ 60	\$ 60
Computer equipment	<u>46</u>	<u>41</u>
	<b><u>\$106</u></b>	<b><u>\$101</u></b>
Net book value	<b><u>\$ 1</u></b>	<b><u>\$ 6</u></b>



# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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#### 6. Retirement allowances and enhanced pension benefits

The Council measures its accrued benefit obligation for each of the retirement allowance and enhanced pension benefits as at December 31 of each year. The most recent actuarial valuation report was at December 31, 2004 and the next required valuation is as of December 31, 2007. The December 31, 2007 actuarial valuation was not complete as of the date of this report.

(a) Information about the Council's retirement allowance benefit plan is as follows:

	<b>2007</b>	<b>2006</b>
	\$	\$
Accrued benefit obligation		
Balance, beginning of year	<b>100</b>	91
Current service cost	<b>4</b>	4
Interest cost	<b>6</b>	5
Experience loss on triennial adjustment	<b>0</b>	0
Accrued benefit obligation, December 31	<b>110</b>	100
Unamortized transitional amount, December 31	<b>(10)</b>	(15)
Accrued retirement allowance, December 31	<b>100</b>	85

The Council's retirement allowance expense consists of the following:

	<b>2007</b>	<b>2006</b>
	\$	\$
Current service costs	<b>4</b>	4
Interest cost	<b>5</b>	5
Accrued earned interest	<b>(1)</b>	0
Experience loss on triennial adjustment	<b>0</b>	0
Amortization of transitional amount	<b>5</b>	5
Total retirement allowance expense	<b>13</b>	14

The significant actuarial assumptions adopted in measuring the Council's retirement allowance obligation are as follows:

	<b>2007</b>	<b>2006</b>
	%	%
Benefit costs for the year ended December 31		
Discount rate	<b>6.50</b>	6.50
Rate of compensation increase	<b>4.00</b>	4.00

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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(b) Information about the Council's enhanced pension benefit plan is as follows:

	<b>2007</b>	<b>2006</b>
	\$	\$
Accrued benefit obligation and accrued pension liability		
Balance, beginning of year	<b>64</b>	51
Current service cost	<b>11</b>	9
Interest cost	<b>5</b>	4
Experience gain on triennial adjustment	<b>0</b>	0
Accrued benefit obligation and accrued pension liability, December 31	<b>80</b>	64

The Council's enhanced pension expense (income) consists of the following:

	<b>2007</b>	<b>2006</b>
	\$	\$
Current service costs	<b>11</b>	9
Interest cost	<b>5</b>	4
Experience gain on triennial adjustment	<b>0</b>	0
Employee contributions	<b>(2)</b>	(2)
Total enhanced pension expense	<b>14</b>	11

The significant actuarial assumptions adopted in measuring the Council's pension obligation are as follows:

	<b>2007</b>	<b>2006</b>
	%	%
Benefit costs for the year ended December 31		
Discount rate	<b>6.50</b>	6.50
Rate of compensation increase	<b>4.00</b>	4.00

# 2007 ANNUAL REPORT

## CROWN CORPORATIONS COUNCIL

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### FINANCIAL STATEMENTS

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#### 7. Lease commitments

The Council is committed under a premises lease expiring on April 30, 2010 to annual basic rental payments of approximately \$35,400 and annual common area and operating costs of approximately \$36,800.

The lease payments excluding annual common area and operating costs are as follows:

<u>Year</u>	<u>Base Rent</u>
2008	\$35,379
2009	\$35,379
2010	<u>\$11,793</u>
	<u>\$82,551</u>

#### 8. Statement of cash flows

A statement of cash flows has not been presented in these financial statements as no additional useful information would be provided by its inclusion.

## AUDITORS' REPORT

To the Member of  
**Diagnostic Services of Manitoba Inc.**

We have audited the statement of financial position of **Diagnostic Services of Manitoba Inc.** as at March 31, 2008 and the statements of operations, net assets and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Winnipeg, Canada,  
May 23, 2008.

*Ernst + Young LLP*

Chartered Accountants

**Diagnostic Services of Manitoba Inc.**

Incorporated under the laws of Manitoba

**STATEMENT OF FINANCIAL POSITION**

[Expressed in thousands of dollars]

As at March 31

	2008	2007
	\$	\$
<b>ASSETS</b>		
<b>Current</b>		
Cash and cash equivalents	1,756	1,572
Accounts receivable <i>[note 3]</i>	7,256	7,539
Prepaid expenses	24	20
Vacation pay recoverable from		
Manitoba Health	21	21
Regional Health Authorities of Manitoba	3,667	3,441
<b>Total current assets</b>	<b>12,724</b>	<b>12,593</b>
Capital assets <i>[note 4]</i>	37,533	13,258
Pre-retirement benefits recoverable <i>[note 5]</i>	6,838	6,399
	<b>57,095</b>	<b>32,250</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current</b>		
Accounts payable and accrued liabilities <i>[note 6]</i>	10,492	12,298
Current portion of obligations under capital lease <i>[note 7]</i>	254	—
Accrued vacation pay	3,896	3,607
<b>Total current liabilities</b>	<b>14,642</b>	<b>15,905</b>
Accrued pre-retirement benefits <i>[note 11[b]]</i>	7,044	6,491
Obligations under capital lease <i>[note 7]</i>	885	—
Deferred contributions <i>[note 8]</i>	33,382	9,015
<b>Total liabilities</b>	<b>55,953</b>	<b>31,411</b>
Commitments <i>[note 9]</i>		
<b>Net assets</b>	<b>1,142</b>	<b>839</b>
	<b>57,095</b>	<b>32,250</b>

*See accompanying notes*

On behalf of the Board:

Director

Director

**Diagnostic Services of Manitoba Inc.**

**STATEMENT OF OPERATIONS**

[Expressed in thousands of dollars]

Year ended March 31

	<b>2008</b>	<b>2007</b>
	\$	\$
<b>REVENUE</b>		
Manitoba Health operating income	<b>3,902</b>	3,943
Investment income	<b>99</b>	12
Recoveries from Regional Health Authorities of Manitoba	<b>49,069</b>	33,393
Recognition of deferred contributions <i>[note 8]</i>		
Capital - amortization	<b>2,407</b>	565
Expenses	<b>259</b>	114
	<b>55,736</b>	38,027
<b>EXPENSES</b>		
Direct operating <i>[note 10]</i>	<b>52,912</b>	36,029
Amortization of capital assets	<b>2,521</b>	565
	<b>55,433</b>	36,594
<b>Excess revenue over expenses for the year</b>	<b>303</b>	1,433

*See accompanying notes*

**Diagnostic Services of Manitoba Inc.**

**STATEMENT OF NET ASSETS**

[Expressed in thousands of dollars]

Year ended March 31

	<b>2008</b>		<b>2007</b>	
	<b>Invested in</b>			
	<b>capital assets</b>	<b>Unrestricted</b>	<b>Total</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	
	<i>[note 12]</i>			
<b>Net assets (deficiency), beginning of year</b>	—	<b>839</b>	<b>839</b>	(594)
Excess revenue over expenses (expenses over revenue) for the year	<b>(114)</b>	<b>417</b>	<b>303</b>	1,433
Purchase of capital assets	<b>151</b>	<b>(151)</b>	—	—
<b>Net assets, end of year</b>	<b>37</b>	<b>1,105</b>	<b>1,142</b>	839

*See accompanying notes*

**Diagnostic Services of Manitoba Inc.****STATEMENT OF CASH FLOWS**

[Expressed in thousands of dollars]

Year ended March 31

	<b>2008</b>	<b>2007</b>
	\$	\$
<b>OPERATING ACTIVITIES</b>		
Excess revenue over expenses for the year	<b>303</b>	1,433
Add (deduct) items not involving cash		
Amortization of capital assets	<b>2,521</b>	565
Amortization of deferred contributions related to capital assets	<b>(2,407)</b>	(565)
Recognition of deferred contributions related to expenses	<b>(259)</b>	(114)
	<b>158</b>	1,319
Net change in non-cash working capital balances related to operations	<b>(4,931)</b>	(700)
Deferred contributions received - future expenses	<b>289</b>	319
<b>Cash provided by (used in) operating activities</b>	<b>(4,484)</b>	938
<b>INVESTING ACTIVITIES</b>		
Accounts payable related to capital assets	<b>3,581</b>	4,673
Acquisition of capital assets	<b>(13,825)</b>	(8,522)
<b>Cash used in investing activities</b>	<b>(10,244)</b>	(3,849)
<b>FINANCING ACTIVITIES</b>		
Deferred contributions received - capital assets	<b>13,773</b>	4,483
Capital lease obligations, net of repayments	<b>1,139</b>	—
<b>Cash provided by financing activities</b>	<b>14,912</b>	4,483
<b>Net increase in cash and cash equivalents during the year</b>	<b>184</b>	1,572
Cash and cash equivalents, beginning of year	<b>1,572</b>	—
<b>Cash and cash equivalents, end of year</b>	<b>1,756</b>	1,572

*See accompanying notes*



## **Diagnostic Services of Manitoba Inc.**

### **NOTES TO FINANCIAL STATEMENTS**

[Expressed in thousands of dollars]

March 31, 2008

#### **1. NATURE OF BUSINESS**

Diagnostic Services of Manitoba Inc. ["DSM"] is a not-for-profit organization incorporated under the laws of Manitoba on the 20th of December 2002. The Minister of Health is the sole member of the corporation. DSM was created with the intention of providing lab services throughout the province of Manitoba, and imaging services within the rural environment. Currently the organization is in a period of transition which will culminate in the transfer of all staff and assets with respect to the operations described above to DSM.

Effective April 1, 2005, agreements were signed with 11 Regional Health Authorities of Manitoba ["RHAs"] and 7 non-devolved facilities ["Facilities"]. This agreement addressed the transfer of non-union staff, management, scientists, and physicians to DSM.

Effective April 1, 2006, DSM entered into an agreement with the Winnipeg Regional Health Authority ["WRHA"] and 7 non-devolved facilities to transfer to DSM all unionized staff, existing lab assets and contracts of the facilities and outline the provision of services between the signators. Pursuant to the agreement, employees, contracts and assets have been transferred and costs specified in the agreement recovered from the RHAs or Facilities.

Effective November 1, 2007, DSM entered into an agreement with 10 Regional Health Authorities to transfer to DSM all unionized staff, existing diagnostic services assets and contracts of the facilities and outline the provision of service between signators.

Pursuant to the agreement all assets and contracts have been transferred at costs specified in the agreement. Consistent with the terms of the agreement, staff will be transferred in the upcoming year.

DSM is a not-for-profit organization under the Income Tax Act and accordingly is exempt from income taxes, provided certain requirements of the Income Tax Act are met.

**Diagnostic Services of Manitoba Inc.**

**NOTES TO FINANCIAL STATEMENTS**

[Expressed in thousands of dollars]

March 31, 2008

**2. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles for not-for-profit organizations as follows:

**[a] Basis for accounting**

These financial statements were prepared using the accrual basis of accounting. The accrual basis recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipts of goods or services and the creation of a legal obligation to pay.

**[b] Revenue recognition**

DSM follows the deferral method of accounting for contributions. Unrestricted contributions are recorded as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized and are recorded as deferred contributions until that time. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue at a rate corresponding with the amortization rate for the related capital assets.

**[c] Cash and cash equivalents**

Cash and cash equivalents consist of cash on hand and short-term deposits with maturities [at time of purchase] of less than 90 days.

**[d] Capital assets**

Purchased capital assets are recorded at cost. Capital assets are amortized on a straight-line basis using an annual rate of:

Computer hardware/software	20%
Furniture and equipment	10%
Equipment under capital lease	10%

## **Diagnostic Services of Manitoba Inc.**

### **NOTES TO FINANCIAL STATEMENTS**

[Expressed in thousands of dollars]

March 31, 2008

#### **[e] Pre-retirement benefits**

The costs of pre-retirement benefits earned by employees are charged to expense as services are rendered. The costs are actuarially determined using the projected benefit method and reflect management's best estimate of the length of service, salary increases and ages at which employees will retire.

#### **[f] Use of estimates**

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting periods presented. Actual results could differ from these estimates.

#### **[g] Financial instruments**

Effective April 1, 2007, DSM adopted the recommendations of CICA Handbook Section 3855, "Financial Instruments – Recognition and Measurement" and Section 3861, "Financial Instruments – Disclosure and Presentation". Section 3855 establishes standards for recognizing and measuring financial instruments, including the accounting treatment for changes in fair value. The new standard prescribes when to recognize a financial instrument in the balance sheet and at what amount. Under the new standards, all financial instruments are classified into one of the following five categories: held-for-trading, held-to-maturity investments, available-for-sale financial assets, loans and receivables, and other financial liabilities.

DSM's financial assets and financial liabilities are measured as follows:

- Cash and cash equivalents are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. Due to the relatively short period to maturity of these financial assets, the carrying values approximate their fair values.
- Accounts receivable, vacation pay and pre-retirement benefits recoverable from Manitoba Health and the RHAs are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.
- Accounts payable and accrued liabilities, accrued vacation pay and accrued pre-retirement benefits are classified as other financial liabilities. These liabilities are recorded at their amortized cost using the effective interest rate method.

## Diagnostic Services of Manitoba Inc.

### NOTES TO FINANCIAL STATEMENTS

[Expressed in thousands of dollars]

March 31, 2008

The fair value of these financial instruments approximates the carrying value. It is management's opinion that DSM is not exposed to significant interest, currency or credit risk arising from these financial instruments. The adoption of these recommendations did not have a significant impact on the financial statements in the prior or current year.

#### 3. ACCOUNTS RECEIVABLE

Accounts receivable consist of the following:

	<b>2008</b>	<b>2007</b>
	\$	\$
Due from Manitoba Health	612	216
Due from RHAs	5,992	7,097
Other	652	226
	<b>7,256</b>	<b>7,539</b>

#### 4. CAPITAL ASSETS

Capital assets consist of the following:

	<b>2008</b>		
	<b>Cost</b>	<b>Accumulated amortization</b>	<b>Net book value</b>
	\$	\$	\$
Computer hardware/software	3,126	630	2,496
Furniture and equipment	18,670	2,364	16,306
System software-in-progress	17,555	—	17,555
Equipment under capital lease	1,290	114	1,176
	<b>40,641</b>	<b>3,108</b>	<b>37,533</b>

## Diagnostic Services of Manitoba Inc.

### NOTES TO FINANCIAL STATEMENTS

[Expressed in thousands of dollars]

March 31, 2008

	2007		Net
	Cost	Accumulated	book
	\$	amortization	value
	\$	\$	\$
Computer hardware/software	95	27	68
Furniture and equipment	3,837	560	3,277
System software-in-progress	9,913	—	9,913
	<u>13,845</u>	<u>587</u>	<u>13,258</u>

System software-in-progress will not be amortized until such time as it becomes available for use.

During the year, \$11,738 of capital assets were transferred to DSM from the RHAs pursuant to the agreement dated November 1, 2007. In addition, RIS/PACS assets valued at \$1,164 were transferred from the WRHA to DSM. These assets were recorded at an amount equal to the contributing RHA's carrying amount [net book value] of the transferred assets given the RHAs are considered related parties. The assets were transferred for nil cash consideration and the offsetting credit was recorded in deferred contributions [note 8]. Similarly, \$69 in capital assets from Canadian Blood Services were transferred to DSM pursuant to an agreement dated April 1, 2007. These assets were transferred for nil cash consideration and the offsetting credit was recorded in deferred contributions.

In the prior year, \$3,176 of capital assets were transferred to DSM from WRHA pursuant to the agreement dated April 1, 2006.

#### 5. PRE-RETIREMENT BENEFITS RECOVERABLE

	2008	2007
	\$	\$
Pre-retirement benefits recoverable from		
Manitoba Health	111	108
RHAs	<u>6,727</u>	<u>6,291</u>
	<u>6,838</u>	<u>6,399</u>

## Diagnostic Services of Manitoba Inc.

### NOTES TO FINANCIAL STATEMENTS

[Expressed in thousands of dollars]

March 31, 2008

Pre-retirement benefits recoverable from Manitoba Health is recovered as benefits are provided and is guaranteed by the Province of Manitoba.

The amount recorded as a receivable for pre-retirement costs were initially determined based on the value of the corresponding actuarial liability for pre-retirement costs as at March 31, 2004. Subsequent to March 31, 2004, the Province of Manitoba [through Manitoba Health] has included in its ongoing annual funding to DSM, an amount equivalent to the change in the pre-retirement liability, which includes annual interest accretion related to the receivable. The receivable will be paid by the Province of Manitoba when it is determined that the funding is required to discharge the related pre-retirement liabilities.

Pre-retirement benefits recoverable from the RHAs will be repaid as benefits are provided.

The pre-retirement benefits recoverable is a financial instrument and has been classified as loans and receivables, and is valued at amortized cost using the effective interest rate method. The carrying value of the pre-retirement benefits recoverable approximates its fair value, because the annual interest accretion is funded.

#### 6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities consist of the following:

	<b>2008</b>	<b>2007</b>
	\$	\$
Accounts payable and accrued liabilities	<b>5,597</b>	7,378
Due to Manitoba Health	—	103
Due to Winnipeg Regional Health Authority	<b>4,895</b>	4,817
	<b>10,492</b>	12,298

#### 7. OBLIGATIONS UNDER CAPITAL LEASE

The acquisition of electron microscopes and the installation of the liquid chromatograph tandem mass spectrometer were financed through separate leasing agreements. The leases have implicit rates of interest in the range of 5% - 6.5%, and are repayable in fixed blended monthly amounts of approximately \$21. The obligations will be fully paid in May 2014 and June 2012, respectively.

**Diagnostic Services of Manitoba Inc.**

**NOTES TO FINANCIAL STATEMENTS**

[Expressed in thousands of dollars]

March 31, 2008

The following is a schedule of future minimum lease payments under capital lease, together with the balance of the obligation:

	\$
2009	253
2010	253
2011	253
2012	253
2013	161
Balance	166
	<u>1,339</u>
Less interest	(200)
	<u>1,139</u>
Less current portion	(254)
	<u>885</u>

**8. DEFERRED CONTRIBUTIONS**

Deferred contributions consist of the following:

	<b>2008</b>	<b>2007</b>
	\$	\$
Deferred contributions		
Expenses	<b>356</b>	326
Capital	<b>33,026</b>	8,689
	<u><b>33,382</b></u>	<u>9,015</u>

## Diagnostic Services of Manitoba Inc.

### NOTES TO FINANCIAL STATEMENTS

[Expressed in thousands of dollars]

March 31, 2008

#### [a] Deferred contributions, expenses

Deferred contributions related to future expenses represent the unspent amount of funding received for DSM's operating expenses. The deferred contributions for these expenses are recognized as revenue in the statement of operations at the time the related operating expenses are incurred.

Deferred contributions, future expenses consist of the following:

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year	<b>326</b>	121
Deferred contributions received	<b>289</b>	319
Recognized in revenue	<b>(259)</b>	(114)
Balance, end of year	<b>356</b>	326

#### [b] Deferred contributions, capital

Deferred capital contributions related to capital assets represent the unamortized amount and unspent amount of grants and donations received for the purchase of capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations.

	<b>2008</b>	<b>2007</b>
	\$	\$
Balance, beginning of year	<b>8,689</b>	1,595
Debt assumed by the Province of Manitoba	<b>11,813</b>	3,982
Deferred contributions received	<b>1,960</b>	501
Deferred contributions transferred <i>[note 4]</i>	<b>12,971</b>	3,176
Amounts amortized to revenue	<b>(2,407)</b>	(565)
Balance, end of year	<b>33,026</b>	8,689

Debt that has been incorporated in deferred contributions includes \$11,813 of a committed term facility that is now held by the Province of Manitoba. This facility is available by way of prime based loans, bearing interest at prime minus 1.25%.



**Diagnostic Services of Manitoba Inc.**

**NOTES TO FINANCIAL STATEMENTS**

[Expressed in thousands of dollars]

March 31, 2008

**9. COMMITMENTS**

**[a] Lease payments**

Future aggregate minimum lease payments under the terms of the operating lease agreements for office facilities are as follows:

	\$
2009	170
2010	172
2011	174
2012	174
2013	87
	<u>777</u>

In addition, pursuant to the agreements dated November 1, 2007 and April 1, 2006, DSM entered into leases with the RHAs for premises totalling \$4,296 per year. These leases have no expiry dates.

**[b] Radiology Information System and Picture Archiving and Communication System ["RIS/PACS"]**

Manitoba Health has approved \$41,569 in relation to the RIS/PACS project. As custodian of \$10,600 of funding for the Provincial RIS/PACS project, DSM may enter into commitments with respect to project requirements. These commitments are fully funded by the province.

## Diagnostic Services of Manitoba Inc.

### NOTES TO FINANCIAL STATEMENTS

[Expressed in thousands of dollars]

March 31, 2008

#### 10. DIRECT OPERATING EXPENSES

Direct operating expenses consist of the following:

	<b>2008</b>	<b>2007</b>
	\$	\$
Salaries and benefits	<b>48,217</b>	32,775
Communications	<b>6</b>	1
Equipment	<b>386</b>	247
External consulting	<b>285</b>	184
Insurance	<b>52</b>	46
Interest on capital lease obligations	<b>70</b>	—
Lab and diagnostic supplies	<b>10</b>	10
Legal and audit	<b>76</b>	82
Meetings	<b>22</b>	21
Miscellaneous	<b>8</b>	7
Printer, paper and office supplies	<b>61</b>	34
Recruitment	<b>115</b>	220
Rent	<b>3,097</b>	2,107
Staff training and development	<b>325</b>	209
Telephone	<b>17</b>	9
Travel	<b>165</b>	77
	<b>52,912</b>	36,029

#### 11. EMPLOYEE FUTURE BENEFITS

##### [a] Pension plan

Substantially all full-time and part-time employees of DSM are members of the Healthcare Employees' Pension Plan ["HEPP"] or the Civil Service Superannuation Plan ["CSSP"].

HEPP is a multi-employer, defined benefit pension plan. Employer contributions made to the plan during the year by DSM and expensed amounted to \$2,414 [2007 - \$1,452]. The most recent actuarial value of the plan as at January 1, 2008 indicates the plan is fully funded.

DSM is considered a "non-matching employer" in the CSSP under the Civil Service Superannuation Act. Employers with this status are not required to make contributions towards the pension benefits.

**Diagnostic Services of Manitoba Inc.**

**NOTES TO FINANCIAL STATEMENTS**

[Expressed in thousands of dollars]

March 31, 2008

**[b] Accrued pre-retirement benefits**

DSM has a commitment to provide pre-retirement leave benefits for employees that meet certain eligibility criteria. If eligibility criteria are met, pre-retirement leave of four days per year of service is earned and paid out in a lump sum at retirement or at any time due to permanent disability. The earned amounts, at the option of the employee, may also be taken as a continuation of salary, bridging the leave date to the retirement date.

DSM measures its accrued obligation for the pre-retirement benefits as at March 31 of each year. The most recent actuarial valuation report was at March 31, 2007.

During the current year, the pre-retirement obligation incurred (recovered) amounted to \$553 [2007 – (\$51)] and has been recorded as an expense of the period. An offsetting recovery of \$438 with respect to transferred employees has also been recorded.

The significant actuarial assumptions adopted in measuring DSM's pre-retirement benefit obligation are as follows:

	<b>Year ended March 31, 2008 %</b>	<b>Year ended March 31, 2007 %</b>
Discount rate	<b>5.50</b>	4.85
Rate of base compensation increase	<b>3.50</b>	3.00

## Diagnostic Services of Manitoba Inc.

### NOTES TO FINANCIAL STATEMENTS

[Expressed in thousands of dollars]

March 31, 2008

#### 12. INVESTED IN CAPITAL ASSETS

Change in net assets' invested in capital assets is calculated as follows:

	<b>2008</b>	<b>2007</b>
[a] Surplus (deficit)	\$	\$
Amortization of capital assets	<b>(2,521)</b>	(565)
Amounts funded by deferred capital contributions, amortized to revenue	<b>2,407</b>	565
	<b>(114)</b>	—
	<b>2008</b>	<b>2007</b>
[b] Purchase of capital assets	\$	\$
Acquisition	<b>26,796</b>	13,823
Amounts funded by:		
Accounts payable	<b>(3,581)</b>	(4,569)
Deferred contributions	<b>(21,925)</b>	(9,254)
Capital lease obligations	<b>(1,139)</b>	—
	<b>151</b>	—
Change in net assets	<b>37</b>	—

The acquisition of assets and related deferred contribution includes \$12,971 of assets transferred to DSM [note 4].

## Diagnostic Services of Manitoba Inc.

### NOTES TO FINANCIAL STATEMENTS

[Expressed in thousands of dollars]

March 31, 2008

#### 13. RELATED PARTY TRANSACTIONS

DSM had transactions and balances with the following related parties during the year:

<b>Entity</b>	<b>Relationship</b>
Manitoba Health	Controlling entity
RHAs	Entities under common control

Related party transactions are recorded at the exchange amount and are in the normal course of operations. In addition to those disclosed elsewhere in these financial statements, DSM had the following transactions with Manitoba Health and the RHAs:

	<b>2008</b>	<b>2007</b>
	<b>\$</b>	<b>\$</b>
Salaries and benefits	<b>44,851</b>	30,624
Equipment	<b>432</b>	211
External consulting	<b>174</b>	78
Insurance	<b>33</b>	31
Lab and diagnostic supplies	<b>10</b>	10
Legal and audit	<b>11</b>	2
Printer, paper and office supplies	<b>6</b>	8
Recruitment	<b>75</b>	161
Rent	<b>2,958</b>	2,002
Staff training and development	<b>215</b>	164
Telephone	<b>1</b>	1
Travel	<b>95</b>	43

#### 14. ECONOMIC DEPENDENCE

During the year, DSM received all of its revenue from Manitoba Health directly or indirectly through the RHAs and is economically dependant on Manitoba Health for continued operations.

## **Diagnostic Services of Manitoba Inc.**

### **NOTES TO FINANCIAL STATEMENTS**

[Expressed in thousands of dollars]

March 31, 2008

#### **15. ACCOUNTING POLICY CHANGES**

Effective April 1, 2007, DSM adopted CICA Section 1506, "Accounting Changes". The new standard allows for voluntary changes in an accounting policy only when the changes result in the financial statements providing more reliable and relevant information. The section also requires a change in accounting policy to be applied retroactively and calls for enhanced disclosure about the effects of changes in accounting policies, estimates and errors on the financial statements. It requires the disclosure of a description and the impact on the DSM's financial results of any new primary source of generally accepted accounting principles that has been issued but is not yet effective. The adoption of the new standard did not have any impact on DSM's financial position or on the results of its operations.

The CICA has issued two new standards, Section 3862, "Financial Instruments – Disclosures" and Section 3863, "Financial Instruments – Presentation", which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

The CICA has also issued a new accounting standard, Section 1535, "Capital Disclosures", which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2009, will only require additional disclosures in the financial statements.

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba, and  
To the Members of the Economic Innovation and Technology Council

We have audited the balance sheet of the Economic Innovation and Technology Council as at March 31, 2008 and the statements of revenue, expenditure and funds retained, project revenue and expenditures and the statement of cash flows for the year then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Office of the Auditor General

Winnipeg, Manitoba  
May 9, 2008

# Economic Innovation and Technology Council

## Balance Sheet

Exhibit A

As at March 31 2008 2007

### Assets

#### Current

Petty cash	\$	\$
Funds on deposit		
Minister of Finance		
Cash	6,458	11,110
Accounts receivable		
Province of Manitoba	2,257	4,109
Other	41,129	37,429
Prepaid expenses	<u>934</u>	<u>893</u>
	<b>50,778</b>	53,541

Investment in Manitoba Technology Centre Ltd. (Note 3)	<u>1</u>	<u>1</u>
	<b>\$ 50,779</b>	<b>\$ 53,542</b>

### Liabilities

#### Current

Accounts payable and accrued liabilities		
Province of Manitoba	\$ 8,834	\$ 13,535
Other	10,000	4,908
Unearned project receipts	<u>-</u>	<u>12,501</u>
	<b>18,834</b>	30,944

### Equity

Funds retained (Exhibit B)	<u>31,945</u>	<u>22,598</u>
	<b>\$ 50,779</b>	<b>\$ 53,542</b>

See accompanying notes to the financial statements.



<b>Economic Innovation and Technology Council</b>	<b>Exhibit B</b>
<b>Statements of Revenue, Expenditure and Funds Retained</b>	
Year Ended March 31	2008                      2007

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Revenue		
Government of Canada, program grant	\$ 68,083	\$ 85,838
Sundry	<u>15,000</u>	<u>          </u>
	<u>83,083</u>	<u>85,838</u>
Expenditure		
Operating expenses (Schedule 1)	<u>73,736</u>	<u>95,040</u>
Surplus (deficiency) of revenue over expenditure	<u>\$ 9,347</u>	<u>\$ (9,202)</u>
Funds retained, beginning of year	\$ 22,598	\$ 31,800
Surplus (deficiency) of revenue over expenditure	<u>9,347</u>	<u>(9,202)</u>
Funds retained, end of year (Exhibit A)	<u>\$ 31,945</u>	<u>\$ 22,598</u>

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See accompanying notes to the financial statements.

# Economic Innovation and Technology Council

## Statement of Project Revenue and Expenditures

Exhibit C

Year Ended March 31

2008

2007  
(Note 5)

### Receipts (by Program/Project)

Life Science Initiatives		
Contribution from Province of Manitoba (Note 4)	\$ 35,000	\$ 7,500
Program sponsors		570
Knowledge Based Initiatives		
Contribution from Province of Manitoba	6,825	85,950
Program sponsors	15,530	5,500
Energy and Climate Change Initiatives		
Contribution from Government of Canada	0	20,092
Contribution from Province of Manitoba (Note 4)	277,072	264,403
Science and Technology Initiatives		
Contribution from Province of Manitoba (Note 4)	28,077	72,413
Targeted Geoscience Initiatives		
Contribution from Government of Canada	<u>67,900</u>	<u>9,809</u>
	<u>430,404</u>	<u>466,237</u>
<b>Expenditure (by Program/Project)</b>		
Life Science Initiatives	35,000	8,070
Knowledge Based Initiatives	22,355	91,450
Energy and Climate Change Initiatives	277,072	284,495
Science and Technology Initiatives	28,077	72,413
Targeted Geoscience Initiatives	<u>67,900</u>	<u>9,809</u>
	<u>430,404</u>	<u>466,237</u>
Excess of revenue over expenditures retained	<u>\$ -</u>	<u>\$ -</u>

See accompanying notes to the financial statements.

# Economic Innovation and Technology Council

## Statement of Cash Flows

Exhibit D

Year Ended March 31 2008 2007

Increase (decrease) in cash and funds on deposit

<b>Operating</b>		
Deficiency of Council operations		
revenue over expenditure (Exhibit B)	\$ 9,347	\$ (9,202)
Net changes in non-cash working capital balances		
Accounts receivable	(1,848)	(30,457)
Prepaid expenses	(41)	6,396
Accounts payable and accrued liabilities	391	9,068
Unearned project revenues	<u>(12,501)</u>	<u>2,122</u>
Net decrease in cash	(4,652)	(22,073)
Cash and funds on deposit, beginning of year	<u>11,110</u>	<u>33,183</u>
Cash and funds on deposit, end of year	<u>\$ 6,458</u>	<u>11,110</u>
<b>Represented by:</b>		
Cash	\$	\$
Funds on deposit		
Minister of Finance		
Cash	<u>6,458</u>	<u>11,110</u>
	<u>\$ 6,458</u>	<u>\$ 11,110</u>

See accompanying notes to the financial statements.

# Economic Innovation and Technology Council

## Notes to the Financial Statements

March 31, 2008

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### 1. Establishment of the Council and nature of operations

The Economic Innovation and Technology Council (EITC) was established by the Economic Innovation and Technology Council Act on September 1, 1992. Pursuant to the Act, the purpose of EITC is to foster economic development and to support economic restructuring and commercialization in technology so as to enable Manitoba to compete effectively in a global market economy. EITC's mission statement is "to promote and enhance a climate of innovation, entrepreneurship, and technological development that spurs responsible economic development for the benefit of Manitobans".

EITC is economically dependent upon the Province of Manitoba.

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### 2. Significant accounting policies

#### a) Basis of reporting

The financial statements are prepared in accordance with Canadian generally accepted accounting principles.

#### b) New Accounting Policies

Effective April 1, 2007 the entity adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

##### **Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the entities financial statements for the year ended March 31, 2008.

##### **Section 1530, Comprehensive Income**

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represent the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The entity has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. Because the entity has no items related to other comprehensive income, comprehensive income is equivalent to net income.

# Economic Innovation and Technology Council

## Notes to the Financial Statements

March 31, 2008

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### **Section 3855, *Financial Instruments – Recognition and Measurement***

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The entity is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The Entity has designated its financial instruments as follows:

Cash and funds on deposit are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. These financial assets are recorded at values that approximate their fair values.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Investment in related party is classified as available for sale and is measured at cost with gains and losses recognized in non-comprehensive income.

Accounts payable and accrued liabilities are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the entities financial statements for the year ended March 31, 2008.

### **c) Financial instruments**

The entities financial instruments consist of cash, funds on deposit, accounts receivable, and accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the entity is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accounts receivable, accounts payable and accrued liabilities approximates their carrying values due to their short-term maturity.

### **d) Cash and funds on deposit**

Cash and funds on deposit include cash on hand, balances with the Minister of Finance and short-term deposits with original maturities of three months or less.

# Economic Innovation and Technology Council

## Notes to the Financial Statements

March 31, 2008

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**e) Use of estimates**

In preparing the Council's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates.

**f) Revenue recognition**

Revenue is recognized as program expenditures are incurred.

**g) Future Accounting Policy Changes**

The CICA has issued two new standards, CICA 3862: Financial Instruments – Disclosures and CICA 3863: Financial Instruments – Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

# Economic Innovation and Technology Council

## Notes to the Financial Statements

March 31, 2008

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### 3. Investment in Manitoba Technology Centre Ltd.

Effective June 1, 1996, EITC discontinued its role in the operations of the Environmental Sciences Centre (ESC). Prior to June 1, 1996, the financial activities of ESC were reflected in the financial statements of EITC. On June 1, 1996, EITC entered into a public/private partnership with Enviro-Test Laboratories, a division of ETL Chemspec Analytical Limited (ETL). A new corporation, Manitoba Technology Centre Ltd. (MTC), was incorporated and certain assets of EITC, namely the assets of ESC, were transferred to MTC pursuant to an Asset Purchase Agreement in exchange for 25 Class A Common Shares with a paid-up capital value of \$25, 1,500,000 Class A Special Preferred Shares with a redemption and paid-up capital value of \$875,000, and 1 Class B Special Preferred Share with a paid-up capital value of \$1. Subsequent to the Asset Purchase Agreement, MTC issued 75 Class A Common Shares with a paid-up capital value of \$75 to ETL. A Unanimous Shareholders Agreement between EITC and ETL sets out the rights and obligations in respect of the shares of MTC. The regular operations and management of MTC are the responsibility of ETL.

#### Class A Special Preferred Shares

Each Class A Special Preferred Share was non-voting, redeemable and retractable on a semi-annual basis, with one share cancelled for each dollar contributed or invested by ETL in equipment, facilities, management and marketing. The redemption amount of the shares was equal to the agreed value of ESC's contributed assets of \$875,000 divided by 1,500,000 or \$.5833 per share. As part of the Unanimous Shareholders Agreement, ETL was committed to contributing \$1,500,000 over the first three years of the agreement.

All Class A Special Preferred Shares were redeemed prior to May 31, 2002.

#### Class B Special Preferred Share

The Class B Special Preferred Share is non-voting, retractable and redeemable at \$1.00 per share.

Effective May 31, 2002, EITC has the option of retaining ownership of the Class B Special Preferred Share as long as it may wish and be entitled for so long as it holds this share to nominate one director to the Board of Directors provided that:

1. EITC no longer holds any common shares;
2. MTC continues to occupy premises owned by the Province of Manitoba; and
3. MTC has material contracts with the Province of Manitoba.

#### Common Shares

On May 31, 1999, MTC redeemed EITC's 25 common shares with a paid up capital value of \$25 for \$434,200.

A gain of \$434,175 resulting from this redemption was recorded.

# Economic Innovation and Technology Council

## Notes to the Financial Statements

March 31, 2008

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#### **4. Related party transactions**

EITC is related in terms of common ownership to all departments, agencies and Crown corporations created by the Province of Manitoba. EITC enters into transactions with these entities in the normal course of business.

#### **5. Comparative figures**

Certain of the comparative figures have been reclassified to conform to the presentation adopted for the current year.



# Economic Innovation and Technology Council Schedule of Expenses

Schedule 1

Year Ended March 31	2008	2007
National Research Council - Industrial Research	\$	\$
Assistance Program	68,083	85,838
Council activities		4,000
Printing and stationery		200
Professional fees	5,588	5,520
Purchased services	65	
Rental and property tax		36
Travel		(554)
	<u>                    </u>	<u>                    </u>
	<b>\$ 73,736</b>	<b>\$ 95,040</b>



## THE EXCHANGE

chartered accountants LLP

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### AUDITORS' REPORT

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To the Directors of First Nations of Northern Manitoba Child and Family Services Authority

We have audited the statement of financial position of First Nations of Northern Manitoba Child and Family Services Authority as at March 31, 2008 and the statements of revenues and expenses, changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Authority as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*The Exchange*

chartered accountants LLP

Winnipeg, Manitoba  
May 20, 2008

**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Statement of Financial Position**

**March 31, 2008**

	2008	2007
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 1,000,183	\$ 1,157,356
Accounts receivable from the Province	906,911	993,121
Working capital receivable from agencies	128,000	-
Accounts receivable	113,357	93,761
Prepaid expenses	15,135	15,347
	2,163,586	2,259,585
EQUIPMENT <i>(Notes 2, 3)</i>	97,331	48,722
	\$ 2,260,917	\$ 2,308,307
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 679,965	\$ 1,152,525
Working capital payable to the Province	128,000	-
	807,965	1,152,525
<b>NET ASSETS</b>		
Unrestricted	64,279	35,247
Internally restricted <i>(Note 5)</i>	788,107	470,565
Externally restricted <i>(Note 6)</i>	503,235	601,248
Invested in equipment	97,331	48,722
	1,452,952	1,155,782
	\$ 2,260,917	\$ 2,308,307
LEASE COMMITMENT <i>(Note 8)</i>		

**ON BEHALF OF THE BOARD**

\_\_\_\_\_ *Director*

\_\_\_\_\_ *Director*

**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Statement of Changes in Net Assets**

**Year Ended March 31, 2008**

	Unrestricted	Internally Restricted	Externally Restricted	Invested in Equipment	<b>2008</b>	2007
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 35,247	\$ 470,565	\$ 601,248	\$ 48,722	<b>\$ 1,155,782</b>	\$ 969,260
Excess of revenue over expenses	327,451	-	-	(30,281)	<b>297,170</b>	186,522
Interfund transfers	(219,529)	317,542	(98,013)	-	-	-
Purchase of Assets	(78,890)	-	-	78,890	-	-
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 64,279</b>	<b>\$ 788,107</b>	<b>\$ 503,235</b>	<b>\$ 97,331</b>	<b>\$ 1,452,952</b>	<b>\$ 1,155,782</b>

**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Statement of Revenues and Expenses**

**Year Ended March 31, 2008**

	2008	2007
<b>REVENUE</b>		
Province of Manitoba - Authority Funding	\$ 12,540,879	\$ 9,612,433
Interest	77,002	50,010
Other	834	-
	<u>12,618,715</u>	<u>9,662,443</u>
<b>EXPENSES</b>		
Annual general meeting	13,642	8,907
Audit	3,562	3,605
Bad debts	4,092	-
Bank and service fees	639	507
Board expenses	2,804	1,374
Board honorarium	15,200	1,200
Changes for children	186,876	-
Communications	12,831	8,620
IT support	6,118	-
Insurance	11,243	12,408
Joint training unit	88,095	-
Memberships and subscriptions	2,010	2,211
Miscellaneous	25,274	20,580
Office supplies	10,917	5,898
Payments to agencies	10,328,402	8,505,456
Payments to authorities	247,888	113,850
Payroll processing	1,654	1,186
Postage and courier	1,188	974
Printing and stationery	2,390	2,237
Professional fees	124,914	84,833
Recruitment costs	7,484	-
Rent	47,115	35,756
Salaries and benefits	884,485	512,992
Small equipment and repairs	1,501	-
Staff development	10,567	3,108
Strategic planning	8,918	15,671
Transition	98,013	2,142
Travel	143,442	110,318
	<u>12,291,264</u>	<u>9,453,833</u>
<b>EXCESS OF REVENUE OVER EXPENSES FROM OPERATIONS</b>	<u>327,451</u>	<u>208,610</u>
<b>OTHER EXPENSES</b>		
Amortization	(30,016)	(22,088)
Loss on disposal of assets	(265)	-
	<u>(30,281)</u>	<u>(22,088)</u>
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<u>\$ 297,170</u>	<u>\$ 186,522</u>

**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Statement of Cash Flows  
Year Ended March 31, 2008**

	2008	2007
<b>OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 297,170	\$ 186,522
Items not affecting cash:		
Amortization	30,016	22,088
Loss on disposal of assets	265	-
	<u>327,451</u>	<u>208,610</u>
Changes in non-cash working capital:		
Accounts receivable	(61,385)	(559,905)
Accounts payable and accrued liabilities	(344,561)	684,350
Prepaid expenses	212	(5,859)
	<u>(405,734)</u>	<u>118,586</u>
Cash flow from (used by) operating activities	<u>(78,283)</u>	<u>327,196</u>
<b>INVESTING ACTIVITY</b>		
Purchase of equipment	(78,890)	(33,053)
Cash flow used by investing activity	<u>(78,890)</u>	<u>(33,053)</u>
<b>INCREASE (DECREASE) IN CASH FLOWS</b>	<b>(157,173)</b>	<b>294,143</b>
CASH - BEGINNING OF YEAR	<u>1,157,356</u>	<u>863,213</u>
<b>CASH - END OF YEAR</b>	<b>\$ 1,000,183</b>	<b>\$ 1,157,356</b>
<b>CASH FLOWS SUPPLEMENTARY INFORMATION</b>		
Interest received	<u>\$ 77,002</u>	<u>\$ 50,010</u>

**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Notes to Financial Statements**

**Year Ended March 31, 2008**

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1. DESCRIPTION OF OPERATIONS

The First Nations of Northern Manitoba Child and Family Services Authority (Northern Authority) has been incorporated under the Child and Family Services Authority Act, which was proclaimed by the Province of Manitoba on November 24, 2003.

The mandate of the Northern Authority is to administer and provide for the delivery of child and family services in Manitoba to people who are members of the northern First Nation, people who identify with those northern First Nations and others as determined in accordance with protocols established in the regulations which form part of the Child and Family Services Authority Act. The Northern Authority is exempt from income taxes under Section 149(1)(1) of the Income Tax Act.

On June 10, 2002 legislation to create the First Nations of Northern Manitoba Child and Family Services Authority was introduced in the Legislative Assembly. Royal Assent was received on August 9, 2002. The Child and Family Services Authorities Act came into force upon proclamation. Proclamation occurred on November 30, 2003. All assets and liabilities of 4601149 Manitoba Association Inc. as of November 30, 2003 were transferred to the First Nations of Northern Manitoba Child and Family Services Authority on December 1, 2003.

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of reporting

The financial statements of the Authority have been prepared in accordance with Canadian generally accepted accounting principles.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingencies at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

*(continues)*

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**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Notes to Financial Statements**

**Year Ended March 31, 2008**

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

New accounting policies

Effective April 1, 2007 the Authority adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

Section 1506, Accounting Changes

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the Authority has not yet applied a new primary source of Canadian generally accepted accounting principles that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Authority's financial statements for the year ended March 31, 2008.

Section 1530, Comprehensive Income

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represents the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The Authority has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. Because the entity has no items related to other comprehensive income, comprehensive income is equivalent to net income.

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**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Notes to Financial Statements**

**Year Ended March 31, 2008**

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Section 3855, Financial Instruments – Recognition and Measurement

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Authority is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The Authority has designated its financial instruments as follows:

Cash is classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. Due to the relatively short period to maturity of these financial assets, the carrying values approximate their fair values.

Receivables are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable and accrued liabilities are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Authority's financial statements for the year ended March 31, 2008.

Future accounting policy changes

Section 3862, Financial Instruments – Disclosures and Section 3863, Financial Instruments – Presentation

The CICA has issued two new standards, CICA 3862: Financial Instruments – Disclosures and CICA 3863: Financial Instruments – Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

These changes in accounting policies, which will be adopted effective April 1, 2008, will require additional disclosures in the financial statements.

Section 1535, Capital Disclosures

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

This accounting policy change, which will be adopted effective April 1, 2008, will require additional disclosure in the financial statements.

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**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Notes to Financial Statements**

**Year Ended March 31, 2008**

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Financial instruments

The Authority's financial instruments consist of cash, receivables, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the Authority is not exposed to significant interest, currency or credit risks arising from these financial instruments.

The fair value of receivables, accounts payable and accrued liabilities approximates their carrying values due to their short term maturity.

Equipment

Equipment is initially recorded at cost. Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

Computer equipment	3 years
Computer software	5 years
Equipment	5 years
Furniture and fixtures	5 years

In the year of acquisition, amortization is taken at one-half of the above rates.

Revenue recognition

The Authority follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Authority funding from the Province of Manitoba is recognized when earned.

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**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Notes to Financial Statements**

**Year Ended March 31, 2008**

3. EQUIPMENT

	2008		2007	
	Cost	Accumulated amortization	Cost	Accumulated amortization
Computer equipment	\$ 63,339	\$ 29,587	\$ 52,099	\$ 42,407
Computer software	10,214	6,311	10,214	4,631
Equipment	78,267	36,334	49,619	23,539
Furniture and fixtures	33,330	15,587	19,764	12,397
	<b>\$ 185,150</b>	<b>\$ 87,819</b>	<b>\$ 131,696</b>	<b>\$ 82,974</b>
Net book value	<b>\$ 97,331</b>		<b>\$ 48,722</b>	

During the year ended March 31, 2008, the Authority incurred the following capital expenditures:

	2008	2007
Computer equipment	\$ 34,025	\$ 9,751
Computer software	-	3,008
Equipment	28,648	18,223
Furniture and fixtures	16,217	2,071
	<b>\$ 78,890</b>	<b>\$ 33,053</b>

4. PUBLIC SECTOR COMPENSATION DISCLOSURE ACT

It is a requirement of the Public Sector Compensation Disclosure Act that annual public disclosure be made of aggregate compensation paid to employees, officers and directors in an amount exceeding \$50,000. For the year ended March 31, 2008, the following officers, directors or employees received compensation at reportable levels:

		<u>2008</u>
Rose McKay	Chief Executive Officer	\$89,239
Cheryl Freeman	Chief Financial Officer	\$83,197
Mare Lands	Implementation Team Manager	\$65,869
Shirley Allarie	Senior Manager	\$56,492
Mary Werba	Foster Care Recruitment & Retention Officer	\$52,816
Theresa Henderson	Education & Training Coordinator	\$53,674

**FIRST NATIONS OF NORTHERN MANITOBA CHILD AND FAMILY SERVICES  
AUTHORITY**

**Notes to Financial Statements**

**Year Ended March 31, 2008**

5. INTERNALLY RESTRICTED NET ASSETS

The Board approved the following internal restrictions:

	2008	2007
Legal counsel	\$ -	\$ 88,000
Education and training	-	94,152
Copier replacement	<b>9,270</b>	6,722
Furniture replacement	<b>9,270</b>	6,722
Transitional expenses to Northern location	<b>50,600</b>	50,600
Winnipeg projects	<b>57,339</b>	24,369
Communication strategy	<b>100,000</b>	100,000
Statistical development	<b>100,000</b>	-
Research and development	-	100,000
Agency development work	<b>105,000</b>	-
CME report contract	<b>25,000</b>	-
Executive assistant term position	<b>50,000</b>	-
Furniture, computers and equipment	<b>55,000</b>	-
Repatriation	<b>35,000</b>	-
Joint training unit	<b>79,905</b>	-
Family support innovations	<b>111,723</b>	-
	<b>\$ 788,107</b>	<b>\$ 470,565</b>

6. EXTERNALLY RESTRICTED NET ASSETS

Externally restricted net assets represents the unspent portion of Transition Grant Funding received from the Province of Manitoba. The grant is to be used for the Aboriginal Justice Inquiry - Child Welfare Initiative one-time transition activities connected to the establishment of the Northern Authority and to assist Family Service Agencies in extending their operations and have the ability to accept the scheduled transfer of cases.

7. ECONOMIC DEPENDENCE

First Nations of Northern Manitoba Child and Family Services Authority is solely dependent on the Province of Manitoba for revenue to fund its operations.

8. LEASE COMMITMENT

The Authority has entered into a five year lease for one of their premises that expires on January 31, 2012. Under the lease, the Authority is required to pay a base annual rent of \$39,963.

To the Directors of First Nations of Southern Manitoba Child and Family Services Authority:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Authority. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Authority's external auditors.

Meyers Norris Penny LLP, an independent firm of Chartered Accountants, is appointed by the Directors to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board and management to discuss their audit findings.

July 17, 2008

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Daniel Richard, Chief Financial Officer

To the Board of Directors of First Nations of Southern Manitoba Child and Family Services Authority:

We have audited the statement of financial position of First Nations of Southern Manitoba Child and Family Services Authority as at March 31, 2008 and the statements of revenues and expenses and the related schedules for the year then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Authority as at March 31, 2008 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Winnipeg, Manitoba

July 17, 2008

*Meyer Norris Penny LLP*

Chartered Accountants

**First Nations of Southern Manitoba Child and Family Services Authority**  
**Statement of Financial Position**  
*As at March 31, 2008*

	<i>Operating Fund</i>	<i>Capital Fund</i>	<i>Repatriation Fund</i>	<i>Total 2008</i>	<i>Total 2007</i>
<b>Assets</b>					
<b>Current</b>					
Cash and short-term deposits (Note 4)	876,966	-	-	876,966	1,067,556
Accounts receivable	4,707,274	-	-	4,707,274	2,075,830
Prepaid expenses and deposits	5,539	-	-	5,539	3,978
	5,589,779	-	-	5,589,779	3,147,364
<b>Capital Assets (Note 5)</b>	-	362,737	-	362,737	366,348
<b>Due from Agencies (Note 6)</b>	2,084,500	-	-	2,084,500	1,338,800
<b>Interfund advances</b>	-	-	248,475	248,475	241,240
	7,674,279	362,737	248,475	8,285,491	5,093,752
<b>Liabilities</b>					
<b>Current</b>					
Accounts payable and accruals	2,507,591	-	-	2,507,591	1,330,302
Deferred revenue (Note 7)	334,694	-	-	334,694	1,326,881
	2,842,285	-	-	2,842,285	2,657,183
<b>Deferred revenue (Note 7)</b>	2,396,701	-	-	2,396,701	80,916
<b>Due to Province of Manitoba (Note 6)</b>	2,084,500	-	-	2,084,500	1,338,800
<b>Interfund advances</b>	248,475	-	-	248,475	241,240
	7,571,961	-	-	7,571,961	4,318,139
<b>Net Assets</b>					
Unrestricted	102,318	-	-	102,318	168,025
Invested in Capital Assets	-	362,737	-	362,737	366,348
Restricted	-	-	248,475	248,475	241,240
	102,318	362,737	248,475	713,530	775,613
	7,674,279	362,737	248,475	8,285,491	5,093,752

Approved on behalf of the board

Director

Director

**First Nations of Southern Manitoba Child and Family Services Authority**  
**Statement of Revenues and Expenses**

*For the year ended March 31, 2008*

				<b>2008</b>	<b>2007</b>
				<b>Excess</b>	<b>Excess</b>
				<b>(Deficiency)</b>	<b>(Deficiency)</b>
				<b>of Revenues</b>	<b>of Revenues</b>
				<b>over</b>	<b>over</b>
	<b>Revenues</b>	<b>Other Revenues</b>	<b>Expenses</b>	<b>Expenses</b>	<b>Expenses</b>
<b>Operating Fund (Schedule 1)</b>	30,387,542	104,867	(30,422,339)	<b>70,070</b>	342,486
<b>Capital Fund (Schedule 2)</b>	-	-	(110,598)	<b>(110,598)</b>	(92,500)
<b>Repatriation Program (Schedule 3)</b>	-	-	(21,555)	<b>(21,555)</b>	(82,614)
	<u>30,387,542</u>	<u>104,867</u>	<u>(30,554,492)</u>	<u><b>(62,083)</b></u>	<u>167,372</u>

*The accompanying notes are an integral part of these financial statements*





# First Nations of Southern Manitoba Child and Family Services Authority

## Notes to the Financial Statements

For the year ended March 31, 2008

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### 1. Incorporation and operations

The Authority was incorporated on November 24, 2003 under the Province of Manitoba through The Child and Family Services Authority Act, S.M. 2002, c. 35 excerpt section 20; the Act came into force by proclamation on November 24, 2003.

#### Operations

The Authority was established as a non-profit organization with the responsibility for administering and providing for the delivery of a system of child and family services to Southern First Nations people who are members of the Southern First Nations and other persons who are identified with those Southern First Nations. In partnership with the Province of Manitoba, the Organization is committed to establishing a jointly coordinated child and family services system that recognizes the distinct rights and authorities of First Nations and Metis people in Manitoba.

### 2. Accounting policies

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

#### Capital assets

Capital assets are recorded at cost. Amortization is provided using the declining balance and straight-line methods at rates intended to amortize the cost of assets over their estimated useful lives.

	Method	Rate
Computer equipment	declining balance	30 %
Furniture and fixtures	declining balance	20 %
Leasehold improvements	straight-line	5 years

In the year of acquisition, amortization is taken at one-half of the above rates.

#### Revenue recognition

The Authority follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets. These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in earnings in the periods in which they become known.

# First Nations of Southern Manitoba Child and Family Services Authority

## Notes to the Financial Statements

For the year ended March 31, 2008

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### 2. Accounting policies (Continued from previous page)

#### *Fund accounting*

In order to ensure observance of limitations and restrictions placed on the use of resources available to the First Nations of Southern Manitoba Child and Family Services Authority, the accounts are maintained on a fund accounting basis. Accordingly, resources are classified for accounting and reporting purposes into funds. These funds are held in accordance with the objectives specified by the contributors or in accordance with the directives issued by the Board of Directors. Four funds are maintained: Operating Fund, Capital Fund, Repatriation Fund and Repatriation: Aboriginal Healing Foundation Fund.

The Operating Fund is used to account for all revenue and expenditure related to general and ancillary operations of the First Nations of Southern Manitoba Child and Family Services Authority.

The Capital Fund is used to account for all capital assets of the organization and to present the flow of funds related to their acquisition and disposal, unexpended capital resources and debt commitments.

The Repatriation Fund is a restricted fund used to account for monies for specific purposes.

#### *Long-lived assets*

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Authority performs impairment testing on long-lived assets held for use whenever events or changes in circumstances indicate that the carrying value of an asset, or group of assets, may not be recoverable. Impairment is measured as the amount by which the asset's carrying value exceeds its fair value. Any impairment is included in earnings for the year.

#### *Financial instruments*

##### *Held for trading:*

The Authority has classified cash and short-term deposits as held for trading. These instruments are initially recognized at their fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

Held for trading financial instruments are subsequently measured at their fair value. Gains and losses arising from changes in fair value are recognized immediately in income.

##### *Loans and receivables:*

The Authority has classified accounts receivable and advances as loans and receivables. These assets are initially recognized at their fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

Loans and receivables are subsequently measured at their amortized cost. Amortized cost is the amount at which the financial asset is measured at initial recognition less principal repayments, plus or minus the cumulative amortization using the effective interest method of any difference between that initial amount and the maturity amount, and less any reduction for impairment or uncollectability. Gains and losses arising from changes in fair value are recognized in net income upon derecognition or impairment.

##### *Other financial liabilities:*

The Authority has classified accounts payable and accruals and due to Province of Manitoba as other financial liabilities. These liabilities are initially recognized at their fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

**First Nations of Southern Manitoba Child and Family Services Authority**  
**Notes to the Financial Statements**  
*For the year ended March 31, 2008*

**2. Accounting policies** *(Continued from previous page)*

Other financial liabilities are subsequently measured at amortized cost using the effective interest method. Under this method, estimated future cash payments are exactly discounted over the liability's expected life, or other appropriate period, to its net carry value. Amortized cost is the amount at which the financial liability is measured at initial recognition less principal repayments, and plus or minus the cumulative amortization using the effective interest method of any difference between that initial amount and the maturity amount. Gains and losses arising from changes in fair value are recognized in net income upon derecognition or impairment.

***Comprehensive income (loss)***

The Authority does not have any items giving rise to other comprehensive income, nor is there any accumulated balance of other comprehensive income. All gains and losses, including those arising from measurement of all financial instruments have been recognized in net income for the period.

**3. Change in accounting policies**

***Financial instruments***

During the year, the Authority retroactively adopted new presentation and disclosure requirements with respect to financial instruments. The adoption of the standard resulted in no change to the comparative financial statements.

**4. Cash and short-term deposits**

Included in cash and short-term deposits are \$607,188 (2007 - \$250,000) in guaranteed investment certificates bearing interest at 3.00% to 3.25% (2007 - 3.75%) maturing from June 2008 to March 2009.

**5. Capital assets**

	<i>Cost</i>	<i>Accumulated amortization</i>	<i>2008 Net book value</i>	<i>2007 Net book value</i>
Computer equipment	513,913	294,143	219,770	233,552
Furniture and fixtures	192,410	63,044	129,366	132,798
Leasehold improvements	15,112	1,511	13,601	-
	<b>721,435</b>	<b>358,698</b>	<b>362,737</b>	<b>366,350</b>

# First Nations of Southern Manitoba Child and Family Services Authority

## Notes to the Financial Statements

For the year ended March 31, 2008

### 6. Due from Agencies/Due to Province of Manitoba

The Province of Manitoba advanced the Authority a working capital advance in the amount of \$2,084,50, which in turn was advanced by the Authority to the Agencies. The advances are repayable by the Authority if the Authority's operations cease. The amounts due from the Agencies have no fixed terms of repayment and are non-interest bearing.

	2008	2007
Animikii-Ozoon CFS	406,890	406,890
Child and Family All Nations Coordinated Response Network	538,400	538,400
Dakota Ojibway CFS	393,510	393,510
Sandy Bay CFS	158,700	-
Southeast CFS	362,000	-
West Region CFS	225,000	-
	<b>2,084,500</b>	<b>1,338,800</b>

### 7. Deferred revenue

Deferred revenue represents funds received during the year, which have been deferred to periods when their specified expenditures are expected to be incurred.

### 8. Income taxes payable

The Authority is registered as a non-profit organization under the Income Tax Act ( the "Act") and as such is exempt from income taxes. In order to maintain its status as a non-profit organization under the Act, the Authority must meet certain requirements within the Act. In the opinion of management, these requirements have been met.

### 9. Commitments

The Authority has entered into various lease agreements with estimated minimum annual payments as follows:

2009	1,287,000
2010	1,287,000
2011	1,287,000
2012	1,248,000
2013	1,235,000

### 10. Economic dependence

The Authority's primary source of income is the grant funding received from the Province of Manitoba Department of Family Services and Housing. The Authority's ability to continue viable operations is dependent upon maintaining its ability to obtain funding. As at the date of these financial statements, the Authority believes that the grant funding from the Province of Manitoba will continue.

**First Nations of Southern Manitoba Child and Family Services Authority**  
**Notes to the Financial Statements**  
*For the year ended March 31, 2008*

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**11. Statement of cash flows**

The statement of cash flows has not been prepared as the source and use of cash is readily apparent from the financial statements.

**First Nations of Southern Manitoba Child and Family Services Authority**  
**Schedule 1 - Statement of Operations and Net Assets - Operating Fund**  
*For the year ended March 31, 2008*

	2008	2007
<b>Revenues</b>		
Province of Manitoba - Department of Family Services and Housing Division	30,193,897	21,811,585
First Nations of Northern Manitoba Child and Family Services Authority	120,644	113,850
Centre for Aboriginal Human Resource Development (CAHRD)	-	2,509
Other	73,001	1,000
	<b>30,387,542</b>	<b>21,928,944</b>
<b>Expenses</b>		
<b>Personnel</b>		
Recruitment	2,903	1,050
Salaries, wages and benefits	987,322	748,214
Salaries, wages and benefits - CAHRD	-	2,509
Training and education	17,299	11,872
Travel	29,218	24,891
	<b>1,036,742</b>	<b>788,536</b>
<b>Office Operations</b>		
Interest and bank charges	2,364	461
Information technology	169,476	133,355
Supplies	37,609	18,847
Telephone, fax and internet	22,986	22,651
	<b>232,435</b>	<b>175,314</b>
<b>Office and Building</b>		
Insurance	14,274	15,711
Rent	118,239	90,142
	<b>132,513</b>	<b>105,853</b>
<b>Other</b>		
Agency central support	26,675,805	19,823,311
Agency family support innovations fund	253,000	213,000
Annual meeting	11,207	5,204
Board expenses	19,689	18,831
Changes for Children costs	873,788	-
Common table costs	293,537	473,893
Professional fees	27,316	9,422
Process costs	33,472	35,475
Public relations	4,536	629
Standing committee	16,545	-
406 Edmonton Street Facility	811,754	-
	<b>29,020,649</b>	<b>20,579,765</b>

*Continued on next page*

**First Nations of Southern Manitoba Child and Family Services Authority**  
**Schedule 1 - Statement of Operations and Net Assets - Operating Fund**  
*For the year ended March 31, 2008*

*Continued from previous page*

	2008	2007
<b>Transition</b>		
Agency site development	-	30,131
Communication	-	250
Furniture, equipment and supplies	-	23,062
	-	53,443
<b>Other Income</b>		
Interest	73,579	100,180
Goods and Service Tax	21,288	6,273
Rental	10,000	10,000
	104,867	116,453
<b>Excess (deficiency) of revenues over expenses</b>	<b>70,070</b>	<b>342,486</b>
<b>Net assets, beginning of year</b>	<b>168,025</b>	<b>50,992</b>
<b>Inter-fund transefers</b>	<b>(135,777)</b>	<b>(225,453)</b>
<b>Net assets, end of year</b>	<b>102,318</b>	<b>168,025</b>

**First Nations of Southern Manitoba Child and Family Services Authority**  
**Schedule 2 - Statement of Operations and Net Assets - Capital Fund**  
*For the year ended March 31, 2008*

	<b>2008</b>	<b>2007</b>
<b>Expenses</b>		
Amortization	<b>110,598</b>	92,500
<b>Deficiency of revenues over expenses</b>	<b>(110,598)</b>	(92,500)
<b>Net assets, beginning of year</b>	<b>366,348</b>	218,491
<b>Inter-fund transefers</b>	<b>106,987</b>	240,357
<b>Net assets, end of year</b>	<b>362,737</b>	366,348



**First Nations of Southern Manitoba Child and Family Services Authority**  
**Schedule 3 - Statement of Operations and Net Assets - Repatriation Fund**  
*For the year ended March 31, 2008*

	<i>2008</i>	<i>2007</i>
<b>Expenses</b>		
Education and training	-	500
Office	-	25
Salaries, wages and benefits	<b>21,555</b>	81,016
Travel and entertainment	-	1,073
<b>Deficiency of revenues over expenses</b>	<b>(21,555)</b>	<b>(82,614)</b>
<b>Net assets, beginning of year</b>	<b>241,240</b>	<b>338,758</b>
<b>Inter-fund transefers</b>	<b>28,790</b>	<b>(14,904)</b>
<b>Net assets, end of year</b>	<b>248,475</b>	<b>241,240</b>

**AUDITORS' REPORT**

To the Board of Directors of  
The General Child and Family Services Authority

We have audited the statement of financial position of the General Child and Family Services Authority as at March 31, 2008 and the statements of revenues and expenses, fund balances and cash flow for the year then ended. These financial statements are the responsibility of the authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the General Child and Family Services Authority as at March 31, 2008 and the results of its operations and cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.

*Magnus & Buffie*

July 22, 2008

CHARTERED ACCOUNTANTS

**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**

**STATEMENT OF FINANCIAL POSITION**

**MARCH 31, 2008**

	<b>OPERATING FUND</b>	<b>TRANSITION FUND</b>	<b>AGENCY FUND</b>	<b>TOTAL 2008</b>	<b>TOTAL 2007</b>
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash	\$ 248,826	\$ -	\$ -	\$ 248,826	\$ 103,525
Accounts receivable	623,489	-	65,759	689,248	180,644
Prepaid expenses	5,575	-	-	5,575	4,007
Interfund balances	(5,111)	5,111	-	-	-
	<u>872,779</u>	<u>5,111</u>	<u>65,759</u>	<u>943,649</u>	<u>288,176</u>
<b>CAPITAL ASSETS</b> (Note 4)	-	65,834	-	65,834	48,871
	<u>\$ 872,779</u>	<u>\$ 70,945</u>	<u>\$ 65,759</u>	<u>\$ 1,009,483</u>	<u>\$ 337,047</u>

**LIABILITIES AND FUND BALANCES**

<b>CURRENT LIABILITIES</b>					
Accounts payable and accrued liabilities	\$ 56,888	\$ -	\$ 65,759	\$ 122,647	\$ 44,534
Deferred contributions (Note 5)	378,647	5,111	-	383,758	104,510
	<u>435,535</u>	<u>5,111</u>	<u>65,759</u>	<u>506,405</u>	<u>149,044</u>
<b>DEFERRED CONTRIBUTIONS RELATING TO CAPITAL ASSETS</b> (Note 5)	-	65,834	-	65,834	48,871
<b>FUND BALANCES</b>	<u>437,244</u>	<u>-</u>	<u>-</u>	<u>437,244</u>	<u>139,132</u>
	<u>\$ 872,779</u>	<u>\$ 70,945</u>	<u>\$ 65,759</u>	<u>\$ 1,009,483</u>	<u>\$ 337,047</u>

**APPROVED ON BEHALF OF THE BOARD:**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**

**STATEMENT OF REVENUES AND EXPENSES**

**FOR THE YEAR ENDED MARCH 31, 2008**

	<b>OPERATING FUND</b>	<b>TRANSITION FUND</b>	<b>AGENCY FUND</b>	<b>2008</b>	<b>2007</b>
<b>REVENUE</b>					
Province of Manitoba					
Operating grant	\$ 839,349	\$ -	\$ -	\$ 839,349	\$ 643,117
Transition grant (Note 5(ii))	-	12,037	-	12,037	24,516
Transition grant relating to capital assets (Note 5(iii))	-	20,399	-	20,399	14,744
Agency grants (Note 6)	-	-	7,322,109	7,322,109	6,366,100
Miscellaneous grants	643,871	-	-	643,871	120,614
Interest and other	4,234	1,936	-	6,170	1,993
	<b>1,487,454</b>	<b>34,372</b>	<b>7,322,109</b>	<b>8,843,935</b>	<b>7,171,084</b>
<b>EXPENSES</b>					
Agency allocations (Note 6)	-	-	7,322,109	7,322,109	6,366,100
Amortization	-	20,399	-	20,399	14,744
Board expenses and meetings	5,865	-	-	5,865	6,282
Insurance	993	-	-	993	2,970
Interest and bank charges	479	-	-	479	371
Miscellaneous grant expenses	64,605	-	-	64,605	116,432
Office and miscellaneous	199,265	13,973	-	213,238	18,104
Professional services	27,034	-	-	27,034	64,531
Rent	46,679	-	-	46,679	34,709
Telephone	12,050	-	-	12,050	8,613
Training	132,668	-	-	132,668	1,249
Travel	19,795	-	-	19,795	6,973
Wages and benefits	679,909	-	-	679,909	433,230
	<b>1,189,342</b>	<b>34,372</b>	<b>7,322,109</b>	<b>8,545,823</b>	<b>7,074,308</b>
<b>EXCESS OF REVENUE OVER</b>					
<b>EXPENSES</b>	<b>\$ 298,112</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 298,112</b>	<b>\$ 96,776</b>

**GENERAL CHILD AND FAMILY SERVICES AUTHORITY  
STATEMENT OF FUND BALANCES  
FOR THE YEAR ENDED MARCH 31, 2008**

	OPERATING FUND	TRANSITION FUND	AGENCY FUND	2008	2007
Balance, beginning of year	\$ 139,132	\$ -	\$ -	\$ 139,132	\$ 42,356
Excess of revenue over expenses	298,112	-	-	298,112	96,776
Balance, end of year	\$ 437,244	\$ -	\$ -	\$ 437,244	\$ 139,132

**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**  
**STATEMENT OF CASH FLOW**  
**FOR THE YEAR ENDED MARCH 31, 2008**

	2008	2007
<b>CASH FLOW FROM (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 298,112	\$ 96,776
Adjustments for		
Amortization	20,399	14,744
Recognition of deferred contributions	(146,192)	(39,892)
Amortization of deferred contributions relating to capital assets	(20,399)	(14,744)
	151,920	56,884
Changes in the following		
Accounts receivable	(508,604)	161,523
Prepaid expenses	(1,568)	(657)
Accounts payable and accrued liabilities	78,110	(261,503)
	(280,142)	(43,753)
<b>INVESTING AND FINANCING ACTIVITIES</b>		
Purchase of capital assets	(37,359)	(18,399)
Receipt of deferred contributions	462,802	-
	425,443	(18,399)
<b>CHANGE IN CASH</b>	145,301	(62,152)
<b>CASH, beginning of year</b>	103,525	165,677
<b>CASH, end of year</b>	\$ 248,826	\$ 103,525

# GENERAL CHILD AND FAMILY SERVICES AUTHORITY

## NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2008

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### 1. ORGANIZATION

The General Child and Family Services Authority (the "Authority") was established November 24, 2003 under The Child and Family Services Authorities Act. The authority is a non-profit organization responsible for the administration and provision of child and family services by the agencies under its jurisdiction, being Child and Family Services of Western Manitoba, Child and Family Services of Central Manitoba, Jewish Child and Family Service, Churchill Child and Family Services, Winnipeg Child and Family Services Branch and Rural and Northern Services Branch (Interlake, Eastman, Parkland, Northern).

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles using the following significant accounting policies:

(a) Fund accounting

The authority records its activities in the following funds:

(i) Operating fund

This fund accounts for the activity relating to the principal activity of the authority (Note 1).

(ii) Transition fund

The Province of Manitoba has provided one-time transition funding in support of the restructuring of the child and family services system, as initiated under the Aboriginal Justice Inquiry - Child Welfare Initiative. Funding is to be used to support the resource transfer process and the development of the corporate infrastructure of the authority and mandated child and family services agencies under the jurisdiction of the authority. The resource transfer process involves the transfer of cases from agencies under the jurisdiction of the authority to the Metis Child and Family Services Authority, Northern First Nations Child and Family Services Authority, and First Nations of Southern Manitoba Child and Family Services Authority. All contributions to this fund are externally restricted for this purpose.

(iii) Agency fund

The Province of Manitoba provides the authority with grant payments for the private mandated child and family services agencies under its jurisdiction. As set out in Section 19 of The Child and Family Services Authorities Act, the authority is responsible for determining funding allocations among its mandated agencies. The mandated agencies include both private agencies and government offices, which have different funding arrangements with the Authority. Private agencies receive all of their funding from the authority (excluding child maintenance), while government offices receive funding directly from the government based on the approval of allocations by the authority. All contributions to this fund are externally restricted for this purpose.

(b) Revenue recognition

The authority follows the deferral method of accounting for contributions.

Externally restricted contributions are deferred and recognized as revenue in the applicable fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue in the applicable fund when received or receivable.

Externally restricted contributions for the purchase of capital assets are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets.

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**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**

**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2008**

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

(c) Capital assets

Capital assets are recorded at cost and are amortized over their estimated useful lives based on the following rates and methods:

	<u>Rate</u>	<u>Method</u>
Computer software	3 years	Straight line
Furniture and fixtures	5 years	Straight line
Leaseholds	5 years	Straight line

(d) Income taxes

The authority is a non-profit entity and is exempt from income taxes.

(e) Financial instruments - recognition and measurement

Transaction costs are expensed as incurred for financial instruments designated as held for trading. The effective interest rate method of amortization is used for any transaction costs for financial instruments measured at amortized cost.

Loans and Receivables, Held-to-maturity investments and Other financial liabilities are initially measured at fair value and subsequently measured at amortized cost. Gains or losses resulting from revaluation, impairment write-downs and foreign exchange translation adjustments are recognized in net earnings for the period. The authority has designated accounts receivable and goods as Loans and Receivables and accounts payable and accrued liabilities as Other financial liabilities. The authority does not have any financial instruments designated as Held-to-maturity Investments.

Available-for-sale Financial Assets are initially and subsequently recorded at fair value, except for equity instruments that do not have a quoted market price in an active market as they are recorded at cost. Gains and losses resulting from revaluation are recognized directly in net assets. Impairment write-downs are included in net earnings for the period. The authority does not have any financial instruments designated as Available-for-sale Financial Assets.

Held-for-trading financial instruments include cash and are initially and subsequently recorded at fair value. Gains or losses on revaluation are included in net earnings for the period.

(f) Use of estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

**3. ADOPTION OF NEW ACCOUNTING STANDARDS**

**FINANCIAL INSTRUMENTS**

On April 1, 2007, the authority prospectively adopted two new accounting standards that were issued by the Canadian Institute of Chartered Accountants (CICA): Section 3855, Financial Instruments - Recognition and Measurement, and Section 3865, Hedges.



**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**

**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2008**

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**3. ADOPTION OF NEW ACCOUNTING STANDARDS (continued)**

(a) Financial Instruments - Recognition and Measurement

Section 3855 establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. It requires that financial assets and financial liabilities, including derivatives, be recognized on the balance sheet when the authority becomes a party to the contractual provisions of the financial instrument or non-financial derivative contract. Under this standard, all financial instruments are required to be measured at fair value on initial recognition except for certain related party transactions. Measurement in subsequent periods depends on the financial instrument's classification.

- Financial assets Held-to-maturity, Loans and Receivables, and Other financial liabilities are measured at amortized cost using the effective interest method of amortization. Gains and losses are recorded in earnings when the assets are derecognized or impaired, and through the amortization process.
- Available-for-sale financial assets are measured at fair value with gains and losses recognized directly in net assets, except for impairment losses.
- Financial assets and liabilities classified as held-for-trading are measured at fair value with changes in fair value recognized in earnings and are included in the category "fair value through earnings." Derivative instruments are classified as fair value through earnings, including those derivatives that are embedded in financial or non-financial contracts and are not closely related to the host contracts.

The application of the above standards did not result in adjustment in these financial statements.

(b) Hedges

Section 3865 established criteria that must be satisfied in order for hedge accounting to be applied. It sets standards for the identification, designation, documentation and effectiveness of hedging relationships for the following hedging strategies: fair value hedges, cash flow hedges and hedges of foreign currency exposure of net investment in a self-sustaining foreign operation. The purpose of hedge accounting is to ensure that gains, losses, revenues and expenses from effective hedging relationships are recorded in earnings in the same period. Hedge accounting is discontinued prospectively when the derivative no longer qualifies as an effective hedge, or the derivative is terminated or sold, or upon the sale or early termination of the hedged item. The authority does not participate in hedging strategies and therefore did not have any gains, losses, revenues and expenses related to hedging relationships recorded in earnings for the period.

**4. CAPITAL ASSETS**

	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Net Book Value</b>	
			<b>2008</b>	<b>2007</b>
Computer software	\$ 8,424	\$ 2,571	\$ 5,853	\$ 78
Furniture and fixtures	38,496	12,779	25,717	15,883
Leaseholds	72,427	38,163	34,264	32,910
	<b>\$ 119,347</b>	<b>\$ 53,513</b>	<b>\$ 65,834</b>	<b>\$ 48,871</b>

**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**

**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2008**

**5. DEFERRED CONTRIBUTIONS**

Deferred contributions in the operating fund relate to various grants from the Province of Manitoba and the Children's Aid Foundation. The balance continuities are as follows:

(i) Deferred contributions

	<b>2008</b>	<b>2007</b>
Beginning balance	\$ 50,000	\$ 65,376
Add contributions:		
Province of Manitoba	454,400	-
Children's Aid Foundation	8,402	-
	<u>512,802</u>	<u>65,376</u>
Less: amounts amortized to revenue	134,155	15,376
Ending balance	\$ <u>378,647</u>	\$ <u>50,000</u>

Deferred contributions in the transition fund relate to a one-time grant from the Province of Manitoba for transition funding. The balance continuities are as follows:

(ii) Deferred contributions

	<b>2008</b>	<b>2007</b>
Beginning balance	\$ 54,510	\$ 97,428
Less: - amounts transfered from deferred contributions to capital assets (note 5(iii))	37,362	-
- amounts recognized as revenue in the year	12,037	42,918
Ending balance	\$ <u>5,111</u>	\$ <u>54,510</u>

(iii) Deferred contributions relating to capital assets

	<b>2008</b>	<b>2007</b>
Beginning balance	\$ 48,871	\$ 45,214
Add contributions:		
Amounts transfered from deferred contributions (note 5(ii))	37,362	18,401
	<u>86,233</u>	<u>63,615</u>
Less: amounts amortized to revenue	20,399	14,744
Ending balance	\$ <u>65,834</u>	\$ <u>48,871</u>

**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**

**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2008**

**6. AGENCY GRANTS**

The authority received funding from the Province of Manitoba in the amount of \$7,322,109 (2007 - \$6,366,100) to be allocated to the agencies under its jurisdiction. The Agency grants were allocated as follows:

<b>Agency</b>	<b><u>Child and Family Services Division</u></b>			
	<b>Child Protection Branch</b>	<b>Strategic Initiatives Branch</b>	<b>Total 2008</b>	<b>Total 2007</b>
Child and Family Services of Central Manitoba	\$ 2,675,659	\$ -	\$ 2,675,659	\$ 2,400,500
Child and Family Services of Western Manitoba	4,402,550	-	4,402,550	3,727,500
Jewish Child and Family Services	232,600	-	232,600	227,100
Churchill Regional Health Authority	11,300	-	11,300	11,000
<b>Total</b>	<b>\$ 7,322,109</b>	<b>\$ -</b>	<b>\$ 7,322,109</b>	<b>\$ 6,366,100</b>

Child maintenance is paid directly to the above agencies from the Province of Manitoba and is not included in the accounts of the authority.

**7. FINANCIAL INSTRUMENTS**

(i) Risk management and hedging activities

In the normal course of operations the authority is exposed to various financial risks. Management's close involvement in the operations allows for the identification of risks and variances from expectations. The authority does not meaningfully participate in the use of financial instruments to control these risks. The authority has no designated hedging transactions. The financial risks and management's risk management objectives and policies are as follows:

- (a) **Currency risk**  
The authority does not hold any significant assets or liabilities denominated in a foreign currency.
- (b) **Market risk**  
The authority is not exposed to any meaningful market risk.
- (c) **Credit risk**  
The authority is exposed to credit risk on accounts receivable. Management monitors credit exposure on a specific creditor basis and the majority of the accounts receivable are from the Province of Manitoba resulting in minimal credit risk.
- (d) **Liquidity risk**  
Management monitors the authority's liquidity and is of the opinion that it is unlikely that the authority will encounter difficulty in raising funds to meet commitments associated with financial instruments.
- (e) **Interest rate risk**  
The authority is not exposed to any meaningful interest rate risk.

(ii) Fair values

The fair values of the authority's financial instruments approximate their carrying value.

**GENERAL CHILD AND FAMILY SERVICES AUTHORITY**  
**SCHEDULE OF PUBLIC SECTOR COMPENSATION DISCLOSURE**  
**FOR THE YEAR ENDED MARCH 31, 2008**  
**(in thousands of dollars)**

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Pursuant to the disclosure required by the Public Sector Compensation Disclosure Act, \$8 of remuneration or other benefits were paid to board members during the year.

The Public Sector Compensation Disclosure Act also requires all publicly funded bodies to disclose compensation to any employee or officer when such compensation exceeds \$50 per annum. This information follows:

EMPLOYEE	TITLE	COMPENSATION	
		2008	2007
Jay Rodgers	Chief Executive Officer	\$ 99	\$ -
Dale Robinson	Chief Financial Officer	86	72
Jeanette Grennier	Program Specialist - Child in Care	71	-
Colette MacPherson	Hotel Reduction Strategy Resource Development	68	-
Laura Morton	Resource Development Specialist	68	-
Patricia Wawyn	Community Inquiry Specialist	67	65
Anne Pratt	Senior Administrative Assistant	51	-
Pamela Zorn	Training Coordinator	51	-
Dennis Schellenberg	Chief Executive Officer	-	95
Diva Faria	Child Protection and Family Services Specialist	-	65



HELEN BETTY  
OSBORNE  
MEMORIAL  
FOUNDATION

## HELEN BETTY OSBORNE MEMORIAL FOUNDATION

### RESPONSIBILITY FOR FINANCIAL REPORTING

The accompanying financial statements of the Helen Betty Osborne Memorial Foundation are the responsibility of the Board of Trustees and have been prepared in accordance with Canadian generally accepted accounting principles. In the Board of Trustees' opinion, the financial statements have been properly prepared within reasonable limits of materiality, incorporating the Board's best judgment regarding all necessary estimates and all other data available up to June 6, 2008. The financial information presented elsewhere in the Annual Report is consistent with that in the financial statements.

The Board of Trustees maintain internal controls to properly safeguard the assets and to provide reasonable assurance that the books and records from which the financial statements are derived accurately reflect all transactions, and that established policies and procedures are followed.

The responsibility of the Auditor General of Manitoba is to express an independent, professional opinion on whether the financial statements of Helen Betty Osborne Memorial Foundation are fairly stated in accordance with Canadian generally accepted accounting principles. The Auditors' Report outlines the scope of the audit examination and provides the audit opinion.

On behalf of the Board of Trustees,

Diane Carriere  
Chairperson  
Helen Betty Osborne Memorial Foundation

June 6, 2008

2ND FLOOR 405 BROADWAY AVENUE, WINNIPEG, MB R3C 3E6 | 204.945.3909 | FAX 204.948.  
HELENBETTYOSBORNEFDN



## AUDITORS' REPORT

To the Legislative Assembly of Manitoba and  
To the Board of Trustees of the Helen Betty Osborne Memorial Foundation

We have audited the statement of financial position of The Helen Betty Osborne Memorial Foundation as at March 31, 2008, and the statement of operations and changes in net assets for the year then ended. These financial statements are the responsibility of the Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many charitable organizations, the Foundation derives funds from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these donations was limited to the amounts recorded in the records of the Foundation and we were not able to determine whether any adjustments might be necessary to donations, excess of revenues over expenses and net assets at the end of the year.

In our opinion, except for the effects of the adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of donations referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2008, and the results of its operations and changes in net assets for the year then ended in accordance with Canadian generally accepted accounting principles.

Office of the Auditor General

Winnipeg, Manitoba  
June 6, 2008

**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION  
STATEMENT OF FINANCIAL POSITION  
MARCH 31, 2008**

	<u>Unrestricted Fund</u>	<u>Restricted Fund</u>	<u>Endowment Fund</u>	<u>Total 2008</u>	<u>Total 2007</u>
<b>ASSETS</b>					
<b>CURRENT ASSETS</b>					
Cash and bank	\$ (793)	21,940	49,285	70,432	43,867
Short-term investments	-	-	208,215	208,215	200,129
Accrued interest receivable	-	1,274	-	1,274	1,305
Accounts receivable	<u>1,667</u>	<u>-</u>	<u>-</u>	<u>1,667</u>	<u>2,961</u>
	<u>\$ 874</u>	<u>23,214</u>	<u>257,500</u>	<u>281,588</u>	<u>248,262</u>
<b>LIABILITIES AND NET ASSETS</b>					
<b>CURRENT LIABILITIES</b>					
Accounts payable	\$ -	-	-	-	4,294
Deferred contributions (Note 3)	<u>-</u>	<u>23,214</u>	<u>-</u>	<u>23,214</u>	<u>33,105</u>
	<u>-</u>	<u>23,214</u>	<u>-</u>	<u>23,214</u>	<u>37,399</u>
<b>NET ASSETS</b>					
Endowment	-	-	257,500	257,500	207,500
Unrestricted	<u>874</u>	<u>-</u>	<u>-</u>	<u>874</u>	<u>3,363</u>
	<u>874</u>	<u>-</u>	<u>257,500</u>	<u>258,374</u>	<u>210,863</u>
	<u>\$ 874</u>	<u>23,214</u>	<u>257,500</u>	<u>281,588</u>	<u>248,262</u>

**APPROVED BY THE BOARD:**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION  
STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS  
YEAR ENDED MARCH 31, 2008**

	<u>Unrestricted Fund</u>	<u>Restricted Fund</u>	<u>Endowment Fund</u>	<u>Total 2008</u>	<u>Total 2007</u>
<b>REVENUE</b>					
Donations	\$ 74,466	-	-	74,466	89,583
Investment income (Note 4)	-	8,056	-	8,056	6,950
Restricted contributions (Note 5)					
Bursaries and scholarships	-	53,600	-	53,600	20,000
Project	-	<u>15,962</u>	-	<u>15,962</u>	<u>8,995</u>
	<u>74,466</u>	<u>77,618</u>	<u>-</u>	<u>152,084</u>	<u>125,528</u>
<b>EXPENSES</b>					
Bursaries and scholarships	-	77,000	-	77,000	44,000
Fundraising	61,310	-	-	61,310	83,605
Project	-	<u>16,263</u>	-	<u>16,263</u>	<u>8,995</u>
	<u>61,310</u>	<u>93,263</u>	<u>-</u>	<u>154,573</u>	<u>136,600</u>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>	13,156	(15,645)	-	(2,489)	(11,072)
<b>NET ASSETS, BEGINNING OF YEAR</b>	3,363	-	207,500	210,863	171,935
Endowment fund contribution	-	-	50,000	50,000	50,000
Inter-fund transfers	<u>(15,645)</u>	<u>15,645</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET ASSETS, END OF YEAR</b>	<u>\$ 874</u>	<u>-</u>	<u>257,500</u>	<u>258,374</u>	<u>210,863</u>



**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION  
STATEMENT OF CASH FLOW  
YEAR ENDED MARCH 31, 2008**

	<u>2008</u>	<u>2007</u>
<b>CASH PROVIDED BY (USED IN):</b>		
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenue over expenses	\$ (2,489)	(11,072)
Endowment fund contribution	<u>50,000</u>	<u>50,000</u>
	47,511	38,928
Change in non-cash working capital:		
Accrued interest receivable	31	(289)
Accounts receivable	1,294	(2,961)
Accounts payable and accrued liabilities	(4,294)	4,294
Deferred contributions	<u>(9,891)</u>	<u>33,105</u>
	<u>34,651</u>	<u>73,077</u>
<b>FINANCING AND INVESTING ACTIVITIES</b>		
Investments	<u>(8,086)</u>	<u>(36,660)</u>
<b>INCREASE IN CASH</b>	26,565	36,417
<b>CASH, BEGINNING OF YEAR</b>	<u>43,867</u>	<u>7,450</u>
<b>CASH, END OF YEAR</b>	<u>\$ 70,432</u>	<u>43,867</u>
<b>ADDITIONAL INFORMATION:</b>		
Interest received	\$ 8,087	6,661

**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2008**

**1. ACCOUNTING ENTITY**

The Helen Betty Osborne Memorial Foundation is incorporated under The Helen Betty Osborne Memorial Foundation Act, which received royal assent on December 15, 2000. The Foundation is a registered charitable organization exempt from income taxes under the provisions of the Income Tax Act of Canada.

The legislated purpose of the Foundation is to receive donations of real and personal property, including cash; to provide financial assistance to aboriginal persons residing in Manitoba who are enrolled in post secondary studies in Manitoba; and to promote the memory of Helen Betty Osborne.

**2. SIGNIFICANT ACCOUNTING POLICIES**

**(a) General**

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles for not-for-profit organizations.

**(b) Revenue Recognition**

The Foundation follows the deferral method in accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable, and when collectability is reasonably assured. Endowment contributions are recognized as direct increases in net assets. Investment income earned is restricted for bursary or scholarship purposes and is recognized on a time proportionate basis.

**(c) Fund Accounting**

The Regulation of The Helen Betty Osborne Memorial Foundation Act directs that scholarships, bursaries and grants may be paid from the fund as long as the fund will contain at least \$57,500 after the capital in question has been withdrawn from the fund. If the fund contains less than \$57,500, the Foundation may only provide scholarships, bursaries and grants using income earned from the fund. The Foundation maintains the following funds:

- The Unrestricted Fund, which reports the general activities of the foundation, including administration.
- The Restricted Fund, which reports the revenues and expenses related to bursaries and scholarships and other special projects.
- The Endowment Fund, which reports the investments and grants received is subject to externally imposed restrictions stipulating that the resources be maintained permanently.

**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2008**

**2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(d) New Accounting Policies**

Effective April 1, 2007 the entity adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

**Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information.

Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Foundation's financial statements for the year ended March 31, 2008.

**Section 3855, Financial Instruments – Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Foundation is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The Foundation has designated its financial instruments as follows:

Cash and funds on deposit are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. Due to the relatively short period to maturity of these financial assets, the carrying values approximate their fair values.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Foundation's financial statements for the year ended March 31, 2008.

**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2008**

**2. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(e) Financial Instruments**

The Foundation's financial instruments consist of cash, outstanding deposits, accrued interest, accounts receivable, and accounts payable.

Unless otherwise noted, it is management's opinion that the Foundation is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accrued interest, accounts receivable, and accounts payable approximates their carrying values due to their short-term maturity.

**(f) Use of Estimates**

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting periods presented. Actual results could differ from these estimates.

**(g) Future Accounting Policy Changes**

The CICA has issued two new standards, CICA 3862: Financial Instruments – Disclosures and CICA 3863: Financial Instruments – Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

**(h) Donated Services**

The Foundation is economically dependent on the Province of Manitoba. No amount has been reflected in the financial statements for the Foundation's audit fees, certain expenses of trustees and other administrative services provided by the Province of Manitoba.

**(i) Donations in Kind**

Various individuals or organizations donate items that are used in the fundraising activities of the Helen Betty Osborne Memorial Foundation. These donations in kind have been included in the revenues and expenses where the fair value can be reasonably estimated.

**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2008**

**3. DEFERRED CONTRIBUTIONS**

Deferred contributions represent unspent resources externally restricted for scholarship or bursary purposes or other externally funded projects. Changes in the deferred contributions balance are as follows:

	<b>2008</b>	<b>2007</b>
Balance, beginning of year	\$ 33,105	-
Add: Investment revenue restricted for scholarship purposes	8,056	6,950
Restricted contributions		
Bursaries and scholarships (Note 7)	53,600	20,000
Project (Note 5)	<u>6,071</u>	<u>42,100</u>
Subtotal	100,832	69,050
Deduct current year:		
Amounts recognized as restricted contributions		
Bursaries and scholarships	53,600	20,000
Project	15,962	8,995
Amounts recognized as investment income	<u>8,056</u>	<u>6,950</u>
Balance, end of year	<u>\$ 23,214</u>	<u>33,105</u>

**4. INVESTMENT INCOME**

	<b>2008</b>	<b>2007</b>
Total investment income recognized as revenue	<u>\$ 8,056</u>	<u>6,950</u>

**5. EXTERNALLY FUNDED RESTRICTED PROJECT**

During the year ended March 31, 2008, the Foundation continued a project in the memory of Helen Betty Osborne. The funding for this specific project is to come from external parties who have placed specific restrictions on the use of the funds for that purpose. In addition, there are requirements on the Foundation to report results to the external funders.

Additionally, the amount of \$6,071 was received during the fiscal year ended March 31, 2008 from one external funder and an additional \$1,429 will be received in the next fiscal year upon further expenses being incurred.

**6. CONTRACTUAL COMMITMENTS**

During March 31, 2008, the Foundation has entered into a contractual arrangement with Planners Plus to organize four separate events, which include the November 2007 awards dinner, two breakfast events to be held in 2008 and the May 2008 Gala Dinner. A commitment of \$9,800 exists under this arrangement for the 2009 fiscal year.

During March 31, 2008, the Foundation also entered into a contractual arrangement with David Robertson to provide writing and print-related services in the development of a graphic novel. An amount of \$3,040 is to be paid under the arrangement in the next fiscal year.

**THE HELEN BETTY OSBORNE MEMORIAL FOUNDATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED MARCH 31, 2008**

**7. FUNDING COMMITMENT RESTRICTED TO SPECIFIC BURSARIES**

During the fiscal year ended March 31, 2007, the Department of Aboriginal & Northern Affairs provided a funding commitment of \$20,000 per year for three years to be used for Engineering related bursaries and scholarships according to certain criteria. An amount of \$20,000 was received for March 31, 2008, and a further \$20,000 will be received over the next fiscal year.

During the fiscal year ended March 31, 2008, the Government of Canada provided a funding commitment of \$26,100 to be used for bursaries and scholarships and \$2,900 to be used for administration. An amount of \$26,100 was received for March 31, 2008 and a hold back amount of \$2,900 will be received in the next fiscal year upon the completion of final reports.

During March 31, 2008, the Manitoba Metis Federation provided a funding commitment of \$7,500 to be used for bursaries and scholarships.

**8. PUBLIC SECTOR COMPENSATION DISCLOSURE ACT**

The requirement under the Public Sector Compensation Disclosure Act for an annual public disclosure be made of individual compensation in an amount exceeding \$50,000 annually to any officer or employee of the Foundation is not necessary. All staff, Trustees and the Chairperson to the Board of Trustees are volunteers and receive no compensation for their services.

**9. COMPARATIVE FIGURES**

Certain of the comparative figures have been reclassified to reflect the financial statement presentation adopted for the current year.



**BDO Dunwoody LLP/s.r.l.**  
Chartered Accountants and Advisors  
Comptables agréés et conseillers

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## Auditors' Report

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To the Members of  
**INSURANCE COUNCIL OF MANITOBA**

We have audited the statement of financial position of **INSURANCE COUNCIL OF MANITOBA** as at March 31, 2008 and the statements of operations and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP*

Chartered Accountants

Winnipeg, Manitoba  
April 16, 2008

*BDO Dunwoody LLP is a Limited Liability Partnership registered in Ontario  
BDO Dunwoody s.r.l. est une société à responsabilité limitée constituée en Ontario*

## INSURANCE COUNCIL OF MANITOBA Statement of Financial Position

**March 31** **2008** **2007**

### Assets

#### Current Assets

Cash and bank	\$	<b>35,923</b>	\$	110,148
Short-term investments (Note 4)		<b>236,862</b>		7,599
Accounts receivable		-		1,145
Interest receivable		<b>42,726</b>		29,496
Prepaid expenses		<b>14,625</b>		16,336
		<b>330,136</b>		164,724

**Long-term investments** (Note 5) **787,290** 755,293

**Capital assets** (Note 7) **34,203** 34,721

**\$ 1,151,629** **\$ 954,738**

### Liabilities and Net Assets

#### Current Liabilities

Accounts payable and accrued liabilities	\$	<b>23,367</b>	\$	49,278
Deferred revenue		<b>152,905</b>		138,544
		<b>176,272</b>		187,822

#### Net Assets

Information Technology Reserve (Note 8)		<b>100,000</b>		60,000
Unrestricted net assets		<b>875,357</b>		706,916
		<b>975,357</b>		766,916
		<b>\$ 1,151,629</b>		<b>\$ 954,738</b>

On behalf of the Council:

\_\_\_\_\_ Member

\_\_\_\_\_ Member



## INSURANCE COUNCIL OF MANITOBA

### Statement of Operations and Changes in Net Assets

For the year ended March 31	2008	2007
<b>Revenue</b>		
Licences (Note 6)	\$ 690,105	\$ 645,678
Other	65,841	43,598
Interest income	48,579	37,267
Examinations	45,397	47,592
Change in market value of investments	5,024	-
	<u>854,946</u>	<u>774,135</u>
<b>Expenses</b>		
Advertising, dues and subscriptions	4,569	4,289
Amortization	10,877	11,465
Bad debts	7,500	-
Bank charges and interest	618	468
Computer consulting fees	37,750	24,765
Conference	9,924	-
Council	24,375	18,382
Equipment leases	6,317	5,123
Insurance	10,564	10,843
Meetings and travel	23,301	31,120
Office and equipment rental	23,466	26,350
Postage and courier	16,531	7,449
Professional fees	32,133	63,303
Recruiting	15,440	-
Rent	60,610	63,044
Salaries and benefits	359,530	375,397
Telephone	7,660	7,650
Training	1,251	5,316
	<u>652,416</u>	<u>654,964</u>
<b>Excess of revenues over expenses for the year</b>	<b>202,530</b>	<b>119,171</b>
<b>Net assets, beginning of year</b>	<b>706,916</b>	<b>587,745</b>
<b>Change in accounting policy (Note 2)</b>	<b>5,911</b>	<b>-</b>
<b>Transfer to Information Technology Reserve (Note 8)</b>	<b>(40,000)</b>	<b>-</b>
<b>Net assets, end of year</b>	<b>\$ 875,357</b>	<b>\$ 706,916</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

## INSURANCE COUNCIL OF MANITOBA Statement of Cash Flows

For the year ended March 31	2008	2007
<b>Cash Flows from Operating Activities</b>		
Net income for the year	\$ 202,530	\$ 119,171
Amortization	10,877	11,465
Change in fair value of investments held for trading	(5,024)	-
Changes in non-cash working capital balances		
Accounts receivable	1,145	1,796
Interest receivable	(13,230)	(15,866)
Prepaid expenses	1,711	(8,150)
Accounts payable and accrued liabilities	(25,911)	2,543
Deferred revenue	14,361	12,230
	<b>186,459</b>	<b>123,189</b>
<b>Cash Flows from Investing Activities</b>		
Purchase of capital assets	(10,359)	(8,490)
Proceeds on sale of investments	276,192	90,000
Purchase of investments	(297,254)	(221,618)
	<b>(31,421)</b>	<b>(140,108)</b>
<b>Increase (decrease) in cash and cash equivalents for the year</b>	<b>155,038</b>	<b>(16,919)</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>117,747</b>	<b>134,666</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 272,785</b>	<b>\$ 117,747</b>
<b>Represented by</b>		
Cash and bank	\$ 35,923	\$ 110,148
Short-term investments	236,862	7,599
	<b>\$ 272,785</b>	<b>\$ 117,747</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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# INSURANCE COUNCIL OF MANITOBA

## Summary of Significant Accounting Policies

March 31, 2008

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### Financial Instruments

The Council's financial instruments consist of cash, accounts receivable, short-term investments, long-term investments and accounts payable. Unless otherwise noted, it is management's opinion that the Council is not exposed to significant interest, currency or credit risks arising from these financial instruments.

All transactions related to financial instruments are recorded on a settlement date basis except for investments which are recorded on a trade date basis.

The Council classifies its financial instruments into one of the following categories based on the purpose for which the asset was acquired. The Council's accounting policy for each category is as follows:

*Loans and Receivables* - These assets are non-derivative financial assets resulting from the delivery of cash or other assets by a lender to a borrower in return for a promise to repay on a specified date or dates, or on demand. They arise principally through the provision of goods and services (accounts receivable), but also incorporate other types of contractual monetary assets. They are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment.

*Held-for-trading* - This category is comprised of certain investments in equity and debt instruments. They are carried in the balance sheet at fair value with changes in fair value recognized in the income statement. Transaction costs related to instruments classified as held-for-trading are expensed as incurred. The fair value of bonds are determined by reference to published price quotations in the active market.

*Other Financial Liabilities* - Other financial liabilities include trade accounts payable and accrued liabilities. These liabilities are initially recognized at fair value and subsequently carried at amortized cost using the effective interest rate method.

### Basis of Accounting

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

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## INSURANCE COUNCIL OF MANITOBA Summary of Significant Accounting Policies

**March 31, 2008**

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**Capital Assets**

Capital assets are recorded at cost and are amortized over their estimated useful lives as follows:

Furniture and fixtures	20 % diminishing balance basis
Computer hardware	30 % diminishing balance basis
Computer software	30 % diminishing balance basis

**Information Technology Reserve**

The Information Technology Reserve is to be used for funding future upgrades to the Council's information technology system.

**Revenue Recognition**

License fees are recognized as income over the term of the license period. Examinations revenue is recognized when the exam is administered. Interest revenue is recognized on an accrual basis. Other fee revenue is recognized as services are provided.

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# INSURANCE COUNCIL OF MANITOBA

## Notes to Financial Statements

**March 31, 2008**

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### 1. Nature of Business

The Council was created under the provisions of the Insurance Act (Manitoba) on October 17, 1991 and commenced activities on May 6, 1992. The purpose of the Council is to administer the examinations for and licensing of insurance agents in Manitoba. The Council is exempt from income taxes under section 149(1) of the *Income Tax Act*.

### 2. Change in Accounting Policy

On April 1, 2007, the Council retroactively adopted, without restatement of prior periods, CICA Handbook Section 3861, "Financial Instruments - Disclosure and Presentation", Section 3855, "Financial Instruments - Recognition and Measurement". Under these new standards, all financial instruments are included on the statement of financial position and are measured either at fair market value or, in limited circumstances, at cost or amortized cost.

In accordance with the provisions of these new standards, the Council's financial statements reflect an increase in long-term investments and an increase in unrestricted net assets of \$5,911 as of April 1, 2007.

### 3. Employee Benefits

The Council matches employee RRSP contributions. Employees may contribute up to 5.1 percent on the first \$35,400 of earnings and up to 7 percent on earnings thereafter up to the maximum level allowed under federal taxation regulations. The Council's contributions to employee RRSP's for the year ended March 31, 2008 were \$16,495 (\$16,894 in 2007).

### 4. Short-term Investments

	<u>2008</u>	<u>2007</u>
Bank of Montreal Money Market Fund	<u>\$ 236,862</u>	<u>\$ 7,599</u>

The fair value of the short-term investment approximates the carrying value.

## INSURANCE COUNCIL OF MANITOBA Notes to Financial Statements

**March 31, 2008**

### 5. Long-term Investments

	2008 Fair Value	2007 Fair Value
Province of Manitoba Portfolio Allocation Notes, Series 1	\$ 30,479	\$ 34,161
Manitoba Builder Bonds, 3.80%, due June 15, 2007	-	149,813
Montreal Trust GIC, 4.00%, due August 1, 2007	-	30,632
Equitable Trust GIC, 3.70%, due September 20, 2007	-	20,375
Equitable Trust GIC, 3.75%, due September 14, 2007	-	20,611
Home Trust Company GIC, 3.70%, due October 22, 2007	-	55,797
Manitoba Builder Bonds, 3.25%, due June 15, 2008	49,910	54,684
Manitoba Builder Bonds, 4.25%, due June 15, 2008	59,844	49,356
Maple Trust GIC, 4.20%, due March 10, 2009	35,063	34,998
Canadian Western Bank GIC, 4.45%, due August 4, 2009	30,029	29,990
AGF Trust Company GIC, 4.89%, due August 4, 2009	32,253	-
AGF Trust Company GIC, 4.175%, due October 20, 2009	62,948	62,684
Manitoba Builder Bonds, 3.70%, due June 15, 2010	102,685	98,384
Manitoba Builder Bonds, 4.60%, due June 15, 2010	161,412	-
Wells Fargo Fin Canada, 3.60%, due June 28, 2010	42,549	-
Manitoba Hydro Bonds 4.35%, due June 15, 2011	49,944	50,000
AGF Trust Company GIC, 4.82%, due November 7, 2011	60,663	-
Bank of Montreal GIC, 4.50%, due June 14, 2012	69,511	69,719
	<b>\$ 787,290</b>	<b>\$ 761,204</b>

The investments are classified as held for trading and are recorded at fair market value. The investments are classified as long-term since it is the intent of the Council to reinvest the investments when they mature.

## INSURANCE COUNCIL OF MANITOBA Notes to Financial Statements

**March 31, 2008**

### 6. Related Party Transactions

The Council and the Office of the Superintendent of Insurance of Manitoba (OSIM) levy fees on members. The Council acts as agent and remits 44 percent of license and other fees and 15 percent of examination fees to the OSIM. These amounts are not included in the financial statements. In 2008, this amount is \$597,609 (\$549,918 in 2007).

Included in accounts payable and accrued liabilities is \$nil (\$32,083 in 2007) payable to OSIM.

### 7. Capital Assets

	2008			2007		
	Cost	Accumulated Amortization	Net Book Value	Cost	Accumulated Amortization	Net Book Value
Computer software	\$ 91,551	\$ 82,486	\$ 9,065	\$ 87,479	\$ 79,474	\$ 8,005
Furniture & fixtures	48,252	39,056	9,196	47,354	36,870	10,484
Computer hardware	98,497	82,555	15,942	93,109	76,877	16,232
	<b>\$ 238,300</b>	<b>\$ 204,097</b>	<b>\$ 34,203</b>	<b>\$ 227,942</b>	<b>\$ 193,221</b>	<b>\$ 34,721</b>

### 8. Transfer to Information Technology Reserve

In 2008, the Council adopted a motion to internally restrict an additional \$40,000 of accumulated net assets into the Information Technology Reserve. The reserve is accumulating for the use for future upgrades to the Council's information technology system.

	2008	2007
Information Technology Reserve, beginning of year	\$ 60,000	\$ 60,000
Change in internally restricted funds	40,000	-
Information Technology Reserve, end of year	<b>\$ 100,000</b>	<b>\$ 60,000</b>

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## INSURANCE COUNCIL OF MANITOBA Notes to Financial Statements

**March 31, 2008**

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### 9. Commitments

The Council leases equipment and office premises under the provisions of operating leases which expire up to November 2011. Commitments to expiry are as follows:

2009	\$	70,891
2010		70,371
2011		26,407

### 10. Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.





OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

**To the Legislative Assembly of Manitoba  
To the Management Council of Legal Aid Manitoba**

We have audited the balance sheet of Legal Aid Manitoba as at March 31, 2008 and the statements of revenue and expense, changes in net assets and cash flow for the year then ended. These financial statements are the responsibility of Legal Aid Manitoba's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of Legal Aid Manitoba as at March 31, 2008 and the results of its operations and its cash flow for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
July 21, 2008

LEGAL AID MANITOBA

Balance Sheet  
as at March 31

ASSETS	2008	2007
<b>Current Assets</b>		
Cash	\$ 1,804,400	\$ 2,086,968
Client accounts receivable, net (Note 3)	150,956	183,081
Receivable from the Province of Manitoba	5,918,000	4,100,000
Receivable from the Government of Canada	148,797	324,834
Other receivables, net (Note 4)	66,711	82,061
Prepaid expenses	202,152	263,744
	8,291,016	7,040,688
<b>Capital Assets (Note 5)</b>	346,743	351,475
Long-term receivable - charges on land, net (Note 6)	726,238	757,005
Long-term receivable - severance - Province of Manitoba (Note 7)	716,166	716,166
Long-term receivable - pension - Province of Manitoba (Note 14)	12,063,756	11,051,780
	\$ 22,143,919	\$ 19,917,114
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current Liabilities</b>		
Accounts payable	\$ 4,351,454	\$ 4,292,301
Accrued vacation pay	892,488	846,747
Deferred revenue from clients	421,058	408,548
	5,665,000	5,547,596
<b>Severance liability (Note 8)</b>	1,533,709	1,435,200
<b>Provision for employee pension benefits (Note 14)</b>	12,063,756	11,051,780
	13,597,465	12,486,980
<b>Net Assets</b>		
Invested in Capital Assets	346,743	351,475
Restricted Net Assets	78,559	91,107
Unrestricted Net Assets	2,456,152	1,439,956
	2,881,454	1,882,538
	\$ 22,143,919	\$ 19,917,114

Approved by the Council

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Council Member

## LEGAL AID MANITOBA

### Statement of Revenue and Expense for the year ended March 31

	2008	2007
<b>Revenue</b>		
Province of Manitoba (Note 9)	\$ 20,750,223	\$ 20,677,425
Manitoba Law Foundation (Note 10)	3,290,634	1,493,901
Contributions from clients	850,293	838,954
Recoveries from third parties	435,517	273,784
Government of Canada	15,775	246,140
Judgment costs and settlements	89,580	102,722
Interest income	69,470	46,873
Other	8,723	3,087
	<b>\$ 25,510,215</b>	<b>\$ 23,682,886</b>
<b>Expense</b>		
Private bar fees and disbursements (Note 13)		
Legal aid certificates	\$ 7,941,564	\$ 7,481,994
Duty counsel services	696,933	295,686
Transcripts	77,487	81,383
	8,715,984	7,859,063
Community Law Centres, Schedule 1	10,199,725	9,546,499
Public Interest Law Centre, Schedule 1	642,314	565,327
University Law Centre, Schedule 1	103,017	96,663
General and Administrative, Schedule 1	4,850,259	5,049,831
	<b>\$ 24,511,299</b>	<b>\$ 23,117,383</b>
<b>Excess of Revenue over Expense</b>	<b>\$ 998,916</b>	<b>\$ 565,503</b>

LEGAL AID MANITOBA

Statement of Changes in Net Assets  
for the year ended March 31

	2008				2007
	Invested in Capital Assets	Restricted Net Assets (Note 15)	Unrestricted Net Assets	Total	Total
Balance, Beginning of Year	\$ 351,475	\$ 91,107	\$ 1,439,956	\$ 1,882,538	\$ 1,317,035
Restricted Net Assets Expenses	-	(12,548)	12,548	-	-
Excess of Revenue over Expense	(86,665)	-	1,085,581	998,916	565,503
Capital Asset Additions	81,933	-	(81,933)	-	-
<b>BALANCE, END OF YEAR</b>	<u>\$ 346,743</u>	<u>\$ 78,559</u>	<u>\$ 2,456,152</u>	<u>\$ 2,881,454</u>	<u>\$ 1,882,538</u>

## LEGAL AID MANITOBA

### Statement of Cash Flow for the year ended March 31

	2008	2007
Cash Flow Provided by (Used In) Operating Activities:		
Excess of Revenue over Expense	\$ 998,916	\$ 565,503
Add items not affecting cash:		
Amortization	86,665	107,123
Bad debt expense	138,105	207,773
Changes in working capital:		
Client accounts receivable	(62,532)	(80,731)
Province of Manitoba receivable	(1,818,000)	165,000
Government of Canada receivable	176,037	(55,226)
Other receivables	(58,867)	(98,357)
Prepaid expenses	61,592	21,497
Accounts payable and accrued vacation pay	104,894	(183,882)
Deferred revenue	12,510	(5,341)
	(360,680)	643,359
Cash Flow Provided by (Used In) Financing Activities:		
Charges on land	61,536	3,495
Long-term funding commitments - pension	(1,011,976)	(1,028,751)
Severance liability	98,509	199,473
Provision for employee pension benefits	1,011,976	1,028,751
	160,045	202,968
Cash Flow Provided by (Used In) Investing Activities:		
Purchase of capital assets	(81,933)	(227,541)
	(81,933)	(227,541)
Net Increase (Decrease) in Cash for the Year	(282,568)	618,786
Cash - Beginning of Year	2,086,968	1,468,182
Cash - End of Year	\$ 1,804,400	\$ 2,086,968

## LEGAL AID MANITOBA

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Notes to Financial Statements  
for the year ended March 31, 2008

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### 1. Nature of the Corporation

Legal Aid Manitoba (the Corporation) was established by an Act of the Legislative Assembly of Manitoba.

The purpose of the Corporation, as set out in the Act, is to service the public interest by:

- a) Providing quality legal advice and representation to eligible low-income individuals;
- b) Administering the delivery of legal aid in a cost-effective and efficient manner; and
- c) Providing advice to the minister on legal aid generally and on the specific legal needs of low income individuals.

The Corporation is economically dependent upon the Province of Manitoba. Other revenue sources include the Manitoba Law Foundation, individual clients, and third party agencies.

### 2. Significant Accounting Policies

#### a) General

The financial statements are prepared in accordance with Canadian generally accepted accounting principles (GAAP).

#### b) New Accounting Policies

Effective April 1, 2007 the Corporation adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

##### **Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the Corporation has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the entities financial statements for the year ended March 31, 2008.

##### **Section 3855, Financial Instruments – Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how

## LEGAL AID MANITOBA

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Notes to Financial Statements  
for the year ended March 31, 2008

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financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Corporation is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings or directly to unrestricted net assets, respectively. All other financial instruments are subsequently measured at amortized cost.

The Corporation has designated its financial instruments as follows:

Cash is classified as financial assets held for trading and is measured at fair value with gains and losses recognized in net earnings. Due to the redeemable nature of this financial asset, carrying value is considered to be fair value.

Client accounts receivables, receivable from the Province of Manitoba, receivable from the Government of Canada, other receivables, long-term receivable from Province of Manitoba – severance, long-term receivable from Province of Manitoba – pension and long-term receivable - charges on land are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable and accrued vacation pay are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Corporation's financial statements for the year ended March 31, 2008.

### c) Financial Instruments

The Corporation's financial instruments consist of cash, client accounts receivables, receivable from the Province of Manitoba, receivable from the Government of Canada, other receivables, long-term receivable from Province of Manitoba – severance, long-term receivable from Province of Manitoba – pension and long-term receivable - charges on land and accounts payable and accrued liabilities.

The fair values of the client accounts receivable, receivable from the Province of Manitoba, receivable from the Government of Canada, other receivables and accounts payable and accrued vacation pay approximates their carrying values due

## LEGAL AID MANITOBA

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Notes to Financial Statements  
for the year ended March 31, 2008

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to their short-term maturity.

The fair value of the long-term receivable from the Province of Manitoba – severance approximates its carrying value as the receivable includes an interest component as described in Note 7.

The fair value of the long-term receivable from the Province of Manitoba – pension approximates its carrying value as the receivable includes an interest component as described in Note 14.

It is management's opinion that the Corporation is not exposed to significant interest, currency or credit risk arising from these financial instruments.

### d) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

### e) Future Accounting Policy Changes

The CICA has issued two new standards, CICA 3862: Financial Instruments – Disclosures and CICA 3863: Financial Instruments – Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to the Corporation, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the Corporation's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

### f) Revenue Recognition

The Corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated



## LEGAL AID MANITOBA

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Notes to Financial Statements  
for the year ended March 31, 2008

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and collection is reasonably assured.

### g) Recognition of Contributions from Clients

Clients may be required to pay a portion or all of the legal costs incurred on their behalf by the Corporation based on the clients' ability to pay.

#### i) Agreements to Pay

Clients who are able to pay, sign an agreement to pay for their portion of the applicable legal costs. The amount the client is required to pay is specified on the legal aid certificate. The revenue and receivable are recognized when the certificate is signed.

#### ii) Expanded Eligibility

Under terms of expanded eligibility, clients are required to pay all of the legal costs and an administration fee of 25% of the Corporation's cost of the case up to a maximum of \$250. The revenue and receivable are recognized based on the date of the lawyer's billing.

#### iii) Charges on Land

Charges on Land are registered under Section 17 of the The Corporation Act in a Land Titles Office against property owned by clients. The revenue and receivable are recognized at the later of the date the lien is filed or the date of the lawyer's billing. Collection of these accounts in the future is dependent on the client disposing of the property or arranging for payment.

### h) Allowance for Doubtful Accounts

The allowances for doubtful accounts are determined annually based on a review of individual accounts. The allowances represent management's best estimate of probable losses on receivables. Where circumstances indicate doubt as to the ultimate collectibility of an account, specific allowances are established for individual accounts. In addition to the allowances identified on an individual account basis, the Corporation establishes a further allowance representing management's best estimate of additional probable losses in the remaining accounts receivable.

## LEGAL AID MANITOBA

Notes to Financial Statements  
for the year ended March 31, 2008

### i) Capital Assets

Capital Assets are recorded at cost less accumulated amortization. Amortization of capital assets is recorded on a straight-line basis over the estimated useful lives of the capital assets as follows:

- Furniture and office equipment - 10 years
- Computer hardware and software - 4 years
- Leasehold improvements - over the term of the lease

Work in progress assets are not amortized until the asset is available to be put into service.

### j) Pension Plan

Employees of the Corporation are pensionable under the Civil Service Superannuation Act. The Civil Service Superannuation Plan is a defined benefit pension plan. Legal Aid Manitoba is a non-matching employer. Under provisions of the Civil Service Superannuation Act non-matching employers defer contributing their share of employee pension benefits until they are billed for 50% of the benefit payments processed. The Corporation accrues a provision for the liability for the employer's share of employee pension benefits, including future cost of living adjustments, based on actuarial calculations. When actual experience varies from actuarial estimates, the adjustment needed is recognized immediately in net revenue (expense) in the year that the actuarial gain or loss arises.

### 3. Client Accounts Receivable, net

	2008	2007
Agreements to Pay	\$ 57,281	\$ 71,885
Expanded Eligibility	364,395	404,849
	421,676	476,734
Less: Allowance for Doubtful Accounts	270,720	293,653
Clients Accounts Receivable, net	<u>\$ 150,956</u>	<u>\$ 183,081</u>

## LEGAL AID MANITOBA

Notes to Financial Statements  
for the year ended March 31, 2008

### 4. Other Receivables, net

	2008	2007
Court Costs	\$ 233,624	\$ 239,634
Child and Family Services Agencies	11,304	7,908
Employment and Income Assistance	22,618	10,211
Employee Advances, GST Recoverable and Miscellaneous	28,883	59,401
	296,429	317,154
Less: Allowance for Doubtful Accounts	229,718	235,093
Other Receivables, net	\$ 66,711	\$ 82,061

### 5. Capital Assets

	2008		2007	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Furniture and office equipment	\$ 218,728	\$ 69,430	\$ 160,183	\$ 50,485
Computer hardware and software	198,589	114,752	198,590	76,052
Leasehold improvements	274,253	168,140	258,339	139,100
Work in Progress	7,475	-	-	-
	\$ 699,045	\$ 352,302	\$ 617,112	\$ 265,637
Net Book Value		\$ 346,743		\$ 351,475

### 6. Charges on Land, net

	2008	2007
Charges on Land	\$ 1,452,475	\$ 1,514,011
Less: Allowance for Doubtful Accounts	726,237	757,006
Charges on Land, net	\$ 726,238	\$ 757,005

### 7. Long-term Receivable – Severance Benefits

The amount recorded as a receivable from the Province for severance pay was initially based on the estimated value of the corresponding actuarially determined liability for severance pay as at March 31, 1998. Subsequent to March 31, 1998, the Province provides annual grant funding for severance expense. As a result the change in the severance liability each year is fully funded. The interest component related to the receivable is reflected in the funding for severance expense. The receivable for severance pay will be paid by the Province when it is determined that the cash is required to discharge the related severance pay liabilities.

## LEGAL AID MANITOBA

Notes to Financial Statements  
for the year ended March 31, 2008

### 8. Severance Liability

Effective April 1, 1998, Legal Aid commenced recording the estimated liability for accumulated severance pay benefits for their employees. The amount of this estimated liability is based on actuarial calculations. The periodic actuarial valuation of this liability may determine that an adjustment is needed to the actuarial calculation when actual experience is different from that expected and/or because of changes in actuarial assumptions used. The resulting actuarial gains or losses are recognized immediately in net revenue (expense) in the year that the actuarial gain or loss arises.

An actuarial report was completed for the severance pay liability as at March 31, 2007 by Ellement & Ellement Ltd., Consulting Actuaries. The report provides a formula to update the liability on an annual basis.

Severance pay, at the employee's date of retirement, will be determined using the eligible employee's years of service and based on the calculation as set by the Province of Manitoba. The maximum payout is currently 23 weeks at the employee's weekly salary at the date of retirement. Eligibility will require that the employee has achieved a minimum of nine years of service and that the employee is retiring from the Corporation.

### 9. Revenue from the Province of Manitoba

	2008	2007
Grant	\$ 11,541,814	\$ 11,422,994
Salaries and other payments	8,322,630	8,363,627
Health and post secondary education tax levy	171,777	175,532
Employer portion of employee benefits	714,002	715,272
	<u>\$ 20,750,223</u>	<u>\$ 20,677,425</u>

Grant revenue from the Province of Manitoba includes the Corporation's share of provisions recorded for unfunded pension liabilities.

### 10. Revenue from the Manitoba Law Foundation

	2008	2007
Statutory Grant	\$ 3,021,134	\$ 1,268,901
Public Interest Law Centre	180,000	150,000
University Law Centre	89,500	75,000
	<u>\$ 3,290,634</u>	<u>\$ 1,493,901</u>

## LEGAL AID MANITOBA

Notes to Financial Statements  
for the year ended March 31, 2008

A statutory grant, pursuant to subsection 90(1) of The Legal Profession Act, is received annually from The Manitoba Law Foundation. The Corporation's share under the Act is 50% of the total interest on lawyers' trust accounts as received by the Foundation or a minimum of \$1,007,629, whichever is greater. In the event that interest received by the Foundation in the preceding year, after deduction of the Foundation's operational expenses, is not sufficient to pay the statutory minimum of \$1,007,629 to the Corporation, the Act provides for pro-rata sharing of the net interest.

Other grants from The Manitoba Law Foundation are received pursuant to subsection 90(4) of The Legal Profession Act. These grants are restricted for the Public Interest Law Centre and the University Law Centre. At March 31, 2008, there were no funds remaining from these grants.

### 11. Commitments

#### i) Lease

The Corporation rents facilities under operating leases. Unpaid remaining commitments under the leases, which expire at varying dates are:

2009	\$	671,043
2010		667,675
2011		626,125
2012		410,452
2013		59,325
Thereafter		-
	\$	<u>2,434,620</u>

#### ii) Private Bar

Estimated total commitments for future billings on outstanding legal aid certificates amount to \$1,550,000 as at March 31, 2008 (2007 - \$ 1,403,000).

### 12. Related Parties Transactions

The Corporation is related in terms of common ownership to all Province of Manitoba created departments, agencies and crown corporations. The Corporation enters into transactions with these entities in the normal course of business. These transactions are recorded at the exchange amount.

## LEGAL AID MANITOBA

Notes to Financial Statements  
for the year ended March 31, 2008

### 13. Private Bar Fees and Disbursements

	Fees	Disbursements	2008 Total	2007 Total
Legal Aid Certificates	\$7,599,556	\$342,008	\$7,941,564	\$ 7,481,994
Duty Counsel	696,933	-	696,933	295,686
Transcripts	-	77,487	77,487	81,383
<b>Total</b>	<b>\$8,296,489</b>	<b>\$419,495</b>	<b>\$ 8,715,984</b>	<b>\$ 7,859,063</b>

The Management Council declared a hold back holiday for all certificates processed during the fiscal year April 1, 2007 to March 31, 2008. Certificates issued in this fiscal year were not subject to a hold back.

### 14. Provision for Employee Pension Benefits

Pension costs consist of the employer's share of pension benefits paid to retired employees, as well as the increase in the unfunded pension liability during the fiscal year. This liability is determined by an actuarial valuation every three years with the balances for the intervening years being estimated by a formula provided by the actuary. The most recent valuation was completed as at December 31, 2004 by Ellement & Ellement Ltd., Consulting Actuaries.

	2008	2007
Balance at beginning of year	\$ 11,051,780	\$ 10,023,029
Benefits accrued	532,517	539,168
Interest accrued on benefits	763,939	719,082
Benefits paid	(284,480)	(229,499)
<b>Balance at end of year</b>	<b>\$ 12,063,756</b>	<b>\$ 11,051,780</b>

The key actuarial assumptions were a rate of return of 6.50% (2001 – 6.75%), 2.50% inflation (2001 – 2.75%), salary rate increases of 4.25% (2001 – 4.5%) and post retirement indexing at 2/3 of the inflation rate. The projected benefit method was used and the liability has been extrapolated to March 31, 2008 using a formula provided by the actuary.

The Province has accepted responsibility for the funding of the Corporation's pension liability and related expense which includes an interest component. The Corporation has therefore recorded a receivable from the Province equal to the estimated value of its actuarially determined pension liability \$12,063,756 (2007 - \$11,051,780), and has

## LEGAL AID MANITOBA

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Notes to Financial Statements  
for the year ended March 31, 2008

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recorded revenue for 2007/08 equal to its pension expense of \$1,011,976 (2007 - \$1,028,751). The Province makes payments on the receivable when it is determined that the cash is required to discharge the related pension obligation.

### 15. Restricted Net Assets – Wrongful Conviction Cases

During the fiscal year ended March 31, 2006, the Province of Manitoba approved a reallocation of \$130,000 from the Corporation's unrestricted net assets. This funding was provided for section 696 applications under the Criminal Code for wrongful conviction appeals. In the current fiscal year, the Corporation incurred expenses of \$12,548 (2007 – \$204) for private bar fees and disbursements related to wrongful conviction cases. The balance remaining is \$78,559.

### 16. Public Sector Compensation Disclosure

For the purposes of the Public Sector Compensation Disclosure Act, all compensation for employees, Management Council members and the private bar fees and disbursements from the Corporation is disclosed in a separate statement.

### 17. Legal Aid Manitoba Application System (LAMAS)

A new software application system was installed and implemented fiscal 2006/07 at a cost of \$764,850. The system was paid for by the Department of Justice and therefore, a capital asset has not been recorded in these financial statements.

LEGAL AID MANITOBA

SCHEDULE 1

Schedule of Expenses  
for the year ended March 31

	COMMUNITY LAW CENTRES		PUBLIC INTEREST LAW CENTRE		UNIVERSITY LAW CENTRE		GENERAL AND ADMINISTRATIVE		TOTAL	
	2008	2007	2008	2007	2008	2007	2008	2007	2008	2007
Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,912	\$ 25,314	\$ 28,912	\$ 25,314
Amortization	56,564	77,786	3,314	2,967	390	-	26,397	26,370	86,665	107,123
Bad debts	-	-	-	-	-	-	138,105	207,773	138,105	207,773
Bank charges	-	-	-	-	-	-	2,140	2,190	2,140	2,190
Collection costs	-	-	-	-	-	-	9,525	7,481	9,525	7,481
Computer costs	10,778	13,473	1,965	-	1,391	-	41,465	29,932	55,599	43,405
Council expenses	-	-	-	-	-	-	122,480	112,045	122,480	112,045
Duty counsel	132,470	190,417	904	-	-	-	1,240	813	134,614	191,230
Equipment maintenance	96,567	85,481	8,839	11,509	-	-	65,532	47,996	170,938	144,986
Expert witnesses and consultants	-	-	13,775	25,350	-	-	-	-	13,775	25,350
File disbursements	272,891	231,382	189,931	45,158	811	978	26,226	26,935	489,859	304,453
Library	49,880	27,296	8,801	6,008	-	74	8,255	25,548	66,936	58,926
Meetings	27,757	27,818	630	13,610	-	-	19,633	18,436	48,020	59,864
Office expenses	190,254	184,766	14,355	14,325	3,785	3,580	124,855	155,222	333,249	357,893
Office relocation	3,011	4,371	-	-	-	-	933	1,133	3,944	5,504
Pension costs (note 14)	-	-	-	-	-	-	1,296,456	1,258,250	1,296,456	1,258,250
Premise costs	626,258	612,674	23,260	23,495	45	39	159,627	172,316	809,190	808,524
Professional fees	102,279	127,375	7,335	8,999	-	-	146,691	153,192	256,305	289,566
Salaries, benefits and levy	8,260,629	7,712,682	350,584	400,896	88,677	86,869	2,369,454	2,333,361	11,069,344	10,533,808
Severance benefits	-	-	-	-	-	-	172,539	290,575	172,539	290,575
Staff development	110,985	39,699	5,018	1,877	7	-	19,338	84,088	135,348	125,664
Staff recruitment	56,942	22,159	624	105	-	-	5,291	10,327	62,857	32,591
Telephone	96,246	95,933	7,200	5,069	1,979	2,617	44,857	42,050	150,282	145,669
Transcripts	11,991	9,663	-	-	-	55	-	-	11,991	9,718
Travel	94,223	83,524	5,779	5,959	5,932	2,451	20,308	18,484	126,242	110,418
<b>TOTAL</b>	<b>\$ 10,199,725</b>	<b>\$ 9,546,499</b>	<b>\$ 642,314</b>	<b>\$ 565,327</b>	<b>\$ 103,017</b>	<b>\$ 96,663</b>	<b>\$ 4,850,259</b>	<b>\$ 5,049,831</b>	<b>\$ 15,795,315</b>	<b>\$ 15,258,320</b>



## **RESPONSIBILITY FOR FINANCIAL STATEMENTS**

The management of the Manitoba Agricultural Services Corporation is responsible for the integrity, objectivity and reliability of the financial statements, accompanying notes and other financial information in the annual report.

Management maintains internal control systems to ensure that transactions are accurately recorded in accordance with established policies and procedures. In addition, certain best estimates and judgements have been made based on a careful assessment of the available information.

The financial statements and accompanying notes are examined by the Auditor General for Manitoba, whose opinion is included here. The Auditor General has access to MASC's Board of Directors, with or without management present, to discuss the results of their audit and the quality of MASC's financial reporting.

Original Signed By

**Neil Hamilton**

PRESIDENT & CHIEF EXECUTIVE OFFICER

JUNE 16, 2008

Original Signed By

**Jim Lewis**

VICE PRESIDENT, FINANCE & ADMINISTRATION



## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Board of Directors of Manitoba Agricultural Services Corporation

We have audited the balance sheet of the Manitoba Agricultural Services Corporation as at March 31, 2008, the statements of operations and funds retained and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Original Signed By

Office of the Auditor General

Winnipeg, Manitoba  
June 16, 2008

# Balance Sheet

As at March 31, 2008 (in thousands)

	2008	2007
<b>ASSETS:</b>		
Cash	\$ 1,619	\$ 1,538
Investments (Notes 4(B) & 8)	268,158	193,454
Accounts receivable (Note 9)	37,973	22,696
Prepaid expenses	100	93
Loans receivable (Note 10)	288,769	300,419
Real estate (Note 13)	758	806
Property and equipment (Note 14)	290	305
	<b>\$ 597,667</b>	<b>\$ 519,311</b>
<b>LIABILITIES AND FUNDS RETAINED:</b>		
Reinsurance premiums payable (Notes 15 & 16)	\$ 4,435	\$ 3,056
Claims payable (Note 17)	29,230	12,411
Accounts payable and accrued liabilities (Note 18)	12,588	11,138
Provision for losses on guaranteed loans (Note 24)	13,240	12,244
Advances from the Province of Manitoba (Note 20)	324,698	326,478
Deferred revenue (Note 21)	290	305
Funds retained	213,186	153,679
	<b>\$ 597,667</b>	<b>\$ 519,311</b>

Approved by the Board:

Original Signed By

**John S. Plohman**  
CHAIR

Original Signed By

**Frieda Krpan**  
VICE CHAIR

# Statement of Operations and Funds Retained

For the year ended March 31, 2008 (in thousands)

	2008	2007
<b>REVENUE:</b>		
Insurance premiums <i>(Note 4(f))</i>		
Insured producers	\$ 73,235	\$ 58,848
Government of Canada	55,225	42,507
Province of Manitoba	36,815	28,336
	165,275	129,691
Interest from loans	20,453	20,444
Other contributions - Government of Canada	7,609	6,894
Other contributions - Province of Manitoba	55,392	36,301
Investment income	10,449	6,782
Real estate and other income	681	1,040
Reinsurance recoveries <i>(Notes 15 &amp; 16)</i>	-	118
Total revenue	259,859	201,270
<b>EXPENSES:</b>		
Insurance indemnities and compensation payments <i>(Note 22)</i>	88,829	50,494
Reinsurance premiums <i>(Notes 15 &amp; 16)</i>	25,232	18,118
Interest on borrowed funds	18,574	19,621
Bad debt and guaranteed loan loss expense <i>(Notes 12 &amp; 24)</i>	1,247	1,688
Young farmer incentives	1,737	1,338
Loan interest concession <i>(Note 11)</i>	221	-
Farmland school tax rebate payments	29,199	26,034
Other program payments	16,528	294
Administrative expenses <i>(Schedule 1)</i>	18,785	17,695
Total expenses	200,352	135,282
Net income and comprehensive income for the year	59,507	65,988
Funds retained, beginning of year	153,679	87,691
Funds retained, end of year <i>(Schedule 2)</i>	\$ 213,186	\$ 153,679

# Statement of Cash Flows

For the year ended March 31, 2008 (in thousands)

	2008	2007
Cash provided by (used for)		
Operating activities		
Net income and comprehensive income for the year		
Income before investment income	\$ 49,058	\$ 59,206
Investment income	10,449	6,782
	59,507	65,988
Items not involving cash		
Change in provisions and allowances	465	478
Loan interest concession	221	-
Gain on disposal of real estate	(70)	(145)
Amortization of property and equipment	95	122
Loans disbursed	(69,541)	(69,215)
Loan principal received	81,372	51,704
Changes in:		
Accounts receivable	(15,331)	(9,042)
Prepaid expenses	(7)	33
Loans receivable	353	32,223
Reinsurance premiums payable	1,379	1,957
Claims payable	16,819	(6,921)
Accounts payable and accrued liabilities	1,266	(205)
Deferred revenue	(15)	(46)
Cash provided by operating activities	76,513	66,931
Investing activities		
Sale (purchase) of investments	27,771	(14,326)
Net proceeds on sale of real estate	132	543
Purchase of property & equipment	(80)	(76)
Cash provided by (used for) investing activities	27,823	(13,859)
Financing activities		
Advances repaid to the Province of Manitoba	(1,780)	(16,342)
Cash used for financing activities	(1,780)	(16,342)
Net increase in cash and equivalents	102,556	36,730
Cash and equivalents, beginning of the year	93,988	57,258
Cash and equivalents, end of year	\$ 196,544	\$ 93,988
Cash and equivalents comprised of the following:		
Investments	\$ 268,158	\$ 193,454
Investments with terms greater than 90 days	(73,233)	(101,004)
Investments with terms of 90 days or less	194,925	92,450
Cash	1,619	1,538
	\$ 196,544	\$ 93,988

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# Notes to Financial Statements

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as at March 31, 2008 (tabular amounts in thousands of dollars)

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## 1. AUTHORITY AND PURPOSE

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The Manitoba Agricultural Credit Corporation (MACC) was established under *The Agricultural Credit Corporation Act*. The Manitoba Crop Insurance Corporation (MCIC) was established under *The Crop Insurance Act*. As a result of the proclamation of *The Manitoba Agricultural Services Corporation Act*, C.C.S.M. c.A25 on September 1, 2005, MACC and MCIC were amalgamated to form the Manitoba Agricultural Services Corporation (MASC) and the legislation establishing the former corporations was repealed.

MASC provides lending, insurance and other programs and services. Its core programs include direct loans to agriculture producers, loan guarantees, Production Insurance and Hail Insurance. MASC also delivers the Wildlife Damage Compensation Program, Farmland School Tax Rebate Program and other programs and services for the agricultural industry.

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## 2. BASIS OF REPORTING

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MASC's financial statements are presented in accordance with Canadian generally accepted accounting principles.

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## 3. CHANGES IN ACCOUNTING POLICIES

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Effective April 1, 2007, MASC has adopted the following recommendations of the CICA Handbook:

### (A) SECTION 1506, ACCOUNTING CHANGES:

This revised standard requires that (i) a voluntary change in accounting principles can be made if, and only if, the changes result in more reliable and relevant information; (ii) changes in accounting policies are accompanied with restated amounts for prior periods and reasons for the change; and (iii) for changes in estimates, the nature and amount of the change should be disclosed. MASC has not made any voluntary change in accounting principles since the adoption of the revised standard.

### (B) SECTION 3855, FINANCIAL INSTRUMENTS – RECOGNITION AND MEASUREMENT:

This section describes the standards for recognizing and measuring financial instruments and the standards for reporting gains and losses in the financial statements. Under the new standard, financial assets and liabilities are initially recorded at fair value. Subsequently, financial instruments classified as financial assets or liabilities held for trading, financial assets available-for-sale and derivative financial instruments, whether part of a hedging relationship or not, have to be measured at fair value on the balance sheet at each reporting date, whereas other financial instruments are measured at amortized cost using the effective interest method.

### (C) SECTION 3861, FINANCIAL INSTRUMENTS – DISCLOSURE AND PRESENTATION:

This section establishes standards for presentation of financial instruments and non-financial derivatives, and identifies the information that should be disclosed about them.

### (D) SECTION 1530, COMPREHENSIVE INCOME:

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represents the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. MASC has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. Because MASC has no items related to other comprehensive income, comprehensive income is equivalent to net income.

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#### **(E) SECTION 3251, EQUITY:**

This section establishes standards for the presentation of net assets and changes in net assets during the reporting period.

These new standards were applied retroactively as of April 1, 2007 without restatement of the prior year's figures. MASC's net assets as of April 1, 2007 were not affected by these new standards.

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### **4. SIGNIFICANT ACCOUNTING POLICIES**

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#### **(A) PROGRAMS**

Under the provisions of the applicable legislation, MASC delivers lending, insurance and other programs and services. For financial accounting purposes, all programs are treated as separate operations and are accounted for separately.

#### **(B) INVESTMENTS**

Funds in excess of operational needs are invested with the Province of Manitoba, in accordance with Section 52(1) of *The Manitoba Agricultural Services Corporation Act*.

#### **(C) PROPERTY AND EQUIPMENT AND AMORTIZATION**

Property and equipment are reported at cost less accumulated amortization. Property and equipment are amortized on a straight-line basis over their estimated useful life, as follows:

Furniture and Equipment	10 years
Computer Hardware	4 years
Computer Software	4 years
Major Software Development	8 years
Leasehold Improvements	remaining term of lease

#### **(D) PENSIONS**

MASC employees are pensionable under *The Civil Service Superannuation Act*.

Effective April 1, 1998, the former Manitoba Crop Insurance Corporation (MCIC) became a fully funded matching employer. Upon the formation of the Manitoba Agricultural Services Corporation (MASC), the current pension obligations to the Civil Service Superannuation Board (CSSB) for former MCIC employees continued to be matched by MASC.

Prior to amalgamation, the Manitoba Agricultural Credit Corporation (MACC) did not match employees' current service contributions, and instead contributed 50% of the pension disbursements made to retired employees. Effective September 1, 2005, the current pension contributions for former MACC employees are matched on a go-forward basis. MASC accrues a provision for its liability for the pensionable service that was earned prior to the amalgamation on September 1, 2005, that includes future cost of living adjustments based on an actuarial valuation. The Province of Manitoba provides funding for this liability (Note 9). Details of the provision for the pension benefits are outlined in Note 19. Actuarial gains (losses) are recorded in the statement of operations in the fiscal year the actuarial valuation is completed.

As a matching employer, MASC discharges its pension liability on a current basis and, therefore, has no additional pension obligation. MASC's matching contributions for 2007/08 totalled \$563,735.

#### **(E) VACATION AND SEVERANCE PAY**

MASC employees are entitled to vacation and severance pay in accordance with the terms of the Collective Agreements and corporate policy. The severance pay liability is recorded based on an actuarial valuation and vacation pay is recorded based on MASC's best estimate. Actuarial gains (losses) on severance pay are recorded in the statement of operations in the fiscal year the actuarial valuation is completed.

#### **(F) PROVISION FOR LOSSES ON LOANS AND LOAN GUARANTEES**

The provision for impaired loans is determined annually, through a review of individual accounts. The provision represents management's best estimate of probable losses on receivables. Where circumstances indicate doubt as to the ultimate collectability of principal or interest, specific provisions are established for individual accounts. These accounts are valued at the lower of their recorded value or the estimated net realizable value of the security held for the accounts. In addition to the provision for impaired loans identified on an individual loan basis, MASC establishes a further provision representing management's best estimate of additional probable losses in the entire loan portfolio.

The provisions for losses on loan guarantees are determined annually by a review of each guarantee program. The provisions represent management's best estimate of probable claims against the guarantees. Such provisions are intended to cover principal, accrued and unpaid interest, and any additional recoverable amounts.

Current year provisions for impaired loans and loan guarantees are charged as expenses to bad debt and guaranteed loan loss expense. Actual accounts that have been written off are charged to the appropriate provision.

#### **(G) REAL ESTATE ACQUIRED IN SETTLEMENT OF LOANS**

Real estate that is acquired through foreclosure and voluntary transfers of titles in the settlement of loans is recorded at the lower of the recorded value of the loan or the appraised value of the real estate at acquisition date. Real estate is reported net of a provision for a decline in real estate values.

#### **(H) REAL ESTATE UNDER LONG-TERM LEASE**

Real estate that was acquired for the purpose of providing long-term leases to producers through the land lease program is recorded at cost.

#### **(I) PREMIUMS AND GOVERNMENT CONTRIBUTIONS**

MASC recognizes as revenue all premiums earned on insurance policies in force during the year.

The Canada-Manitoba Production Insurance Agreement, which is Annex B to the Canada-Manitoba Implementation Agreement, provides for the cost sharing of premiums under the Production Insurance Program. Premiums for crop loss are shared between insured producers (40%), the Government of Canada (36%) and the Province of Manitoba (24%).

In addition to the general premiums sharing provisions noted above, alternative premium sharing arrangements apply for basic Excess Moisture Insurance (EMI), the EMI Zero Deductible Option and the Fall Frost Insurance Pilot Program.

#### **(J) ADMINISTRATIVE EXPENSES**

Identifiable administrative expenses for all of the programs administered by MASC are charged directly to the specific program. Where the direct charging of administrative expenses to specific programs is not possible, these expenses are allocated to each program on a basis approved by MASC's Board of Directors.

The federal-provincial agreement relating to Production Insurance referred to in Section (I) of this note, stipulates that administrative expenses, net of any administrative revenues, will be shared by the Government of Canada (60%) and the Province of Manitoba (40%).



## **(K) USE OF ESTIMATES**

Preparing MASC's financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent liabilities as of the date of the financial statements and reported amounts of revenue and expenses during the period. Actual results may differ from these estimates. Significant estimates are made by management in the following balances: accounts receivable, loans receivable, claims payable, accounts payable and the provision for losses on guaranteed loans.

## **(L) FINANCIAL INSTRUMENTS**

Financial assets and financial liabilities are initially recognized at fair value and their subsequent measurement is dependent on their classification as described below. Their classification depends on the purpose for which the financial instruments were acquired or issued, their characteristics and MASC's designation of such instruments.

### **CLASSIFICATIONS**

MASC has designated its financial instruments as follows:

Held for trading:	Cash
Held to maturity:	Investments
Loans and receivables:	Accounts receivable Loans receivable
Other liabilities:	Reinsurance premiums payable Claims payable Accounts payable and accrued liabilities Advances from the Province of Manitoba Provision for losses on guaranteed loans

### **Held for trading**

Held for trading financial assets are financial assets typically acquired for resale prior to maturity or that are designated as held for trading. They are measured at fair value at the balance sheet date. Fair value fluctuations including interest earned, interest accrued, gains and losses realized on disposal and unrealized gains and losses are included in other income.

### **Held-to-maturity**

Held-to-maturity financial assets are non-derivative financial assets with fixed or determinable payments and a fixed maturity, other than loans and receivables that an entity has the positive intention and ability to hold to maturity. These financial assets are measured at amortized cost using the effective interest method.

### **Loans and receivables**

Loans and receivables are accounted for at amortized cost using the effective interest method.

### **Other liabilities**

Other liabilities are recorded at amortized cost using the effective interest method and include all financial liabilities, other than derivative instruments.

MASC uses the effective interest method to recognize interest income or expense which includes discounts recognized on loans with concessionary terms and transaction costs related to all financial instruments are expensed as incurred.

## **RISK MANAGEMENT**

### **Credit risk:**

MASC provides direct loans to clients in the normal course of operations. Credit reviews of individual clients are carried out on a continuing basis, thereby providing estimated provisions for contingent credit losses.

### **Interest rate risk:**

Interest rate risk is the risk to MASC's earnings that arises from fluctuations in interest rates. During the year ended March 31, 2008, MASC did not utilize derivative financial instruments to reduce its exposure to interest rate risk. MASC borrows funds from the Province of Manitoba at fixed rates and normally lends those funds at 1.5% above the borrowing rate, therefore, cash flow exposure is not significant.

## **FAIR VALUE OF FINANCIAL INSTRUMENTS**

Certain financial instruments are valued at cost, with adjustments for any applicable allowance for doubtful accounts. This applies to investments, accounts receivable (excluding receivables related to pension and severance pay liabilities), reinsurance premiums payable, claims payable and accrued liabilities (excluding pension and severance pay liabilities). Cost approximates fair market value for these instruments due to their short-term nature.

The carrying value of MASC's pension and severance pay liabilities are based on actuarial valuations adjusted over time for the effect of interest and payouts since the valuations were performed. The carrying value of the liabilities approximates their fair values as the interest component is comparable to current market rates. The carrying value of the related pension and severance receivables approximates their fair value as their carrying value is derived from the related pension and severance liabilities.

Fair value of loans receivable, provision for losses on guaranteed loans, and advances from the province are disclosed in their respective notes.

## **(M) FUTURE ACCOUNTING CHANGES**

In December 2006, the CICA issued Section 3862, Financial Instruments - Disclosures; Section 3863, Financial Instruments - Presentation; and Section 1535, Capital Disclosures. All three sections will be applicable to financial statements relating to fiscal years beginning on or after October 1, 2007. Accordingly, MASC will adopt the new standards for its fiscal year beginning April 1, 2008. Section 3862 on financial instruments disclosures, requires the disclosure of information about: a) the significance of financial instruments for the entity's financial position and performance and b) the nature and extent of risks arising from financial instruments to which the entity is exposed during the period and at the balance sheet date, and how the entity manages those risks. Section 3863 on the presentation of financial instruments is unchanged from the presentation requirements included in Section 3861. Section 1535 on capital disclosures requires the disclosure of information about an entity's objectives, policies and processes for managing capital. MASC is currently assessing the impact of these new standards on its financial statements.

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## **5. WILDLIFE DAMAGE COMPENSATION PROGRAM**

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MASC administers the Wildlife Damage Compensation Program, which compensates producers for 80% of damage to agricultural crops and products caused by waterfowl or wildlife (big game animals), and the injury or death of domestic livestock caused by natural predators. Compensation and all administrative expenses are shared by the Government of Canada (60%) and the Province of Manitoba (40%).

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## **6. FARMLAND SCHOOL TAX REBATE PROGRAM**

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In April 2005, MASC became responsible for the administration of the Farmland School Tax Rebate Program. The purpose of the program is to assist Manitoba farmland owners by providing a rebate of 65% of the school tax paid on farmland in 2007. The rebate was increased from 60% in 2006. The program provides a three-year time frame for claiming rebates. Recorded rebate payments of \$29,199,000 include a provision of \$4,894,000 for 2007 rebates that had not yet been applied for. In addition, a provision of \$4,824,000 remains for 2005 and 2006 rebates. The Province of Manitoba pays for the full cost of the Farmland School Tax Rebate Program.

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## **7. OTHER PROGRAMS**

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### **MANITOBA AGRICULTURE WEATHER SERVICE CONSORTIUM**

In March 2005, MASC became responsible for the administration of the Manitoba Agriculture Weather Service Consortium. The purpose of this initiative is to establish a network of weather stations, which will provide the regional weather data that is required to forecast pest and plant disease outbreaks and moisture conditions for crop production. A total of \$216,000 in administrative expenses was incurred for the year ended March 31, 2008 (2007 - \$129,000). Funding for this project was provided to MASC by the Manitoba Association of Agricultural Societies.

### **ALUS – AN ECOLOGICAL GOODS AND SERVICES RESEARCH PROJECT – MANITOBA**

In December 2005, MASC became responsible for the administration of ALUS: An Ecological Goods and Services Research Project - Manitoba in the RM of Blanshard (ALUS stands for Alternative Land Use Services). The goal of this project is to test and evaluate the concept of paying producers for specified land management practices that are determined to produce/maintain environmental benefits. Producers' payments totalled \$298,000 (2007 - \$294,000) and was provided to MASC by the Keystone Agricultural Producers (KAP). A total of \$24,000 in administrative expenses was incurred for the year ended March 31, 2008 (2007 - \$82,000), which was funded by the Province of Manitoba's Covering New Ground Initiative.

### **ASSINIBOINE VALLEY PRODUCERS FLOOD ASSISTANCE PROGRAM**

In May 2007, MASC became responsible for the administration of the Assiniboine Valley Producers Flood Assistance Program. The program is funded by the Government of Manitoba for the purpose of providing assistance to agricultural producers along the Assiniboine River between the Shellmouth Reservoir and Brandon. The program covers flood losses in 2005, 2006 and 2007 due to the interaction of unexpected rainfall and the operation of the Shellmouth dam. Producer compensation totalled \$1,730,000, which includes a \$446,000 provision for outstanding payments. Administrative expenses totalled \$97,000 for the year ended March 31, 2008.

### **MANITOBA RUMINANT ASSISTANCE PROGRAM**

In March 2008, MASC became responsible for the administration of the Manitoba Ruminant Assistance Program. The program is being funded by the Government of Manitoba for the purpose of providing short-term financial assistance to Manitoba ruminant producers to help sustain the livestock industry during a period of high feed costs and weak market prices. Program payments are based on the higher of a participant's 2005 or 2006 eligible net sales of ruminant livestock. A provision of \$14,700,000 has been set up, comprised of \$14,500,000 for program payments and \$200,000 for administrative expenses.

## 8. INVESTMENTS

MASC's investments as of March 31, 2008 consist of the following:

INVESTMENT MATURITY TERMS	AVERAGE INTEREST RATE	LENDING PROGRAMS	PRODUCTION INSURANCE PROGRAM	HAIL INSURANCE PROGRAM	FARMLAND SCHOOL TAX REBATE PROGRAM	2008 TOTAL	2007 TOTAL
1 year	3.291%	\$ 9,000	223,707	20,903	4,548	\$ 258,158	\$ 175,754
2 years	3.992%	-	-	2,700	-	2,700	10,800
3 years	3.874%	-	-	2,700	-	2,700	2,700
4 years	4.180%	-	-	1,500	-	1,500	2,700
5 years	4.474%	-	-	3,100	-	3,100	1,500
	3.322%	\$ 9,000	223,707	30,903	4,548	\$ 268,158	\$ 193,454

## 9. ACCOUNTS RECEIVABLE

MASC's accounts receivable as of March 31, 2008 consist of the following:

	LENDING PROGRAMS	PRODUCTION INSURANCE PROGRAM	HAIL INSURANCE PROGRAM	FARMLAND SCHOOL TAX REBATE PROGRAM	OTHER PROGRAMS	2008 TOTAL	2007 TOTAL
Insured producers	\$ -	1,628	509	1	-	\$ 2,138	\$ 3,456
Government of Canada	-	4,437	-	-	254	4,691	5,999
Province of Manitoba	6,212	2,927	-	5,312	15,224	29,675	11,645
Accrued investment interest	1	883	316	25	-	1,225	1,215
Reinsurance receivable	-	149	-	-	-	149	269
Other	36	59	-	-	-	95	112
	\$ 6,249	10,083	825	5,338	15,478	\$ 37,973	\$ 22,696

### RECEIVABLES FROM THE PROVINCE OF MANITOBA RELATED TO:

#### Pension liability

The Province of Manitoba has accepted responsibility for funding the Manitoba Agricultural Services Corporation's pension liability (for pensionable service earned by the employees of the former Manitoba Agricultural Credit Corporation prior to amalgamation on September 1, 2005) and related expense which includes an interest component. The Manitoba Agricultural Services Corporation has therefore recorded a receivable from the Province equal to the estimated value of its actuarially determined pension liability of \$6,212,000 as at March 31, 2008 (2007 - \$6,115,000), and has recorded revenue for 2007/08 equal to its pension expense of \$428,000 (2007 - \$415,000). The Province makes payments on the receivable when it is determined that the cash is required to discharge the related pension obligation.

The carrying value of the receivable approximates its fair value as the interest component described above is comparable to current market rates.

### **Vacation pay liability**

The amount recorded as a receivable from the Province for vacation pay expenses was initially based on the estimated value of the corresponding liability as at March 31, 1999. Subsequent to March 31, 1999, the Province has included in its ongoing annual funding to the Manitoba Agricultural Services Corporation, an amount equal to its share of the current year's expense for vacation pay entitlements. As of March 31, 2008 the receivable for vacation pay liabilities was \$169,000 (2007 - \$169,000).

### **Severance pay liability**

The amount recorded as a receivable from the Province for severance pay was initially based on the estimated value of the corresponding actuarially determined liability for severance pay as at March 31, 1999. Subsequent to March 31, 1999, the Province provides annual grant funding for its share of the severance expense. As a result the change in the severance liability each year is fully funded. The interest component related to the receivable is reflected in the funding for severance pay expense. The receivable for severance pay will be paid by the Province when it is determined that the cash is required to discharge the related severance pay liabilities. As of March 31, 2008 the receivable for severance pay liabilities was \$429,000 (2007 - \$429,000).

The carrying value of the receivable approximates its fair value as the interest component described above is comparable to current market rates.

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## **10. LOANS RECEIVABLE**

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MASC's loans receivable as of March 31, 2008 consist of the following:

		<b>2008</b>	<b>2007</b>
Amounts are due over the following terms:			
1 year	Accrued interest	\$ 9,215	\$ 9,882
	Arrears	13,957	16,668
	Prepayments	(8,888)	(9,880)
	Regular instalments	41,728	43,221
2 years	Regular instalments	56,012	59,891
3 years	Regular instalments	30,429	30,710
4 years	Regular instalments	29,603	31,221
5 years	Regular instalments	20,460	29,512
Over 5 years	Regular instalments	19,205	23,847
		162,277	154,989
		317,986	330,170
Less: Unamortized discount on loans with concessionary interest rates (Note 11)		221	-
		317,765	330,170
Less: Provisions for impaired loans (Note 12)		28,996	29,751
		\$ 288,769	\$ 300,419

The approximate fair value of loans receivable, before any discounts or provisions for impaired loans are applied, as of March 31, 2008 is \$331,760,000 (2007– \$320,380,000). Fair value is based on expected future cash flows discounted by current interest rates for loans with similar terms and credit risk.

A portion of the loans receivable will be paid through funding for the Young Farmer Rebate (YFR) program that is provided by the Province of Manitoba. Clients earn the rebate at the same frequency as the contractual payment term and the rebate is applied in equal payments over the first five years of the loan. Over the next five years, YFR will provide approximately \$5.8 million in payments towards the loan receivable balance.

## TERMS OF LOANS RECEIVABLE

All loans have fixed rates, with an average yield breakdown as follows:

	REGULAR PROGRAM LOANS	SPECIAL ASSISTANCE LOANS*	TOTAL LOANS
4.0% and lower	\$ -	6,689	\$ 6,689
4.01% to 5.0%	1,338	4,132	5,470
5.01% to 6.0%	17,773	38,884	56,657
6.01% to 7.0%	163,063	21,220	184,283
7.01% to 8.0%	60,328	573	60,901
More than 8.0%	3,947	39	3,986
	\$ 246,449	71,537	\$ 317,986

\*Includes Manitoba Hog Assistance, BSE Recovery, Producer Recovery, Flood Proofing Assistance and Comprehensive Refinancing loans.

Loans maturities are as follows:

	AVERAGE INTEREST RATE	REGULAR PROGRAM LOANS	SPECIAL ASSISTANCE LOANS*	TOTAL LOANS
Less than 5 years	6.178%	\$ 43,115	\$ 42,876	\$ 85,991
5 to 10 years	6.299%	54,367	20,645	75,012
10 to 15 years	6.758%	72,935	5,315	78,250
15 to 20 years	6.712%	56,081	2,113	58,194
20 to 25 years	6.669%	19,951	588	20,539
	6.465%	\$ 246,449	\$ 71,537	\$ 317,986

\*Includes Manitoba Hog Assistance, BSE Recovery, Producer Recovery, Flood Proofing Assistance and Comprehensive Refinancing loans.

## 11. UNAMORTIZED DISCOUNT ON LOANS WITH CONCESSIONARY INTEREST

Loans receivable includes the Manitoba Hog Assistance Program loan portfolio, implemented in February 2008, which has an interest concession for the first three years of the eight-year amortization period. The first year interest rate is 2.25% (with an additional 1% discount for young farmers under 40 years of age), rising to 4.5% (with the additional 1% discount applicable carried forward) for the next two years. The portfolio balance was \$5,193,000 on March 31, 2008 and a present value discount of \$221,000 for the loan interest concessions was applied, reducing the carrying value of the portfolio to \$4,972,000. Given that these loans were disbursed in March 2008, there has been no amortization of this discount as at March 31, 2008.

## 12. PROVISIONS FOR IMPAIRED LOANS

	REGULAR PROGRAM LOANS	SPECIAL ASSISTANCE LOANS*	TOTAL LOANS
Beginning provision balance	\$ 15,515	\$ 14,236	\$ 29,751
Loans written off	(301)	(469)	(770)
Provision (recovery)	(264)	279	15
Ending provision balance	\$ 14,950	\$ 14,046	\$ 28,996

\*Includes Manitoba Hog Assistance, BSE Recovery, Producer Recovery, Flood Proofing Assistance and Comprehensive Refinancing loans.

## 13. REAL ESTATE

Based on a review of the current real estate portfolio, MASC determined that a provision for future declines in real estate values is not necessary (2007 - \$14,000 provision).

	2008	2007
Real estate book value	\$ 758	\$ 820
Provision for decline in real estate value	-	(14)
	\$ 758	\$ 806

## 14. PROPERTY AND EQUIPMENT

	2008		2007	
	COST	ACCUMULATED AMORTIZATION	COST	ACCUMULATED AMORTIZATION
Furniture and equipment	\$ 344	\$ 194	\$ 359	\$ 177
Computer hardware	325	242	356	318
Computer software	189	132	182	105
Major software development	2,907	2,907	2,907	2,907
Leasehold improvements	298	298	298	290
	\$ 4,063	\$ 3,773	\$ 4,102	\$ 3,797
Net book value		\$ 290		\$ 305

## 15. REINSURANCE – PRODUCTION INSURANCE PROGRAM

In accordance with the terms of the reinsurance agreement between the Government of Canada and the Province of Manitoba, the two levels of government maintain separate reinsurance accounts. MASC pays reinsurance premiums to the Crop Reinsurance Fund of Canada for Manitoba, and to the Crop Reinsurance Fund of Manitoba, based on the amount of premiums collected and the cumulative financial balance of the Production Insurance Program.

When indemnities paid to insured producers exceed the funds retained by MASC, after accounting for private sector reinsurance recoveries, transfers are made from the reinsurance funds to MASC. Interest is not credited or charged to the respective reinsurance funds by the Government of Canada or the Province of Manitoba. Surpluses in the Crop Reinsurance Fund of Canada for Manitoba and the Crop Reinsurance Fund of Manitoba are held by the Government of Canada and the Province of Manitoba, respectively.

	CROP REINSURANCE FUND OF CANADA FOR MANITOBA		CROP REINSURANCE FUND OF MANITOBA	
	2008	2007	2008	2007
Opening surplus (deficit)	\$ 1,419	\$ 832	\$ 23,438	\$ 22,851
Current year premium contributions (net)*	755	587	755	587
Net book value	\$ 2,174	\$ 1,419	\$ 24,193	\$ 23,438

\*Current year reinsurance premium contributions are shown net of an allowance for uncollectible accounts.

For 2007/08, MASC entered into a one-year private sector reinsurance agreement for the Production Insurance Program in addition to the financial protection provided by the federal-provincial reinsurance agreement noted above. Through the private sector reinsurance agreement, 25 reinsuring companies assumed 90% of losses (including a deemed loss adjustment expense) from 15.0% to 27.5% (2007 – 15.0% to 25.0%) of Production Insurance liability (coverage). Reinsurance premiums were \$22,701,000 (2007 – \$16,063,000). There were no private sector reinsurance recoveries (2007 - \$118,000).



## 16. REINSURANCE – HAIL INSURANCE PROGRAM

Starting in 2007/08, MASC entered into a three-year private sector reinsurance agreement for the Hail Insurance Program. Through the agreement, eight reinsuring companies assume 80% of hail insurance losses (including actual loss adjustment expenses) from 4.25% to 7.00% of hail insurance liability (coverage). In 2006/07, 90% of losses (including actual loss adjustment expenses) from 125% to 200% of gross premium were reinsured. Reinsurance premiums were \$1,022,000 (2007 - \$881,000). There were no reinsurance recoveries in 2008 (2007 – nil).

## 17. CLAIMS PAYABLE

Claims payable of \$29,230,000 (2007 - \$12,411,000) includes: a provision of \$3,184,000 (2007 - \$3,900,000) for the Production Insurance Program, which represents the liability for unpaid claims and the over-winter deterioration of unharvested crops; a provision of \$9,823,000 (2007 - \$7,447,000) for outstanding Farmland School Tax Rebate payments; a provision of \$276,000 (2007 - \$274,000) for the Wildlife Damage Compensation Program, a provision of \$446,000 for the Assiniboine Valley Producers Flood Assistance Program compensation and \$14,500,000 for the Manitoba Ruminant Assistance Program payments. The balance represents actual claims payable.

## 18. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable at March 31, 2008 include the following:

	LENDING PROGRAMS	PRODUCTION INSURANCE PROGRAM	WILDLIFE DAMAGE COMPENSATION PROGRAM	OTHER PROGRAMS	2008 TOTAL	2007 TOTAL
Province of Manitoba	\$ -	1,623	-	-	\$ 1,623	\$ 1,326
Accrued vacation pay	-	917	-	-	917	863
Provision for pension obligations (Note 19)	6,212	13	-	-	6,225	6,124
Provision for severance obligations	-	1,656	-	-	1,656	1,386
Other	431	1,444	15	277	2,167	1,439
	\$ 6,643	5,653	15	277	\$ 12,588	\$ 11,138

## 19. PROVISION FOR EMPLOYEE PENSION BENEFITS

MASC employees are eligible for defined benefit pensions under *The Civil Service Superannuation Act*. As outlined in Note 4(D), MASC contributes 50% of the pension disbursements made to retired employees of the former Manitoba Agricultural Credit Corporation (MACC) for service up to September 1, 2005. Additionally, MASC has a pension liability for employees whose earnings are out of the scope of the Civil Service Superannuation Fund plan.

Actuarial valuations are to be carried out every three years to provide an estimate of the accrued liability for unfunded pension benefits. An actuarial valuation of the pension obligations as at December 31, 2004 was conducted by Ellement & Ellement. The key actuarial assumptions were a rate of return of 6.50% (2001 – 6.75%), 2.50% inflation (2001 – 2.75%), salary rate increases of 3.25% (2001 – 3.50%) and post retirement indexing at two-thirds of the inflation rate. The accrued benefit cost method with salary projection was used and the liabilities have been extrapolated to March 31, 2008 using a formula provided by the actuary. The following table provides the calculation of the liability for pension benefits of \$6,225,000 (2007 - \$6,124,000):

	2008	2007
Accrued pension liability – beginning of year	\$ 6,124	\$ 5,976
Benefits accrued	3	(37)
Interest accrued on benefits	429	418
Benefits paid	(331)	(233)
Accrued pension liability – end of year	\$ 6,225	\$ 6,124

## 20. ADVANCES FROM THE PROVINCE OF MANITOBA

Following practices established by the Province of Manitoba, MASC must repay advances according to the amortization schedule or be subject to a prepayment penalty. The prepayment penalty is based on the net present value of the future cash flows of the loan being prepaid less the net present value of a loan with the same terms, except having an interest rate of a semi-annual, non-callable Province of Manitoba bond with the same term to maturity.

Advances are repayable in equal annual blended installments of principal and interest, with interest rates ranging from 3% to 8%. The average interest rate of the entire portfolio at March 31, 2008 was 5.394% (2007 - 5.656%).

MATURITIES OF PRINCIPAL OVER THE FOLLOWING TERMS	2008	2007
1 year	\$ 63,566	\$ 61,010
2 years	41,455	39,204
3 years	38,327	36,548
4 years	38,106	33,095
5 years	33,800	32,654
More than 5 years	109,444	123,967
	\$ 324,698	\$ 326,478

The approximate fair value of advances from the Province of Manitoba at March 31, 2008 is \$347,863,000 (2007 - \$339,611,000). Fair values for the advances from the Province of Manitoba are based on the net present value of expected future cash flows, discounted by current interest rates for loans with similar terms and credit risk.

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## 21. DEFERRED REVENUE

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Deferred revenue represents administrative subsidies provided by the Government of Canada and the Province of Manitoba and is used to acquire property and equipment. Deferred revenue is recognized as revenue when amortization is recorded on property and equipment.

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## 22. INDEMNITIES

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Production Insurance indemnities of \$72,433,000 (2007 - \$44,323,000) represent \$73,851,000 for the 2007/08 crop year and a reduction of \$1,418,000 as a result of an excess in the estimate of claims payable at March 31, 2007.

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## 23. CONTRACTUAL OBLIGATIONS

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MASC has entered into a number of long-term lease agreements. The minimum payments under these leases are as follows:

YEAR ENDING MARCH 31	LEASE AGREEMENT AMOUNTS
2009	\$ 143
2010	112
2011	46
2012	6
2013 and beyond	-
	\$ 307

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## 24. CONTINGENCIES

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(A) Contingent liabilities and the corresponding provisions for MASC's loan guarantee programs as of March 31, 2008 are shown below.

	CONTINGENT LIABILITY		PROVISION FOR LOSSES	
	2008	2007	2008	2007
Operating Credit Guarantees	\$ 10,197	\$ 9,349	\$ 1,629	\$ 1,502
Manitoba Livestock Associations Loan Guarantees	5,671	4,683	1,418	1,171
Diversification Loan Guarantees	6,245	7,609	1,060	1,141
Enhanced Diversification Loan Guarantees	59,551	56,196	9,133	8,430
	\$ 81,664	\$ 77,837	\$ 13,240	\$ 12,244

The approximate fair value of the provision for losses on the loan guarantee programs as of March 31, 2008 was \$11,460,000 (2007 - \$9,685,000). Fair value is based on expected future cash flows discounted by current rates of return.

The Operating Credit Guarantee Program was introduced on April 1, 2003, replacing the Guaranteed Operating Loan Program. The Operating Credit Guarantee provides the participating lending institution a guarantee of 25% of each individual loan made under this program. The maximum allowable individual loan is \$450,000, with \$700,000 available for partnerships, corporations and co-operatives.

The Manitoba Livestock Associations Loan Guarantee Program was introduced in 1991. For each association, MASC provides a guarantee to the lending institutions based on 25% of the amount of the loan to a maximum guarantee of \$1,250,000.

The Diversification Loan Guarantee Program was introduced in December 1995 to provide guarantees on loans made by participating lenders for diversification or farm value-added activities. Under this program, 25% of the private lender's loan portfolio was guaranteed. The maximum allowable individual loan was \$3.0 million.

In 2001, the Enhanced Diversification Loan Guarantee Program replaced the Diversification Loan Guarantee Program. Guarantees are now based on 25% of the original principal amount of each individual loan, with no maximum loan amount.

(B) MASC provides surety bonds for certain agricultural agencies in the amount of \$83,130 (2007 - \$83,130). No contingency provision is made for these undertakings in the financial statements. Any payments arising from claims under these guarantees will be recorded as an expense in the period that such claims occur.

(C) As at March 31, 2008 MASC had approved but not disbursed loans in the amount of \$15,520,963 (2007 - \$16,621,358).

(D) Various legal actions for additional indemnity payments have been commenced by insured producers against MASC. The outcome of these claims cannot be determined at this time.

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## **25. ACTUARIAL REVIEW**

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An actuarial certification of the Production Insurance Program was completed by Tillinghast - Towers Perrin, consulting actuaries, in June 2003. The actuarial review of MASC concludes that the methodologies used to establish the probable yields for insured crops meet the requirements of the federal Crop Insurance Regulation; that the premium rate methodologies are actuarially sound and are sufficient to meet expected claim costs; and that the program meets the financial self-sustaining criteria defined by the Government of Canada.

A new full actuarial certification was completed in March 2008, and will take effect in the 2008/09 crop year. Any new programs or program changes require actuarial review prior to implementation.

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## **26. RELATED PARTY TRANSACTIONS**

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MASC is related in terms of common ownership to all Province of Manitoba departments, agencies and Crown corporations. MASC enters into transactions with these entities in the normal course of business. These transactions are recorded at the exchange amount.

Interest earned on investments held by the Province of Manitoba amounted to \$10,134,000 (2007 - \$6,498,000). Included in accounts receivable (Note 9) is \$1,225,000 (2007 - \$1,215,000) of accrued interest related to these investments.

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## **27. COMPARATIVE FIGURES**

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Certain 2007 figures have been reclassified to conform to the 2008 financial statement presentation.

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## **28. SUBSEQUENT EVENT**

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The two administration collective agreements between the Manitoba Government and General Employees' Union and MASC expired on March 17, 2006. A new administration collective agreement was ratified by the union membership on May 15, 2008. The new contract spans four years as is effective from March 18, 2006 to March 26, 2010. The general salary increases agreed to are 2.5% for each of the first three years and 2.9% for the final year of the agreement.

The estimated additional expense of \$750,000 for the two-year period ended March 31, 2008, net of the estimated contributions from the Province of Manitoba and the Government of Canada of \$660,000 will be recorded in the 2008/09 financial statements.

## FINANCIAL REPORTS

# Management's Responsibility for Financial Reporting

The preparation of the financial statements and other information contained in this Annual Report is the responsibility of management of the Manitoba Arts Council.

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles using management's estimates and judgments where appropriate. The financial information shown elsewhere in this Annual Report is consistent with information contained in the financial statements.

Management of the Manitoba Arts Council has developed and maintains accounting systems and internal controls designed to provide reasonable assurance of the reliability of the financial information, and that assets are appropriately accounted for and adequately safeguarded.

The financial statements for the year ended March 31, 2008, have been audited by Magnus & Buffie in accordance with Canadian generally accepted auditing standards. The Auditors' Report outlines the scope of their audit and their opinion on the presentation of the information included in the financial statements.

The Council, through its Audit/Finance/Human Resource Committee, carries out its responsibility for the review and approval of the financial statements and the Annual Report. The Audit/Finance/Human Resource Committee reports to Council, who approves these financial statements and the Annual Report prior to release.

Douglas Riske  
EXECUTIVE DIRECTOR



## Auditor's Report

To the Members of the Council,  
Manitoba Arts Council

We have audited the statement of financial position of Manitoba Arts Council as at March 31, 2008 and the statements of revenues and expenses and changes in fund balances for the year then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Council as at March 31, 2008 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

Magnus and Buffie,  
CHARTERED ACCOUNTANTS

May 14, 2008

## Statement of Financial Position

AS AT MARCH 31, 2008

	GRANTS & PROGRAMS FUND	BRIDGES FUND	2008 TOTAL	2007 TOTAL
<b>Assets</b>				
<b>Current Assets</b>				
Cash and short-term investments (note 5)	\$531,044	\$0	\$531,044	\$560,689
Accrued interest income	7,507	0	7,507	14,452
Accounts receivable	35,677	0	35,677	39,217
Prepaid expenses	9,424	0	9,424	16,823
	\$583,652	\$0	\$583,652	\$631,181
Recoverable, Province of Manitoba (note 13)	36,000	0	36,000	36,000
Recoverable, Province of Manitoba	0	200,000	200,000	4,000
Long term investments (note 6)	400,000	0	400,000	400,000
Musical instruments	104,796	0	104,796	104,796
Works of visual art	329,995	0	329,995	329,995
Capital assets (note 7)	68,651	0	68,651	75,192
Interfund balances	(73,000)	73,000	0	0
<b>Total Assets</b>	<b>\$1,450,094</b>	<b>\$273,000</b>	<b>\$1,723,094</b>	<b>\$1,581,164</b>
<b>Liabilities and Fund Balances</b>				
<b>Current Liabilities</b>				
Accounts payable and accrued liabilities	106,608	0	106,608	111,200
Commitments for grants and programs	514,337	5,000	519,337	603,597
Deferred grant revenue	0	200,000	200,000	0
	620,945	205,000	825,945	714,797
Investments in musical instruments and works of visual art	434,791	0	434,791	434,791
	1,055,735	205,000	1,260,735	1,149,588
<b>Fund Balances</b>				
Invested in capital assets	68,651	0	68,651	75,192
Internally restricted (note 9)	46,000	68,000	114,000	140,000
Unrestricted	279,707	0	279,707	216,384
	394,358	68,000	462,358	431,576
Lease Commitment (note 10)				
<b>Total Liabilities and Fund Balances</b>	<b>\$1,450,094</b>	<b>\$273,000</b>	<b>\$1,723,094</b>	<b>\$1,581,164</b>

On behalf of Council

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 Chair

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 Executive Director

The accompanying notes are an integral component of these financial statements.



## Statement of Revenues and Expenses

AS AT MARCH 31, 2008

	GRANTS & PROGRAMS FUND	BRIDGES FUND	2008 TOTAL	2007 TOTAL
<b>Revenues</b>				
Province of Manitoba - Operating Grant (note 11)	\$8,461,400	\$0	\$8,461,400	\$8,411,400
Province of Manitoba - Bridges Grant	0	875,000	875,000	875,000
Province of Manitoba - Education Grant	0	0	0	50,000
Investment Income	115,660	0	115,660	114,105
Other	35,000	0	35,000	39,002
	<b>\$8,612,060</b>	<b>\$875,000</b>	<b>\$9,487,060</b>	<b>\$9,489,507</b>
<b>Expenses</b>				
<b>ORGANIZATIONS</b>				
<i>Annual &amp; Operating Grants</i>				
Arts Training Schools	151,000	0	151,000	151,000
Arts Service Organizations	188,000	0	188,000	179,900
Dance Companies	970,000	0	970,000	967,000
Music Organizations	1,139,500	0	1,139,500	1,170,000
Theatre Companies	1,615,000	0	1,615,000	1,602,000
Visual Arts Organizations	813,000	0	813,000	813,000
Book Publishers	262,300	0	262,300	255,500
Periodical Publishers	205,775	0	205,775	207,500
	<b>5,344,575</b>	<b>0</b>	<b>5,344,575</b>	<b>5,345,900</b>
Touring Grants	319,500	0	319,500	327,500
Presentation Grants	294,398	0	294,398	293,781
Technical Assistance	10,259	0	10,259	0
Special Grants	1,000	0	1,000	22,500
Management & Governance	0	58,030	58,030	70,429
	<b>\$5,969,732</b>	<b>\$58,030</b>	<b>\$6,027,762</b>	<b>\$6,060,110</b>
<b>INDIVIDUALS</b>				
Professional Development Grants	262,165	0	262,165	278,090
Creation and Production Grants	878,783	0	878,783	911,498
Touring Grants	14,150	0	14,150	30,000
Aboriginal Arts Grants	0	84,082	84,082	117,642
	<b>\$1,155,098</b>	<b>\$84,082</b>	<b>\$1,239,180</b>	<b>\$1,337,230</b>
<b>ARTS DEVELOPMENT</b>				
Residencies	340,397	0	340,397	305,667
Award of Distinction	30,000	0	30,000	30,000
Special Projects	11,347	0	11,347	44,192
Special Opportunities	123,751	0	123,751	108,296
Community Connections	0	159,965	159,965	119,636
Arts Education Initiatives	0	20,000	20,000	(5,000)
ArtsSmarts Grant	0	30,000	30,000	30,000
	<b>\$505,495</b>	<b>\$209,965</b>	<b>\$715,460</b>	<b>\$632,791</b>
Arts Program Delivery Expenses (Schedule)	7,630,325	352,077	7,982,402	8,030,131
Administrative Expenses (Schedule)	633,133	120,746	753,879	694,794
Rescinded Commitments	8,263,458	472,823	8,736,281	8,724,925
	724,917	0	724,917	670,892
	8,988,375	472,823	9,461,198	9,395,817
	(4,920)	0	(4,920)	(16,433)
Total expenses	<b>\$8,983,455</b>	<b>\$472,823</b>	<b>\$9,456,278</b>	<b>\$9,379,384</b>
Excess (Expenses) Revenues for the Year	(371,395)	402,177	30,782	110,123

The accompanying notes are an integral component of these financial statements.

## Statement of Changes in Fund Balances

AS AT MARCH 31, 2008

	GRANTS & PROGRAM FUND INVESTED IN CAPITAL ASSETS	GENERAL (NOTE 7)	BRIDGES FUND (NOTE 7)	2008 TOTAL	2007 TOTAL
Fund Balances, Beginning of Year	\$75,192	\$293,384	\$63,000	\$431,576	\$321,453
Excess (expenses ) revenues for the year	(21,226)	(350,169)	402,177	30,782	110,123
Additions to capital assets	14,685	(14,685)	0	0	0
Interfund transfer (note 7)	0	397,177	(397,177)	0	0
<b>Fund Balances, End of Year</b>	<b>\$68,651</b>	<b>\$325,707</b>	<b>\$68,000</b>	<b>\$462,358</b>	<b>\$431,576</b>



## Notes to Financial Statements

AS AT MARCH 31, 2008

### 1. Authority & Purpose

The Arts Council Act established the Manitoba Arts Council in 1965 to "...promote the study, enjoyment, production and performance of works in the arts." The Council is a registered charity (public foundation) and, as such, is exempt from income taxes under the Income Tax Act (Canada).

### 2. Summary of Significant Accounting Policies and Reporting Practices

#### (a) Basis of Presentation

These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles within the framework of the accounting policies summarized in these notes to the financial statements.

#### (b) Fund Accounting

The financial statements disclose the activities of the following funds maintained by the Council:

##### (i) Grants & Program Fund

This fund reflects the disbursement and administration of grants and programs in the spirit of the aims and objects of Council defined in The Arts Council Act.

##### (ii) Bridges Fund

This fund was established in June 1999 to generate new initiatives in art development and practice, enhance public access to the arts and enhance administrative and governance skills for arts organizations. As well, the program will encourage new partnerships, provide more opportunities for professional development and assist in audience development. The excess of revenues over expenditures, if any, is transferred to the Grants & Programs Fund at an amount determined by the Council to fulfill similar goals and objectives.

#### (c) Revenue Recognition

The Council follows the deferral method accounting for revenues. Externally restricted revenues are deferred and recognized as revenue in the applicable fund in the year in which the related expenses are incurred. Unrestricted and internally restricted revenues are recognized as revenue in the applicable fund when received or receivable.

#### (d) Grant Commitments

Grants and program commitments are reflected as expenses when funding is formally approved and committed by Council. Cancellations of prior years' grant expenses are reflected as rescinded grant commitments.

#### (e) Capital Assets

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a straight-line basis over the estimated useful lives of the assets as follows:

Office furniture and equipment	5-10 years
Computer hardware and software	3 years

#### (f) Musical instruments and works of visual art

Musical instruments and works of visual art are shown on the Statement of Financial Position as assets at cost with an offsetting credit to investments in musical instruments and works of visual art. The art bank collection was re-appraised in 2005, at a current market value of \$449,222.00.

#### (g) Financial Instruments – recognition and measurement

Transaction costs are expensed as incurred for financial instruments designated as held for trading. The effective interest rate method of amortization is used for any transaction costs for financial instruments measured at amortized cost.

Loans and Receivables, Held-to-maturity Investments and Other financial liabilities are measured at fair value and subsequently measured at amortized cost. Gains or losses resulting from revaluation, impairment write-downs and foreign exchange translation adjustments are recognized in net earnings for the period. The Council has designated recoverable, Province of Manitoba as Loans and Receivables. The Council does not have any financial instruments designated as Held-to-maturity Investments or Other financial liabilities.

- (g) Financial instruments – recognition and measurement (continued)  
Available-for-sale Financial Assets are initially and subsequently recorded at fair value, except for equity instruments that do not have a quoted market price in an active market as they are recorded at cost. Gains and losses resulting from revaluation are recognized directly in net assets. Impairment write-downs are included in net earnings for the period. The Council does not have any financial instruments designated as Available-for-sale Financial Assets.
- Held-for-trading financial instruments include cash and short-term investments, accrued interest income, accounts receivable, receivable, Province of Manitoba, long term investments, accounts payable and accrued liabilities and commitments for grants and programs are initially and subsequently recorded at fair value. Gains or losses on revaluation are included in net earnings for the period.
- (i) Use of Estimates  
The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of certain assets and liabilities at the date of the financial statements and the reported amounts of certain revenue and expenses during the year. Actual results could differ from these estimates.

### 3. Adoption of New Accounting Standards

#### Financial Instruments

On February 1, 2007, the Council prospectively adopted two new accounting standards that were issued by the Canadian Institute of Chartered Accountants (CICA): Section 3855, Financial Instruments - Recognition and Measurement, and Section 3865, Hedges.

- (a) Financial Instruments - Recognition and Measurement  
Section 3855 establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. It requires that financial assets and financial liabilities, including derivatives, be recognized on the balance sheet when the organization becomes a party to the contractual provisions of the financial instrument or non-financial derivative contract. Under this standard, all financial instruments are required to be measured at fair value on initial recognition except for certain related party transactions. Measurement in subsequent periods depends on the financial instrument's classification.
- (i) Financial assets Held-to-maturity, Loans and Receivables, and Other financial liabilities are measured at amortized cost using the effective interest method of amortization. Gains and losses are recorded in earnings when the assets are derecognized or impaired, and through the amortization process.
- (ii) Available-for-sale financial assets are measured at fair value with gains and losses recognized directly in net assets, except for impairment losses.
- (iii) Financial assets and liabilities classified as held-for-trading are measured at fair value with changes in fair value recognized in earnings and are included in the category "fair value through earnings." Derivative instruments are classified as fair value through earnings, including those derivatives that are embedded in financial or non-financial contracts are not closely related to the host contracts.

The application of the above standards did not result in adjustment in these financial statements.

- (b) Hedges  
Section 3865 established criteria that must be satisfied in order for hedge accounting to be applied. It sets standards for the identification, designation, documentation and effectiveness of hedging relationships for the following hedging strategies: fair value hedges, cash flow hedges and hedges of foreign currency exposure of net investment in a self-sustaining foreign operation. The purpose of hedge accounting is to ensure that gains, losses, revenues and expenses from effective hedging relationships are recorded in earnings in the same period. Hedge accounting is discontinued prospectively when the derivative no longer qualifies as an effective hedge, or the derivative is terminated or sold, or upon the sale or early termination of the hedged item. The company does not participate in hedging strategies and therefore did not have any gains, losses, revenues and expenses related to hedging relationships recorded in earnings for the period.

#### 4. Future Accounting Changes

##### Capital Disclosures and Financial Instruments - Disclosures and Presentation

On December 1, 2006, the CICA issued three new accounting standards: Handbook Section 1535, Capital Disclosures, Section 3862, Financial Instruments - Disclosures, and Section 3863, Financial Instruments - Presentation. These new standards will be applicable to the organization on February 1, 2008.

Section 1535 specifies the disclosure of (i) an entity's objectives, policies and processes for managing capital; (ii) quantitative data about what the entity regards as capital; (iii) whether the entity has complied with any capital requirements; and (iv) if it has not complied, the consequences of such non-compliance.

The new Sections 3862 and 2863 replace Section 3861, Financial Instruments - Disclosure and Presentation, revising and enhancing disclosure requirements, and carrying forward unchanged its presentation requirements. These new sections place increased emphasis on disclosures about the nature and extent of risks arising from financial instruments and how the entity manages those risks.

#### 5. Cash and short term investments

Cash and short term investments consist of \$34,097 cash (2007 - \$57,133) and a short term investment of \$496,947 (2007 - \$503,556). The short term investment matures May 6, 2008 with a yield of 3.4%.

#### 6. Long Term Investments

	2008		2007	
	COST	MARKET	COST	MARKET
Farm Credit Canada (Due Sept. 15, 2009, yielding 3.3%)	\$100,000	\$100,645	\$0	\$0
Golden Credit Card Trust (Due Oct. 15, 2008, yielding 4.159%)	100,000	102,180	0	0
Manitoba Builder Bonds (Due June 15, 2007, yielding 3.8%)	0	0	200,000	204,997
Manitoba Hydro Bonds (Due June 15, 2011, yielding 4.2%)	100,000	105,922	100,000	105,736
Royal Bank of Canada Issuer Extendible Step-Up Med. Term Notes (Yielding 3.20%-4.25%, Maturing September 2006 to September 2010)	100,000	101,551	100,000	99,972
	\$400,000	\$410,298	\$400,000	\$410,705

As the difference between costs and market is not significant The Council has not adjusted its carrying value of long term investments to their market value.

#### 7. Capital Assets

	2008		2007	
	COST	ACCUMULATED AMORTIZATION	NET BOOK VALUE	NET BOOK VALUE
Office furniture and equipment	\$129,234	\$76,093	\$53,141	\$65,736
Computer hardware and software	272,211	256,701	15,510	9,456
	\$401,445	\$332,794	\$68,651	\$75,192

#### 8. Works of Visual Art

The Manitoba Arts Council moved selected works from the Visual Art Bank to the Art Gallery of Southwestern Manitoba. The Manitoba Foundation for the Arts awarded a grant to the Manitoba Arts Council to provide to the Art Gallery of Southwestern Manitoba for the care, storage and exhibition of those works. An art bank loan agreement between the Council and the Art Gallery of Southwestern Manitoba is currently being negotiated.

## 9. Interfund Transfers and Internally Restricted Fund Balances

In 2008, the Council members internally restricted \$114,000 to be used as follows:

	GRANTS & PROGRAMS	BRIDGES
Technical Assistance	\$10,000	
Capital Fund Allocation	36,000	
Bridges Program Review		18,000
Northern Connections		25,000
French Language Programs		25,000
	\$46,000	\$68,000

These internally restricted amounts are not available for unrestricted purposes without the approval of the members of Council. In addition, \$397,177 (2007 - \$459,488) was transferred from the Bridges Fund to the Grants & Programs Fund in order to fund the cash outlays for Grants to Individual Artists and Arts Development Grants.

## 10. Lease Commitment

Council has entered into an agreement to lease office premises until March 31, 2012. The 2008 basic annual rent was \$113,084. The 2009 basic annual rent is estimated to be the same as 2008 (\$113,084). Expenses arising from an escalation clause for taxes, insurance, utilities and building maintenance are in addition to the basic rent.

## 11. Funding Agreement

The funding agreement with the Province of Manitoba established the terms and conditions of funding for five years ended March 31, 2000. During the term of the agreement, Council was entitled to retain proceeds up to \$1,000,000 from the Province of Manitoba. Any proceeds retained in excess of \$1,000,000 except for proceeds exempted in the funding agreement, would have been repaid to the Province of Manitoba on demand. In accordance with this Agreement, there were no proceeds repayable to the Province. As at March 31, 2008, the Council was in discussions with the Province regarding the terms of a new funding agreement.

## 12. Pension Plan

Eligible employees are participants in the Manitoba Civil Service Superannuation Fund. The Council participates on a fully funded basis and its contributions of \$13,275 (2007 - \$9,620) represent the total obligations for the year.

## 13. Severance Liability

Effective March 31, 1999, the Manitoba Arts Council, as a Crown organization, is required to record a severance liability. The Province of Manitoba has recognized an opening liability of \$36,000 as at April 1, 1998. Any subsequent changes to the severance liability will be the responsibility of Council. As at March 31, 2008, Council recorded a liability of \$29,476 (2007 - \$30,254). This liability is included in accounts payable and accrued liabilities.

## 14. Statement of Cash Flow

A statement of cash flow is not presented as part of the financial statements as Council has determined that cash flow information is readily determinable from the other financial statements.

## 15. Economic Dependence

A substantial portion of the Council's total revenue is derived from the Province of Manitoba in the form of an operating grant.

## 16. Financial Instruments

### (a) Risk management and hedging activities

In the normal course of operations the organization is exposed to various financial risks. Management's close involvement in the operations allows for the identification of risks and variances from expectations. The organization does not meaningfully participate in the use of financial instruments to control these risks. The organization has no designated hedging transactions. The financial risks and management's risk management objectives and policies are as follows:

- (i) Currency risk  
The organization does not hold any significant assets or liabilities denominated in a foreign currency.
  - (ii) Market risk  
The organization is not exposed to any meaningful market risk.
  - (iii) Credit risk  
The organization is exposed to credit risk on accounts receivable. Management monitors credit exposure on a specific creditor basis and does not have significant concentrations of credit risk.
  - (iv) Liquidity risk  
Management monitors the organization's liquidity and is of the opinion that it is unlikely that the company will encounter difficulty in raising funds to meet commitments associated with financial instruments.
  - (v) Interest rate risk  
The organization is not exposed to any meaningful interest rate risk.
- (b) Fair values  
The fair values of the organization's financial instruments including cash and short-term investments, accrued interest income, accounts receivable, receivable, Province of Manitoba, long term investments, accounts payable and accrued liabilities and commitments for grants and programs approximate their carrying value.
- The fair value of the recoverable, Province of Manitoba is not practical to determine due to their underlying terms and conditions.



## Schedule of Administrative Expenses

FOR THE YEAR ENDED MARCH 31, 2008

	GRANTS & PROGRAMS FUND	
	2008 TOTAL	2007 TOTAL
Salaries and benefits	\$449,820	\$426,854
Council meetings	48,480	56,961
Rent	55,535	56,024
Amortization	21,227	26,259
Office supplies, printing and stationery	17,584	12,086
Postage, courier and telephone	15,781	15,229
Staff travel and expenses	29,129	23,441
Insurance and sundry	7,765	7,797
Professional fees	62,670	29,278
Equipment repairs and maintenance	1,926	1,963
<b>Total Administrative Expenses</b>	<b>\$709,917</b>	<b>\$655,892</b>
Other Administrative Expenses (Art Bank Administration)	\$15,000	\$15,000
	<b>\$724,917</b>	<b>\$670,892</b>

## Schedule of Arts Program Delivery Expenses

FOR THE YEAR ENDED MARCH 31, 2008

	GRANTS & PROGRAMS FUND	BRIDGES FUND	2008 TOTAL	2007 TOTAL
	Salaries and benefits	\$387,058	\$73,918	\$460,976
Jurors' fees and expenses	76,881	7,643	84,524	81,448
Rent	47,495	9,047	56,542	56,750
Communication	45,449	3,040	48,489	41,519
Advocacy	36,444	0	36,444	530
Community consultations	3,263	13,289	16,552	6,834
Staff travel and expenses	8,123	10,650	18,773	8,476
Postage, courier and telephone	6,325	2,835	9,160	9,277
Office supplies	1,446	324	1,770	1,233
Touring development	20,025	0	20,025	20,393
Sundry	624	0	624	808
	<b>\$633,133</b>	<b>\$120,746</b>	<b>\$753,879</b>	<b>\$694,794</b>



**AUDITORS' REPORT**

To the Board of Commissioners  
Manitoba Boxing Commission

We have audited the statement of financial position of Manitoba Boxing Commission as at March 31, 2008 and the statement of operations and changes in net assets and cash flows for the year then ended. These financial statements are the responsibility of the Commissioners. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many not-for-profit organizations the organization derives revenue from commissions, licenses and permits, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to these revenues, excess of revenue over expense, assets and surplus.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2008 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

KWB CHARTERED ACCOUNTANTS INC.

*KWB*

August 27, 2008

MANITOBA BOXING COMMISSION  
STATEMENT OF FINANCIAL POSITION  
March 31, 2008

	<u>2008</u>	<u>2007</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Cash	\$ 7,192	\$ 3,434
Accounts receivable	-	1,050
Prepaid expenses	-	500
	7,192	4,984
Property, Plant and Equipment - Note 3	-	-
	\$ 7,192	\$ 4,984
	\$ 7,192	\$ 4,984

<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts payable and accrued liabilities	\$ 3,555	\$ 2,650
Performance bond deposits	4,000	2,000
	7,555	4,650

<b>NET ASSETS (DEFICIENCY)</b>		
Unrestricted	( 363)	334
	\$ 7,192	\$ 4,984
	\$ 7,192	\$ 4,984

ON BEHALF OF THE BOARD:

.....Chairman

.....Treasurer

**MANITOBA BOXING COMMISSION**  
**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS**  
Year ended March 31, 2008

	<u>2008</u>	<u>2007</u>
<b>Revenue</b>		
Administrations	\$ 4,500	\$ 3,550
Commissions, licenses and permits	2,510	1,242
Grant - Province of Manitoba	14,700	14,700
Grant - other	2,819	2,621
Interest	<u>26</u>	<u>11</u>
	<u>24,555</u>	<u>22,124</u>
<b>Operating expenses</b>		
Administration	627	722
Amortization	1,499	1,074
Bad debts	1,050	-
Card expenses - boxing	308	1,797
Conferences	11,826	9,594
Dues and subscriptions	1,162	1,079
Honoraria	4,200	3,600
Professional fees	<u>4,580</u>	<u>5,154</u>
	<u>25,252</u>	<u>23,020</u>
<b>Excess (deficiency) of revenues over expense</b>	( 697)	( 896)
<b>Unrestricted net assets, beginning of year</b>	<u>334</u>	<u>1,230</u>
<b>Unrestricted net assets (deficiency), end of year</b>	<u>(\$ 363)</u>	<u>\$ 334</u>



**MANITOBA BOXING COMMISSION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
March 31, 2008

**1. Statutes of Incorporation and Nature of Activities**

The commission was incorporated under the provisions of the Province of Manitoba by a proclamation dated October 16, 1983.

The Manitoba Boxing Commission is a commission, pursuant to the Boxing Commission Act, Cap. B80, C.C.S.M., of the Province of Manitoba. The purpose of the organization is to regulate professional boxing matches in the Province of Manitoba in accordance with regulations as set down in the Act.

**2. Significant Accounting Policies**

These financial statements have been prepared in accordance with Canadian generally accepted accounting policies for not-for-profit organizations and reflect the following policies:

**Financial Instruments**

The company's financial instruments consist of cash, accounts receivable and accounts payable. Unless otherwise noted, it is management's opinion that the company is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

**Revenue recognition**

Revenues are recognized when they are received or receivable if the amount can be reasonably estimated and its collection is reasonably assured.

**Amortization**

Property, plant and equipment are accounted for at cost and is amortized 100% in the year of acquisition.

**Use of Estimates**

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant.

MANITOBA BOXING COMMISSION  
 NOTES TO THE FINANCIAL STATEMENTS  
 March 31, 2008

3. Property, Plant And Equipment

	<u>Original Cost</u>	<u>Accumu- lated Amorti- zation</u>	<u>Net Book Value</u>
March 31, 2008			
Computer equipment	\$ 2,573	\$ 2,573	\$ -
	<u>          </u>	<u>          </u>	<u>          </u>

4. Economic Dependence

The Commission is economically dependent on the Province of Manitoba which provides funding through an annual grant.



## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Board of Directors of the Manitoba Centennial Centre Corporation

We have audited the statement of financial position of the Manitoba Centennial Centre Corporation as at March 31, 2008, and the statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
June 18, 2008

# MANITOBA CENTENNIAL CENTRE CORPORATION

## Statement of Financial Position

March 31, 2008, with comparative figures for 2007

	2008	2007
<b>Assets</b>		
Current assets:		
Cash	\$ 243,963	\$ 349,406
Term deposits - Province of Manitoba	867,415	537,886
Accounts receivable	165,523	145,397
Capital grant receivable - Province of Manitoba	384,834	182,358
Inventory	26,606	26,241
Prepaid expenses	71,480	77,308
Vacation pay recoverable from the Province of Manitoba (note 5)	199,964	199,964
	<u>1,959,785</u>	<u>1,518,560</u>
Amounts recoverable - Province of Manitoba:		
Severance (note 5)	307,561	307,561
Pension (note 6)	5,301,000	5,069,000
Capital assets (note 7)	1,118,697	566,612
Other assets:		
The Maitland Steinkopf Youth Fund - term deposit - Province of Manitoba	64,072	64,410
The Manitoba Centennial Foundation of the Future Fund - term deposit - Province of Manitoba	52,917	50,846
	<u>116,989</u>	<u>115,256</u>
	<u>\$ 8,804,032</u>	<u>\$ 7,576,989</u>



## Liabilities, Deferred Contributions and Fund Balances

### Current liabilities:

Accounts payable and accrued liabilities	\$ 797,715	\$ 453,550
Accrued vacation pay (note 5)	241,948	204,520
Capital advances (note 11)	68,163	100,000
Deferred income and rental deposits	30,990	34,389
	<u>1,138,816</u>	<u>792,459</u>
Pension liability (note 6)	5,301,000	5,069,000
Accrued severance pay (note 5)	468,531	433,099
Deferred contributions related to capital assets (note 8)	947,318	370,320
<b>Fund balances</b>		
Invested in capital assets (note 9)	171,379	196,292
Internally Restricted Funds (note 10):		
The Maitland Steinkopf Youth Fund	64,072	64,410
The Manitoba Centennial Foundation of the Future Fund	52,917	50,846
	<u>116,989</u>	<u>115,256</u>
Unrestricted Funds:		
General Fund	659,999	600,563
Commitments (note 11)		
	<u>\$ 8,804,032</u>	<u>\$ 7,576,989</u>

See accompanying notes to financial statements.

On behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

# MANITOBA CENTENNIAL CENTRE CORPORATION

## Statement of Operations and Changes in Fund Balances

Year ended March 31, 2008, with comparative figures for 2007

	General	Capital	2008 Total	2007 Total
<b>Revenue:</b>				
Concert Hall	\$ 803,459	\$ —	\$ 803,459	\$ 1,045,977
Studio rental	144,365	—	144,365	153,235
Bar and concession sales	289,184	—	289,184	355,683
Parking fees	733,543	—	733,543	693,732
Miscellaneous	116,327	—	116,327	105,933
	2,086,878	—	2,086,878	2,354,560
<b>Province of Manitoba grants:</b>				
Operating	2,941,200	—	2,941,200	2,875,800
Amortization of deferred contributions (note 8)	—	199,059	199,059	65,036
Pension (note 6)	217,491	—	217,491	201,541
	3,158,691	199,059	3,357,750	3,142,377
<b>City of Winnipeg grant:</b>				
Strategic Economic Development grant	29,725	—	29,725	29,725
Recoveries of expenses	216,305	—	216,305	231,217
<b>Total revenues, grants and recoveries</b>	<b>5,491,599</b>	<b>199,059</b>	<b>5,690,658</b>	<b>5,757,879</b>
<b>Expenses:</b>				
Administration and general	582,208	—	582,208	548,699
Amortization of capital assets	—	223,972	223,972	89,949
Bar and concession operations	161,612	—	161,612	194,200
Building services and maintenance	1,212,381	—	1,212,381	1,253,320
Host service and special projects	238,694	—	238,694	245,065
Manitoba Production Centre	221,234	—	221,234	221,945
Parking service	207,894	—	207,894	189,071
Pension (note 6)	406,059	—	406,059	378,347
Security services	450,490	—	450,490	425,925
Stage operations	347,270	—	347,270	361,877
	3,827,842	223,972	4,051,814	3,908,398
Expenses incurred on behalf of The Manitoba Museum (note 12)	1,604,321	—	1,604,321	1,560,702
<b>Total expenses (schedule)</b>	<b>5,432,163</b>	<b>223,972</b>	<b>5,656,135</b>	<b>5,469,100</b>
<b>Excess (deficiency) of revenue over expenses</b>	<b>59,436</b>	<b>(24,913)</b>	<b>34,523</b>	<b>288,779</b>
Fund balance, beginning of year	600,563	196,292	796,855	508,076
<b>Fund balance, end of year</b>	<b>\$ 659,999</b>	<b>\$ 171,379</b>	<b>\$ 831,378</b>	<b>\$ 796,855</b>

See accompanying notes to financial statements.

# MANITOBA CENTENNIAL CENTRE CORPORATION

## Statement of Cash Flows

Year ended March 31, 2008, with comparative figures for 2007

	2008	2007
Cash provided by (used in):		
Operating:		
Excess of revenue over expenses	\$ 34,523	\$ 288,779
Adjustments for:		
Amortization of deferred contributions	(199,059)	(65,036)
Amortization of capital assets	223,972	89,949
	59,436	313,692
Change in non-cash working capital balances:		
Accounts receivable	(20,126)	20,912
Operating grant receivable	-	70,000
Inventory	(365)	(5,278)
Prepaid expenses	5,828	(11,174)
Accounts payable and accrued liabilities	195,069	27,740
Deferred income and rental deposits	(3,399)	(1,408)
Accrued vacation pay	37,428	(16,738)
Accrued severance pay	35,432	8,205
Capital advances, net	(31,837)	(221,596)
	277,466	184,355
Financing:		
Capital assets grants - Province of Manitoba	573,581	130,227
Investing:		
Purchase of capital assets	(626,961)	(569,424)
Increase (decrease) in cash and cash equivalents	224,086	(254,842)
Cash and cash equivalents, beginning of year	887,292	1,142,134
Cash and cash equivalents, end of year	\$ 1,111,378	\$ 887,292
Cash and cash equivalents consist of:		
Cash	\$ 243,963	\$ 349,406
Term deposits- Province of Manitoba	867,415	537,886
	\$ 1,111,378	\$ 887,292
Supplemental disclosure of non-cash financing and investing activities:		
Purchase of capital assets in accounts payable	\$ 236,233	\$ 87,137

See accompanying notes to financial statements.

# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements

Year ended March 31, 2008

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## 1. Nature of the Corporation's operations:

The Manitoba Centennial Centre Corporation (the Corporation) was established in 1968 for the development and management of the permanent arts centre in the City of Winnipeg as the principal memorial in the Province to the centennial anniversaries of the Confederation of Canada and the inclusion of Manitoba as a Province. Its aim and objectives are to maintain and enhance the properties and facilities available to organizations and individuals involved in various elements of the visual and performing arts. The Corporation is exempt from income taxes under Section 149(1) of the *Income Tax Act*.

In 1969, the Corporation established the Manitoba Centennial Foundation of the Future Fund in recognition of Manitoba's centennial year. In 1972, the Corporation established the Maitland Steinkopf Youth Fund with an original allocation of \$25,000. The major purpose of this fund was to promote cultural opportunities for Manitoba youths at reasonable costs. Subsequent to the year ended March 31, 2008, the Maitland Steinkopf Youth Fund and the Manitoba Centennial Foundation of the Future Fund were combined and will be used towards funding of arts and culture as the Board of Directors of the Corporation deems appropriate from time to time.

## 2. Properties of the Corporation:

The Corporation oversees the properties of the centre on behalf of the Province of Manitoba. At March 31, 2008 registered titles to these properties, being the Concert Hall, Manitoba Production Centre, parkade, parking lots and other buildings, are held by the Province of Manitoba. These properties are made available at no direct charge to the Corporation.

The Corporation has included the financial results of the Manitoba Production Centre within its financial statements as per the Letter of Understanding between Manitoba Culture, Heritage, Tourism and Sport and the Manitoba Centennial Centre Corporation dated December 14, 2005, in which the Corporation agreed to manage the Manitoba Production Centre for the Province.

## 3. Significant accounting policies:

### (a) Fund accounting:

The Corporation's financial statements have been prepared on a fund basis, using Canadian generally accepted accounting principles. The Corporation follows the deferral method of accounting.

The General Fund is used to account for the operations of the Corporation.

# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

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### 3. Significant accounting policies (continued):

Internally restricted funds cannot be expended without the approval of the Board of Directors. The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to capital assets other than buildings that are funded by the Province of Manitoba (notes 2, 3 (e) and 9).

(b) Pension costs:

Pension payments are recognized as operating expenses as payments are made under provisions of *The Manitoba Civil Service Superannuation Act*. The provisions of this Act require the Corporation to contribute 50 percent of the pension payments being made to retired employees. In addition, a provision has been recorded in the accounts of the Corporation for the employer's share of current and past service pension obligations.

(c) Term deposits:

Term deposits are recorded at cost plus accrued interest, which approximates fair value due to the short-term nature of these deposits.

(d) Inventory:

Inventory is valued at the lower of cost, using the first-in, first-out method, and net realizable value.

(e) Capital assets:

Capital assets are recorded at cost and are being amortized using the straight-line method over their estimated useful lives as follows:

Asset	Rate
Concert hall refurbishments	10%
Computer equipment	20%
Concrete replacement	8%
Equipment and furnishings	20%
Office renovations	10%
Marquee	20%
Stage and rigging equipment	20%
Stage lighting equipment	20%
Stage sound equipment	20%
Mechanical/electrical equipment	20%

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# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

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### 3. Significant accounting policies (continued):

The financial statements of the Corporation exclude capital assets related to buildings and associated assets, as title to these assets is held by the Province of Manitoba (note 2) and these assets are reflected in the financial statements of the Province of Manitoba. Expenditures on these excluded assets, and the related grants and receivables from the Province of Manitoba, are presented in note 11. Effective April 1, 2006, the Corporation began reflecting all other capital asset expenditures in its financial statements, and such assets have been accounted for in accordance with the requirements of Canadian Institute of Chartered Accountants (CICA) Handbook Section 4430.

(f) Cash:

Cash includes cash on hand and balances with banks. The carrying value of cash approximates fair value.

(g) Revenue recognition:

Revenue is recognized when services are rendered and when collectibility is reasonably assured.

The Corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Deferred contributions related to capital assets represent the unamortized amount of capital grants received for the purchase of capital assets. The amortization of deferred contributions is recorded as revenue in the statement of operations on the same basis as the amortization of the related capital assets.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(h) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

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### 3. Significant accounting policies (continued):

#### (i) Future accounting changes:

On December 1, 2006, the CICA issued three new accounting standards: Handbook Section 1535 - *Capital Disclosures*, Handbook Section 3862 - *Financial Instruments - Disclosures* and Handbook Section 3863 - *Financial Instruments - Presentation*. These new standards apply to the Corporation from April 1, 2008.

Section 1535 specifies the disclosure of: (i) an entity's objectives, policies and procedures and process for managing capital; (ii) quantitative data about what the entity regards as capital; (iii) whether the entity has complied with any capital requirements; and (iv) if it has not complied, the consequences of such non-compliance.

Section 3862 and 3863 replace Handbook Section 3861 - *Financial Instruments - Disclosure and Presentation*, revising and enhancing its disclosure requirements, and carrying forward unchanged its presentation requirements. These new sections place increased emphasis on disclosures about the nature and extent of risks arising from financial instruments and how the entity manages those risks.

The Corporation is currently assessing the impact that these new standards will have on its financial statements for the year ended March 31, 2009.

### 4. Change in accounting policy:

The Corporation adopted the new CICA Handbook Section 3855 - *Financial Instruments - Recognition and Measurement* on April 1, 2007. This standard provides guidance on recognizing financial instruments and non-financial derivatives on the statement of financial position. The standard also specifies how financial instrument gains and losses are presented. Initially, all financial assets and liabilities must be recorded on the statement of financial position at fair value. Subsequent measurement is determined by the classification of each financial asset and liability. Under this standard, all financial instruments are classified as one of: (a) held-for-trading; (b) loans and receivables; (c) held-to-maturity; (d) available-for-sale or (e) other liabilities. Financial assets and liabilities classified as held-for-trading are measured at fair value with gains and losses recognized in excess of revenue over expenses. Financial instruments classified as held-to-maturity, loans and receivables and other liabilities are measured at amortized cost. Available-for-sale financial instruments are measured at fair value, with unrealized gains and losses recognized directly in unrestricted funds.

# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 4. Change in accounting policy (continued):

Upon adoption of this new standard, the Corporation designated cash and term deposits as held-for-trading; accounts and grants receivable and amounts recoverable from the Province of Manitoba as loans and receivables; and accounts payable and accrued liabilities and accrued vacation pay as other liabilities. The Corporation has neither available-for-sale nor held-to-maturity instruments.

Except for held-for trading designated financial instruments, transaction costs that are directly attributable to the acquisition or issuance of financial assets or liabilities are accounted for as part of the respective asset or liability's carrying value at inception and amortized over the expected life of the financial instrument using the effective interest method. For held-for trading financial assets and liabilities, transaction costs are recorded in the statement of operations as incurred.

The adoption of the standard on April 1, 2007 had no material impact on net assets.

## 5. Employee benefits:

### (a) Severance:

Effective April 1, 1998, the Corporation commenced recording the estimated liability for accumulated severance pay benefits for its employees. At March 31, 2008, based on an actuarial estimate the obligation for accrued severance pay is \$468,531 (2007 - \$433,099). The significant actuarial assumptions include an interest rate of 7 percent.

Severance pay, at the employee's date of retirement, will be determined by multiplying the eligible employee's years of service (to a maximum of 23 years) by the employee's weekly salary at the date of retirement. Eligibility will require that the employee has achieved a minimum of nine years of service and that the employee is retiring from the Corporation.

The amount of funding which will be provided by the Province of Manitoba for severance pay benefits of \$307,561, represents the amount accumulated to March 31, 1998 by the employees of the Corporation and is recorded as amounts recoverable – Province of Manitoba on the statement of financial position. This receivable from the Province of Manitoba has no specified terms of repayment. The Corporation is responsible for funding liabilities for severance pay benefits accumulated after March 31, 1998 through its operating grants from the Province of Manitoba. As a result, the change in the severance liability, including the interest accretion, is reflected in the funding for severance expense.



# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 5. Employee benefits (continued):

### (b) Accrued vacation pay:

The cost of the Corporation's vacation benefits is accrued when the benefits are earned by the employees.

The Province of Manitoba funds a portion of the vacation pay benefits of the Corporation, which is limited to the amount estimated at March 31, 1995. Accordingly, the Corporation has recorded a recoverable in the amount of \$199,964 from the Province of Manitoba which reflects the estimated liability for accumulated vacation pay benefits at March 31, 1995. Each year the Corporation is expected to fund the change in the liability from annual funding provided by the Province of Manitoba.

## 6. Pension liability:

The Corporation records the actuarial pension liability and the related pension expense, including an interest component, in its financial statements. Based on extrapolation from the most recent actuarial report dated December 31, 2004, the Corporation has recorded an amount of \$5,301,000 (2007 - \$5,069,000) in its financial statements, representing the estimated unfunded liability for the Corporation's employees as at March 31, 2008. Total pension expense of \$502,925 (2007 - \$470,480) has been recorded in the statement of operations.

The Province of Manitoba has accepted responsibility for the pension liability and the related expense. The Corporation has therefore recorded an amount recoverable from the Province of Manitoba of \$5,301,000 (2007 - \$5,069,000) equal to the estimated value of its actuarially determined liability in its financial statements, and has recorded associated net revenue of \$217,491 (2007 - \$201,541). The Province makes payments on the receivable when it is determined that the funding is required to discharge the related pension obligation.

Provision for employer's share of employees' pension plan:

	2008	2007
Balance, beginning of year	\$ 5,069,000	\$ 4,862,000
Increase in trust account held by the Province of Manitoba	(6,330)	(19,190)
Benefits accrued	159,231	145,986
Interest accrued (7 percent; 2007 - 7 percent)	362,142	346,443
Benefits paid	(283,043)	(266,239)
Balance, end of year	\$ 5,301,000	\$ 5,069,000

# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 7. Capital assets:

			2008	2007
	Cost	Accumulated amortization	Net book value	Net book value
Concert hall refurbishments	\$ 171,032	\$ 17,103	\$ 153,929	\$ –
Computer equipment	59,615	11,923	47,692	–
Concrete replacement	10,060	805	9,255	–
Equipment and furnishings	46,894	14,964	31,930	22,338
Office renovations	437,850	84,692	353,158	372,274
Marquee	382,230	76,446	305,784	–
Stage and rigging equipment	55,655	22,262	33,393	44,524
Stage lighting equipment	77,244	15,449	61,795	–
Stage sound equipment	159,345	63,738	95,607	127,476
Mechanical/electrical equipment	32,692	6,538	26,154	–
	\$ 1,432,617	\$ 313,920	\$ 1,118,697	\$ 566,612

## 8. Deferred contributions:

	2008	2007
Balance, beginning of year	\$ 370,320	\$ –
Capital grants received	776,057	435,356
Less amortized to revenue	(199,059)	(65,036)
Balance, end of year	\$ 947,318	\$ 370,320

## 9. Invested in capital assets:

	2008	2007
Capital assets (note 7)	\$ 1,118,697	\$ 566,612
Amounts financed by deferred contributions (note 8)	(947,318)	(370,320)
	\$ 171,379	\$ 196,292

# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

## 10. Internally restricted funds:

The following funds are established and managed by the Corporation.

(a) The Maitland Steinkopf Youth Fund:

	2008	2007
Balance, beginning of year	\$ 64,410	\$ 64,644
Investment income	2,502	2,526
Grant expense	(2,840)	(2,760)
<b>Balance, end of year</b>	<b>\$ 64,072</b>	<b>\$ 64,410</b>

(b) The Manitoba Centennial Foundation of the Future Fund:

	2008	2007
Balance, beginning of year	\$ 50,846	\$ 51,297
Investment income	2,071	2,049
Grant expense	-	(2,500)
<b>Balance, end of year</b>	<b>\$ 52,917</b>	<b>\$ 50,846</b>

## 11. Capital advances and commitments:

Capital funds in the amount of \$68,163 (2007 - \$100,000) were drawn in advance on projects awarded but not yet undertaken by March 31, 2008 (as follows):

	2008	2007
Capital grants - Province of Manitoba		
Advances brought forward from previous years	\$ (100,000)	\$ (281,698)
Received during the year	-	(341,546)
	(100,000)	(623,244)
Capital expenditures not reflected on the Corporation's financial statements (note 3 (e)):		
Air plenum repairs	-	309,470
Handicap ramp	-	213,774
Capital expenditures reflected in the Corporation's financial statements (note 3 (e))	31,837	-
	31,837	523,244
<b>Advances carried forward to future years</b>	<b>\$ (68,163)</b>	<b>\$ (100,000)</b>

The Corporation had no outstanding contractual commitments to complete capital improvements at March 31, 2008 or 2007.

# MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements (continued)

Year ended March 31, 2008

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## 12. Grant of service:

The Manitoba Centennial Centre Corporation incurs expenses such as cleaning, utilities and maintenance on behalf of the Manitoba Museum. These expenses amount to \$1,604,321 for the year ended March 31, 2008 (2007 - \$1,560,702).

## 13. Financial instruments:

The Corporation's financial instruments consist of cash, term deposits, accounts receivable, amounts recoverable from the Province of Manitoba, accounts payable and accrued liabilities and accrued vacation pay. It is management's opinion that the Corporation is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted. The carrying values of the amounts recoverable from the Province approximate their fair value because the annual interest accretion is funded, as described in notes 5(a) and 6.

## 14. Economic dependence:

The Corporation is economically dependent on funding received from the Province of Manitoba.

## 15. Comparative figures:

Certain comparative figures for the year ended March 31, 2007 have been reclassified to the financial statement presentation adopted in 2008.

# MANITOBA CENTENNIAL CENTRE CORPORATION

## Schedule - Operating Expenses

Year ended March 31, 2008, with comparative figures for 2007

	2008	2007
Administration and general:		
Salaries and employee benefits	\$ 500,383	\$ 459,258
Insurance	103,002	93,411
Telephone and fax	22,464	19,746
Audit and legal	29,592	24,443
Other	96,080	137,706
Marketing	18,300	-
Payroll service	6,480	5,566
	<u>776,301</u>	<u>740,130</u>
Bar and concession operations:		
Salaries and employee benefits	61,075	78,637
Cost of goods sold	91,994	109,244
Other	8,543	6,319
	<u>161,612</u>	<u>194,200</u>
Building services and maintenance:		
Salaries and employee benefits	1,195,623	1,148,174
Utilities	878,128	887,958
Repairs, maintenance and supplies	396,046	439,846
	<u>2,469,797</u>	<u>2,475,978</u>
Host services and special projects:		
Salaries and employee benefits	218,593	223,266
Other	20,101	21,799
	<u>238,694</u>	<u>245,065</u>
Manitoba Production Centre:		
Salaries and employee benefits	9,635	11,632
Administration costs	26,278	35,190
Repairs, maintenance and supplies	19,804	39,361
Property taxes	81,853	81,655
Utilities	83,664	54,107
	<u>221,234</u>	<u>221,945</u>
Parking services:		
Salaries and employee benefits	130,790	126,233
Agency fees and expenses	62,043	53,407
Other	15,061	9,431
	<u>207,894</u>	<u>189,071</u>
Pension (note 6)	502,925	470,480
Security services:		
Salaries and employee benefits	491,343	466,902
Other	15,093	13,502
	<u>506,436</u>	<u>480,404</u>
Stage operations:		
Salaries and employee benefits	289,593	297,179
Repairs, supplies and equipment	57,677	64,699
	<u>347,270</u>	<u>361,878</u>
Total expenses of general fund	<u>5,432,163</u>	<u>5,379,151</u>
Expenses incurred on behalf of the Manitoba Museum (note 12)	1,604,321	1,560,702
Net expenses of general fund	<u>\$ 3,827,842</u>	<u>\$ 3,818,449</u>

AUDITOR'S REPORT

To the Members of  
Manitoba Community Services Council Inc.

I have audited the balance sheet of Manitoba Community Services Council Inc. as at March 31, 2008 and the statements changes in net assets and financial activities for the year then ended. These financial statements are the responsibility of the Council's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the Manitoba Community Services Council Inc. as at March 31, 2008 and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

*Thomas Tasker*

Winnipeg, Manitoba  
May 13, 2008

Chartered Accountant

## MANITOBA COMMUNITY SERVICES COUNCIL INC.

## BALANCE SHEET

MARCH 31, 2008

	<u>Assets</u>	<u>2008</u>	<u>2007</u>
Current assets			
Cash		\$ 72,080	\$ 445,041
Accrued interest		27,315	14,447
GST refund		3,600	5,149
Prepaid expense		6,300	5,554
Guaranteed investment certificates (note 3)		<u>579,275</u>	<u>592,481</u>
		688,570	1,062,672
Guaranteed investment certificates (note 3)		504,605	78,600
Capital assets (note 4)		<u>3,455</u>	<u>9,908</u>
		\$ <u>1,196,630</u>	\$ <u>1,151,180</u>
	<u>Liabilities</u>		
Current liabilities			
Accounts payable and accrued liabilities		\$ 9,701	\$ 8,431
Allocations not yet paid (note 9)		<u>359,701</u>	<u>717,410</u>
		<u>369,402</u>	<u>725,841</u>
	<u>Net assets</u>		
Invested in capital assets		3,455	9,908
Funds for Priority Area Strategy (note 8)		345,159	-
Funds for future allocation (note 9)		<u>478,614</u>	<u>415,431</u>
		<u>827,228</u>	<u>425,339</u>
		\$ <u>1,196,630</u>	\$ <u>1,151,180</u>

Approved on Behalf of the Board

\_\_\_\_\_ Director

**Thomas Tasker**  
Chartered Accountant Inc.

**MANITOBA COMMUNITY SERVICES COUNCIL INC.**

**STATEMENT OF CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED MARCH 31, 2008**

	Invested in Capital <u>Assets</u>	Funds for Priority Area <u>Strategy</u>	Funds for Future <u>Allocation</u>	<u>Total</u> <u>2008</u>	<u>Total</u> <u>2007</u>
Balance, beginning of year	\$ 9,908	\$ -	\$ 415,431	\$ 425,339	\$ 412,346
Funds for Priority Area Strategy	-	350,000	-	350,000	-
Excess (deficiency) of revenue over allocations and expenses	(6,453)	(4,841)	63,183	51,889	12,993
Invested in capital assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance, end of year	\$ <u>3,455</u>	\$ <u>345,159</u>	\$ <u>478,614</u>	\$ <u>827,228</u>	\$ <u>425,339</u>



## MANITOBA COMMUNITY SERVICES COUNCIL INC.

## STATEMENT OF FINANCIAL ACTIVITIES

## FOR THE YEAR ENDED MARCH 31, 2008

	<u>2008</u>	<u>2007</u>
Revenue		
Province of Manitoba		
Manitoba Culture, Heritage, Tourism and Sport	\$ 1,993,600	\$ 1,986,800
Interest	<u>52,949</u>	<u>40,593</u>
	<u>2,046,549</u>	<u>2,027,393</u>
Allocations and expenses		
Administrative expenses		
Bank charges	1,019	1,075
Consulting	3,873	2,164
Consulting - Priority Area Strategy	4,841	-
Computer expense	14,676	15,280
Courier	1,637	1,006
Equipment rental	12,205	8,610
Insurance	4,880	4,868
Meeting costs and volunteer travel	23,421	23,095
Office supplies	12,975	7,422
Postage	3,218	1,694
Professional fees	3,650	3,320
Telephone	<u>5,871</u>	<u>5,797</u>
	92,266	74,331
Amortization	6,453	6,070
Occupancy	28,583	27,804
Salaries and benefits	214,195	219,923
Grant allocations	1,449,256	1,734,972
Grant allocations (recovered)	(146,093)	(48,700)
Funds for Priority Area Strategy	<u>350,000</u>	<u>-</u>
	<u>1,994,660</u>	<u>2,014,400</u>
Excess of revenue over allocations and expenses	\$ <u><u>51,889</u></u>	\$ <u><u>12,993</u></u>

**MANITOBA COMMUNITY SERVICES COUNCIL INC.**

**NOTES TO THE FINANCIAL STATEMENTS**

**MARCH 31, 2008**

1. Incorporation

Manitoba Community Services Council Inc. (Council) was incorporated under The Corporations Act of Manitoba on March 13, 1990 without share capital, created for the purpose of distributing bingo events and provincial funds to non-profit community organizations on behalf of the Province of Manitoba.

2. Summary of significant accounting policies

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

a) Statement of cash flows

A statement of cash flows has not been presented since information concerning cash flows is evident from the financial statements presented.

b) Guaranteed investment certificates

Guaranteed investment certificates are carried at cost.

c) Capital assets

Capital asset acquisitions are capitalized in the year of purchase at values equal to cost. Amortization is provided for on a straight-line basis at the following rates which will amortize the cost of the assets over their estimated useful lives:

Furniture and equipment	20%
Computer equipment	30%
Computer software	50%

d) Revenue recognition

Revenue is recognized when it is probable that the economic benefits will flow to the Council and when the revenue can be reliably measured.

**MANITOBA COMMUNITY SERVICES COUNCIL INC.**

**NOTES TO THE FINANCIAL STATEMENTS, CONT'D**

**MARCH 31, 2008**

2. Summary of significant accounting policies, cont'd

e) Measurement uncertainty (use of estimates)

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses during the reporting period. Actual results may differ from management's best estimates.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in earnings in the periods in which they become known.

f) Financial instruments

The company's financial instruments consist of cash, guaranteed investment certificates, accrued interest, accounts payable and allocations not yet paid. Unless otherwise noted, it is management's opinion that the Council is not exposed to significant interest, currency or credit risks arising from these financial instruments.

Financial risk

The financial risk is the risk to the Council's earnings that arises from fluctuations in interest rates and the degree of volatility of those rates. The Council does not use derivative instruments to reduce its exposure to interest rates.

Credit risk

Credit risk arises from the potential for an investee to fail or default on its contractual obligations to the Council. The Council limits credit risk by investing in investees that are considered to be high quality credits and by utilizing an internal investment policy.

Fair value

The fair value of these financial instruments approximate their carrying value due to their short-term maturity.

**MANITOBA COMMUNITY SERVICES COUNCIL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS, CONT'D**  
**MARCH 31, 2008**

3.	Guaranteed investment certificates	<u>2008</u>	<u>2007</u>
	Due within one year, interest rates of 3.25% to 4.85%	\$ <u>579,275</u>	\$ <u>592,481</u>
	Long-term investment certificates, due in October, 2009 and October, 2010, interest rates of 5.3% and 5.35%.	\$ <u>504,605</u>	\$ <u>78,600</u>

4.	Capital assets	<u>2008</u>		<u>2007</u>	
		Cost	Accumulated Amortization	Cost	Accumulated Amortization
	Furniture and equipment	\$ 22,962	\$ 22,828	\$ 22,962	\$ 22,645
	Computer equipment	13,842	12,838	13,842	11,204
	Computer software	<u>9,270</u>	<u>6,953</u>	<u>9,270</u>	<u>2,317</u>
		\$ <u>46,074</u>	\$ <u>42,619</u>	\$ <u>46,074</u>	\$ <u>36,166</u>
	Cost less accumulated amortization		\$ <u>3,455</u>		\$ <u>9,908</u>

5. Provincial funding

The Province of Manitoba has committed funding in the amount of \$1,998,800 for the year ended March 31, 2009.

6. Commitment

The Council has leased realty pursuant to a lease agreement, until May 31, 2010. Under the terms of the lease, the Council is responsible for base rent and its proportionate share of property taxes and operating costs of the building.

The minimum base rent payments for the next two years are as follows:

2009	\$ 11,854
2010	11,854

**MANITOBA COMMUNITY SERVICES COUNCIL INC.**  
**NOTES TO THE FINANCIAL STATEMENTS, CONT'D**  
**MARCH 31, 2008**

7. Pension plan

The employees of the Council participate in the United Way Agencies Pension Plan, a multi-employer, defined benefit pension plan, which is accounted for as a defined contribution plan. The Council's pension contribution and expense for the year was \$6,679 (2007 - \$12,139).

8. Funds for Priority Area Strategy

At the April 24, 2007 meeting of Council, the Mandate Committee presented a Priority Area Strategy, and Council approved the allocation of \$350,000 for this plan. The Committee identified three initiatives which were approved by Council.

1. Literacy Replication Project with Indian and Metis Friendship Centers
2. Rural Capacity Building Project
3. Immigrant and Aboriginal Seniors

9. Restatement of 2007 financial statements

In March 2007, the financial statements recorded the recovery of a community grant. The community organization returned the funds to Manitoba Community Services Council Inc. and the receipt was recorded as a recovery. During the current fiscal year the organization was reorganized and the allocation of the original funds were reinstated. The 2007 financial statements have been retroactively restated to correct the error. An adjustment of \$19,711 has been made to increase allocations not yet paid and reduce funds held for future allocation as at March 31, 2007.

10. Bingo hall earnings

The Council allocates a certain number of bingo events to various organizations that it funds. Numerous community service organizations earned a total of \$819,900 (2007 - \$786,300) through participation in bingo events.

The funds received from bingos are paid directly by the Manitoba Lotteries Corporations to the above organizations. These funds are not reflected on the statement of financial activities.



**BDO Dunwoody LLP/s.r.l.**  
Chartered Accountants and Advisors  
Comptables agréés et conseillers

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## Auditors' Report

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**To the Shareholder of  
MANITOBA DEVELOPMENT CORPORATION**

We have audited the balance sheet of **MANITOBA DEVELOPMENT CORPORATION** as at March 31, 2008 and the statements of operations and retained earnings and cash flows for the year then ended. These financial statements are the responsibility of the corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the corporation as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP*

Chartered Accountants

Winnipeg, Manitoba  
May 30, 2008

**THE MANITOBA DEVELOPMENT CORPORATION  
MANAGEMENT REPORT**

The accompanying financial statements are the responsibility of management and have been prepared in conformity with the generally accepted accounting principles. The statements are examined by BDO Dunwoody LLP, Chartered Accountants, whose opinion is included herein.

To fulfill this responsibility, management maintains internal control systems to provide reasonable assurance that the accounts and records accurately reflect all transactions and that appropriate policies and procedures are established and respected.

BDO Dunwoody LLP have free access to the Board of Directors, with and without management present, to discuss the results of their audit and the quality of financial reporting to the Board.

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James F. Kilgour, C.A.  
General Manager

---

Kristine Seier, CMA  
Secretary-Treasurer

**MANITOBA**

**MENT CORPORATION  
Balance Sheet**

**For the year ended March 31**

**2008**

**2007**

	PNP-B	MDC Part I	II	Total	Total
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	\$ 527,098	\$ 222,816	\$ -	\$ 749,914	\$ 209,397
Cash held in trust	-	-	558,296	558,296	282,947
Short-term investments	10,023,542	4,614,751	-	14,638,293	11,650,100
Accounts receivable (Note 4)	160,923	18,207	-	179,130	466,286
	<u>10,711,563</u>	<u>4,855,774</u>	<u>558,296</u>	<u>16,125,633</u>	<u>12,608,730</u>
<b>Assets Managed for the Province of Manitoba</b>					
Loans receivable (Note 5)	-	-	57,127,380	57,127,380	45,438,714
Equity Investments (Note 6)	-	-	6,441,931	6,441,931	6,621,597
	<u>33,342,643</u>	<u>-</u>	<u>-</u>	<u>33,342,643</u>	<u>26,741,139</u>
	<u>\$ 44,054,206</u>	<u>\$ 4,855,774</u>	<u>\$ 64,127,607</u>	<u>\$ 113,037,587</u>	<u>\$ 91,410,180</u>
<b>LIABILITIES AND SHAREHOLDER'S EQUITY</b>					
<b>Current Liabilities</b>					
Accounts payable	\$ 581,818	\$ 360,322	\$ -	\$ 942,140	\$ 604,896
Funds provided by the Province of Manitoba	-	-	64,127,607	64,127,607	52,343,258
Trust liabilities (Note 7)	33,342,643	-	-	33,342,643	26,741,139
Severance pay benefits (Note 3)	-	-	-	-	102,241
	<u>33,924,461</u>	<u>360,322</u>	<u>64,127,607</u>	<u>98,412,390</u>	<u>79,791,534</u>
<b>Commitments (Note 10)</b>					
<b>Shareholder's Equity</b>					
Share capital - authorized and issued 100 shares at \$10 per share	-	1,000	-	1,000	1,000
Restricted surplus (Note 8)	3,976,157	-	-	3,976,157	4,063,543
Retained earnings	6,153,588	4,494,452	-	10,648,040	7,554,103
	<u>10,129,745</u>	<u>4,495,452</u>	<u>-</u>	<u>14,625,197</u>	<u>11,618,646</u>
	<u>\$ 44,054,206</u>	<u>\$ 4,855,774</u>	<u>64,127,607</u>	<u>\$ 113,037,587</u>	<u>\$ 91,410,180</u>

Approved on behalf of the Board:

Director

Director

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



**MANITOBA DEVELOPMENT CORPORATION**  
**Statement of Operations and Retained Earnings**

For the year ended March 31

2008                      2007

	PNP-B	MDC Part I	MDC Part II	Total	Total
<b>Income</b>					
Interest	\$ 1,627,148	\$ 279,571	\$ 3,973,498	\$ 5,880,217	\$ 4,647,225
Deposit Retentions (Note 7)	2,250,000	-	-	2,250,000	2,000,079
Recovery of Program Administration Expenses (Note 9)	588,276	-	-	588,276	449,229
Recovery (reimbursement) of Part II expenses from (to) the Province of Manitoba					
Provision for doubtful accounts (recovery)	-	-	(1,877,962)	(1,877,962)	59,681
Provision for decline in value of investments	-	-	331,689	331,689	181,174
Pro-rata share of partnership losses	-	-	2,208,522	2,208,522	576,882
	<b>4,465,424</b>	<b>279,571</b>	<b>4,635,747</b>	<b>9,380,742</b>	<b>7,914,270</b>
<b>Expenses</b>					
Program administration	1,129,552	30,650	-	1,160,202	1,265,312
Payment of Part II interest on loan receivable to the Province of Manitoba	-	-	3,973,498	3,973,498	3,077,052
Provision for doubtful accounts (recovery)	-	-	(1,877,962)	(1,877,962)	59,681
Provision for decline in value of investments	-	-	331,689	331,689	181,174
Pro-rata share of partnership losses	-	-	2,208,522	2,208,522	576,882
	<b>1,129,552</b>	<b>30,650</b>	<b>4,635,747</b>	<b>5,795,949</b>	<b>5,160,101</b>
Transfers to the Department of Labour and Immigration (Note 11)	383,800	-	-	383,800	263,044
Transfers to the Department of Competitiveness, Training and Trade (Note 11)	194,442	-	-	194,442	10,000
	<b>1,707,794</b>	<b>30,650</b>	<b>4,635,747</b>	<b>6,374,191</b>	<b>5,433,145</b>
<b>Net income and comprehensive income for the year</b>	<b>2,757,630</b>	<b>248,921</b>	<b>-</b>	<b>3,006,551</b>	<b>2,481,125</b>
<b>Retained earnings, beginning of year</b>	<b>3,308,572</b>	<b>4,245,531</b>	<b>-</b>	<b>7,554,103</b>	<b>4,217,873</b>
<b>Transfer from (to) Restricted Surplus (Note 8)</b>	<b>87,386</b>	<b>-</b>	<b>-</b>	<b>87,386</b>	<b>855,105</b>
<b>Retained earnings, end of year</b>	<b>\$ 6,153,588</b>	<b>\$ 4,494,452</b>	<b>\$ -</b>	<b>\$ 10,648,040</b>	<b>\$ 7,554,103</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

## MANITOBA DEVELOPMENT CORPORATION

### Statement of Cash Flows

For the year ended March 31	2008	2007
<b>Cash Flows from Operating Activities</b>		
Net income for the year	\$ 3,006,551	\$ 2,481,125
Adjustments for		
Provision for doubtful accounts (recovery)	(1,877,962)	59,681
Provision for decline in value of investments	331,689	181,174
Pro-rata share of partnership losses	2,208,522	576,882
Provision for Deposit Retentions	(2,250,000)	(2,000,079)
Recovery (reimbursement) of Part II expenses from (to) the Province of Manitoba	(662,249)	(817,737)
	<u>756,551</u>	<u>481,046</u>
Changes in non-cash working capital balances		
Accounts receivable	287,156	(169,317)
Accounts payable	337,244	173,239
	<u>624,400</u>	<u>3,922</u>
Severance pay benefits	(102,241)	102,241
<b>Net cash flow from operating activities</b>	<u>1,278,710</u>	<u>587,209</u>
<b>Cash Flows from Investing Activities</b>		
Loans receivable		
Principal repayments	8,655,718	6,270,566
Loans issued	(18,474,996)	(9,021,376)
* Change in accrued interest receivable	81,261	(60,694)
Equity investments		
Investments made	(2,360,545)	(2,607,048)
Provincial Nominee Program for Business Trust Funds	(6,601,504)	518,897
	<u>(18,700,066)</u>	<u>(4,899,655)</u>
Funds provided by the Province of Manitoba Part II	12,373,910	5,546,161
Provincial Nominee Program for Business	8,851,505	5,506,457
<b>Net cash flow from investing activities</b>	<u>2,525,349</u>	<u>6,152,963</u>
<b>Net increase in cash and cash equivalents</b>	<u>3,804,059</u>	<u>6,740,172</u>
<b>Cash and cash equivalents, beginning of year</b>	<u>12,142,444</u>	<u>5,402,272</u>
<b>Cash and cash equivalents, end of year</b>	<u>\$ 15,946,503</u>	<u>\$ 12,142,444</u>
<b>Represented by:</b>		
Cash	\$ 749,914	\$ 209,397
Short-term investments	14,638,293	11,650,100
Cash held in trust	558,296	282,947
	<u>\$ 15,946,503</u>	<u>\$ 12,142,444</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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# MANITOBA DEVELOPMENT CORPORATION

## Summary of Significant Accounting Policies

March 31, 2008

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These financial statements have been prepared in accordance with Canadian generally accepted accounting principles which require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses during the reporting period. Actual results may differ from those estimates. The significant accounting policies used in these financial statements are as follows:

**Loans Receivable Under Part II** Loans are carried at the unpaid principal plus accrued interest, less allowance for doubtful loans. Loans considered uncollectible are written-off.

Interest on loans is recorded as income on an accrual basis except for loans considered impaired. When a loan becomes impaired, recognition of interest ceases when the carrying amount of the loan (including accrued interest) exceeds the estimated realizable amount. The amount of initial impairment and any subsequent changes are recorded through the provision for doubtful loans as an adjustment of the specific allowance.

The allowance for doubtful loans is maintained at a level considered adequate to absorb credit losses existing in the portfolio. Specific allowances reduce the carrying value of loans identified as impaired to their net realizable amounts. In addition to specific allowances against identified impaired loans, the corporation maintains a non-specific allowance to cover impairment which is inherent in the loan portfolio which is consistent with industry practice.

**Equity Investments Under Part II** The corporation's equity in investments related to share capital investments are recorded at cost. The corporation's investments in the Vision Capital Fund, CentreStone Vision Fund, Manitoba Capital Fund, Manitoba Science and Technology Fund, Renaissance Capital Fund, Western Life Sciences Venture Fund LLP and the Canterbury Park Capital Limited Partnership Fund are accounted for using the equity method of accounting. These investments were originally recorded at cost and the carrying value is adjusted thereafter to include the Corporation's pro-rata share of post acquisition earnings. Such adjustments are correspondingly reflected in the balance sheet caption "Funds provided by the Province of Manitoba under Part II."

An allowance for Equity Investments is maintained at a level considered adequate to absorb the investment risk in the portfolio. Specific allowances reduce the carrying value of individual fund investments to their net realizable amounts at year end.

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# MANITOBA DEVELOPMENT CORPORATION

## Summary of Significant Accounting Policies

March 31, 2008

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### Financial Instruments

The corporation utilizes various financial instruments. Unless otherwise noted, it is management's opinion that the corporation is not exposed to significant interest, currency or credit risks arising from these financial instruments and the carrying amounts approximate fair values.

The fair values of cash and cash equivalents, accounts receivable and accounts payable approximate their carrying value because of their short-term maturity of these instruments. The fair value of long-term investments is estimated based on current rates assumed for similar government guaranteed debt of the same maturity.

All transactions related to financial instruments are recorded on a trade date basis.

The corporation classifies its financial instruments into one of the following categories based on the purpose for which the asset was acquired. The corporation's accounting policy for each category is as follows:

*Held-for-trading* - This category is comprised of cash, cash held in trust and short-term investments. They are carried in the balance sheet at fair value with changes in fair value recognized in the income statement. Transaction costs related to instruments classified as held-for-trading are expensed as incurred.

*Loans and Receivables* - These assets are non-derivative financial assets resulting from the delivery of cash or other assets by a lender to a borrower in return for a promise to repay on a specified date or dates, or on demand. They arise principally through the provision of goods and services (accounts receivable), but also incorporate other types of contractual monetary assets (loans receivable). They are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment.

*Held-to-maturity Investments* - These assets are non-derivative financial assets with fixed or determinable payments and fixed maturities that the corporation's management has the positive intention and ability to hold to maturity and comprises certain investments in debt securities held as Trust Funds. These assets are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment. Fair values are determined directly by reference to published price quotations in an active market.

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## MANITOBA DEVELOPMENT CORPORATION

### Summary of Significant Accounting Policies

March 31, 2008

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#### Financial Instruments (continued)

*Available for Sale* – Non-derivative financial assets not included in the above categories are classified as available-for-sale and comprises of all equity investments held by the corporation. Given that the shares in all equity investments do not have a quoted market price in an active market, they are carried at cost. Transaction costs related to available-for-sale investments are expensed as incurred.

*Other Financial Liabilities* - Other financial liabilities include all financial liabilities other than those classified as held-for-trading and comprises trade accounts payable, Funds provided by the Province of Manitoba and trust liabilities. These liabilities are initially recognized at fair value and subsequently carried at amortized cost using the effective interest rate method.

The financial risk is the risk to the corporation's Part I earnings that arise from fluctuations in interest rates and degree of volatility of these rates. Because Part II activities are directed by the Province of Manitoba, any exposure for these financial assets and liabilities to interest rate fluctuations or changes to their fair value would be borne by the Province. Credit risk relating to the realization of assets managed for the Province of Manitoba under Part II is borne by the Province.

All financial instruments are denominated in Canadian dollars.

The corporation does not participate in derivative financial instrument trading.

Other comprehensive income includes, in particular, unrealized gains and losses on available for sale financial assets and the change in the effective portion of a cash flow hedge transaction. The corporation had no other comprehensive income items for the year. Because the corporation has no items related to other comprehensive income, comprehensive income is equivalent to net income.

#### Operating Losses

Losses under Part I and under Part II of the corporation are the responsibility of the Province and are charged directly against advances received from the Province.

#### Cash and Cash Equivalents

For the purpose of the statement of cash flows, cash includes cash and term deposits with the Province of Manitoba with maturities of up to three months.

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## MANITOBA DEVELOPMENT CORPORATION

### Summary of Significant Accounting Policies

March 31, 2008

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**Foreign Currency Translation** Foreign currency accounts are translated into Canadian dollars as follows:

At the transaction date, each asset, liability, revenue and expense is translated into Canadian dollars by the use of the exchange rate in effect at that date. At the year end date, monetary assets and liabilities are translated into Canadian dollars by using the exchange rate in effect at that date. The resulting foreign exchange gains and losses are included in income in the current period.

**Contributed Services** During the year, the Province of Manitoba provided office space and other administrative services to the corporation at no cost. Because of the difficulty of estimating the fair value of such expenses, no contributed services are recognized in the financial statements.

**Program Administration and Recoveries** Program administration expenses are recognized in the same period that they are incurred. Recovery of Program Administration Expenses revenue is recognized in the same period as the corresponding expense is incurred.

**New Accounting Pronouncements** Recent accounting pronouncements that have been issued but are not yet effective, and have a potential implication for the corporation, are as follows:

*Capital Disclosures* - CICA Handbook Section 1535, Capital Disclosures, requires disclosure of an entity's objectives, policies and processes for managing capital, quantitative data about what the entity regards as capital and whether the entity has complied with any capital requirements and, if it has not complied, the consequences of such non-compliance. This standard is effective for interim and annual financial statements relating to fiscal years beginning on or after October 1, 2007. The corporation is currently assessing the impact of the new standard.

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## MANITOBA DEVELOPMENT CORPORATION

### Summary of Significant Accounting Policies

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March 31, 2008

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#### **New Accounting Pronouncements (continued)**

*Financial Instruments - Disclosures and Presentation* - CICA Handbook Section 3862, Financial Instruments - Disclosure, increases the disclosures currently required to enable users to evaluate the significance of financial instruments for an entity's financial position and performance, including disclosures about fair value. CICA Handbook Section 3863, Financial Instruments - Presentation, replaces the existing requirements on the presentation of financial instruments, which have been carried forward unchanged. These standards are effective for interim and annual financial statements relating to fiscal years beginning on or after October 1, 2007. The corporation is currently evaluating the impact of the adoption of these changes on the disclosure and presentation within its financial statements.

*International Financial Reporting Standards* - The CICA plans to converge Canadian GAAP with International Financial Reporting Standards ("IFRS") over a transition period expected to end in 2011. The impact of the transition to IFRS on the corporation's financial statements has yet to be determined.

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# MANITOBA DEVELOPMENT CORPORATION

## Notes to Financial Statements

March 31, 2008

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### 1. Nature of Operations and Economic Dependence

The Manitoba Development Corporation (The Corporation) provides loans and guarantees under Part I and Part II of the Development Corporation Act. The activities under Part I and Part II are accounted for separately. Part I activities are undertaken at the initiative of the Corporation, while Part II activities are at the direction of the Province of Manitoba.

The Corporation's lending operations under Part I were suspended effective November 15, 1977 except at the direction of the Province of Manitoba. The Corporation's lending and investment operations under Part II continue under the direction of the Province of Manitoba. The Province provides all financing for these initiatives and ultimately bears all costs, including any exposure for these financial assets to interest rate fluctuations, changes to their fair value or credit risk relating to the realization of these assets.

On March 15, 2005, the Province of Manitoba authorized the transfer of financial administration of the Provincial Nominee Program for Business from the Manitoba Trade and Investment Corporation (MTIC) to the Corporation effective April 1, 2005. The Manitoba Provincial Nominee Program for Business allows Manitoba to recruit, select, and nominate qualified business people from around the world who have the intent and ability to move to Manitoba and establish or purchase a business.

Effective January 19, 2008 Treasury Board provided authority to convert all of the MDC employees into Civil Servants in the departments of Competitiveness Training & Trade and Labour and Immigration. As at March 31, 2008 the Corporation no longer had any regular staff positions.

### 2. Change in Accounting Policy

On April 1, 2007, the corporation retroactively adopted, without restatement of prior periods, CICA Handbook Section 1530, "Comprehensive Income", Section 3861, "Financial Instruments - Disclosure and Presentation", Section 3855, "Financial Instruments - Recognition and Measurement" and Section 3865, "Hedges". These new Handbook Sections provide comprehensive requirements of the recognition and measurement of financial instruments, as well as standards on when and how hedge accounting may be applied. Handbook Section 1530 also introduces a new component of equity referred to as accumulated other comprehensive income.

Under these new standards, all financial instruments, including derivatives, are included on the balance sheet and are measured either at fair market value or, in limited circumstances, at cost or amortized cost.

The adoption of these new standards had no material impact on the corporation's statement of operations and retained earnings.

### 3. Severance Pay Benefits

Upon transfer of employees back to the Province on January 19, 2008, accumulated severance pay obligations were returned to the Province of Manitoba for its employees.



## MANITOBA DEVELOPMENT CORPORATION

### Notes to Financial Statements

March 31, 2008

#### 4. Accounts Receivable

	2008	2007
Province of Manitoba	\$ -	\$ 292,901
Other	86,013	37,786
Accrued Interest	93,117	135,599
	\$ 179,130	\$ 466,286

#### 5. Loans Receivable Managed for the Province of Manitoba Under Part II

	2008	2007
Business Support		
Manitoba Industrial Opportunities Program		
- Repayable	\$ 55,652,594	\$ 57,580,865
- Forgivable	-	2,080,427
	55,652,594	59,661,292
Other Loans Receivable		
International Education Incentive Loan	50,000	-
Other	11,100,000	-
	11,150,000	-
	66,802,594	59,661,292
Less: Allowance for forgiveness	-	(2,080,427)
Allowance for doubtful accounts	(9,675,214)	(12,142,151)
	(9,675,214)	(14,222,578)
	\$ 57,127,380	\$ 45,438,714

The Manitoba Industrial Opportunities Program provides flexible repayable financing to encourage companies to expand or locate in Manitoba. Loan principal is due as follows:

	2008	2007
2008	\$ -	\$ 5,808,576
2009	3,818,578	5,012,941
2010	8,006,916	9,073,933
2011	13,625,884	13,144,752
2012	14,242,146	-
Subsequent to 2012	-	15,313,763
2013	2,620,335	-
Subsequent to 2013	13,140,841	8,947,745
Accrued interest	197,894	279,155
	55,652,594	57,580,865
Allowance	(9,675,214)	(12,142,151)
	\$ 45,977,380	\$ 45,438,714

**MANITOBA DEVELOPMENT CORPORATION**  
**Notes to Financial Statements**

**March 31, 2008**

**5. Loans Receivable Managed for the Province of Manitoba Under Part II (Continued)**

Interest rates charged for Manitoba Industrial Opportunities loans are fixed in reference to the Corporation's cost of borrowing from the Province of Manitoba at the time of the first disbursement of the loan proceeds to the debtor. In some cases, per the terms of individual loan agreements, interest rates may be adjusted during the term of the loan based on the Corporation's cost of borrowing from the Province of Manitoba at a date(s) specified in the loan agreement. In certain cases, the Corporation charges interest rates which are less than its cost of borrowing to encourage investment and job creation in Manitoba. In other cases, the Corporation charges rates in excess of its cost of borrowing to reflect risk conditions. Interest rates charged on loans are as follows:

	2008	2007
Nil	\$ 2,104,255	\$ 2,714,868
Greater than Nil, less than 5%	24,562,006	29,730,537
5% or greater, less than 6%	15,996,077	16,203,010
6% or greater, less than 7%	4,967,708	6,636,628
7% or greater, less than 8%	3,466,667	2,016,667
8% or greater, less than 9%	3,308,425	-
9% or greater, less than 10%	1,049,562	-
Accrued interest	197,894	279,155
Allowance	55,652,594	57,580,865
	(9,675,214)	(12,142,151)
	<b>\$ 45,977,380</b>	<b>\$ 45,438,714</b>

When possible, the Corporation obtains various forms of security on the Manitoba Industrial Opportunities loans with priority ranking subject to any prior existing charges.

On March 31, 2008 the Province authorized the disbursement of an \$11,100,000 loan in regard to the Canadian Human Rights Museum. The loan bears no interest and is repayable by installments equal to the the amounts received from the Government of Canada in respect of the Museum under the Payments in Lieu of Taxes Act, R.S.C. 1985 c. M-13.

In exchange for contractual obligations which normally commit debtor companies to create and maintain jobs, the Corporation has provided forgivable loans. A portion of these loans is normally forgiven annually subject to the Corporation's confirmation that jobs have been created and maintained. Forgivable loans together with projected timing of forgiveness are as follows:

	2008	2007
Forgivable within 2 years	\$ -	\$ 2,080,427

**MANITOBA DEVELOPMENT CORPORATION**  
**Notes to Financial Statements**

**March 31, 2008**

**6. Equity Investments Managed for the Province of Manitoba Under Part II**

	2008	2007
Share capital investments		
Faneuil ISG Inc.	\$ 1	\$ 1
Less: Allowance for forgiveness of shares	1	1
	-	-
Limited Partnership Investments		
Canterbury Park Capital Fund LLP	1,863,850	300,000
CentreStone Vision Fund	1,842,397	1,709,408
Manitoba Capital Fund	4,363,200	4,363,200
Manitoba Science and Technology Fund	1,745,703	1,731,997
Renaissance Capital Fund	3,000,000	3,000,000
Western Life Sciences Venture Fund LLP	5,800,000	5,150,000
Vision Capital Fund	1	1
	18,615,151	16,254,606
Less:		
Allowance for decline in value of investments	(9,869,129)	(9,537,440)
Pro-rata share of partnership losses	(2,304,091)	(95,569)
	(12,173,220)	(9,633,009)
	\$ 6,441,931	\$ 6,621,597

The investment in preference shares of Faneuil ISG Inc. has been recorded in the books of the Corporation at a nominal value of \$1. Any funds received upon redemption of the preference shares will accordingly result in the recognition of an equal amount of income at that time.

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# MANITOBA DEVELOPMENT CORPORATION

## Notes to Financial Statements

**March 31, 2008**

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### 7. Trust Funds / Liabilities - Provincial Nominee Program for Business

	<u>2008</u>	<u>2007</u>
Gross Trust Liabilities	<b>\$ 33,342,643</b>	<b>\$ 26,741,139</b>

The Corporation, Manitoba Competitiveness, Training and Trade and Labour and Immigration operate a program known as the Provincial Nominee Program for Business, which offers individuals who wish to immigrate to the Province of Manitoba to establish and operate a business the opportunity to obtain a nominee certificate. During the 2003 fiscal year, the Corporation first entered into agreements with qualified immigrants whereby the immigrants committed to invest specified amounts to establish approved businesses in Manitoba within specified periods of time. As evidence of their commitments, the immigrants are required to deposit \$75,000 with the Corporation. These deposits are held in trust by the Corporation and are refundable to the immigrants based on the satisfaction of the conditions set out in the agreements. The final decision as to admission to Canada for permanent residence is made by the Government of Canada. In the event that the nominees are not granted permanent residency visas by the Government of Canada, the Corporation also refunds the deposits. The Corporation invests the deposits, retains all interest income earned on the deposits and, should immigrants fail to satisfy the conditions of the agreements, the Corporation also has the right, under the agreements, to retain the deposits.

At March 31, 2008, deposits held in trust under the Provincial Nominee Program for Business and invested with the Province of Manitoba totaled \$33,342,643 (2007 - \$26,741,139). Interest earned on these deposits during the year and retained by the Corporation totaled \$1,627,148 (2007 - \$1,186,813). Actual deposits retained during the year amounted to \$2,350,000 (2007 - \$2,275,079) and are presented net of an allowance adjustment of \$100,000 (2007 - \$275,000).

### 8. Restricted Surplus

The Province of Manitoba has directed that the balance of restricted retained earnings for the year to be equal to three years operating expenses of the Business Immigration and Investment Branch (based on the most recent years actual expenses) plus 25% of the previous year's PNP-B forfeitures as a reserve which would not be available for annual distribution to the Province. Any excess beyond that amount, once it has been released by the Province would then be transferred to unrestricted retained earnings.

# MANITOBA DEVELOPMENT CORPORATION

## Notes to Financial Statements

**March 31, 2008**

### 9. Recovery of Program Administration Expenses and Related Party Transactions

The Corporation receives recoveries for certain Program Administration Expenses, paid for by the Provincial Nominee Program for Business, from the following three sources.

	2008	2007
Departmental appropriations - Competitiveness, Training and Trade	\$ 217,502	\$ 217,541
Manitoba Opportunities Fund Ltd.	350,604	210,343
Participants Program	20,170	21,345
	\$ 588,276	\$ 449,229

The Manitoba Opportunities Fund Ltd. also provided a recovery of \$83,186 (2007 - \$77,077) to cover salary and occupancy costs related to a Corporation employee who worked exclusively on Manitoba Opportunities Fund Ltd. matters (this recovery has been netted against Program Administration Expenses). The Manitoba Opportunities Fund Ltd. operates under the control of a common Board of Directors.

### 10. Commitments

Commitments and undisbursed balances of approved loans and equity investments under Part II:

	2008	2007
Manitoba Industrial Opportunities Program	\$ 4,748,797	\$ 14,700,192
Manitoba Science & Technology Fund	754,297	768,003
Canterbury Park Capital	8,136,150	9,700,000
CentreStone Venture Fund Limited	2,947,650	3,290,592
Manitoba Capital Fund	353,334	353,334
Western Life Sciences Venture Fund LLP	-	650,000
	\$ 16,940,228	\$ 29,462,121

### 11. Growing Through Immigration Strategy Support

Funds transferred to support the Growing Through Immigration Strategy are made up of the following, as approved by the Treasury Board:

	2008	2007
Department of Labour and Immigration	\$ 383,800	\$ 263,044
Department of Competitiveness, Training and Trade	194,442	10,000
	\$ 578,242	\$ 273,044

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# MANITOBA DEVELOPMENT CORPORATION

## Notes to Financial Statements

March 31, 2008

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### 12. Financial Instruments

The carrying amounts of PNP-B and Part I financial assets and liabilities are a reasonable estimate of the fair value because of the short-term maturity of those instruments. The carrying amount of Part II financial assets and liabilities approximate their fair value. In the absence of readily ascertainable market values, management has estimated that fair value would not differ materially from carrying value. Factors considered in this determination include underlying collateral, market conditions, financial data and projections of the borrowers. Because of the inherent uncertainty of valuation, the estimate of fair value may differ significantly from the values that would have been used had a ready market for the assets existed.

### 13. Comparative Figures

Certain of the comparative figures have been reclassified to provide better comparison with the current year's presentation.

**Management’s Responsibility**

To the Board of Directors of MANITOBA FILM & SOUND Recording Development Corporation:

Management has the responsibility for preparing the accompanying financial statements and ensuring that information in the annual report is consistent with the statements. This responsibility includes selecting appropriate accounting principles and making objective judgments and estimates in accordance with Canadian generally accepted accounting principles.

In discharging its responsibility for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and proper records are maintained.

The Board of Directors and the Finance and Planning Committee are composed entirely of directors who are neither management nor employees of the Company. The Finance and Planning Committee also undertakes the responsibilities of an Audit Committee. The Finance and Planning Committee is appointed by the Board to review the financial statements in detail with management and to recommend them to the Board prior to their approval of the financial statements for publication.

External auditors are appointed to audit the financial statements and report directly to the Finance and Planning Committee; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the management and the Finance and Planning Committee to discuss their audit findings.

Carole Vivier, CEO  
April 30, 2008

**Auditors’ Report**

To the Board of Directors of MANITOBA FILM & SOUND Recording Development Corporation

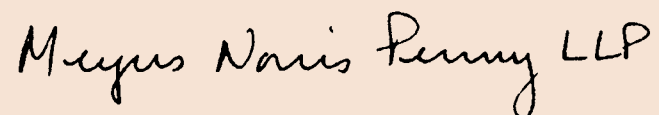
We have audited the balance sheet of MANITOBA FILM & SOUND Recording Development Corporation as at March 31, 2008 and the statements of revenues and expenses and net assets and cash flows for the year then ended. These financial statements are the responsibility of the Corporation’s management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial state-

ments. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2008 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Winnipeg, Manitoba, April 30, 2008



Chartered Accountants  
April 30, 2008

## Balance Sheet

As at March 31, 2008	2008	2007
<b>ASSETS</b>		
<b>Current</b>		
Cash (Note 4)	\$ 1,877,711	\$ 1,602,748
Accounts receivable	2,164	24,173
Prepaid expenses	28,788	21,600
Inventory	7,094	5,921
	<u>1,915,757</u>	<u>1,654,442</u>
<b>Capital Assets (Note 5)</b>	<u>61,166</u>	<u>63,218</u>
	<u>\$ 1,976,923</u>	<u>\$ 1,717,660</u>
<b>LIABILITIES</b>		
<b>Current</b>		
Accounts payable	\$ 73,009	\$ 46,631
Deferred revenue (Note 6)	41,500	149,000
Carry-over commitments (Note 7)	1,183,898	1,037,208
	<u>\$ 1,298,407</u>	<u>\$ 1,232,839</u>
<b>Net assets (Note 8)</b>		
Invested in capital assets	\$ 61,166	\$ 63,218
Unrestricted	617,350	421,603
	<u>678,516</u>	<u>484,821</u>
	<u>\$ 1,976,923</u>	<u>\$ 1,717,660</u>

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Director

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Director



## Statement of Revenues and Expenses and Net Assets

For the year ended March 31, 2008	2008	2007
<b>REVENUE</b>		
Province of Manitoba funding	\$ 3,385,200	\$ 3,173,700
Interest income	84,762	73,994
Program recoupments	382,671	167,766
Other income	9,998	17,220
<b>Total Revenues</b>	<b>\$ 3,862,631</b>	<b>\$ 3,432,680</b>
<b>EXPENSES</b>		
<b>Film and Television Programs Funding</b>		
Development Financing Programs	\$ 122,050	\$ 65,818
Production Financing Programs	1,634,807	1,509,345
Access to Markets Program	30,000	30,000
Emerging Talent Matching Funds Program	50,000	27,500
Feature Film Marketing Program	7,162	-
Portfolio Investment Envelope Program	-	(30,000)
	<b>\$ 1,844,019</b>	<b>\$ 1,602,663</b>
<b>SOUND PROGRAMS FUNDING</b>		
Sound Recording Production Fund Level I	\$ 33,796	\$ 50,315
Sound Recording Production Fund Level II	41,100	-
Sound Recording Production Fund Level III	165,435	186,800
Sound Recording Production Fund – Out of Province Artists	21,738	20,000
Music Video Fund	58,440	24,000
Record Product Marketing Support Fund	94,170	78,643
Recording Artist Touring Support Fund	117,203	96,391
Portfolio Investment Envelope Program	-	6,000
Market Access Fund	30,000	30,000
	<b>\$ 561,882</b>	<b>\$ 492,149</b>
<b>INDUSTRY SUPPORT</b>		
<b>Film</b>		
Industry Associations (Note 9)	\$ 87,000	\$ 71,000
Sponsorships/Partnerships	47,219	70,018
<b>Sound Recording</b>		
Industry Associations (Note 9)	75,000	75,000
Sponsorships/Partnerships	35,255	28,115
	<b>\$ 244,474</b>	<b>\$ 244,133</b>
<b>FILM COMMISSION/LOCATIONS SERVICES</b>		
	<b>\$ 343,611</b>	<b>\$ 321,237</b>
<b>Programs Delivery (Note 11)</b>		
Salaries	\$ 332,613	\$ 337,680
Marketing/Operating	149,605	77,002
	<b>\$ 482,218</b>	<b>\$ 414,682</b>
<b>Administrative Expenses</b>		
Salaries	\$ 107,951	\$ 109,919
Marketing/Operating	84,781	76,616
	<b>\$ 192,732</b>	<b>\$ 186,535</b>
<b>Total Expenses</b>	<b>\$ 3,668,936</b>	<b>\$ 3,261,399</b>
<b>Excess of Revenues over Expenses</b>	<b>\$ 193,695</b>	<b>\$ 171,281</b>
<b>Net Assets, Beginning of Year</b>	<b>484,821</b>	<b>313,540</b>
<b>Net Assets, End of Year</b>	<b>\$ 678,516</b>	<b>\$ 484,821</b>

## Statement of Cash Flows

For the year ended March 31, 2008	2008	2007
Cash Provided By (Used For) The Following Activities		
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	\$ 193,695	\$ 171,281
Amortization	17,589	16,655
	<u>211,284</u>	<u>187,936</u>
<b>CHANGES IN WORKING CAPITAL ACCOUNTS</b>		
Accounts receivable	22,009	(11,095)
Carry-over commitments	146,690	(259,778)
Inventory	(1,173)	(2,872)
Prepaid expenses	(7,188)	(93)
Accounts payable	26,378	3,953
Deferred revenue	(107,500)	4,000
	<u>79,216</u>	<u>(265,885)</u>
	<u>\$ 290,500</u>	<u>\$ (77,949)</u>
<b>INVESTING ACTIVITIES</b>		
Purchases of capital assets	\$ (15,537)	\$ (14,437)
Increase (Decrease) in Cash Resources	<u>274,963</u>	<u>(92,386)</u>
Cash Resources, Beginning of Year	<u>1,602,748</u>	<u>1,695,134</u>
Cash Resources, End of Year	<u>\$ 1,877,711</u>	<u>\$ 1,602,748</u>

## Notes to Financial Statements For the year ended March 31, 2008

### 1. NATURE OF BUSINESS

Manitoba Film & Sound Recording Development Corporation (the "Corporation") is a statutory corporation created by the Province of Manitoba through The Manitoba Film & Sound Recording Development Corporation Act. The chief objective of the Corporation is to foster growth of the Manitoba Film & Sound recording industries by providing financial and other assistance.

The Corporation has been designated by the Minister of Finance to administer the Manitoba Film and Video Production Tax Credit Program, including registration of productions and review of tax credit applications.

### 2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are prepared in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

#### *Inventory*

Inventory is valued at the lower of cost or net realizable value.

#### *Equipment*

Equipment is recorded at cost. Amortization is provided using the straight-line method at rates intended to amortize the cost of the assets over their estimated useful lives. The annual rates are as follows:

Website/Database	30%
Computer equipment	30%
Furniture	20%
Leasehold improvements	5%
Equipment	20%

#### *Program funding*

The Corporation provides grant funding to Manitoba companies and individuals in order to promote Manitoba's film and sound recording artists and industries. The grant may nominally take the form of equity financing from which, in the future, there may be a recovery of principal or return on investment.

#### *Revenue recognition*

**a) Program Recoupment** - Any recovery of principal or return on investment of programs funded is recorded as program recoupment when received or reported by the applicant.

**b) Province of Manitoba Funding** - Province of Manitoba funding is based on the Province of Manitoba's annual allocation to the Corporation and is recorded as revenue when received.

#### *Measurement uncertainty*

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period.

Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization of equipment is provided based on the Corporation's estimated useful lives of those assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

#### *Financial instruments*

##### **Held for trading:**

The Corporation has classified cash as held for trading. This instrument is initially recognized at fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

Held for trading financial instruments are subsequently measured at their fair value. Net gains and losses arising from changes in fair value are recognized immediately in income.

##### **Loans and receivables:**

The Corporation has classified accounts receivable as loans and receivables. These assets are initially recognized at their fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

Loans and receivables are subsequently measured at their amortized cost, using the effective interest method. Amortized cost is the amount at which the financial asset is measured at initial recognition less any reduction for impairment or uncollectibility. Net gains and losses arising from changes in fair value are recognized in net income upon impairment.

**Other financial liabilities:**

The Corporation has classified accounts payable as other financial liabilities. These liabilities are initially recorded at their fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

Other financial liabilities are subsequently measured at amortized cost. Amortized cost is the amount at which the financial liability is measured at initial recognition less principal repayments. Net gains and losses arising from changes in fair value are recognized in net income upon derecognition.

**3. CHANGE IN ACCOUNTING POLICIES**

*Financial Instruments*

During 2007, the Corporation retroactively adopted new presentation and disclosure recommendations with respect to financial instruments. The adoption of the standard resulted in no change to the comparative financial statements.

**4. CASH**

Cash on deposit earns monthly interest at the Chartered Bank's commercial rates.

**5. CAPITAL ASSETS**

	2008			2007
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Website/Database	\$ 33,290	\$ 19,629	\$ 13,661	\$ 11,120
Computer equipment	87,139	75,308	11,831	13,151
Furniture	50,762	49,748	1,014	2,049
Leasehold improvements	53,700	21,206	32,494	35,137
Equipment	6,196	4,030	2,166	1,761
	<u>\$ 231,087</u>	<u>\$ 169,921</u>	<u>\$ 61,166</u>	<u>\$ 63,218</u>

**6. DEFERRED REVENUE**

The Province of Manitoba has provided funds directed to specific programs in the next fiscal year. These funds consist of:

	2008	2007
Sound Portfolio Investment Envelope Program	\$ 21,500	\$ 51,500
Film Portfolio Investment Envelope Program	20,000	97,500
	<u>\$ 41,500</u>	<u>\$ 149,000</u>

**7. CARRY-OVER COMMITMENTS**

Due to lead times required to obtain all the resources necessary to complete film, video and sound recording projects, the Corporation approves applications for funding which may not be disbursed until subsequent fiscal periods. Particulars of such approved funding in fiscal year ended March 31, 2008 and prior years, which were not fully advanced as at March 31, 2008 are as follows:

	Year of Commitment			Total	
	07/08	06/07	Prior	2008	2007
<b>FILM</b>					
Development Financing Programs	\$ 82,010	\$ 5,510	\$ -	\$ 87,520	\$ 29,839
Production Financing Programs	716,264	38,386	34,944	789,594	724,702
Access to Markets Program	3,000	-	-	3,000	3,000
Emerging Talent Matching Funds	9,000	2,750	-	11,750	8,050
Feature Film Marketing Program	7,162	-	-	7,162	-
Portfolio Investment Envelope	-	-	33,750	33,750	42,500
Industry Support	27,900	1,200	-	29,100	7,350
	<u>\$ 845,336</u>	<u>\$ 47,846</u>	<u>\$ 68,694</u>	<u>\$ 961,876</u>	<u>\$ 815,441</u>
<b>SOUND</b>					
Sound Recording Production Fund - I	\$ 7,577	\$ -	\$ -	\$ 7,577	\$ 15,680
Sound Recording Production Fund - II	25,800	-	-	25,800	-
Sound Recording Production Fund - III	76,250	19,500	500	96,250	141,242
Sound Recording – Out of Province Artists	16,738	5,000	-	21,738	20,000
Record Product Marketing Fund	32,166	3,752	-	35,918	24,195
Recording Artist Touring Fund	4,839	1,400	-	6,239	8,650
Music Video Fund	16,500	-	-	16,500	-
Portfolio Investment Envelope	-	-	9,000	9,000	9,000
Market Access Fund	3,000	-	-	3,000	3,000
	<u>\$ 182,870</u>	<u>\$ 29,652</u>	<u>\$ 9,500</u>	<u>\$ 222,022</u>	<u>\$ 221,767</u>
<b>Total Commitments</b>	<u>\$ 1,028,206</u>	<u>\$ 77,498</u>	<u>\$ 78,194</u>	<u>\$ 1,183,898</u>	<u>\$ 1,037,208</u>

## 8. NET ASSETS

	Invested in capital assets	Unrestricted	2008	2007
Balance, beginning of year	\$ 63,218	\$ 421,603	\$ 484,821	\$ 313,540
Excess (deficiency) of revenues over expenses	(17,589)	211,284	193,695	171,281
Investment in capital assets	15,537	(15,537)	-	-
Balance, end of year	<u>\$ 61,166</u>	<u>\$ 617,350</u>	<u>\$ 678,516</u>	<u>\$ 484,821</u>

Unrestricted assets are comprised of current and prior years' project revenue recoupments that are allocated to future years' programming and program delivery budgets.

## 9. INDUSTRY ASSOCIATION SUPPORT

The Corporation indirectly supports the on-going development of creative talent, business skills and capacity building of various film, television and sound recording professionals by providing funding for specific programming administered by MARIA, On Screen Manitoba, the National Screen Institute Canada and the Winnipeg Film Group. Programs supported include the Aboriginal Music Program, Features First, Drama Prize, Totally Television, Global Marketing, New Voices, NSI Storytellers, Post-Production and Marketing funds.

## 10. LEASE COMMITMENTS

The Corporation occupies leased premises subject to minimum monthly rent of \$4,856 until August 2009 plus various equipment leases with quarterly payments until March 2012. Future minimum annual payments as are follows:

2009	66,389	2010	32,194	2011	7,305	2012	7,305
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## 11. PROGRAMS DELIVERY

Programs delivery also includes the expenses associated with the delivery of the Manitoba Film & Video Production Tax Credit Program (MTC). While the value of the MTC does not flow through the Corporation, the delivery of it does and is therefore determined to be worth noting. A total of 110 applications were received for processing during the 2008 fiscal year (2007-86), representing in excess of \$195 million worth of production activity (2007 - \$191 million). Production activity includes projects which took place in current and prior years. The tax credits are subject to approval by the Province of Manitoba.

## 12. ECONOMIC DEPENDENCE

The Corporation's primary source of income is derived from the Province of Manitoba in the form of an operating grant.

## AUDITORS' REPORT

To the Minister of Finance of the  
Province of Manitoba and the Directors of the  
**Manitoba Floodway Authority**

We have audited the balance sheet of the **Manitoba Floodway Authority** as at March 31, 2008 and the statements of operations and cash flows for the year then ended. These financial statements are the responsibility of the management of the Authority. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Authority as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Winnipeg, Canada,  
May 15, 2008.

*Ernst & Young LLP*

Chartered Accountants

**Manitoba Floodway Authority  
Balance Sheet  
As at March 31, 2008**

	<b>2008</b>	<b>2007</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
Funds on deposit with Minister of Finance	\$ 23,035,695	\$ 24,926,873
Due from the Province of Manitoba (Note 3b)	<u>4,920,408</u>	<u>-</u>
<b>Total Assets</b>	<u><u>\$ 27,956,103</u></u>	<u><u>\$ 24,926,873</u></u>
 <b>LIABILITIES</b>		
<b>Current Liabilities</b>		
Accounts payable and accrued liabilities	\$ 26,760,828	\$ 20,139,276
Interest payable	1,195,275	1,359,686
Due to the Province of Manitoba (Note 3b)	<u>-</u>	<u>3,427,911</u>
	<u>27,956,103</u>	<u>24,926,873</u>
<b>Total Liabilities</b>	<u><u>\$ 27,956,103</u></u>	<u><u>\$ 24,926,873</u></u>

Contractual Obligations and Contingencies (Notes 6 and 9)

(see accompanying notes and schedules to the financial statements)

On behalf of the Board:

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**Manitoba Floodway Authority**  
**Schedule of Capital Assets Constructed on Behalf of the Province of Manitoba**  
**Year ended March 31, 2008**

	<b>2008</b>	<b>2007</b>
<b>Funding from the Province of Manitoba (Note 4)</b>	<u>\$149,945,209</u>	<u>\$ 145,664,474</u>
 <b>Capital Expenditures by Component (Note 4):</b>		
Administration	3,478,215	3,320,730
Aqueduct Modifications	95,708	9,026,237
Contract Administration	8,508,403	6,380,899
Environmental Mitigation	2,915,351	219,532
Final Design	2,425,720	8,963,737
Floodway Channel	52,360,025	47,577,004
Inlet Structure	6,225,555	372,798
Insurance	134,720	251,014
Interest	1,195,275	1,359,686
Land	333,018	342,334
Miscellaneous Drainage Structures	818,928	-
Outlet Structure	10,718,557	-
Railway Bridges	27,899,018	25,027,536
Roadway Bridges	9,874,930	34,480,909
Utility Relocations	4,697,705	1,241,815
West Dike	<u>18,264,081</u>	<u>7,100,243</u>
	<u>149,945,209</u>	<u>145,664,474</u>
<b>Net Expenditures</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

(see accompanying notes and schedules to the financial statements)



**Manitoba Floodway Authority  
Statement of Operations  
Year ended March 31, 2008**

	<b>2008</b>	<b>2007</b>
<b>Expenses</b>		
<b>Salaries and Benefits</b>	<u>\$ 2,666,554</u>	<u>\$ 2,609,267</u>
<b>Other Operating Expenses</b>		
Transportation	226,138	125,404
Communications	214,462	176,624
Supplies and Services	895,896	816,814
Minor Capital	12,487	24,899
Other Operating	<u>337,543</u>	<u>257,234</u>
	<u>1,686,526</u>	<u>1,400,975</u>
<b>Total Expenses</b>	<u>4,353,080</u>	<u>4,010,242</u>
<b>Recoveries</b>		
Capital Assets under Construction on behalf of the Province of Manitoba (Schedule 1)	3,478,215	3,320,730
Operating Grants (Note 5)	<u>874,865</u>	<u>689,512</u>
	<u>4,353,080</u>	<u>4,010,242</u>
<b>Net Operating Results</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

(see accompanying notes and schedules to the financial statements)

**Manitoba Floodway Authority**  
**Statement of Cash Flows**  
**Year Ended March 31, 2008**

	<b>2008</b>	<b>2007</b>
<b>Operating transactions</b>		
Net operating results	\$ -	\$ -
Net changes in non-cash working capital balances related to operations		
Accounts receivable - Province of Manitoba	(402,104)	171,667
Accounts payable and accrued liabilities	<u>(10,018)</u>	<u>(67,559)</u>
Cash provided by (used in) operating transactions	<u>(412,122)</u>	<u>104,108</u>
<b>Financing transactions</b>		
Due to the Province of Manitoba	<u>(7,946,215)</u>	<u>(7,769,243)</u>
<b>Capital transactions</b>		
Capital assets constructed on behalf of the Province	(149,945,209)	(145,664,474)
Net changes in non-cash working capital balances related to capital		
Accounts receivable - Province of Manitoba	-	791,027
Accounts payable and accrued liabilities	6,631,570	8,265,277
Interest payable	(164,411)	1,186,080
Contributions related to capital assets	<u>149,945,209</u>	<u>145,664,474</u>
Cash applied to capital transactions	<u>6,467,159</u>	<u>10,242,384</u>
<b>Increase (decrease) in funds on deposit with Minister of Finance</b>	<b>\$ (1,891,178)</b>	<b>\$ 2,577,249</b>
<b>Funds on deposit with Minister of Finance, beginning of year</b>	<u>24,926,873</u>	<u>22,349,624</u>
<b>Funds on deposit with Minister of Finance, end of year</b>	<u><u>\$ 23,035,695</u></u>	<u><u>\$ 24,926,873</u></u>

(see accompanying notes and schedules to the financial statements)

**Manitoba Floodway Authority  
Schedule of Capital Assets  
As at March 31, 2008**

Schedule 2

	<u>Cost</u>	<u>Federal Contributions</u>	<u>Cost net of Federal Contributions</u>	<u>Accumulated Amortization</u>	<u>2008 Net Book Value</u>
Land	\$ 6,975,528	\$ -	\$ 6,975,528	\$ -	\$ 6,975,528
Floodway Infrastructure - 1969	49,905,100	28,804,900	21,100,200	18,990,180	2,110,020
Floodway Infrastructure - Improvements - 2001	1,943,000	-	1,943,000	97,150	1,845,850
Improvements - 2000	3,348,116	2,338,951	1,009,165	75,687	933,478
Improvements - 1997	1,830,607	915,304	915,303	137,295	778,008
	64,002,351	32,059,155	31,943,196	19,300,312	12,642,884
Assets Under Construction - 2004	850,424	-	850,424	-	850,424
Assets Transferred from the Province March 31, 2004	64,852,775	32,059,155	32,793,620	19,300,312	13,493,308
Manitoba Floodway Authority - Assets Under Construction - 2004	4,248,615	2,105,742	2,142,873	-	2,142,873
Capital Assets at March 31, 2004	69,101,390	34,164,897	34,936,493	19,300,312	15,636,181
Assets Transferred to the Province April 1, 2004	69,101,390	34,164,897	34,936,493	19,300,312	15,636,181
Capital Assets at March 31, 2005	-	-	-	-	-
Manitoba Floodway Authority - Capital Assets Constructed on behalf of the Province - 2005	\$ 9,854,899	\$ 4,658,228	\$ 5,196,671	\$ -	\$ 5,196,671
Manitoba Floodway Authority - Capital Assets Constructed on behalf of the Province - 2006	\$ 58,274,527	\$ 28,842,008	\$ 29,432,519	\$ -	\$ 29,432,519

**Manitoba Floodway Authority  
Schedule of Capital Assets  
As at March 31, 2008**

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2008 Net Book Value</u>
<b>Manitoba Floodway Authority - Capital Assets Constructed on behalf of the Province - 2007</b>	<u>\$ 145,664,474</u>	<u>\$ -</u>	<u>\$ 145,664,474</u>
<b>Manitoba Floodway Authority - Capital Assets Constructed on behalf of the Province - 2008</b>	<u>\$ 149,945,209</u>	<u>\$ -</u>	<u>\$ 149,945,209</u>

Note: Due to changes in public sector accounting standards in 2007, applied on a prospective basis, Federal contributions are no longer netted against the cost of the assets.

**Manitoba Floodway Authority**  
**Notes to the Financial Statements**  
For the Year ended March 31, 2008

**Note 1 - Nature of Operations**

The Manitoba Floodway Authority Act was proclaimed into effect on November 1, 2004. The Act established a crown corporation, the Manitoba Floodway Authority (the Authority) and dissolved the Manitoba Floodway Expansion Authority Inc. (MFEA) which had been incorporated October 3, 2003. The one outstanding share of the MFEA was redeemed upon dissolution for \$1. The purpose of the Authority is to assume the existing operations of the MFEA and to act as the agent of the Manitoba Government in the construction and maintenance of the Red River Floodway.

**Note 2 - Significant Accounting Policies**

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

**Capital Assets**

Purchased capital assets in excess of \$10,000 are recorded at cost and are amortized on a straight line basis according to their estimated useful life. Purchases under \$10,000 are expensed in the year of purchase. The Authority follows the same capital asset policy as the Province of Manitoba.

**Pension Plan**

In accordance with the provisions of The Civil Service Superannuation Act (Act), employees of the Authority are eligible for pension benefits in accordance with the Civil Service Superannuation Act. Plan members are required to contribute to the Civil Service Superannuation Fund (Fund) at prescribed rates for defined benefits and will receive benefits based on the lengths of services and on the average of annualized earnings calculated on the best five years prior to retirement, termination or death that provides the highest earnings. The Authority is required to make contributions equal to the amounts contributed to the Fund by the employees. Under this Act, the Authority has no further pension liability. Contributions during the year amounted to \$106,520 (2007 - \$102,660).

**Accounting Estimates**

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, revenue and expenditures recorded in the period, and the disclosure of contingencies at the date of the financial statements. Actual results could differ from those estimates.

**Financial Instruments**

Financial instruments include funds on deposit with the Minister of Finance, amounts due to/from the Province of Manitoba, accounts payable and accrued liabilities. It is management's opinion that the Authority is not exposed to significant interest, currency or credit risks arising from these financial instruments. The book value of the Authority's financial assets and liabilities approximates their fair value.

**Manitoba Floodway Authority**  
**Notes to the Financial Statements**  
For the Year ended March 31, 2008

**Note 3 - Working Capital Advance and Due to the Province of Manitoba**

**a) Working Capital Advance**

The Manitoba Floodway Authority is included under the provision of Manitoba's Loan Act Authority. Advances from the Province of Manitoba bear interest at rates established by the Minister of Finance. The advances are repayable on demand at the option of the Lieutenant Governor in Council. A maximum line of credit of \$5 million has been established. At March 31, 2008, there were no advances outstanding.

**b) Due to/from the Province of Manitoba**

In addition, the Authority may receive interest bearing advances of approved funding from the Province of Manitoba at rates established by the Minister of Finance. At March 31, 2008, \$4,920,408 was receivable from the Province of Manitoba (2007 - \$3,427,911 payable to the Province of Manitoba).

**Note 4 - Capital Assets Constructed on behalf of the Province of Manitoba**

As an agent of the Province of Manitoba, capital expenditures incurred and transferred to the Province of Manitoba during 2008 and 2007 are as follows:

	<b>2008</b>	<b>2007</b>
Administration	\$ 3,478,215	\$ 3,320,730
Aqueduct Modifications	95,708	9,026,237
Contract Administration	8,508,403	6,380,899
Environmental Mitigation	2,915,351	219,532
Final Design	2,425,720	8,963,737
Floodway Channel	52,360,025	47,577,004
Inlet Structure	6,225,555	372,798
Insurance	134,720	251,014
Interest	1,195,275	1,359,686
Land	333,018	342,334
Miscellaneous Drainage Structures	818,928	-
Outlet Structure	10,718,557	-
Railway Bridges	27,899,018	25,027,536
Roadway Bridges	9,874,930	34,480,909
Utility Relocations	4,697,705	1,241,815
West Dike	18,264,081	7,100,243
<b>Total</b>	<b>\$149,945,209</b>	<b>\$145,664,474</b>

**Note 5 - Transactions related to Operations and Capital**

The Province of Manitoba has a shared cost agreement with the Government of Canada for both capital and operating expenditures related to the Red River floodway expansion project. All eligible costs are shared equally. The Authority receives its funding from the Province of Manitoba. Claims under the shared cost agreement are submitted by the Authority on behalf of the Province of Manitoba with funds received from the Government of Canada recorded in the Operating Fund of the Province of Manitoba.

**Manitoba Floodway Authority**  
**Notes to the Financial Statements**  
For the Year ended March 31, 2008

Government transfers from the Government of Canada under this shared cost agreement in the amount of \$73,850,682 (2007 - \$71,876,877) are recorded as revenue in the Operating Fund of the Province of Manitoba.

Grants from the Province of Manitoba of \$475,337 (2007 - \$346,660) related to operating expenses were reflected in the operations of the Authority. In addition, \$399,528 (2007 - \$342,852) of operating grants were received as government transfers under the shared cost agreement and were recorded as revenue of the Authority.

**Note 6 – Contractual Obligations**

As an agent of the Province of Manitoba, the Authority has entered into various contracts in the stages of the Floodway expansion project. Contractual obligations relating to the project total \$83,429,659 at March 31, 2008 (2007 - \$96,453,102).

Contractual obligations for the lease of office space to the Province of Manitoba Department of Transportation and Government Services for the next year is as follows:

2009	\$ 151,705
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**Note 7 - Economic Dependence**

The Authority is economically dependent on funding received from the Province of Manitoba.

**Note 8 – Public Sector Compensation Disclosure**

For the purpose of the Public Sector Compensation Disclosure Act, all compensation for employees is disclosed in a separate audited statement available on request.

**Note 9 - Contingencies**

An individual accident claim is pending filing against the Authority. As the outcome of this matter is not determinable and amounts are not reasonably estimable at this time, liabilities have not been recorded in the financial statements.



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba, and  
To the Board of Commissioners of the Manitoba Gaming Control Commission:

We have audited the balance sheet of the Manitoba Gaming Control Commission as at March 31, 2008, and the statements of operations and surplus and cash flows for the year then ended. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Manitoba Gaming Control Commission as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
May 30, 2008



## MANITOBA GAMING CONTROL COMMISSION Balance Sheet

**March 31** **2008** **2007**

### Assets

#### Current Assets

Cash	\$ 100,014	\$ 46,070	
Short-term investments	3,060,754	3,230,478	
Accounts receivable (Note 3)	33,134	38,987	
Prepaid expenses	29,279	27,281	
Receivable – Province of Manitoba (Note 6)	146,079		
	3,369,260	3,342,816	

**Long Term Receivable – Province of Manitoba (Note 6)** 146,079

**Capital Assets (Note 4)** 416,193

**\$ 3,758,712** **\$ 3,905,088**

### Liabilities and Surplus

#### Current Liabilities

Accounts payable and accrued liabilities	\$ 460,075	\$ 521,812	
Deferred revenue (Note 5)	1,922,525	1,915,391	
Deferred lease inducements (Note 7)		6,125	
	2,382,600	2,443,328	

**Provision for employee severance benefits (Note 6)** 167,739

**Provision for employee pension benefits (Note 10)** 61,638

**2,915,563** **2,672,705**

**Surplus** 1,232,383

**\$ 3,758,712** **\$ 3,905,088**

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

The accompanying notes are an integral part of these financial statements.

## MANITOBA GAMING CONTROL COMMISSION

### Statement of Operations and Surplus

For the year ended March 31	2008	2007
<b>Revenue</b>		
Registration fees	\$ 3,551,045	\$ 3,539,404
License fees	923,627	993,847
	4,474,672	4,533,251
<b>Expenses</b>		
Salaries and benefits	3,734,705	3,434,808
Rent	264,989	211,418
Legal and professional fees	159,523	364,237
Transportation	133,100	140,920
Amortization	103,866	105,069
Communications	102,705	104,056
Supplies and services	102,592	114,493
Education, training, and conference	100,186	104,624
Public Education	91,136	95,069
First Nations legal and professional	51,166	47,919
Commission Board	49,183	59,985
Accommodations	35,085	45,915
HR/Systems support	26,276	21,301
Other expenses	11,894	51,823
	4,966,406	4,901,637
<b>Income (loss) before other items</b>	<b>(491,734)</b>	<b>(368,386)</b>
<b>Other Items</b>		
Interest income	70,986	86,604
Other income	31,514	17,807
	102,500	104,411
<b>Excess revenue (expenses) and comprehensive income (loss)</b>	<b>(389,234)</b>	<b>(263,975)</b>
<b>Surplus, beginning of year</b>	<b>1,232,383</b>	<b>1,496,358</b>
<b>Surplus, end of year</b>	<b>\$ 843,149</b>	<b>\$ 1,232,383</b>

The accompanying notes are an integral part of these financial statements.

## MANITOBA GAMING CONTROL COMMISSION

### Statement of Cash Flows

For the year ended March 31	2008	2007
<b>Cash Flows from Operating Activities</b>		
Excess of revenue over expenses	\$ (389,234)	\$ (263,975)
Items not involving cash		
Amortization of capital assets	103,866	105,069
Amortization of capital assets related to the Commission Board	2,001	2,024
	<u>(283,367)</u>	<u>(156,882)</u>
Changes in non-cash working capital balances		
Accounts receivable	5,853	(11,460)
Prepaid expenses	(1,998)	(8,449)
Accounts payable and accrued liabilities	(61,737)	167,415
Deferred revenue	7,134	13,721
Deferred lease inducements	(6,125)	(10,500)
Provision for employee severance benefits	319,823	2,773
Provision for employee pension benefits	(16,237)	10,439
	<u>(36,654)</u>	<u>7,057</u>
<b>Cash Flows from Investing Activities</b>		
Purchase of capital assets	<u>(79,126)</u>	<u>(112,822)</u>
<b>Increase (decrease) in cash and cash equivalents during the year</b>	<b>(115,780)</b>	<b>(105,765)</b>
<b>Cash and cash equivalents, beginning of year</b>	<b>3,276,548</b>	<b>3,382,313</b>
<b>Cash and cash equivalents, end of year</b>	<b>\$ 3,160,768</b>	<b>\$ 3,276,548</b>
<b>Represented by</b>		
Cash	\$ 100,014	\$ 46,070
Short-term investments	3,060,754	3,230,478
	<u>\$ 3,160,768</u>	<u>\$ 3,276,548</u>

The accompanying notes are an integral part of these financial statements.

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# MANITOBA GAMING CONTROL COMMISSION

## Notes to Financial Statements

### for the year ended March 31, 2008

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#### 1. Nature of Business

The Manitoba Gaming Control Commission was established by The Gaming Control Act. The organization's objectives are to regulate and control gaming activity in the province with the aims of ensuring that gaming activity is conducted honestly, with integrity and in the public interest. The organization began its operations on October 20, 1997.

#### 2. Significant Accounting Policies

##### a. General

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles (GAAP).

##### b. New Accounting Policies

Effective April 1, 2007 the Manitoba Gaming Control Commission (MGCC) adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

##### **Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the MGCC has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the MGCC's financial statements for the year ended March 31, 2008.

##### **Section 1530, Comprehensive Income**

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represents the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The MGCC has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. Because the MGCC has no items related to other comprehensive income, comprehensive income is equivalent to net income.

##### **Section 3855, Financial Instruments – Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The MGCC is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recoded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The MGCC has designated its financial instruments as follows:

Cash and short term investments are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings. Due to the relatively short period to maturity of these financial assets, the carrying values approximate their fair values.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable, accrued liabilities and long term debt are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the MGCC's financial statements for the year ended March 31, 2008.

#### **c. Financial Instruments**

The MGCC's financial instruments consist of cash, short term investments, accounts receivable, and accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the MGCC is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accounts receivable, accounts payable and accrued liabilities approximates their carrying values due to their short-term maturity.

#### **d. Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

#### **e. Future Accounting Policy Changes**

The CICA has issued two new standards, CICA 3862: *Financial Instruments – Disclosures* and CICA 3863: *Financial Instruments – Presentation*, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: *Capital Disclosures*, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

#### **f. Capital Assets**

Capital assets are stated at cost less accumulated amortization. Amortization based on the estimated useful life of the asset is calculated as follows:

Equipment	20 % declining balance basis
Furniture and fixtures	10 % declining balance basis
Computer equipment	30 % declining balance basis

#### **g. Revenue Recognition**

Revenue and expenses are recorded on an accrual basis except for license and supplier registration fees, which are recognized on a cash receipt basis.

### 3. Accounts Receivable

	<u>2008</u>	<u>2007</u>
Trade	\$ 34	\$ 5,897
Manitoba Lotteries Corporation	16,950	14,900
First Nations Casinos	2,100	4,250
Employee Advances	11,917	11,917
Supplier Investigations	2,133	2,023
	<u>\$ 33,134</u>	<u>\$ 38,987</u>

### 4. Capital Assets

#### 2008

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>
Equipment	\$ 67,270	\$ 56,219	\$ 11,051
Furniture and fixtures	398,712	207,434	191,278
Computer equipment	1,008,612	821,489	187,123
	<u>\$ 1,474,594</u>	<u>\$ 1,085,142</u>	<u>\$ 389,452</u>

#### 2007

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>
Equipment	\$ 66,362	\$ 53,627	\$ 12,735
Furniture and fixtures	360,360	187,376	172,984
Computer equipment	1,020,977	790,503	230,474
	<u>\$ 1,447,699</u>	<u>\$ 1,031,506</u>	<u>\$ 416,193</u>

### 5. Deferred Revenue

Deferred revenue consists of registration fees received to be recognized as revenue in the year in which the related expenses are incurred.

### 6. Provision for Employee Severance Benefits

Effective April 1, 1998, the Commission commenced recording the estimated liability for accumulated severance pay benefits for certain of its employees. The amount of this estimated liability is determined using the triennial actuarial report of severance obligations as at March 31, 2008.

During the last collective bargaining session it was negotiated that effective April 1, 2007 all employees would be eligible for severance pay benefits. Accordingly, a one-time set-up cost of \$304,313 to record this liability as at March 31, 2008 is reflected in the current provision. There is no associated receivable from the Province in conjunction with this increased

severance liability.

Severance pay, at the employee's date of retirement, will be determined using the eligible employee's years of service and based on the calculation as set by the Province of Manitoba. The maximum payout is currently 17 weeks at the employee's weekly salary at the date of retirement. Eligibility will require that the employee has achieved a minimum of nine years of service and that the employee is retiring from the Commission.

The Province of Manitoba has confirmed that it intends to pay in full the March 31, 2008 receivable balances related to prior years' funding for severance pay liabilities. This payment will be placed in an interest bearing trust account on March 31, 2009 to be held on the Commission's behalf until the cash is required to discharge the related liabilities. Accordingly, this receivable is classified as current.

## **7. Deferred Lease Inducements**

The organization has received lease inducements in the form of a rent-free period of approximately ten months. The benefits arising from these lease inducements are amortized over the term of the lease on a straight-line basis as reductions of rental expense. Rental expense has been reduced by \$6,125 for the period ending March 31, 2008 (\$10,500 in 2007). The inducement has now been fully depleted.

## **8. Commitments**

The organization has an operating lease for its premises expiring in 2016.

The minimum annual lease payment for the next five years is:

2009	259,297
2010	266,076
2011	272,855
2012	281,329
2013	291,497

## **9. Economic Dependence**

A substantial portion of the organization's total revenue is derived from Manitoba Lotteries Corporation in the form of registration fees. The Manitoba Lotteries Corporation is related to the Commission through common ownership by the Province of Manitoba. The registration fees are recorded at the amount prescribed by MGCC regulation.

## **10. Pension Plans**

Effective April 1, 2005, all employees are members of the Province of Manitoba's defined benefit Superannuation Fund ("the Fund").

In accordance with the provisions of the Civil Service Superannuation Act (Act), employees of the Commission are eligible for pension benefits. Plan members are required to contribute to the Fund at prescribed rates for defined benefits and will receive benefits based on the length of service and on the average of annualized earnings calculated on the best five years prior to retirement, termination or death that provides the highest earnings. The Commission is required to match contributions contributed to the Fund by the employees at prescribed rates, which is recorded as an operating expense. Under this Act, the Commission has no further pension liability.

For employees whose annual earnings exceed the limit under the Fund, a pension liability is established. Based on the triennial actuarial report of pension obligations as at March 31, 2008, a reserve of \$45,401 has been established as a pension liability for these employees.

Actuarial gains and losses are recognized in income immediately.

The Commission's portion of contributions to the Fund is recognized as an operating expense in the period of contribution. Total contributions for the year are \$165,865. Contributions for the 2007 year were \$156,027.

#### **11. Comparative Figures**

Certain comparative figures have been restated to conform with the financial statement presentation adopted in the current year.



## RESPONSIBILITY FOR FINANCIAL REPORTING

The management of the Manitoba Habitat Heritage Corporation is responsible for the integrity, objectivity and reliability of the financial statements, accompanying notes and other financial information in the annual report.

Management maintains internal control systems to ensure that transactions are accurately recorded in accordance with established policies and procedures. In management's opinion, the financial statements have been properly prepared and of necessity, include some amounts based upon management's best estimate and judgments up to June 6, 2008.

The responsibility of the Auditor General and staff is to express an independent opinion on whether the financial statements are fairly presented in accordance with Canadian generally accepted accounting principles. The auditors' report outlines the scope of the auditors' examination and provides the audit opinion.

Chief Executive Officer

Manager of Financial Services

June 6, 2008



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba, and  
To the Board of Directors of the Manitoba Habitat Heritage Corporation

We have audited the statement of financial position of the Manitoba Habitat Heritage Corporation as at March 31, 2008 and the statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
June 6, 2008

THE MANITOBA HABITAT HERITAGE CORPORATION

Statement of Financial Position  
as at March 31, 2008  
(with comparative figures for 2007)

	North American Waterfowl Management Plan	Riparian Program	Capital Assets	Inter Plan/ Program Eliminations	2008	2007
<b>ASSETS</b>						
<b>Current Assets</b>						
Cash	\$ 144,298	\$ 12,200			\$ 156,498	\$ 445,257
Funds on deposit with Province of Manitoba (Note 5)	171,368	140,939	\$ 227,946		540,253	332,542
Accounts receivable						
Government of Canada	135,784	109,729			245,513	275,236
Province of Manitoba	1,351	124,736	293,854		419,941	30,990
Delta Waterfowl Foundation	19,586				19,586	41,306
Other	13,958				13,958	2,188
Manitoba Agro Woodlot Program	17,431				17,431	68,159
Due from Riparian Program	52,767			\$ (52,767)		
Prepaid expenses	34,001				34,001	33,006
	<u>590,544</u>	<u>387,604</u>	<u>521,800</u>	<u>(52,767)</u>	<u>1,447,181</u>	<u>1,228,684</u>
Capital Assets (Note 6)			7,189,531		7,189,531	6,330,349
Trust Assets (Note 13)					1,260,654	1,016,846
<b>TOTAL ASSETS</b>	<u>\$ 590,544</u>	<u>\$ 387,604</u>	<u>\$ 7,711,331</u>	<u>\$ (52,767)</u>	<u>\$ 9,897,366</u>	<u>\$ 8,575,879</u>
<b>LIABILITIES</b>						
<b>Current Liabilities</b>						
Accounts payable and accrued liabilities	\$ 125,793	\$ 18,330	\$ 84,178		\$ 228,301	\$ 146,296
Due to North American Waterfowl Management Plan		52,767		\$ (52,767)		
Deferred contributions related to operations (Note 7)		268,514			268,514	237,107
Deferred contributions related to capital assets (Note 8)			521,531		521,531	314,125
	<u>125,793</u>	<u>339,611</u>	<u>605,709</u>	<u>(52,767)</u>	<u>1,018,346</u>	<u>697,528</u>
<b>FUND BALANCES</b>						
Invested in Capital Assets			7,105,622		7,105,622	6,301,094
Unrestricted	464,751	47,993			512,744	560,411
Trust Liabilities (Note 13)					1,260,654	1,016,846
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<u>\$ 590,544</u>	<u>\$ 387,604</u>	<u>\$ 7,711,331</u>	<u>\$ (52,767)</u>	<u>\$ 9,897,366</u>	<u>\$ 8,575,879</u>

On Behalf of the Board:

Director \_\_\_\_\_ ;

Director \_\_\_\_\_

THE MANITOBA HABITAT HERITAGE CORPORATION

Statement of Operations and Changes in Fund Balances  
for the year ended March 31, 2008  
(with comparative figures for 2007)

	North American Waterfowl Management Plan	Riparian Program	Capital Assets	Inter Plan/ Program Eliminations	2008	2007
<b>REVENUE</b>						
Government of Canada contributions	\$ 324,520	\$ 208,300			\$ 532,820	\$ 451,494
Province of Manitoba contributions	645,000	91,993			736,993	683,412
Highways Mitigation Fund, Province of Manitoba						61,670
Contributed services, Province of Manitoba	81,209	17,699			98,908	91,668
Delta Waterfowl Foundation	19,586				19,586	116,459
Donations	250				250	278
Interest income	8,178	3,704			11,882	6,816
Other	31,654				31,654	33,984
Management fees (Note 14)	158,381			\$ (99,032)	59,349	50,332
	<u>1,268,778</u>	<u>321,696</u>		<u>(99,032)</u>	<u>1,491,442</u>	<u>1,496,113</u>
<b>EXPENSES</b>						
Amortization of capital assets			\$ 33,409		33,409	30,664
Service delivery - Schedule 1	1,296,272				1,296,272	1,252,603
- Schedule 2		311,561		(99,032)	212,529	166,029
	<u>1,296,272</u>	<u>311,561</u>	<u>33,409</u>	<u>(99,032)</u>	<u>1,542,210</u>	<u>1,449,297</u>
Excess (deficiency) of revenue over expenses	(27,494)	10,135	(33,409)		(50,768)	46,817
<b>FUND BALANCES</b>						
Fund balances, beginning of year	522,553	37,858	6,301,094		6,861,505	5,676,082
Investment in capital assets			778,929		778,929	866,006
Donated land and land use rights			28,700		28,700	272,600
Interfund transfers (Note 9)	(30,308)		30,308			
Fund balances, end of year	<u>\$ 464,751</u>	<u>\$ 47,993</u>	<u>\$ 7,105,622</u>		<u>\$ 7,618,366</u>	<u>\$ 6,861,505</u>

The accompanying notes are an integral part of these financial statements.

THE MANITOBA HABITAT HERITAGE CORPORATION

Statement of Cash Flows  
for the year ended March 31, 2008  
(with comparative figures for 2007)

	Waterfowl Management Plan	Riparian Program	Capital Assets	Inter Plan/ Program Eliminations	2008	2007
<b>OPERATING ACTIVITIES</b>						
Excess (deficiency) of revenue over expenses	\$ (27,494)	\$ 10,135	\$ (33,409)		\$ (50,768)	\$ 46,817
Amortization of capital assets			33,409		33,409	30,664
Net change in non-cash working capital	(65,259)	63,650			(1,609)	10,846
Increase in deferred contributions related to operating activities	-	31,407			31,407	170,000
Net cash used in operating activities	<u>(92,753)</u>	<u>105,192</u>			<u>12,439</u>	<u>258,327</u>
<b>FINANCING AND INVESTING ACTIVITIES</b>						
Purchase of capital assets			(30,308)		(30,308)	(42,759)
Net change in accounts receivable for acquisition of land rights			(265,354)		(265,354)	(28,500)
Received restricted grants for purchase of land rights			778,929		778,929	866,006
Acquisition of land rights with restricted grants			(833,584)		(833,584)	(840,500)
Net change in accounts payable for acquisition of land rights			49,424		49,424	(38,066)
Increase in deferred contributions related to capital assets			207,406		207,406	12,620
Received donation of land and land rights			28,700		28,700	272,600
Acquisition of donated land and land rights			(28,700)		(28,700)	(272,600)
Net cash used in financing and investing activities			<u>(93,487)</u>		<u>(93,487)</u>	<u>(71,199)</u>
Net increase (decrease) in cash	(92,753)	105,192	(93,487)		(81,048)	187,128
Cash and cash equivalents, beginning of year	438,727	47,947	291,125		777,799	590,671
Interfund transfers	(30,308)		30,308			
Cash and cash equivalents, end of year	<u>\$ 315,666</u>	<u>\$ 153,139</u>	<u>\$ 227,946</u>		<u>\$ 696,751</u>	<u>\$ 777,799</u>
Cash and cash equivalents consist of :						
Cash	\$ 144,298	\$ 12,200			\$ 156,498	\$ 445,257
Funds on deposit with Province of Manitoba	171,368	140,939	\$ 227,946		540,253	332,542
	<u>\$ 315,666</u>	<u>\$ 153,139</u>	<u>\$ 227,946</u>		<u>\$ 696,751</u>	<u>\$ 777,799</u>

The accompanying notes are an integral part of these financial statements.

## THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements

March 31, 2008

### **1. Nature of Organization**

The Manitoba Habitat Heritage Corporation (hereinafter called "the Corporation") was established in 1986 as a Crown Corporation under *The Manitoba Habitat Heritage Act*. The objectives of the Corporation are the conservation, restoration and enhancement of Manitoba fish and wildlife habitat and the associated fish and wildlife populations. Donations to the Corporation are tax deductible by the donor pursuant to *The Income Tax Act*, as gifts to Her Majesty. The Corporation is involved in the following initiatives:

#### **a) The North American Waterfowl Management Plan (NAWMP)**

Under Order-in-Council 634/89, the Corporation is authorized to be the Provincial agency responsible for coordinating the delivery of the North American Waterfowl Management Plan in Manitoba.

#### **b) The Riparian Program (RP)**

In January, 1994, the Board of Directors of the Corporation directed staff to develop a strategy to deal with protection, restoration and enhancement of riparian habitat in agro-Manitoba. In fiscal year 2002/03, the name of the program was changed from Green Banks to the Riparian Stewardship Program. In 2006/07 it was changed to the Riparian Program to reflect the broadening of the program activities.

A management fee is charged by the Corporation for services provided by NAWMP to this program.

## THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

### 2. Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles. The significant accounting policies are:

#### a) Revenue Recognition

The Corporation follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Restricted contributions relating to land and land use rights, which are not amortized, are accounted for as increases in the Capital Assets Fund balance when the capital asset is purchased. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Management fees are recognized as revenue in the year the service is provided.

#### b) Capital Assets

The Capital Assets Fund reports the Corporation's capital assets and related amortization expenses.

Purchased capital assets are recorded at cost and donated capital assets are recorded at fair market value at the date the asset is donated.

Amortization of capital assets is recorded on a straight-line basis over the estimated useful lives of the capital assets at the rates indicated below.

Computer hardware	- 20%
Computer software	- 33%
Equipment	- 10%
Furniture and fixtures	- 10%

#### d) Contributed Services

Services are contributed by the Province of Manitoba's Department of Water Stewardship, Ecological Services Division. Contributed services are recorded at cost, which is fair value.

#### e) Use of Estimates

In preparing the Corporation's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets. These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

## THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements

March 31, 2008

### 3. New Accounting Policies

#### a) Accounting Changes

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Corporation's financial statements for the year ended March 31, 2008.

#### Financial Instruments - Recognition and Measurement

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the statement of financial position and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Corporation is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and fund balances, respectively. All other financial instruments are subsequently measured at amortized cost.

The Corporation has designated its financial instruments as follows:

Cash is classified as a financial asset held for trading and is measured at fair value with gains and losses recognized in net earnings. This financial asset is recorded at a carrying value that approximates its fair value.

Funds on Deposit with Province of Manitoba are classified as held to maturity. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable and accrued liabilities are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Corporation's financial statements for the year ended March 31, 2008.



## THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements

March 31, 2008

### 3. New Accounting Policies (continued)

#### b) Financial Instruments

The Corporation's financial instruments consist of cash, Funds on Deposit with Province of Manitoba, accounts receivable, accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the entity is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of Funds on Deposit with Province of Manitoba, accounts receivable, accounts payable and accrued liabilities approximates their carrying values due to their short-term maturity.

### 4. Future Accounting Policy Changes

The CICA has issued two new standards, CICA 3862: Financial Instruments – Disclosures and CICA 3863: Financial Instruments – Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks. This change in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital. This change in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

### 5. Funds on Deposit with Province of Manitoba

Funds on deposit with the Province of Manitoba will mature between April 25, 2008, and May 5, 2008, yielding 3.7% and 3.45% respectively.

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

6. Capital Assets

	Cost	Accumulated Amortization	Net Book Value	
			2008	2007
Land and land use rights	\$ 7,081,203		\$ 7,081,203	\$ 6,218,578
Computer hardware	227,122	\$ 173,481	53,641	53,626
Computer software	65,300	50,101	15,199	13,766
Equipment	98,326	62,321	36,005	37,990
Furniture and fixtures	56,796	53,313	3,483	6,389
<b>Total capital assets</b>	<b>\$ 7,528,747</b>	<b>\$ 339,216</b>	<b>\$ 7,189,531</b>	<b>\$ 6,330,349</b>

Purchases of capital assets in the period are as follows:

	2008	2007
Land and land use rights	\$ 862,624	\$ 1,113,369
Computer hardware	18,421	24,505
Computer software	8,412	11,760
Equipment	3,135	5,813
Furniture and fixtures		413
	<b>\$ 892,592</b>	<b>\$ 1,155,860</b>

The sources of funding for land and land use rights are as follows:

	2008	2007
Environment Canada	\$ 298,980	\$ 291,438
Delta Waterfowl Foundation	356,911	376,070
Manitoba Water Stewardship	54,938	109,158
Manitoba Infrastructure and Transportation		33,310
Manitoba Conservation Districts	23,310	30,525
Manitoba Conservation	340	268
Wildlife Habitat Canada	99,445	
Donations	28,700	272,600
	<b>\$ 862,624</b>	<b>\$ 1,113,369</b>

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**7. Deferred Contributions Related to Operations**

Deferred contributions reported in the respective funds relate to restricted funding received in the current period that is related to expenses of future periods.

Changes in the deferred contributions balance reported in the respective funds are as follows:

			<b>2008</b>	<b>2007</b>
	<b>NAWMP</b>	<b>RP</b>	<b>Total</b>	<b>Total</b>
Balance, beginning of year		\$ 237,107	\$ 237,107	\$ 67,107
Less: revenue recognized in the year		(91,993)	(91,993)	(10,000)
Add: revenue received related to the following year		123,400	123,400	180,000
Balance, end of year		\$ 268,514	\$ 268,514	\$ 237,107

Riparian Program

The balance of \$67,107, originating from the Manitoba Rural Adaptation Council, is restricted for riparian conservation and enhancement activities. The balance of \$58,007 is restricted to the Watershed Management Planning Program. The balance of \$23,400 is for the Riparian Assessment Project and the remainder of \$120,000 is restricted for the delivery of riparian easements.

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**8. Deferred Contributions Related to Capital Assets**

Deferred contributions reported in the Capital Assets Fund represent restricted contributions received with which land and land use rights will be purchased. When the land and land use rights are purchased the related restricted contributions will be transferred from deferred contributions related to capital assets to the Capital Assets Fund balance.

Changes in the deferred contributions balance in the Capital Assets Fund are as follows:

	NAWMP	RP	2008 Total	2007 Total
Balance, beginning of year	\$ 147,757	\$ 166,368	\$ 314,125	\$ 301,505
Add: Contributions received	75,255	200,000	275,255	240,738
Add: Interest Earned	5,186		5,186	7,183
Less: Amounts returned				(6,063)
Less: Amounts transferred to fund balance	(18,096)	(54,939)	(73,035)	(229,238)
Balance, end of year	<u>\$ 210,102</u>	<u>\$ 311,429</u>	<u>\$ 521,531</u>	<u>\$ 314,125</u>

The balance of \$521,531 is restricted to signed conservation agreements (land use rights) with landowners, and staff time to complete the projects.

The contributions received in 2008 totaled \$275,255 consisting of, \$228,445 from the Province of Manitoba and \$46,810 from the Turtle Mountain Conservation District. In comparison the contributions received in 2007 included, \$220,088 from the Province of Manitoba of which \$6,063 was returned, and \$20,650 from the Turtle Mountain Conservation District.

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**9. Interfund Transfers**

In 2008, \$30,308 was transferred from the NAWMP operating funds to the Capital Asset fund in order to fund the cash outlays for capital asset acquisitions. No money was transferred from the RP operating funds for capital purchases this fiscal year. In 2007 \$41,566 was transferred from NAWMP and \$1,193 from RP for the same purpose.

**10. Operational Commitments**

- a) The Corporation leases space under existing leases for six NAWMP offices. The minimum annual lease payments for the next two years are as follows:

2009	\$70,446
2010	\$54,507

- b) The Corporation leases vehicles and office equipment under NAWMP. The minimum annual lease payments for the next two years are as follows:

2009	\$12,263
2010	\$7,478

**11. Capital Commitments**

At March 31, 2008, the NAWMP and RP had signed several commitments to purchase Conservation Agreements. These Conservation Agreements are to be paid out upon filing of the caveats associated with each Conservation Agreement in the 2009 fiscal year. These commitments totaled approximately \$238,532.

**12. Group Registered Pension Plan (RPP) Employee Benefits**

Under the terms of the Corporation's RPP program, employee contributions to RPP's are matched by the Corporation on a current basis. As a result, the Corporation has no future pension benefit liability to employees. The amounts paid by the Corporation in 2008 were \$22,194 (2007 - \$21,097). All funds contributed to the RPP are paid to and administered by Manulife Financial.

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**13. Trust Assets and Liabilities**

The Corporation holds assets in trust as follows:

	2008	2007
Cash and Funds on Deposit with Province of Manitoba	\$ 667,374	\$ 423,566
Land	<u>593,280</u>	<u>593,280</u>
	<u>\$1,260,654</u>	<u>\$1,016,846</u>

Details relating to the parties involved and the assets held are included in notes (a) to (f) which follow.

**a) The Critical Wildlife Habitat Program (CWHP)**

The Corporation provides support to the Wildlife and Ecosystem Protection Branch of Manitoba Conservation for the CWHP.

The Corporation holds title, in trust, to a portfolio of land and provides banking and financial services for CWHP funds held in trust. A management fee is allowed, under the agreement, to be charged by the Corporation to the CWHP for these services. Disbursements, from the funds held in trust, are made at the direction of the Wildlife and Ecosystem Protection Branch.

Trust assets held by the Corporation on behalf of this program include:

	2008	2007
Cash and Funds on Deposit with Province of Manitoba	\$278,458	\$154,323
Land Portfolio	<u>593,280</u>	<u>593,280</u>
	<u>\$871,738</u>	<u>\$747,603</u>

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**13. Trust Assets and Liabilities** (continued)

**b) The Manitoba Agro Woodlot Program (MAWP)**

On November 1, 2004 the Corporation began providing administrative support to Manitoba Agriculture, Food and Rural Initiatives for the MAWP.

The Corporation provides banking and financial services for MAWP funds held in trust. A management fee is allowed, under the agreement, to be charged by the Corporation to the MAWP for these services. Disbursements, from the funds held in trust, are made at the direction of Manitoba Agriculture, Food and Rural Initiatives.

Trust assets held by the Corporation on behalf of this program include:

	2008	2007
Cash and Funds on Deposit with Province of Manitoba	<u>\$71,365</u>	<u>(\$4,290)</u>

**c) Prairie Habitat Joint Venture Advisory Board (PHJV)**

On May 12, 1990 Manitoba officially joined the PHJV Advisory Board. The PHJV Board's purpose is to oversee implementation of the NAWMP through a joint venture among participating agencies within the prairie provinces. PHJV agreed that the partner agencies would contribute to the costs of a Policy Committee with the Corporation holding the funds in trust.

Trust assets held by the Corporation on behalf of this program include:

	2008	2007
Cash and Funds on Deposit with Province of Manitoba	<u>\$181,275</u>	<u>\$161,945</u>

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**13. Trust Assets and Liabilities** (continued)

**d) Oak Hammock Marsh Wildlife Management Area (OHM-WMA)**

On October 2, 2003 the Province of Manitoba, the Corporation and Ducks Unlimited Canada signed a five year infrastructure agreement. The Province of Manitoba and Ducks Unlimited Canada agreed to contribute to the costs of restoration to the OHM-WMA with the Corporation holding the funds in trust.

Trust assets held by the Corporation on behalf of this program include:

	2008	2007
Cash and Funds on Deposit with Province of Manitoba	<u>\$146,185</u>	<u>\$141,821</u>

**e) Prairie Species at Risk Beneficial Management Practices Project (SAR - BMP)**

On July 4, 2006 the Corporation entered into a two year agreement with Agriculture and Agri Food Canada under their Greencover Canada Program to hire two consultants to undertake the development and implementation of a "Beneficial Management Practices" package for producers focusing on Species at Risk. The Corporation agreed to hold the funds in trust. The negative cash balance illustrates that The Corporation is lending cash to the program while their funding is based on an expense recovery system.

Trust assets held by the Corporation on behalf of this program include:

	2008	2007
Cash and Funds on Deposit with Province of Manitoba	<u>(\$9,909)</u>	<u>(\$33,703)</u>



THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**13. Trust Assets and Liabilities** (continued)

**f) Delta Marsh Rehabilitation**

On August 3, 2006 the Corporation entered into a contract with Wildlife Habitat Canada to sponsor the purchase of additional land to rehabilitate the Delta Marsh on behalf of the Manitoba Conservation's Wildlife and Ecosystem Protection Branch. The Corporation agreed to hold the funds in trust. All lands were purchased and transferred to the Province.

Trust assets held by the Corporation on behalf of this program include:

	2008	2007
Cash and Funds on Deposit with Province of Manitoba	<u>Nil</u>	<u>\$3,470</u>

**14. Management Fees**

The Corporation charges for services provided by NAWMP to other programs as follows:

	2008	2007
RP	\$ 99,032	\$ 111,929
MAWP	19,289	24,000
Miscellaneous	3,458	1,295
CWHP	<u>36,602</u>	<u>25,037</u>
	<u>\$158,381</u>	<u>\$162,261</u>

**15. Economic Dependence**

The Corporation is economically dependent on the Province of Manitoba to provide the majority of its operational funding.

THE MANITOBA HABITAT HERITAGE CORPORATION

Notes to Financial Statements  
March 31, 2008

**16. Disclosure Required by the Public Sector Compensation Disclosure Act**

Remuneration paid to Board members during the year, in aggregate, totaled \$4,025 (2007 - \$4,900). Six contract employees were paid the following amounts in the fiscal year:

	<u>2008</u>	<u>2007</u>
T. Sopuck, Manager of Operations	\$ 82,199	\$ 77,136
K. Teneycke, Habitat Field Manager	72,142	67,679
G. Forsyth, Field Representative	53,422	52,078
R. Bullion, Field Representative	53,422	52,078
A. Bourrier, Field Representative	53,457	52,078
G. Ouellette, Manager of Financial Services	55,049	51,646

## NORTH AMERICAN WATERFOWL MANAGEMENT PLAN

Schedule of Expenses for the year ended March 31, 2008  
(with comparative figures for 2007)

	<u>2008</u>	<u>2007</u>
<b>Expenses</b>		
Habitat activities		
Salaries and benefits	\$ 390,229	\$ 377,969
Field office operations	70,830	71,324
Staff support	78,674	82,947
Nest baskets	52,821	51,246
Land leases	714	1,981
Habitat development	17,006	9,581
Property taxes	13,870	15,844
	<u>624,144</u>	<u>610,892</u>
Evaluation	<u>85,046</u>	<u>76,471</u>
Communications		
Salaries and benefits	95,832	90,099
Program delivery	39,275	33,924
	<u>135,107</u>	<u>124,023</u>
Program coordination		
Salaries and benefits	242,880	233,515
Rent	42,907	39,556
Office	56,885	51,052
Other	36,550	35,806
Professional fees	43,428	58,239
Board meetings and remuneration	5,837	7,262
Travel	23,488	15,787
	<u>451,975</u>	<u>441,217</u>
<b>Total expenses</b>	<u><b>\$ 1,296,272</b></u>	<u><b>\$ 1,252,603</b></u>

RIPARIAN PROGRAM

Schedule of Expenses for the year ended March 31, 2008  
(with comparative figures for 2007)

	<u>2008</u>	<u>2007</u>
<b>Expenses</b>		
Habitat activities		
Salaries and benefits	\$ 21,459	\$ 23,652
Field office operations	2,341	6,126
Staff support	3,363	4,903
Workshop expenses	538	2,639
Signage	-	779
Habitat management fees	25,000	28,887
	<u>52,701</u>	<u>66,986</u>
Communications		
Salaries and benefits	1,770	1,495
Program delivery	14,071	35,244
Communication management fees	15,083	11,596
	<u>30,924</u>	<u>48,335</u>
Program coordination		
Salaries and benefits	59,562	57,501
Rent	5,833	5,757
Office	2,766	4,312
Other	993	-
Professional fees	84,485	14,810
Travel	13,585	8,760
Coordination management fees	60,712	71,497
	<u>227,936</u>	<u>162,637</u>
<b>Total expenses</b>	<b><u>\$ 311,561</u></b>	<b><u>\$ 277,958</u></b>



**BDO Dunwoody LLP/s.r.l.**  
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## Auditors' Report

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### To the Legislative Assembly of Manitoba:

We have audited the statement of financial position of **MANITOBA HEALTH RESEARCH COUNCIL** as at March 31, 2008 and the statements of operations and fund balances and cash flows for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP*

Chartered Accountants

Winnipeg, Manitoba  
April 22, 2008

**MANITOBA HEALTH RESEARCH COUNCIL**  
**Statement of Financial Position**

March 31	2008	2007
<b>Assets</b>		
<b>Current Assets</b>		
Cash and bank (Note 3)	\$ 587,122	\$ 606,700
Short-term investments	365,721	188,118
Accounts receivable	791,557	269,193
Accrued interest receivable	-	3,045
Prepaid expenses	2,157	2,157
Deposits	500	500
	1,747,057	1,069,713
<b>Capital assets (Note 4)</b>	<b>2,846</b>	<b>4,368</b>
	<b>\$ 1,749,903</b>	<b>\$ 1,074,081</b>

**Liabilities and Fund Balances**

<b>Current Liabilities</b>		
Accounts payable and accrued liabilities (Note 5)	\$ 89,837	\$ 11,016
Deferred revenue	368,046	-
Research grants payable	441,687	803,656
	899,570	814,672
<b>Commitments (Note 7)</b>		
<b>Fund Balances</b>		
General Research Fund (Page 4)	755,825	225,198
Regional Partnerships Program Fund (Page 4)	94,508	34,211
	850,333	259,409
	<b>\$ 1,749,903</b>	<b>\$ 1,074,081</b>

Approved on behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

## MANITOBA HEALTH RESEARCH COUNCIL Statement of Operations and Fund Balances

For the year ended March 31	2008			2007
	General Research Fund	Regional Partnership Fund	Total	Total
<b>Revenue</b>				
Province of Manitoba grants	\$ 3,735,230	\$ 1,368,046	\$ 5,103,276	\$ 2,844,680
Grants returned /rescinded	98,822	-	98,822	224,514
Investment income	65,479	-	65,479	51,858
Summit Grant	-	-	-	25,000
	<b>3,899,531</b>	<b>1,368,046</b>	<b>5,267,577</b>	<b>3,146,052</b>
<b>Less: Deferred revenue, end of year</b>	<b>-</b>	<b>368,046</b>	<b>368,046</b>	<b>-</b>
	<b>3,899,531</b>	<b>1,000,000</b>	<b>4,899,531</b>	<b>3,146,052</b>
<b>Expenditures</b>				
Administration (Page 11)	440,220	-	440,220	346,061
Personnel awards	1,433,738	22,000	1,455,738	861,800
Research grants	1,494,946	917,703	2,412,649	2,021,035
	<b>3,368,904</b>	<b>939,703</b>	<b>4,308,607</b>	<b>3,228,896</b>
<b>Excess (deficiency) of revenue over expenditures for the year</b>	<b>530,627</b>	<b>60,297</b>	<b>590,924</b>	<b>(82,844)</b>
<b>Fund balances, beginning of year</b>	<b>225,198</b>	<b>34,211</b>	<b>259,409</b>	<b>342,253</b>
<b>Fund balances, end of year (Page 3)</b>	<b>\$ 755,825</b>	<b>\$ 94,508</b>	<b>\$ 850,333</b>	<b>\$ 259,409</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**MANITOBA HEALTH RESEARCH COUNCIL**  
**Statement of Cash Flows**

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Cash Flows from Operating Activities</b>		
Excess (deficiency) of revenue over expenditures for the year	\$ 590,924	\$ (82,844)
Adjustments for		
Amortization of capital assets	1,129	1,092
Loss on disposal of capital assets	1,671	-
	<b>593,724</b>	<b>(81,752)</b>
Changes in non-cash working capital balances		
Short-term investments	(177,603)	448,756
Accounts receivable	(522,364)	(267,861)
Accrued interest receivable	3,045	634
Prepaid expenses	-	(1)
Accounts payable and accrued liabilities	78,821	(1,386)
Deferred revenue	368,046	-
Research grants payable	(361,969)	533,873
	<b>(18,300)</b>	<b>632,263</b>
<b>Cash Flows from Investing Activities</b>		
Purchase of capital assets	(1,278)	(396)
<b>Increase (decrease) in cash and cash equivalents during the year</b>	<b>(19,578)</b>	<b>631,867</b>
<b>Cash (bank indebtedness), beginning of year</b>	<b>606,700</b>	<b>(25,167)</b>
<b>Cash, end of year</b>	<b>\$ 587,122</b>	<b>\$ 606,700</b>
<b>Supplementary Information</b>		
Interest received	\$ 56,456	\$ 52,492



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# MANITOBA HEALTH RESEARCH COUNCIL

## Summary of Significant Accounting Policies

March 31, 2008

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These financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles.

### **Financial Instruments**

The organization's financial instruments consist of cash and bank, accounts receivable, short-term investments, accrued interest receivable, bank indebtedness, research grants payable and accounts payable. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments.

All transactions related to financial instruments are recorded on a settlement date basis except for investments. Investments are recorded on a trade date basis.

The organization classifies its financial instruments into one of the following categories based on the purpose for which the asset was acquired. The organization's accounting policy for each category is as follows:

*Held-for-trading* - This category is comprised of certain investments in equity and debt instruments, stand-alone derivatives, other than those designated as hedging items, and embedded derivatives requiring separation. They are carried in the balance sheet at fair value with changes in fair value recognized in the income statement. Transaction costs related to instruments classified as held-for-trading are expensed as incurred.

*Loans and Receivables* - These assets are non-derivative financial assets resulting from the delivery of cash or other assets by a lender to a borrower in return for a promise to repay on a specified date or dates, or on demand. They arise principally through the provision of goods and services to customers (accounts receivable), but also incorporate other types of contractual monetary assets. They are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment. Transaction costs related to loans and receivables are expensed as incurred.

*Other Financial Liabilities* - Other financial liabilities includes all financial liabilities other than those classified as held-for-trading and comprises trade payables, other short-term monetary liabilities, and research grants payable. These liabilities are initially recognized at fair value and subsequently carried at amortized cost using the effective interest rate method. Transaction costs related to other financial liabilities are expensed as incurred.

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# MANITOBA HEALTH RESEARCH COUNCIL

## Summary of Significant Accounting Policies

**March 31, 2008**

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**Capital Assets**

Capital assets are stated at cost less accumulated amortization. Amortization, based on the estimated useful life of the asset, is calculated as follows:

Office equipment	20% diminishing balance basis
Computer equipment	20% diminishing balance basis

**Fund Accounting**

The Manitoba Health Research Council follows the restricted fund method of accounting for contributions.

The General Research Fund reports only restricted resources that are used for research purposes. General research grants are charged to expenditures in the year the funding is committed for, by Council. Research grants returned to or rescinded by the Council are recorded as revenues when received or rescinded.

Regional Partnership awards are charged to expenditures when funding is received from the Province of Manitoba. Regional partnership awards returned to or rescinded by the Council are recorded as revenues when received or rescinded.

**Revenue Recognition**

Grant revenue is reflected in income in the period in which the grant is received or becomes receivable. Interest income is recognized as revenue when earned and is allocated proportionately to the Funds on the basis of monthly Fund balances.

**Personnel Awards**

Personnel awards and their renewals are charged to expenditures when funding is approved by Council.

**Administrative Expenditures**

Administration expenses are allocated 100% to the General Research Fund.

# MANITOBA HEALTH RESEARCH COUNCIL

## Notes to Financial Statements

**March 31, 2008**

### 1. Entity Definition

The Manitoba Health Research Council was established by The Manitoba Health Research Council Act to promote and assist basic, clinical and applied research in the health sciences in Manitoba. The Manitoba Health Research Council is a registered charity and is exempt from tax under the Income Tax Act.

### 2. Change in Accounting Policy

On January 1, 2007, the organization retrospectively adopted, without restatement of net assets, CICA Handbook Section 3861, "Financial Instruments - Disclosure and Presentation" and Section 3855, "Financial Instruments - Recognition and Measurement". Under these new standards, all financial instruments are included on the statement of financial position and are measured either at fair market value or, in limited circumstances, at cost or amortized cost.

The adoption of these new standards had no effect on the reported balances in the organization's statement of financial position and statement of operations and changes in net assets.

### 3. Cash and Bank

	2008	2007
Bank of Montreal current account	\$ 44,743	\$ 605,225
Wellington West cash account	542,379	1,475
	\$ 587,122	\$ 606,700

### 4. Capital Assets

	2008		2007	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Office equipment	\$ 2,358	\$ 1,633	\$ 7,058	\$ 5,308
Computer equipment	6,954	4,833	7,351	4,733
	\$ 9,312	\$ 6,466	\$ 14,409	\$ 10,041
Cost less accumulated amortization		\$ 2,846		\$ 4,368

# MANITOBA HEALTH RESEARCH COUNCIL

## Notes to Financial Statements

**March 31, 2008**

### 5. Accounts Payable and Accrued Liabilities

Included in accounts payable are appropriations of \$78,554 (\$59,400 for the Provincial and Inter-provincial Research Directory Project and \$19,154 for the Canadian Common CV Project) for expenditures committed to in the 2007/08 fiscal year which will be incurred in the coming year.

### 6. Related Party Transactions

Manitoba Health Research Council is related to all Province of Manitoba departments and agencies. During the year, the Council had the following transactions with related organizations:

	2008	2007
Grant revenue	<b>\$ 5,103,276</b>	\$ 2,844,680

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

### 7. Commitments

The Manitoba Health Research Council has committed grants and awards under the General Research Fund and the Regional Partnership Fund as follows:

Year	General Research Fund	Regional Partnership Fund	Total
<b>2009</b>	\$ 2,062,044	\$ 404,236	\$ 2,466,280
<b>2010</b>	182,804	-	182,804
	\$ 2,244,848	\$ 404,236	\$ 2,649,084

Commitments of future years of the General Research Fund and Regional Partnership Fund are not recorded as an expenditure in the year of commitment, they are recorded as an expenditure in the year they are committed for. These commitments will be funded as follows:

Current General Research Fund Balance	<b>\$ 755,825</b>
Current Regional Partnership Fund Balance	<b>94,508</b>
Deferred revenue	<b>368,046</b>
Future Province of Manitoba grants	<b>1,430,705</b>
	<b>\$ 2,649,084</b>

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## MANITOBA HEALTH RESEARCH COUNCIL Notes to Financial Statements

**March 31, 2008**

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### 7. Commitments (continued)

The organization has future payments under operating leases for the next two years are as follows:

2009	\$	3,386
2010		3,386

### 8. Economic Dependence

The Manitoba Health Research Council relies almost entirely on grants from the Province of Manitoba.

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**MANITOBA HEALTH RESEARCH COUNCIL**  
**Schedule of Administrative Expenses**

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
Accounting and audit	\$ 3,953	\$ 3,754
Amortization	1,129	1,092
Bank charges and interest	137	217
Communications	109,219	18,550
Conferences, meetings and travel	19,070	5,093
Council and committee expenses	30,117	5,933
Delivery	3,327	2,831
Insurance	4,400	4,272
Marketing	12,731	-
Parking	1,398	1,681
Printing, stationery and office supplies	12,350	7,636
Promotions	6,911	4,450
Repairs and maintenance	1,919	1,944
Salaries and benefits	231,888	197,262
Loss on disposal of asset	1,671	-
Summit expenses	-	91,346
	<b>\$ 440,220</b>	<b>\$ 346,061</b>

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OFFICE OF THE  
AUDITOR GENERAL  
CANADA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Minister of Health

We have audited the statement of financial position of the Manitoba Health Services Insurance Plan as at March 31, 2008, and the statement of operations and net assets for the year then ended. These financial statements reflect the Plan's health program expenses for insured services and the funding provided for these programs from the Department of Health appropriations for the Health Services Insurance Fund and Capital Grants. These financial statements are the responsibility of the management of the Department of Health. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the assets, liabilities and net assets of the Manitoba Health Services Insurance Plan as at March 31, 2008, and the revenue and expenses and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Office of the Auditor General

Winnipeg, Manitoba  
June 13, 2008

## MANAGEMENT REPORT

Management of Manitoba Health and Healthy Living is responsible to the Minister of Health for the integrity and objectivity of the financial statements and schedules of the Manitoba Health Services Insurance Plan. The financial statements for the year ended March 31, 2008 have been prepared in accordance with accounting principles consistent with prior years. Included in this year's financial statement is the Schedule of Payments pursuant to the provisions of *The Public Sector Compensation Disclosure Act*.

Manitoba Health and Healthy Living maintains a system of internal control designed to provide management with reasonable assurance that confidential data and other assets are safeguarded and that reliable operating and financial records are maintained. This system includes written policies and procedures, an internal audit program and an organization structure which provides for appropriate delegation of authority and segregation of responsibilities. Staff of the Office of the Auditor General review internal controls and report their findings annually to management and to the Minister of Health.

The Office of the Auditor General is responsible to express an independent, professional opinion on whether the financial statements are fairly stated in accordance with the accounting policies stated in the financial statements. The Auditor's Report outlines the scope of the audit examination and provides the audit opinion.

Management has reviewed and approved these financial statements. To assist in meeting its responsibility, an audit committee meets to review audit, financial reporting and related matters.

On behalf of the management,

*"Original signed by Arlene Wilgosh"*

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Arlene Wilgosh  
Deputy Minister of Health and  
Healthy Living

*"Original signed by Karen Herd"*

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Karen Herd, CA  
Chief Financial Officer and  
Assistant Deputy Minister

Winnipeg, Manitoba  
July 31, 2008



**Manitoba Health Services Insurance Plan  
Statement of Financial Position**

**As At March 31, 2008**

*(in thousands of dollars)*

	<u>2008</u>	<u>2007</u>
<b>Assets</b>		
Current		
Cash	\$ 35,885	\$ 21,383
Funds on deposit with the Province of Manitoba	191,813	4,176
Accounts receivable (Note 3)	52,706	180,263
Due from the Province of Manitoba - vacation pay (Note 4)	122,490	122,439
	<u>402,894</u>	<u>328,261</u>
Due from the Province of Manitoba - post employment benefits (Note 4)	127,350	127,574
	<u>\$ 530,244</u>	<u>\$ 455,835</u>
 <b>Liabilities and Net Assets</b>		
Current		
Accounts payable and accrued liabilities (Note 5)	279,604	205,022
Accrued vacation pay (Note 4)	122,490	122,439
	<u>402,094</u>	<u>327,461</u>
Post employment benefits payable (Note 4)	127,350	127,574
Net Assets	800	800
	<u>\$ 530,244</u>	<u>\$ 455,835</u>

## Manitoba Health Services Insurance Plan Statement of Operations and Net Assets

For the Year Ended March 31, 2008

(in thousands of dollars)

	<u>2008</u>	<u>2007</u>
<b>Revenue</b>		
Grants from the Province of Manitoba (Note 9)	\$ 3,661,873	\$ 3,429,413
Third party recoveries	13,238	12,775
Miscellaneous	53	40
	<u>3,675,164</u>	<u>3,442,228</u>
<b>Expenses</b>		
Health Authorities and Facilities (Note 6, 7)	2,584,836	2,394,075
Medical (Notes 6, 7, 11)	764,441	735,102
Provincial programs	100,963	99,310
Pharmacare	224,924	213,741
	<u>3,675,164</u>	<u>3,442,228</u>
<b>Excess of revenue over expenses and comprehensive income</b>	-	-
<b>Net Assets, beginning of year</b>	<u>800</u>	<u>800</u>
<b>Net Assets, end of year</b>	<u>\$ 800</u>	<u>\$ 800</u>

## **Manitoba Health Services Insurance Plan Notes to the Financial Statements**

For the Year ending March 31, 2008

### **Note 1 - Nature of Operations**

The Manitoba Health Services Insurance Plan (the Plan) operates under the authority of the *Health Services Insurance Act*. The mandate of the Plan is to provide health related insurance for Manitobans by funding the costs of qualified hospital, medical, personal care and other health services. The Plan's financial operations are administered outside of the Provincial Consolidated Fund.

### **Note 2 - Significant Accounting Policies**

#### **a. General**

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles (GAAP).

#### **b. New Accounting Policies**

Effective April 1, 2007 the Plan adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

##### **Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the Plan has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Plan's financial statements for the year ended March 31, 2008.

##### **Section 1530, Comprehensive Income**

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represents the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The Plan has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. As the Plan has no items related to other comprehensive income, comprehensive income is equivalent to net income.

##### **Section 3855, Financial Instruments – Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the statement of financial position and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recognized at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Plan is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net

earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The Plan has designated its financial instruments as follows:

Cash and funds on deposit are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net earnings.

Accounts receivable, and the amounts due from the Province of Manitoba are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable and accrued liabilities, and accrued vacation pay are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Plan's financial statements for the year ended March 31, 2008.

**c. Financial Instruments**

The Plan's financial instruments consist of cash, funds on deposit, accounts receivable, due from the Province of Manitoba – vacation pay and post employment benefits, accounts payable and accrued liabilities, and accrued vacation pay.

The fair value of cash, fund on deposit, accounts receivable, due from the Province of Manitoba – vacation pay, accounts payable and accrued liabilities, and accrued vacation pay approximates their carrying values due to their short-term maturity.

The carrying value of the due from the Province of Manitoba – post employment receivable approximates its fair value, as the annual interest accretion is funded.

Unless otherwise noted, it is management's opinion that Plan is not exposed to significant interest, currency or credit risk arising from these financial instruments.

**d. Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

**e. Administrative and Operating Expenses**

The financial statements do not include administrative salaries and operating expenses related to the Plan. These are included in the operating expenses of Manitoba Health.

**f. Statement of Cash Flows**

These financial statements do not include a Statement of Cash Flows. In the opinion of management, the Statement of Cash Flows does not provide additional disclosure.

**g. Future Accounting Policy Changes**

The CICA has issued two new standards, CICA 3862: Financial Instruments – Disclosures and CICA 3863: Financial Instruments – Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

## Annual Report 2007 – 2008

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

### **Note 3 - Accounts Receivable**

	<b>2008</b>	2007
Province of Manitoba	<b>\$16,029</b>	\$151,793
Other Provinces and Territories	<b>23,006</b>	20,233
Other	<b>13,671</b>	8,237
	<b>\$52,706</b>	<b>\$180,263</b>

### **Note 4 - Employee Benefits**

The Plan revised, in 2005, its funding arrangements related to vacation pay and post employment benefits. Prior to 2005, the Plan did not fund the annual vacation leave earned by employees of the Regional Health Authorities (Health Authorities) and Health Care Facilities (Facilities) until the year vacations were taken. As well, the Plan did not fund post-employment benefits earned by employees of Health Authorities and Facilities until those post-employment benefits were paid. Funding is now provided as vacation pay and post employment benefits are earned by employees subsequent to March 31, 2004.

The amount recorded as due from the Province – vacation pay was initially based on the estimated value of the corresponding liability as at March 31, 2004. Subsequent to March 31, 2004, the Province has included in its ongoing annual funding to the Plan, an amount equal to the current year's expense for vacation pay entitlements.

The amount recorded as due from the Province – post employment benefits is the value of the corresponding actuarial liability for post employment costs as at March 31, 2004. There has been no change to the value subsequent to March 31, 2004 because the Province has provided, in its ongoing annual funding to the Plan, an amount equivalent to the change in the post employment liability including annual interest accretion related to the receivable. The receivable will be paid by the Province when it is determined that the funding is required to discharge the related post employment liabilities.

### **Note 5 - Accounts Payable and Accrued Liabilities**

	<b>2008</b>	2007
Health Authorities and Facilities	<b>\$123,615</b>	\$81,051
Medical Service Claims	<b>87,172</b>	87,987
Pharmacare Claims	<b>15,505</b>	12,400
Province of Manitoba	<b>17,742</b>	-
General	<b>35,570</b>	23,584
	<b>\$279,604</b>	<b>\$205,022</b>

**Note 6 - Inter-provincial Reciprocal Recoveries**

Under inter-provincial reciprocal agreements Canadian residents can obtain necessary hospital and medical services while away from their home provinces or territories. Claims for services are subsequently recovered between provincial governments. In order to reflect the cost of insured services to Manitobans, the recoveries attributable to services for non-Manitoba residents are netted against program expenses.

For the year ended March 31, 2008 the expenses for Health Authorities and Facilities within the Province, of \$2,584,836 (2007-\$2,394,075) are net of reciprocal recoveries of \$37,211 (2007-\$44,937). The expenses for Medical program of \$764,441 (2007- 735,102) are net of reciprocal recoveries of \$11,997 (2007-\$11,232).

**Note 7 - Regional Health Authorities**

The following table summarizes payments to the Health Authorities. These payments are included in the financial statements in the expense categories of Health Authorities and Facilities and Medical.

Regional Health Authority	2008			2007
	Facilities	Medical	Total	Total
Winnipeg	\$1,652,055	\$138,697	\$1,790,752	\$1,680,887
Brandon	152,937	8,796	161,733	148,970
North Eastman	40,003	2,995	42,998	40,327
South Eastman	59,690	5,720	65,410	58,181
Interlake	80,346	7,255	87,601	80,642
Central	142,318	13,204	155,522	143,150
Assiniboine	116,851	13,161	130,012	122,470
Parkland	95,354	4,879	100,233	93,191
Norman	54,462	9,770	64,232	57,463
Burntwood	51,907	13,834	65,741	55,184
Churchill	10,258	-	10,258	10,125
CancerCare	74,384	12,014	86,398	78,501
<b>Total Payments</b>	<b>\$2,530,565</b>	<b>\$230,325</b>	<b>\$2,760,890</b>	<b>\$2,569,091</b>

The expense category, Health Authorities and Facilities, in the Statement of Operations and Net Assets is comprised of the following:

	2008	2007
Health Authorities payments	\$2,530,565	\$2,369,513
Accruals and payments to facilities and third parties	91,482	69,499
Reciprocal recoveries	(37,211)	(44,937)
<b>Total Expenses</b>	<b>\$2,584,836</b>	<b>\$2,394,075</b>

The expense category, Medical, in the Statement of Operations and Net assets is comprised of the following:

	2008	2007
Fee for Services Medical payments and accruals	\$518,540	\$520,714
Health Authorities payments	230,325	199,578
Optometric	5,990	5,544
Chiropractic	9,586	9,266
<b>Total Expenses</b>	<b>\$764,441</b>	<b>\$735,102</b>

## **Annual Report 2007 – 2008**

### **Note 8 - Contingencies**

The nature of the Plan's activities is such that there may be litigation pending or in progress at any time. With respect to claims at March 31, 2008, no provision has been made in the financial statements as the final outcome of the claims is not determinable at this time.

### **Note 9 - Economic Dependence**

The Plan is economically dependent on the Province of Manitoba for its funding.

### **Note 10 - Related Party Transactions**

In addition to those related transactions disclosed elsewhere in these financial statements, the Plan is related in terms of common ownership to all Province of Manitoba created departments, agencies and Crown corporations. The Plan enters into transactions with these entities in the normal course of business. These transactions are recorded at the exchange amount.

### **Note 11 - The Public Sector Compensation Disclosure Act**

The Schedule of Payments pursuant to the provisions of *The Public Sector Compensation Disclosure Act* is included as part of the Annual Report of Manitoba Health.

### **Note 12 - Comparative Figures**

Certain of the prior year's figures have been reclassified to conform to the current year's presentation.

## **MANAGEMENT REPORT**

The accompanying financial statements are the responsibility of management and have been prepared in accordance with Canadian generally accepted accounting principles. In management's opinion the financial statements have been properly prepared within reasonable limits of materiality, incorporating management's best judgment regarding all necessary estimates and all other data available. The financial information presented elsewhere in the annual report, is consistent with that in the financial statements.

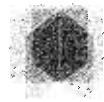
Management maintains internal controls to provide reasonable assurance as to the reliability and accuracy of the financial information and to ensure that the assets of the Commission are properly safeguarded.

The responsibility of the Auditor General for Manitoba is to express an independent professional opinion as to whether the financial statements are presented fairly, in all material respects.

**Larry Huber**  
**Executive Director**

**Date: June 30<sup>th</sup>, 2008**





OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba, and  
To the Board of Commissioners of Manitoba Horse Racing Commission

We have audited the balance sheet of the Manitoba Horse Racing Commission as at March 31, 2008, and the statement of operating revenue and expenses and fund balances and the statement of general fund operating expenses for the year then ended. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Manitoba Horse Racing Commission as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
June 11, 2008

**THE MANITOBA HORSE RACING COMMISSION**

**Exhibit A**

Balance Sheet  
as at March 31, 2008  
(with 2007 figures for comparison)

	General Fund	Capital Asset Fund	Restricted Funds				Total	
			Pari-Mutuel Levy Fund	Rural Fund	H.B.P.A. Fund	C.T.H.S. Fund	Year ended March 31 2008	2007 (Note 8)
<b>ASSETS</b>								
Current assets:								
Cash on hand and in bank	\$ 66,483	\$ -	\$ -	\$ 6,753	\$ 80,291	\$ 255,412	\$ 408,939	\$ 413,748
Pari-mutuel levy receivable	-	-	5,564	-	-	-	5,564	47,394
Pre paid expense	-	-	-	-	-	-	-	7,388
Interfund balances	1,053	-	(5,564)	(500)	3,888	1,123	-	-
Accounts Receivable	13,650	-	-	-	-	-	13,650	15,430
Receivable from Province of Manitoba - Pension (Note 3)	307,729	-	-	-	-	-	307,729	-
	388,915	-	-	6,253	84,179	256,535	735,882	483,960
Long term receivable:								
Province of Manitoba (Note 3)	-	-	-	-	-	-	-	288,336
Capital assets (Note 6)	-	14,448	-	-	-	-	14,448	15,255
	<b>\$ 388,915</b>	<b>\$ 14,448</b>	<b>\$ -</b>	<b>\$ 6,253</b>	<b>\$ 84,179</b>	<b>\$ 256,535</b>	<b>\$ 750,330</b>	<b>\$ 787,551</b>
<b>LIABILITIES AND FUND BALANCES</b>								
Current liabilities:								
Accounts payable and accrued liabilities	\$ 28,139	\$ -	\$ -	\$ 3,682	\$ 84,179	\$ 256,535	\$ 372,535	\$ 434,116
Deferred revenue	1,755	-	-	-	-	-	1,755	2,915
	29,894	-	-	3,682	84,179	256,535	374,290	437,031
Long term liability:								
Provision for employee pension benefits (Note 4)	307,729	-	-	-	-	-	307,729	288,336
	337,623	-	-	3,682	84,179	256,535	682,019	725,367
Fund Balances - Exhibit B								
Unrestricted	51,292	-	-	-	-	-	51,292	46,928
Invested in Capital Assets	-	14,448	-	-	-	-	14,448	15,256
Restricted	-	-	-	2,571	-	-	2,571	-
	<b>\$ 388,915</b>	<b>\$ 14,448</b>	<b>\$ -</b>	<b>\$ 6,253</b>	<b>\$ 84,179</b>	<b>\$ 256,535</b>	<b>\$ 750,330</b>	<b>\$ 787,551</b>

APPROVED BY THE COMMISSION

\_\_\_\_\_  
Chairman  
\_\_\_\_\_  
Comptroller

See accompanying notes to the financial statements

# THE MANITOBA HORSE RACING COMMISSION

## Exhibit B

### Statement of Operating Revenue and Expenses and Fund Balances for the year ended March 31, 2008 (with 2007 figures for comparison)

	General Fund	Capital Asset Fund	Restricted Funds				Total	
			Pari-mutuel Levy Fund	Rural Fund	H.B.P.A. Fund	C.T.H.S. Fund	Year ended March 31 2008	2007
								(Note 8)
Revenue:								
Fees, licenses and fines (Note 5)	\$ 116,713	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 116,713	\$ 126,261
Grant from the Manitoba Lotteries	38,000	-	-	462,000	-	-	500,000	500,000
Interest	970	-	-	2,571	3,082	7,969	14,592	13,085
Pari-mutuel levy	-	-	3,032,682	-	-	-	3,032,682	2,985,302
Sundry	-	-	-	-	-	-	-	34
Employee future benefits - (Note 4)	19,393	-	-	-	-	-	19,393	17,130
	<u>175,076</u>	<u>-</u>	<u>3,032,682</u>	<u>464,571</u>	<u>3,082</u>	<u>7,969</u>	<u>3,683,380</u>	<u>3,641,812</u>
Expenses:								
General Fund operating expenses, Exhibit C	484,326	-	-	-	-	-	484,326	507,504
Overnight purse support thoroughbred	-	-	-	-	2,149,003	-	2,149,003	2,117,574
Owners/breeders incentive thoroughbred	-	-	-	-	-	579,940	579,940	569,392
Quarter Horse support	-	-	-	12,000	-	-	12,000	12,000
Amortization of capital assets	-	1,984	-	-	-	-	1,984	1,828
Standardbred rural	-	-	-	450,000	-	-	450,000	450,813
	<u>484,326</u>	<u>1,984</u>	<u>-</u>	<u>462,000</u>	<u>2,149,003</u>	<u>579,940</u>	<u>3,677,253</u>	<u>3,659,111</u>
Excess (deficiency) of revenues over expenses	(309,250)	(1,984)	3,032,682	2,571	(2,145,921)	(571,971)	6,127	(17,299)
Capital fund transfer (Note 2H)	(1,177)	1,177	-	-	-	-	-	-
Pari-mutuel levy fund transfer (Note 2H)	314,790	-	(3,032,682)	-	2,145,921	571,971	-	-
Fund balances at beginning of year	46,929	15,255	-	-	-	-	62,184	79,483
Fund balances end of year	<u>\$ 51,292</u>	<u>\$ 14,448</u>	<u>\$ -</u>	<u>\$ 2,571</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 68,311</u>	<u>\$ 62,184</u>

See accompanying notes to the financial statements

# THE MANITOBA HORSE RACING COMMISSION

Exhibit C

**Statement of General Fund Operating Expenses**  
**for the year ended March 31, 2008**  
(with 2007 figures for comparison)

	<u>2008</u>	<u>2007</u>
Expenses:		
Bad Debt	\$ 1,930	\$ -
Commissioners' per diem and honoraria	15,816	20,828
Drug, alcohol and security	7,718	4,705
Employee benefits	27,520	26,736
Equipment and office furniture	5,821	-
Equipment rentals	3,709	1,275
Insurance	893	968
Memberships and dues	(472)	6,845
Office	19,666	13,070
Pension cost	34,378	31,402
Professional fees	8,412	8,400
Recruiting costs	2,000	1,927
Repairs and maintenance	-	1,822
Salaries:		
Administration	124,048	125,595
Security	17,791	17,295
Stewards and judges	122,863	153,380
Veterinarian services	51,654	50,124
Support grant	15,739	15,823
Telephone	6,421	6,602
Travel	18,419	20,707
	<hr/> <b>\$ 484,326</b>	<hr/> <b>\$ 507,504</b>

# THE MANITOBA HORSE RACING COMMISSION

## Notes to the Financial Statements for the year ended March 31, 2008

### 1. Nature of the operations

The Manitoba Horse Racing Commission (Commission) was established under The Horse Racing Commission Act to govern, direct, control and regulate horse racing and the operations of horse race tracks in Manitoba.

The operating expenses of the Commission in excess of revenue derived from its regulatory activities are funded through an appropriation of the Government of the Province of Manitoba and a grant from the Manitoba Lotteries Corporation. Administrative grant monies drawn down in excess of actual expenses are retained by the Commission. However, such retained funds in excess of actual expenses reduce subsequent administrative grants.

Revenues and expenses related to program delivery and administrative activities of the Commission are reported in the General Fund.

Capital Asset Fund represents the net investment of the Commission in capital assets.

Effective April 1, 1997, Pari-mutuel Levy Act (the "Act") was enacted. The Act provides for the establishment of a Pari-mutuel Levy Fund for the promotion of horse racing in Manitoba. The fund is collected by the Commission and distributed in accordance with a Plan For Distribution, as required by the Act.

The Rural Fund is used for funding of the rural circuit as well as Quarter Horse racing. Funding for the Rural Fund is provided through a grant from the Manitoba Lotteries Corporation.

Horsemen's Benevolent Protection Association (H.B.P.A.) Fund is to be used for overnight purses at Assiniboia Downs. Funding for the H.B.P.A. Fund is provided through the Pari-mutuel Levy Act based on the Plan For Distribution approved by the minister responsible for the administration of the Act.

Canadian Thoroughbred Horsemen Society (C.T.H.S.) Fund is to be used for breeder's and owner's incentives at Assiniboia Downs. Funding for the C.T.H.S. Fund is provided through the Pari-mutuel Levy Act based on the Plan For Distribution approved by the minister responsible for the administration of the Act.

# THE MANITOBA HORSE RACING COMMISSION

## Notes to the Financial Statements for the year ended March 31, 2008

### 2. Significant accounting policies

#### A) General

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles (GAAP).

#### B) Fund Accounting

The Commission follows the restricted fund method of accounting for contributions.

#### C) New accounting policies

Effective April 1, 2007 the entity adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

##### **Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the entities financial statements for the year ended March 31, 2008.

##### **Section 3855, Financial Instruments – Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The entity is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings or directly to unrestricted fund balance, respectively. All other financial instruments are subsequently measured at amortized cost.

The Commission has designated its financial instruments as follows:

Cash on hand and in bank is classified as financial assets held for trading and is measured at fair value with gains and losses recognized in net earnings.

Accounts receivable, pari-mutuel levy receivable and receivable from Province of Manitoba - pension are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

# THE MANITOBA HORSE RACING COMMISSION

## Notes to the Financial Statements for the year ended March 31, 2008

Accounts payable and accrued liabilities are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Commission financial statements for the year ended March 31, 2008.

### D) Financial instruments

The Commission's financial instruments consist of cash on hand and in bank, accounts receivable, pari-mutuel levy receivable, receivable from Province of Manitoba - pension and accounts payable and accrued liabilities.

Unless otherwise noted, it is management's opinion that the Commission is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accounts receivable, pari-mutuel levy receivable, receivable from Province of Manitoba - pension, accounts payable and accrued liabilities approximates their carrying values due to their short-term maturity.

### E) Revenue recognition

Restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be estimated and collection is reasonably assured.

Funding from the Province of Manitoba includes the Commission's share of provisions recorded for unfunded pension liabilities.

### F) Pension costs

These consist of the employer's share of pension benefits paid to retired employees, as well as the increase in the employee pension benefits liability during the fiscal year. This liability is determined actuarially every three years with the balances for the intervening years determined by formula provided by the actuary. The most recent valuation was completed as at December 31, 2004. Experience gains or losses are recognized in the year the actuarial valuation is completed.

### G) Use of estimates

In preparing the Commission's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates.

# THE MANITOBA HORSE RACING COMMISSION

## Notes to the Financial Statements for the year ended March 31, 2008

### H) Fund transfers

#### i) Capital fund transfers

Fund transfers represent allocations from the General Fund to the Capital Asset Fund for capital acquisitions.

#### ii) Pari-mutuel levy fund transfer

A pari-mutuel levy is collected by the Commission for the promotion of horse racing in Manitoba. The Pari-mutuel Levy Fund is then distributed in accordance with the Plan for Distribution.

### I) Capital Assets

Capital assets are recorded at cost. Amortization is provided on a straight-line basis over the assets' estimated useful lives, as follows:

Computer equipment	5 years
Security equipment	10 years
Furniture	10 years

### J) Future accounting policy changes

The CICA has issued two new standards, CICA 3862: Financial Instruments – Disclosures and CICA 3863: Financial Instruments – Presentation, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to an entity, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: Capital Disclosures, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the entity's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted effective April 1, 2008, will only require additional disclosures in the financial statements.

### 3. Receivable from the Province of Manitoba - Pension

The balance is comprised of:

	<u>2008</u>	<u>2007</u>
Pension entitlement	\$ 307,729	\$ 288,336
Less: long term portion	-	288,336
Amount due within one year	<u>\$ 307,729</u>	<u>\$ -</u>

The Province of Manitoba has confirmed that it intends to pay in full the March 31, 2008 receivable balance related to prior years' funding for the pension liability. This payment will be placed in an interest bearing trust account on March 31, 2009 to be held on behalf of the Manitoba Horse Racing Commission until the cash is required to discharge the related liabilities. Accordingly, this receivable is classified as current.



# THE MANITOBA HORSE RACING COMMISSION

## Notes to the Financial Statements for the year ended March 31, 2008

### 4. Provision for employee pension benefits

The Commission follows the accrual method of accounting for its employee pension benefits liability.

An actuarial valuation of the employee pension benefit liability as at December 31, 2004 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions were a rate of return of 7% (2001 - 7.25%), 2.50% inflation (2001 - 2.75%), salary rate increases of 3.25% (2001 - 3.5%) and post retirement indexing at 2/3 of the inflation rate. The service to date projected benefit method was used and the liabilities have been estimated to March 31, 2008 using a formula provided by the actuary and adjusted for a provision for adverse experience and a trust fund credit.

Provision for employer's share of employees' pension plan:

	<u>2008</u>	<u>2007</u>
Balance, beginning of year	\$ 288,336	\$ 271,207
Benefits accrued	13,163	13,198
Interest accrued on benefits	20,594	17,823
Benefits paid	<u>(14,364)</u>	<u>(13,892)</u>
Balance, end of year	<u>\$ 307,729</u>	<u>\$ 288,336</u>

### 5. Fees, licenses and fines

	<u>2008</u>	<u>2007</u>
Assiniboia Downs		
Daily licenses	\$ 66,975	\$ 67,000
Fees and licenses	36,648	39,771
Fines	11,490	17,610
	<u>115,113</u>	<u>124,381</u>
Rural Circuit		
Fees and licenses	570	1,160
Fines	1,030	720
	<u>1,600</u>	<u>1,880</u>
	<u>\$ 116,713</u>	<u>\$ 126,261</u>

# THE MANITOBA HORSE RACING COMMISSION

## Notes to the Financial Statements for the year ended March 31, 2008

### 6. Capital assets

	2008		2007	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer equipment	\$ 11,599	\$ 2,695	\$ 10,422	\$ 1,818
Security equipment	1,629	448	1,629	336
Furniture	7,571	3,208	7,571	2,213
	<u>\$ 20,799</u>	<u>\$ 6,351</u>	<u>\$ 19,622</u>	<u>\$ 4,367</u>
Net Book Value		<u>\$ 14,448</u>		<u>\$ 15,255</u>

### 7. Statement of cash flows

A statement of cash flows has not been provided as information about financing and investing activities and their effects on cash resources are readily apparent from the other financial statements.

### 8. Comparative figures

Certain of the prior year's comparative figures have been reclassified to conform to the presentation adopted for the current year.

## MANAGEMENT REPORT

The accompanying financial statements of The Manitoba Housing and Renewal Corporation are the responsibility of management and have been prepared in accordance with the accounting policies stated in the financial statements. These accounting policies have been applied on a basis consistent with that of the preceding year. In management's opinion, the financial statements have been properly prepared within reasonable limits of materiality, incorporating management's best judgment regarding all necessary estimates and all other data available up to July 11, 2008.

Management maintains internal controls to provide reasonable assurance of the reliability and accuracy of the financial information and that the assets of The Manitoba Housing and Renewal Corporation are properly safeguarded.

The responsibility of the Office of the Auditor General of the Province of Manitoba is to express an independent, professional opinion on whether the financial statements of The Manitoba Housing and Renewal Corporation are fairly presented in accordance with the accounting policies stated in the notes to the financial statements. The Auditor's Report outlines the scope of the audit examination and provides the audit opinion.

On behalf of Management

Brian Brown, Comptroller, Corporate Services

Joy ~~Cramer~~ Chief Executive Officer

July 11, 2008



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Board of Directors of The Manitoba Housing and Renewal Corporation

We have audited the balance sheet of The Manitoba Housing and Renewal Corporation as at March 31, 2008 and the statements of operations, fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Office of the Auditor General*

Office of the Auditor General

Winnipeg, Manitoba  
July 11, 2008

**THE MANITOBA HOUSING AND RENEWAL CORPORATION  
BALANCE SHEET  
MARCH 31, 2008**

**A S S E T S**

	<u>2008</u>	<u>2007</u>
Cash (note 4)	\$ 93,631,755	\$ 81,223,893
Accounts receivable and accruals (note 5)	27,956,014	37,188,932
Prepaid expenses	5,392,174	3,652,360
Loans and mortgages receivable (note 6)	147,156,098	153,052,416
Land and housing:		
Housing projects (note 7)	78,421,998	77,407,882
Housing investment (note 8)	1,038,220	1,245,440
Land development costs	26,057,619	5,657,328
Land (note 10)	<u>12,389,914</u>	<u>14,556,286</u>
	<u>117,907,751</u>	<u>98,866,936</u>
	<u>\$392,043,792</u>	<u>\$373,984,537</u>

**LIABILITIES AND FUND BALANCES**

**Liabilities**

Accounts payable, holdbacks and accruals	\$ 39,113,898	\$ 37,075,248
Deferred revenue (note 11)	12,721,196	14,300,951
Long-term debt (note 12)	495,836,702	487,924,706
Deferred contributions (note 13)	<u>69,342,039</u>	<u>66,063,722</u>
Total Liabilities	<u>617,013,835</u>	<u>605,364,627</u>

**Fund Balances**

The Housing Development and Rehabilitation Fund	3,678,735	-
The Manitoba Housing and Renewal Fund Deficit	<u>(228,648,778)</u>	<u>(231,380,090)</u>
Total Fund Balances (Accumulated Deficit)	<u>(224,970,043)</u>	<u>(231,380,090)</u>
Total Liabilities and Fund Balances	<u>\$392,043,792</u>	<u>\$373,984,537</u>

Contingencies (note 22)  
Commitments (note 23)  
Guarantees (note 24)

Approved by the Board of Directors:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

(see accompanying notes)

**THE MANITOBA HOUSING AND RENEWAL CORPORATION**  
**STATEMENT OF OPERATIONS**  
**YEAR ENDED MARCH 31, 2008**

	<u>2008</u>	<u>2007</u>
Revenue:		
Grants from the Province of Manitoba (note 14)	\$ 59,205,645	\$ 52,574,850
Contributed services (note 15)	1,583,200	2,094,200
Rental revenue (note 16)	64,282,662	63,611,525
Subsidy contributions	55,880,228	62,876,098
Interest:		
Loans and mortgages	14,714,786	15,169,779
Bank and other	<u>136,960</u>	<u>99,702</u>
	<u>14,851,746</u>	<u>15,269,481</u>
Sales of land - joint venture (note 9)	5,074,181	4,755,762
Sales of land – Waverley West	692,500	-
Other	<u>41,374</u>	<u>8,078</u>
	<u>201,611,536</u>	<u>201,189,994</u>
Expenses:		
Housing operations – excluding amortization and interest (note 16)	87,168,300	79,870,993
Housing operations amortization (note 16)	7,071,561	7,424,865
Housing operations interest (note 16)	23,969,050	25,103,120
Rental subsidies – excluding amortization and interest (note 17)	32,104,755	32,735,203
Rental subsidies – amortization (note 17)	2,351,360	2,421,912
Rental subsidies – interest (note 17)	10,700,769	9,974,406
Grants and subsidies (note 18)	5,698,902	5,292,680
Interest expense	14,677,778	15,130,855
Administrative services (note 15)	1,692,500	1,669,800
(Gain) on sale of housing projects and land	(172,482)	(185,833)
(Recovery) of provision for loss and write downs	(306,924)	(13,120)
Cost of land sales - joint venture	2,059,084	2,099,952
Cost of land sales – Waverley West	236,350	-
Repair and renovation expense (note 15)	7,692,790	10,630,698
Other	582,369	593,926
Pension (note 19)	<u>(324,673)</u>	<u>223,807</u>
	<u>195,201,489</u>	<u>192,973,264</u>
Excess of revenue over expenses and comprehensive income	<u>\$ 6,410,047</u>	<u>\$ 8,216,730</u>

(see accompanying notes)

**THE MANITOBA HOUSING AND RENEWAL CORPORATION**  
**STATEMENT OF FUND BALANCES**  
**MARCH 31, 2008**

	<u>2008</u>	<u>2007</u>
Manitoba Housing and Renewal Fund Deficit (Deficit) – beginning of year as previously stated	\$(240,653,884)	\$(243,889,744)
Correction of error (Note 25)	(878,142)	(878,142)
Change in accounting policy (Note 3)	<u>10,151,936</u> (231,380,090)	<u>5,171,066</u> (239,596,820)
Excess revenues over expenditures	6,410,047	8,216,730
Interfund transfer – MHDRF	<u>(3,678,735)</u>	-
Deficit at end of year	<u>\$(228,648,778)</u>	<u>\$(231,380,090)</u>
Manitoba Housing Development and Rehabilitation Fund (MHDRF) – beginning of year	\$ -	\$ -
Interfund transfer – Deficit	<u>3,678,735</u>	-
MHDRF – end of year	<u>3,678,735</u>	-
Total Fund Balances (Accumulated Deficit)	<u>\$(224,970,043)</u>	<u>\$(231,380,090)</u>

(see accompanying notes)

**THE MANITOBA HOUSING AND RENEWAL CORPORATION**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED MARCH 31, 2008**

	<u>2008</u>	<u>2007</u>
Cash provided by (used for):		
<u>Operating activities:</u>		
Excess of revenue over expenses	\$ 6,410,047	\$ 8,216,730
Add (deduct) items not involving cash:		
Amortization	9,422,921	9,846,777
(Recovery) of provision for loss and write downs	(306,924)	(13,120)
Gain on sale of housing projects and land	(172,482)	(185,833)
Federal subsidies - housing projects	<u>(1,375,899)</u>	<u>(743,433)</u>
	7,567,616	8,904,391
Net change in non-cash balances related to operations:		
Accounts receivable and accruals	9,232,918	1,244,611
Prepaid expenses	(1,739,814)	267,519
Accounts payable, holdbacks and accruals	2,038,650	1,835,418
Deferred revenue	(1,579,755)	5,716,717
Deferred contributions	3,278,317	727,586
Land development costs in joint venture (note 9)	411,816	(440,106)
Land in joint venture (note 10)	<u>184,744</u>	<u>198,301</u>
	<u>25,804,539</u>	<u>26,671,167</u>
<u>Financing activities:</u>		
Borrowings	29,750,809	6,007,987
Additions to loans and mortgages	(1,831,444)	(510,477)
Proceeds from repayment of loans and mortgages	7,727,762	3,447,579
Repayment of borrowings	<u>(21,838,812)</u>	<u>(15,870,701)</u>
	<u>13,808,315</u>	<u>(6,925,612)</u>
<u>Investing activities:</u>		
Additions to land and housing	(27,538,403)	(13,908,935)
Proceeds from sale of housing projects and land	<u>333,412</u>	<u>230,813</u>
	<u>(27,204,991)</u>	<u>(13,678,122)</u>
Increase (decrease) in cash	12,407,862	6,067,433
Cash at beginning of year	<u>81,223,893</u>	<u>75,156,460</u>
Cash at end of year	<u>\$93,631,755</u>	<u>\$81,223,893</u>
Supplementary disclosure:		
Cash payments of interest received	\$ 4,469,047	\$ 4,775,302
Cash payments of interest paid	\$37,128,419	\$38,397,637

(see accompanying notes)



**THE MANITOBA HOUSING AND RENEWAL CORPORATION  
NOTES TO FINANCIAL STATEMENTS - MARCH 31, 2008**

**1. Authority**

The Manitoba Housing and Renewal Corporation (MHRC) operates under the authority of The Housing and Renewal Corporation Act, being Chapter H 160 Revised Statutes of Manitoba 1987. The purposes and objects of the Act are:

- a) to ensure that there is an adequate supply of housing stock in Manitoba;
- b) to enhance the affordability of, and accessibility to, adequate housing for Manitobans, particularly those of low and moderate income and those with specialized needs;
- c) to maintain and improve the condition of existing housing stock; and
- d) to stimulate and influence the activities of the housing market to the benefit of Manitobans as a whole.

MHRC is under the management and control of a Board of Directors appointed by the Lieutenant Governor in Council. The board shall consist of not fewer than five members and not more than 13 members and the Lieutenant Governor in Council may designate one of the members of the board as chairperson and one member as vice-chairperson.

The Corporation is economically dependent on the Government of the Province of Manitoba.

These financial statements include, in note 16, the operating results of MHRC owned properties which are managed by The Manitoba Housing Authority (MHA). The MHA was established in 1992 as an agency of MHRC.

**2. Significant accounting policies**

**a) Basis of accounting**

The Corporation's financial statements are prepared using Canadian generally accepted accounting principles.

**b) Loans and mortgages receivable**

Loans and mortgages receivable are valued at principal amounts less an allowance for loan impairment.

**c) Loan forgiveness**

Loan forgiveness for forgivable loans is approved in accordance with the terms of the loan agreements. The Corporation records an asset valuation allowance equal to the amount of the loan at the time the loan is granted. As forgiveness conditions are met by the borrower, the Corporation records the annual forgiveness by reducing both the forgivable loan and the accompanying valuation allowance.

**d) Allowance for loan impairment**

The Corporation maintains an allowance for loan impairment, which reduces the carrying value of loans and mortgages receivable to their estimated realizable amounts. Depending on the program under which the loan or mortgage is made, estimated realizable amounts are determined with reference to the Corporation's historical loss experience on similar loans or the appraised value of the project financed by the loan or mortgage.

Specific allowances are established for individual loans and mortgages for which the estimated realizable amount is less than the carrying value. The Corporation does not provide any additional non-specific, general provision for loan impairment. The Corporation's Board of Directors has approved a policy which defines whether an individual mortgage or loan balance is to be considered impaired based on the time period that it has been in arrears.

**THE MANITOBA HOUSING AND RENEWAL CORPORATION  
NOTES TO FINANCIAL STATEMENTS - MARCH 31, 2008**

**e) Housing projects and amortization**

- i) Social housing projects are valued at cost less accumulated amortization.
- ii) Market housing projects are valued at the lesser of cost less accumulated amortization and net realizable value.
- iii) Cost includes direct construction costs, land acquisition costs and interest and other related carrying charges incurred during the period of construction.
- iv) Housing projects which are declared abandoned or surplus to the needs of the Corporation are valued at the lesser of cost less accumulated amortization and net realizable value.
- v) Housing projects are amortized on a straight-line basis over their estimated useful lives as follows:
  - Wood buildings – 25 years
  - Brick buildings – 40 years
  - Betterments – 10 to 20 years

**f) Interest in joint venture**

The interest in joint venture is recognized using the proportionate consolidation method. Proportionate consolidation is a method of accounting and reporting whereby MHRC's prorata share of each of the assets, liabilities, revenues and expenses of the joint venture is combined on a line by line basis with similar items in MHRC's financial statements.

**g) Land**

Land is valued at the lower of cost and appraised value adjusted for estimated disposition costs, except for land leased to co-operatives. Cost includes acquisition costs and related carrying costs. The carrying costs of the land, which include interest, planning and development costs, grants in lieu of taxes, less revenue derived from use of undeveloped land, were capitalized to land to March 31, 1993. Effective April 1, 1993 the carrying costs are charged annually to operations. Cost for land acquired after March 31, 1993 consists of the original purchase price and the acquisition costs.

Land leased to co-operatives is valued at original cost. The Corporation incurs no liabilities or obligations with respect to the lessees' buildings situated on the land. The carrying costs of the land, net of lease revenue, are charged annually to MHRC operations.

**h) Land development costs**

Land development costs include interest, planning, development and administrative costs. These costs are capitalized as land development costs to the date of sale of the related land.

**i) Revenue recognition**

Grants are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Rental revenue is recognized in the fiscal period during which the service is provided. Subsidy contributions are recognized on an accrual basis in the fiscal period to which they relate. Interest is recognized on an accrual basis in the fiscal period in which it is earned.

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**j) Interest capitalization**

Interest costs on financing related to housing projects and housing investments are capitalized to the date of completion.

**k) Pension costs and obligations**

Current service contributions for MHA employees are recognized as operating expenses. The Corporation has no further liability associated with the annual cost of pension benefits earned by MHA employees.

The Corporation has a liability associated with the annual cost of pension benefits earned by the former Department of Family Services and Housing employees who were transferred to the Corporation on February 8, 2003.

Current actuarial gains or losses are recognized as operating expenses.

**l) Contributed services**

Under an agreement entered into between The Manitoba Housing and Renewal Corporation and the Department of Family Services and Housing, in 1984, the Department provides administrative services to MHRC at no cost. The value of these contributed and administrative services is recorded as revenue and expenses.

**m) Use of estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

**3. Changes in Accounting Policy**

**a) New Accounting Policies**

Effective April 1, 2007 the Corporation adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA).

**Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Corporation's financial statements for the year ended March 31, 2008.

**Comprehensive Income**

Section 1530 of the CICA accounting standards requires the presentation of a statement of comprehensive income. Comprehensive income represents the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The Corporation has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. Because the Corporation has no items related to other comprehensive income, comprehensive income is equivalent to net income.

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**b) Financial Instruments**

- i) Effective April 1, 2007 the Corporation adopted the accounting recommendations for *Financial Instruments – Recognition and Measurement* (Canadian Institute of Chartered Accountants (CICA) Handbook Section 3855), *Financial Instruments – Disclosure and Presentation* (CICA Handbook Section 3861) and *Hedges* (CICA Handbook Section 3865) in accordance with the transitional provisions of the sections. These sections establish standards for the recognition, measurement, disclosure and presentation of financial assets, financial liabilities, non-financial derivatives and embedded derivatives, and describe when and how hedge accounting may be applied.

Under the new standards, financial assets and liabilities are initially recorded at fair value. Subsequently, the Corporation classifies each of its financial instruments into one of the following categories: held for trading; held to maturity; loans and receivables; available for sale; and other financial liabilities. The classification depends on the purpose for which the financial instruments were acquired and their characteristics.

Cash and cash equivalents are classified as held for trading and are measured at fair value. Loans receivable and accounts receivable are classified as loans and receivable and are measured at amortized costs using the effective interest method. Accounts payable, holdbacks and accruals and long term debt are classified as other financial liabilities and are measured at amortized costs using the effective interest method.

These new standards were applied retroactively as of April 1, 2007. There were no changes to the financial statement accounts as a result of adopting these standards.

Derivatives may be embedded in other financial instruments (the “host” instrument). Under the new standards embedded derivatives are treated as separate contracts when their economic characteristics and risks are not closely related to those of the host instrument, when the embedded derivative has the same terms as those of a stand-alone derivative and the combined instrument is not classified as held for trading or designated at fair value. These embedded derivatives are measured at fair value with subsequent changes in the fair value recognized in operations. The Corporation selected April 1, 2004 as the transition date for embedded derivatives. As such, only contracts or other financial instruments entered into or modified after the transition date were examined for embedded derivatives. As at March 31, 2008 and March 31, 2007 the Corporation does not have any outstanding contracts or other financial instruments with embedded derivatives.

**ii) Fair value – Financial Instruments**

The fair value of accounts receivable (excluding receivables related to pension and severance liability), accounts payable, holdbacks and accruals approximates their carrying values due to their short-term maturity.

The carrying value of the Corporation’s pension and severance pay liabilities are based on actuarial valuations adjusted over time for the effect of interest and payouts since the valuations were performed. The carrying value of the liabilities approximates their fair values as the interest component is comparable to current market rates. The carrying value of the related pension and severance receivables approximates their fair value as their carrying value is derived from the related pension and severance liabilities.

The fair value of loans receivable is determined using the present value of future cash flows under current funding agreements, based on the Corporation’s current estimated lending rate for loans with similar terms and conditions. The fair value of the loans receivable is \$177,595,296 at March 31, 2008 (\$188,271,048 at March 31, 2007).

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The fair value of long-term debt is determined using the present value of future cash flows under current financing agreements, based on the Corporation's current estimated borrowing rate for loans with similar terms and conditions. The fair value of the long-term debt is \$603,197,970 at March 31, 2008 (\$605,389,189 at March 31, 2007).

**c) Tangible Capital Assets Betterments**

Effective April 1, 2007 the Corporation initiated the following change in accounting policy:

Previously, capital asset betterment costs were recognized as expenses in the period in which they were incurred.

Effective April 1, 2007 the Corporation expanded its Tangible Capital Asset policy (TCA) to capitalize betterments.

The effects of the above change in accounting policy, which has been retroactively applied with restatement of the balance sheet as at March 31, 2008, is to increase tangible capital assets for betterments by \$20,043,517 (2007 - \$10,605,789) and to increase amortization for betterments by \$453,853 (2007 - \$351,551). As a result of the above changes, the opening balance in The Manitoba Housing and Renewal Fund Deficit as at April 1, 2008 has been decreased by \$10,151,936 (2007 - \$5,171,066).

**d) Future accounting changes - Financial instruments**

In December 2006, the CICA issued Section 3862, *Financial Instruments - Disclosures*; Section 3863, *Financial Instruments - Presentation*; and Section 1535, *Capital Disclosures*. All three Sections will be applicable to financial statements relating to fiscal years beginning on or after October 1, 2007. Accordingly, the Corporation will adopt the new standards for its fiscal year beginning April 1, 2008. Section 3862 on financial instruments disclosures, requires the disclosure of information about: a) the significance of financial instruments for the entity's financial position and performance and b) the nature and extent of risks arising from financial instruments to which the entity is exposed during the period and at the balance sheet date, and how the entity manages those risks. Section 3863 on the presentation of financial instruments is unchanged from the presentation requirements included in Section 3861. Section 1535 on capital disclosures requires the disclosure of information about an entity's objectives, policies and processes for managing capital.

The Corporation does not expect that the adoption of this new Section will have a material impact on its financial statements.

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**4. Cash**

	<u>2008</u>	<u>2007</u>
On deposit with the Minister of Finance:		
Trust deposits	\$80,512,075	\$53,787,861
Deferred Contributions (note 13)	12,070,497	10,848,859
Mobile home loan guarantee program fund (note 24)	<u>163,115</u>	<u>887,007</u>
	92,745,687	65,523,727
Bank	877,243	15,691,741
Petty cash	<u>8,825</u>	<u>8,425</u>
Cash	<u>\$93,631,755</u>	<u>\$81,223,893</u>

**5. Accounts receivable and accruals**

	<u>2008</u>	<u>2007</u>
Canada Mortgage and Housing Corporation	\$4,240,935	\$11,553,610
Government of the Province of Manitoba and its agencies	4,133,689	7,153,090
Rent receivables - net of allowance of \$6,350,703 (2007 - \$6,090,113)	1,946,139	1,906,895
Accrued interest on loans and mortgages receivable	461,194	514,440
City of Winnipeg - net of allowance of \$67,927 (2007 - \$67,927)	256,628	135,332
Other - net of allowance of \$12,347 (2007- \$12,347)	9,914,552	8,598,015
Government of the Province of Manitoba - severance benefits(note 20)	1,446,105	1,446,105
- pension recoverable (note 19)	<u>5,556,772</u>	<u>5,881,445</u>
Accounts receivable and accruals	<u>\$27,956,014</u>	<u>\$37,188,932</u>

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**6. Loans and mortgages receivable**

**a) Composition of loans and mortgages receivable**

	<u>2008</u>	<u>2007</u>
Federal/Provincial Housing:		
Private Non-Profit Housing Program	\$ 96,462,775	\$ 98,623,505
Rural and Native Housing Program	6,793	9,457
Urban Native Housing Program	<u>29,914,877</u>	<u>32,334,496</u>
	<u>126,384,445</u>	<u>130,967,458</u>
Market Rental Programs:		
Co-operative HomeStart Program	8,189,164	8,202,736
Co-operative Index Linked Program	6,982,342	7,449,839
Manitoba Rural RentalStart Program	264,034	273,887
Manitoba Senior RentalStart Program	<u>4,287,419</u>	<u>4,390,136</u>
	<u>19,722,959</u>	<u>20,316,598</u>
Other Programs:		
Community Residences Program	3,694,792	3,964,055
Market Homeowner Programs	70,315	88,980
Homeowner Rehabilitation Programs	234,017	2,664,384
Other	<u>2,784,666</u>	<u>1,092,960</u>
	<u>6,783,790</u>	<u>7,810,379</u>
	<u>152,891,194</u>	<u>159,094,435</u>
Less - allowance for loan impairment	<u>5,735,096</u>	<u>6,042,019</u>
Loans and mortgages receivable	<u>\$147,156,098</u>	<u>\$153,052,416</u>

Loans and mortgages receivable bear interest at various rates between 0% and 14.25% with maturities at various dates to 2035.

In addition to the loans and mortgages above, forgivable loans outstanding in the amount of \$97,223,403 (2007 - \$82,613,781) have been approved in accordance with the terms of the loan agreements. An asset valuation allowance equal to the amount of outstanding forgivable loans has been recorded by the Corporation.

Principal repayments on the loans and mortgages maturing in the next five years are estimated as follows:

	2009	\$227,914
	2010	11,110
	2011	37,524
	2012	2,553,196
	2013	2,760,752
	Subsequent to 2014	<u>147,300,698</u>
		<u>\$152,891,194</u>

**b) Allowance for loan impairment**

The allowance for loan impairment is comprised of the following specific provisions:

	<u>2008</u>	<u>2007</u>
Market rental programs	\$5,624,414	\$5,860,840
Other programs	<u>110,682</u>	<u>181,179</u>
	<u>\$5,735,096</u>	<u>\$6,042,019</u>

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**7. Housing projects**

	<u>2008</u>	<u>2007</u>
Housing Projects:		
Land	\$ <u>21,743,969</u>	\$ <u>21,734,065</u>
Buildings	398,366,403	397,839,887
Less - accumulated amortization	<u>346,413,491</u>	<u>338,829,358</u>
Buildings – net book value	<u>51,952,912</u>	<u>59,010,529</u>
Under construction	<u>9,437,728</u>	<u>-</u>
	83,134,609	80,744,594
Less - financing provided by CMHC	<u>4,712,611</u>	<u>3,336,712</u>
Housing projects	\$ <u>78,421,998</u>	\$ <u>77,407,882</u>

**8. Housing investment**

Housing investment represents MHRC's share in social housing projects, which until October 1, 1998 were administered by CMHC and subsequently have been administered by MHRC, under the Rural and Native Housing Program.

On September 3, 1998, MHRC and CMHC executed a Declaration of Trust by which CMHC has transferred their ownership interest in cost-shared and 100% CMHC funded Public Housing projects to MHRC, as trustee. MHRC's interest in these projects will be earned over the remainder of each project's CMHC subsidy commitment period, in amounts which will correspond to the annual amortization of the assets. No increase in housing investment has been recorded by MHRC.

**9. Joint venture**

The Corporation contributed 179 acres of land, at appraised value, to a joint venture with Ladco Company Limited on May 11, 1989. The appraised value of the land at that time, adjusted for subsequent sales, was \$1,174,157 (2007 - \$1,358,901) and is included in joint venture land in note 10. The joint venture activities include the servicing, development and sale of approximately 476 acres of land in the City of Winnipeg, Manitoba. In accordance with the terms of the agreement, the Corporation has provided loan guarantees for the purposes of the joint venture development in an amount not to exceed \$2,400,000 (note 24).



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The following is a summary of the Corporation's pro rata share of the assets, liabilities, revenues and expenses of the Ladco Company Limited joint venture.

	<u>2008</u>	<u>2007</u>
Current Assets:		
Cash and short term investments	\$ 619,498	\$ 1,384,453
Accounts receivable from land sales	<u>4,146,937</u>	<u>3,887,450</u>
	<u>4,766,434</u>	<u>5,271,903</u>
Long Term Assets:		
Development in progress	<u>1,054,938</u>	<u>1,466,754</u>
Total Assets	<u>\$5,821,373</u>	<u>\$6,738,657</u>
Current Liabilities:		
Accounts payable and accrued liabilities	<u>16,636</u>	<u>80,772</u>
Net Assets	<u>\$5,804,737</u>	<u>\$6,657,885</u>
Sales of land	\$5,074,181	\$4,755,761
Cost of land sales	<u>1,874,340</u>	<u>1,901,651</u>
Gross margin	<u>3,199,841</u>	<u>2,854,110</u>
Expenses:		
Interest on bank indebtedness	13,196	21,687
General	58,615	90,794
Other	<u>161,178</u>	<u>123,221</u>
Total expenses	<u>232,989</u>	<u>235,702</u>
Net income for the year	<u>\$2,966,852</u>	<u>\$2,618,408</u>
<b>10. <u>Land</u></b>		
	<u>2008</u>	<u>2007</u>
Future development or sale	\$ 9,555,965	\$ 11,462,993
Leased to co-operatives	1,659,792	1,734,392
Joint venture	<u>1,174,157</u>	<u>1,358,901</u>
Land	<u>\$12,389,914</u>	<u>\$14,556,286</u>
<b>11. <u>Deferred revenue</u></b>		
	<u>2008</u>	<u>2007</u>
Manitoba Housing Authority tenant prepaid rent	\$ 2,076,015	\$ 1,968,853
Other prepaid land lease and subsidy contribution received in advance	298,525	280,688
Affordable Housing Initiative commitments	<u>10,346,656</u>	<u>12,051,410</u>
Deferred revenue	<u>\$12,721,196</u>	<u>\$14,300,951</u>

**THE MANITOBA HOUSING AND RENEWAL CORPORATION  
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**12. Long-term debt**

	<u>2008</u>	<u>2007</u>
Government of the Province of Manitoba:		
Advances, convertible to long-term advances, at prime interest rates	\$ 37,269,512	\$ 13,237,893
Long-term advances, at interest rates from 4.75% to 13.375% maturing at various dates to 2029 and requiring annual principal and interest payments of \$38,029,946 (2007 - \$38,901,053)	294,533,899	305,557,467
Canada Mortgage and Housing Corporation:		
Long-term advances, at interest rates from 5.67% to 8.625% maturing at various dates to 2030 and requiring annual principal and interest payments of \$15,022,602 (2007 - \$14,988,984)	161,229,610	166,252,608
Mortgages payable (assumed on property acquisitions), at interest rates from 5.125% to 10.50% maturing at various dates to 2028 and requiring annual principal and interest payments of \$325,260 (2007 - \$325,260)	<u>2,803,681</u>	<u>2,876,738</u>
Long-term debt	<u>\$495,836,702</u>	<u>\$487,924,706</u>

Principal repayments on the long-term debt are estimated as follows:

2009	\$ 17,405,405
2010	18,780,128
2011	20,297,450
2012	21,933,005
2013	22,776,614
Subsequent to 2014	<u>394,644,100</u>
	<u>\$495,836,702</u>

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**13. Deferred contributions**

Pursuant to the Social Housing Agreement executed by MHRC and CMHC, CMHC will pay fixed annual contributions to MHRC for individual housing projects over the remainder of the CMHC subsidy commitment period. The Agreement took effect October 1, 1998 and has a funding expiration date of August 31, 2031. The Agreement provides that a specified amount of the annual federal contributions must be applied toward housing programs, which assist low income households, as defined in the Agreement. The portion of federal contributions that may be applied toward other housing programs is similarly specified. Unexpended federal contributions in the amount of \$57,271,543 (2007 - \$55,214,863) are carried forward by MHRC for future use, but such contributions must be fully used, in accordance with the Agreement, by the funding expiration date of August 31, 2031.

Pursuant to the Social Housing Agreement dated September 3, 1998 between CMHC and MHRC, CMHC made a one-time payment of \$12,700,000 to MHRC in 1999. This amount was provided for the purpose of mitigating future operating risks associated with MHRC's financial responsibility for housing programs transferred from CMHC pursuant to the Agreement. This amount has been recorded as a deferred contribution and is increased by interest earned thereon and is reduced as the Corporation incurs expenses as a result of the identified risks. The unexpended balance related to these contributions at March 31, 2008 is \$12,070,496 (2007 - \$10,848,859).

**14. Grants from the Province of Manitoba**

	<u>2008</u>	<u>2007</u>
Department of Family Services and Housing:		
MHRC operating programs	\$46,986,549	\$40,382,570
MHRC administration	7,103,851	6,962,530
Grants and subsidies	<u>5,172,982</u>	<u>4,620,951</u>
	59,263,382	51,966,051
Grants recovered from the Department of Finance:		
School Tax Assistance for Tenants		
55 Plus Program	266,936	384,992
Pension recovery (note 19)	<u>(324,673)</u>	<u>223,807</u>
Grants from the Province of Manitoba	<u>\$59,205,645</u>	<u>\$52,574,850</u>

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**15. Contributed services**

	<u>2008</u>	<u>2007</u>
Administrative services provided by the Department of Family Services and Housing were allocated as follows:		
- included in the Statement of Operations, Administrative Services	\$ 504,000	\$ 553,500
- included in administration expenses in note 16, Manitoba Housing Authority Housing Operations	636,500	1,052,500
- included in administration expenses in note 16, Sponsor Managed Housing Operations	22,700	20,100
- included in Rental Subsidies, note 17	319,000	396,600
- included in Statement of Operations, Repair and renovation expense	<u>101,000</u>	<u>71,500</u>
Total Department of Family Services and Housing administrative services provided	<u>\$1,583,200</u>	<u>\$2,094,200</u>

**16. Housing operations**

The management and operation of all MHRC social housing projects are the responsibility of the Manitoba Housing Authority and sponsor managed groups. Their operating results are:

	<u>Manitoba Housing Authority Managed</u>	<u>Sponsor Managed</u>	<u>2008</u>	<u>2007</u>
<u>Revenue</u>				
Rental revenue	\$ <u>51,559,298</u>	\$ <u>12,723,364</u>	\$ <u>64,282,662</u>	\$ <u>63,611,525</u>
<u>Expenses</u>				
Administration (note 15)	16,477,900	1,735,995	18,213,895	17,079,574
Property operating	49,579,018	8,884,437	58,463,455	52,388,090
Grants in lieu of taxes	9,057,670	1,433,280	10,490,950	10,403,329
Amortization	5,840,954	1,230,607	7,071,561	7,424,865
Interest	<u>19,890,384</u>	<u>4,078,666</u>	<u>23,969,050</u>	<u>25,103,120</u>
	<u>100,845,926</u>	<u>17,362,985</u>	<u>118,208,911</u>	<u>112,398,978</u>
Operating loss	<u>\$49,286,628</u>	<u>\$ 4,639,621</u>	<u>\$ 53,926,249</u>	<u>\$ 48,787,453</u>

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**17. Rental subsidies**

Pursuant to the Social Housing Agreement executed by MHRC and CMHC on September 3, 1998 which took effect October 1, 1998, CMHC transferred its ownership interest in Public Housing Projects to MHRC in accordance with a Declaration of Trust, and MHRC has assumed sole responsibility for operating policy decisions relating to these projects. Previous agreements provided for the two parties to exercise joint control over operating policies. Rental subsidies are provided through agreements with third parties for which MHRC has assumed operating policy responsibility. Their operating results are:

	Not for Profit Housing	Cooperative Housing	Private Landlord	Property Management	<b><u>2008</u></b>	<b><u>2007</u></b>
<u>Revenue</u>						
Rental revenue	\$8,411,329	\$ -	\$ -	\$2,835,221	\$11,246,550	\$10,955,086
<u>Expenses</u>						
Administration	2,166,752	156,200	180,200	1,118,685	3,621,837	3,658,376
Property operating	18,930,454	3,668,682	4,294,401	10,736,780	37,630,317	37,940,110
Grants in lieu of taxes	1,193,755	-	-	905,396	2,099,151	2,091,803
Amortization	2,268,519	-	-	82,841	2,351,360	2,421,912
Interest	<u>10,624,407</u>	<u>-</u>	<u>-</u>	<u>76,362</u>	<u>10,700,769</u>	<u>9,974,406</u>
	<u>35,183,887</u>	<u>3,824,882</u>	<u>4,474,601</u>	<u>12,920,064</u>	<u>56,403,434</u>	<u>56,086,607</u>
Operating loss	<u>\$26,772,558</u>	<u>\$3,824,882</u>	<u>\$4,474,601</u>	<u>\$10,084,843</u>	<u>\$45,156,884</u>	<u>\$45,131,521</u>

**18. Grants and subsidies**

	<b><u>2008</u></b>	<b><u>2007</u></b>
Manitoba Shelter Benefit	\$5,172,982	\$4,008,787
Shelter Allowance for Family Renters	-	233,687
Shelter Allowance for Elderly Renters	-	378,477
School Tax Assistance for Tenants 55 Plus	266,936	384,992
Elderly & Infirm Persons Housing	155,423	155,423
Co-op Homestart	<u>103,561</u>	<u>131,314</u>
	<u>\$5,698,902</u>	<u>\$5,292,680</u>

**19. Pension obligations**

Employees of the Corporation and MHA are eligible for pensions under the Manitoba Civil Service Superannuation Fund. This pension plan is a defined benefit plan, which requires MHA to contribute an amount approximately equal to the employees' contribution to the Superannuation Fund for current services. Such payments are charged to housing operations as incurred and MHRC has no further liability associated with the annual cost of pension benefits earned by MHA employees. Pension expense recorded for MHA employees for the year ended March 31, 2008 is \$597,669 (2007 - \$594,114).

The Corporation has a liability associated with the annual cost of pension benefits earned by the former Department of Family Services and Housing employees who were transferred to the Corporation on February 8, 2003. The liability of \$5,556,772 (2007 - \$5,881,445) and the related recoverable amount from the Province of Manitoba of \$5,556,772 (2007 - \$5,881,445) are recorded in the financial

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statements. As well, the decrease of \$324,673 (2007 - increase of \$223,807) in the liability and in the recoverable is recorded in the financial statements. Pension costs consist of the employer's share of pension benefits paid to retired employees, as well as the increase in the unfunded pension liability during the fiscal year. This liability is determined by an actuarial valuation every three years with the balances for the intervening years being estimated by a formula provided by the actuary. The most recent valuation was completed at December 31, 2004.

	<u>2008</u>	<u>2007</u>
Balance at beginning of year	\$5,881,445	\$5,657,638
Experience (gain) loss	(884,505)	(331,663)
Benefits accrued	439,288	427,799
Interest accrued on benefits	387,882	373,655
Benefits paid	<u>(267,338)</u>	<u>(245,984)</u>
Balance at end of year	<u>\$5,556,772</u>	<u>\$5,881,445</u>

The key actuarial assumptions were a rate of return of 6.5% (2001 - 6.75%), 2.5% inflation (2001 - 2.75%), salary rate increases of 3.25% (2001 - 3.5%) and post retirement indexing at 2/3 of the inflation rate. The projected benefit method was used and the liability has been extrapolated to March 31, 2008 using a formula provided by the actuary.

**20. Severance**

**a) Severance pay liability**

Effective April 1, 1998, the Corporation commenced recording the estimated liability for accumulated severance pay benefits for its employees in The Manitoba Housing Authority. The amount of this estimated liability is determined and recorded annually using the method of calculation set by the Province of Manitoba.

Severance pay, at the employee's date of retirement, will be determined by multiplying the eligible employee's years of service (to a maximum of 22 or 15 years) by the employee's weekly salary at the date of retirement. Eligibility will require that the employee has achieved a minimum of nine years of service and that the employee is retiring from the Corporation.

The Corporation recorded a severance liability as at April 1, 2003 in the amount of \$569,000 associated with the severance benefits earned by the former Department of Family Services and Housing employees who were transferred to the Corporation on February 8, 2003. The amount of this estimated liability is determined and recorded annually using a method of calculation set by the Province of Manitoba. The Corporation recorded, effective April 1, 2003, a receivable in the amount of \$569,000 from the Province of Manitoba, which is an amount that is equal to the liability recorded for accumulated severance pay benefits at that date.

**b) Severance pay receivable**

The Province of Manitoba has accepted responsibility for the severance pay benefits accumulated to March 31, 1998 by the Corporation's employees. Accordingly, the Corporation recorded, effective April 1, 1998, a receivable of \$877,105 from the Province of Manitoba, which was initially based on the estimated value of the corresponding actuarially determined liability for severance pay as at March 31, 1998. Subsequent to March 31, 1998, the Province provides annual grant funding for severance expense. As a result the change in the severance liability each year is fully funded. The interest component related to the receivable is reflected in the funding for severance expense. The receivable for severance pay will be paid by the Province when it is determined that the cash is required to discharge the related severance pay liabilities.

The amount recorded as a receivable from the Province for severance pay of \$569,000 for former Department of Family Services and Housing employees was initially based on the estimated value of the

**THE MANITOBA HOUSING AND RENEWAL CORPORATION  
NOTES TO FINANCIAL STATEMENTS - MARCH 31, 2008**

corresponding actuarially determined liability for severance pay as at April 1, 2003. Subsequent to April 1, 2003, the Province provides annual grant funding for severance expense. As a result the change in the severance liability each year is fully funded. The interest component related to the receivable is reflected in the funding for severance expense. The receivable for severance pay will be paid by the Province when it is determined that the cash is required to discharge the related severance pay liabilities.

The carrying value of the receivables approximates its fair value as the interest component described above is comparable to current market rates.

**21. Housing Development and Rehabilitation Fund**

On November 8, 2007, The Housing and Renewal Corporation Amendment Act provided for the establishment of a fund known as the "Housing Development and Rehabilitation Fund".

The fund is to be credited with suburban land development profits realized by the MHRC in respect of land owned or developed by it or by a partnership or joint venture in which the MHRC is or was a participant. Interest earned on the amounts are to be credited to the fund. Profits are transferred from The Manitoba Housing and Renewal Fund Deficit to the Housing Development and Rehabilitation Fund. The fund may be used to provide support for housing projects in areas of need within a municipality in which the Corporation realized profits, including the development of new housing or the rehabilitation of existing housing. The fund has a balance of \$3,678,735.

**22. Contingencies**

The Corporation is involved in legal proceedings arising in the normal course of business, the outcome of which cannot be predicted at this time. In the opinion of management, the disposition of these cases will not materially affect the financial position of the Corporation. Any settlement will be recognized in the year the settlement occurs.

The Corporation provided the City of Winnipeg with a letter of credit under a development agreement. At March 31, 2008 the letter of credit amounted to \$1,389,120.

**23. Commitments**

The Corporation has the following commitments as at March 31, 2008.

- a) Housing project modernization and improvement \$12,839,582
- b) Repair and renovation expenses \$11,740,507
- c) Grants and subsidies:

As a result of the Social Housing Agreement dated September 3, 1998, MHRC is now fully responsible for the funding commitments of all Social Housing Projects in Manitoba. These commitments will expire on a staggered basis over the period ending 2031, concurrent with the Social Housing Agreement funding expiration date of August 31, 2031. An estimate of these commitments for each of the next five years is as follows:

2008	\$41,256,800
2009	46,660,700
2010	52,998,000
2011	57,875,900
2012	62,763,400

**THE MANITOBA HOUSING AND RENEWAL CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS - MARCH 31, 2008**

**24. Guarantees**

The Corporation has guaranteed the repayment of mortgages and has issued letters of credit which guarantee the terms and conditions of land development agreements and construction contracts. The outstanding guarantees are as follows:

	<u>2008</u>	<u>2007</u>
Joint Venture Investment Guarantee (note 9)	\$2,400,000	\$2,400,000
Waverley West Letter of Credit	1,389,120	2,050,605
Mobile Home Loan Guarantee Program	163,115	360,684
Affordable Housing Initiative Loan Guarantee Program	<u>2,335,356</u>	<u>2,598,356</u>
Total guarantees	<u>\$6,287,591</u>	<u>\$7,409,645</u>

A guarantee fee of 2 1/2% is charged for each mortgage under the Mobile Home Loan Guarantee Program. The assets of the Mobile Home Loan Guarantee Program as at March 31, 2008 are \$163,115 (2007 - \$887,007) and are included in cash (note 4). The trust fund liability is included in accounts payable.

**25. Risk Management**

i) Financial Risk

Financial risk is the risk to the Corporation's operations that arises from fluctuations in interest rates, and the degree of volatility of those rates. The Corporation does not use derivative instruments to reduce its exposure to interest risk. This risk is mitigated through the almost exclusive use of fixed rate terms for its mortgages and loans receivable and its long-term debt.

ii) Credit Risk

Credit risk arises from the potential that a counterparty to an agreement with the Corporation will fail to perform its obligations. The Corporation conducts an assessment of credit issues prior to committing to such agreements and it actively monitors the credit risks associated with its accounts receivable and loans and mortgages receivable on an ongoing basis.

**26. Prior Year Error**

During 2008 the corporation discovered an error in the investment in land for future development or sale related to prior years. The comparative figures for 2007 have been restated to correct this error. The impact of the restatement on these financial statements is summarized below.

Decrease in Land for Future Development or Sale	\$878,142
Increase in the MHRC deficit	\$878,142

**27. Comparative figures**

Certain comparative figures in the financial statements have been restated to conform with the presentation of the current year.





**Competitiveness, Training and Trade**  
Manitoba Development Corporation  
1040 - 259 Portage Avenue  
Winnipeg MB R3B 3P4

## THE MANITOBA OPPORTUNITIES FUND LIMITED

### MANAGEMENT REPORT

The accompanying financial statements are the responsibility of management and have been prepared in conformity with the generally accepted accounting principles. The statements are examined by BDO Dunwoody LLP, Chartered Accountants, whose opinion is included herein.

To fulfill this responsibility, management maintains internal control systems to provide reasonable assurance that the accounts and records accurately reflect all transactions and that appropriate policies and procedures are established and respected.

BDO Dunwoody LLP have free access to the Board of Directors, with and without management present, to discuss the results of their audit and the quality of financial reporting to the Board.

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James F. Kilgour, C.A.  
General Manager

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Kristine Seier, CMA  
Secretary-Treasurer



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## Auditors' Report

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**To the Board of Directors of  
THE MANITOBA OPPORTUNITIES FUND LTD.**

We have audited the balance sheet of **THE MANITOBA OPPORTUNITIES FUND LTD.** as at March 31, 2008 and the statements of income, comprehensive income and retained earnings and cash flows for the year then ended. These financial statements are the responsibility of the company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the company as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*BDO Dunwoody LLP*

Chartered Accountants

Winnipeg, Manitoba  
May 27, 2008

**THE MANITOBA OPPORTUNITIES FUND LTD.**  
**Balance Sheet**

**March 31** **2008** **2007**

**Assets**

**Current Assets**

Short-term investments (Note 3)	<b>\$ 19,886,197</b>	\$ 10,154,715
Accrued interest receivable	<b>10,465</b>	59,631
	<b>19,896,662</b>	10,214,346

**Long-term investments (Note 4)** **133,748,409** 85,854,171

**Deferred charges** **6,801,662** 4,430,534

**\$160,446,733** **\$100,499,051**

**Liabilities and Equity**

**Current Liabilities**

Accounts payable and accrued liabilities	<b>\$ 2,015,699</b>	\$ 1,298,693
Current portion of long-term debt (Note 5)	<b>1,897,286</b>	-
	<b>3,912,985</b>	1,298,693

**Long-term debt (Note 5)** **153,758,308** 97,442,148

**Retained Earnings** **2,775,440** 1,758,210

**\$160,446,733** **\$100,499,051**

Approved on behalf of the Board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**THE MANITOBA OPPORTUNITIES FUND LTD.**  
**Statement of Income, Comprehensive Income and Retained Earnings**

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Investment Income</b>	<b>\$ 4,699,080</b>	<b>\$ 3,233,192</b>
<b>Expenses</b>		
Amortization of deferred charges	1,671,187	1,173,897
Professional fees	3,000	4,156
Program administration	78,150	79,576
	<u>1,752,337</u>	<u>1,257,629</u>
<b>Operating income for the year</b>	<b>2,946,743</b>	<b>1,975,563</b>
<b>Growing Through Immigration Strategy Support (Note 6)</b>	<b>1,929,513</b>	<b>1,216,580</b>
<b>Net income and comprehensive income for the year</b>	<b>1,017,230</b>	<b>758,983</b>
<b>Retained earnings, beginning of year</b>	<b>1,758,210</b>	<b>999,227</b>
<b>Retained earnings, end of year</b>	<b>\$ 2,775,440</b>	<b>\$ 1,758,210</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**THE MANITOBA OPPORTUNITIES FUND LTD.**  
**Statement of Cash Flows**

<b>For the year ended March 31</b>	<b>2008</b>	<b>2007</b>
<b>Cash Flows from Operating Activities</b>		
Net income for the year	\$ 1,017,230	\$ 758,983
Adjustments for		
Amortization of deferred charges	1,671,187	1,173,897
Increase in present value of long-term investments	(4,163,818)	(2,863,297)
	<u>(1,475,401)</u>	<u>(930,417)</u>
Changes in non-cash working capital balances		
Accrued interest receivable	49,166	(23,696)
Accounts payable and accrued liabilities	717,006	739,239
	<u>(709,229)</u>	<u>(214,874)</u>
<b>Cash Flows from Investing Activities</b>		
Purchase of long-term investments	<u>(43,730,420)</u>	<u>(18,571,036)</u>
<b>Cash Flows from Financing Activities</b>		
Advances from long-term debt	<u>54,171,131</u>	<u>21,000,536</u>
<b>Increase in cash equivalents during the period year</b>	<b>9,731,482</b>	<b>2,214,626</b>
<b>Cash equivalents, beginning of period year</b>	<u><b>10,154,715</b></u>	<u><b>7,940,089</b></u>
<b>Cash equivalents, end of period year</b>	<u><b>\$ 19,886,197</b></u>	<u><b>\$ 10,154,715</b></u>
<b>Represented by</b>		
Short-term investments	<u><b>\$ 19,886,197</b></u>	<u><b>\$ 10,154,715</b></u>

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## THE MANITOBA OPPORTUNITIES FUND LTD. Summary of Significant Accounting Policies

March 31, 2008

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<b>Basis of Accounting</b>	The company's financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles.
<b>Revenue Recognition</b>	Interest revenue on short-term investments is recorded on an accrual basis. Investment income on long-term investments is determined by the difference in the present value of the term note and the cost of the term note.
<b>Contributed Services</b>	During the year, the Province of Manitoba provided office space and other administrative services to the company at no cost. Because of the difficulty of estimating the fair value of such expenses, no contributed services are recognized in the financial statements.
<b>Deferred Charges</b>	Deferred charges, which reflect the handling fee to be paid to the Government of Canada upon repayment of funds, are amortized over the five year term the related deposits are held.
<b>Financial Instruments</b>	<p>The company utilizes various financial instruments. Unless otherwise noted, it is management's opinion that the company is not exposed to significant interest, currency or credit risks arising from these financial instruments and the carrying amounts approximate fair values.</p> <p>The fair values of cash and cash equivalents, accounts receivable and accounts payable approximate their carrying value because of their short-term maturity of these instruments. The fair value of long-term investments is estimated based on current rates assumed for similar government guaranteed debt of the same maturity. The fair value of long-term debt, including current portion, is estimated based on current rates assumed for similar investments and debt of the same maturity.</p> <p>All transactions related to financial instruments are recorded on a trade date basis.</p> <p>The company classifies its financial instruments into one of the following categories based on the purpose for which the asset was acquired. The company's accounting policy for each category is as follows:</p> <p><i>Held-for-trading</i> - This category is comprised of certain investments in short-term investments. They are carried in the balance sheet at the fair value with changes in fair value recognized in the income statement. Transactions costs related to instruments classified as held-for-trading are expensed as incurred. Fair values are determined directly by reference to published price quotations in an active market.</p>

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## THE MANITOBA OPPORTUNITIES FUND LTD. Summary of Significant Accounting Policies

March 31, 2008

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### Financial Instruments (continued)

*Loans and Receivables* - These assets are non-derivative financial assets resulting from the delivery of cash or other assets by a lender to a borrower in return for a promise to repay on a specified date or dates, or on demand. They arise principally through the provision of goods and services (accounts receivable), but also incorporate other types of contractual monetary assets. They are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment.

*Held-to-maturity Investments* - These assets are non-derivative financial assets with fixed or determinable payments and fixed maturities that the company's management has the positive intention and ability to hold to maturity and comprises certain investments in debt securities. These assets are initially recognized at fair value and subsequently carried at amortized cost, using the effective interest rate method, less any provision for impairment. Fair values are determined directly by reference to published price quotations in an active market.

*Other Financial Liabilities* - Other financial liabilities include all financial liabilities other than those classified as held-for-trading and comprises trade accounts payable and long-term debt. These liabilities are initially recognized at fair value and subsequently carried at amortized cost using the effective interest rate method.

Other comprehensive income includes, in particular, unrealized gains and losses on available for sale financial assets and the change in the effective portion of a cash flow hedge transaction. The company had no other comprehensive income items for the year. Because the company has no items related to other comprehensive income, comprehensive income is equivalent to net income.

### Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

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## THE MANITOBA OPPORTUNITIES FUND LTD. Summary of Significant Accounting Policies

March 31, 2008

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### Recent Accounting Pronouncements

Recent accounting pronouncements that have been issued but are not yet effective, and have a potential implication for the company, are as follows:

*Capital Disclosures* - CICA Handbook Section 1535, Capital Disclosures, requires disclosure of an entity's objectives, policies and processes for managing capital, quantitative data about what the entity regards as capital and whether the entity has complied with any capital requirements and, if it has not complied, the consequences of such non-compliance. This standard is effective for interim and annual financial statements relating to fiscal years beginning on or after October 1, 2007. The company is currently assessing the impact of the new standard.

*Financial Instruments - Disclosures and Presentation* - CICA Handbook Section 3862, Financial Instruments - Disclosure, increases the disclosures currently required to enable users to evaluate the significance of financial instruments for an entity's financial position and performance, including disclosures about fair value. CICA Handbook Section 3863, Financial Instruments - Presentation, replaces the existing requirements on the presentation of financial instruments, which have been carried forward unchanged. These standards are effective for interim and annual financial statements relating to fiscal years beginning on or after October 1, 2007. The company is currently evaluating the impact of the adoption of these changes on the disclosure and presentation within its financial statements.

*International Financial Reporting Standards* - The CICA plans to converge Canadian GAAP with International Financial Reporting Standards ("IFRS") over a transition period expected to end in 2011. The impact of the transition to IFRS on the company's financial statements has yet to be determined.



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# THE MANITOBA OPPORTUNITIES FUND LTD.

## Notes to Financial Statements

March 31, 2008

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### 1. Nature of Operations and Economic Dependence

The Manitoba Opportunities Fund Ltd. (the company) was incorporated under the laws of Manitoba on April 3, 2003. The company was formed due to the requirements of the Fund Agreement between the Minister of Citizenship and Immigration and the Manitoba Fund dated October 21, 2003 to function as an "approved fund" under the Immigrant Investor Program.

The object of the company is to hold and invest the Provincial allocation of immigrant's investments made through the Federal Department of Citizenship and Immigration Canada's (CIC) Immigrant Investor Program. The Federal Immigrant Investor Program seeks to attract experienced persons and capital to Canada. Investors must demonstrate business experience, a minimum net worth of CDN \$800,000 and make an investment of CDN \$400,000. The funds invested are distributed among participating Provinces. After five years, the company returns the Provincial allocation of the \$400,000 investment, without interest, to the CIC who then returns the funds to the individual investors who have become permanent residents. However, prior to approval and issuance of a Permanent Resident's Visa an investor may withdraw from the program and CIC will request that the company repay the Provincial allocation of the individual investment at such time.

Manitoba, as a participating Province, through the company invests the Provincial allocation funds for a period of five years and uses the interest income generated on the funds to create jobs and help the Manitoba economy grow.

The company is economically dependent on the Province of Manitoba as the Province of Manitoba is liable for the long-term debt payable to the Federal Government.

### 2. Change in Accounting Policy

On April 1, 2007, the company retroactively adopted, without restatement of prior periods, CICA Handbook Section 1530, "Comprehensive Income", Section 3861, "Financial Instruments - Disclosure and Presentation", Section 3855, "Financial Instruments - Recognition and Measurement" and Section 3865, "Hedges". These new Handbook Sections provide comprehensive requirements of the recognition and measurement of financial instruments, as well as standards on when and how hedge accounting may be applied. Handbook Section 1530 also introduces a new component of equity referred to as accumulated other comprehensive income.

Under these new standards, all financial instruments, including derivatives, are included on the balance sheet and are measured either at fair market value or, in limited circumstances, at cost or amortized cost.

The adoption of these new standards had no material impact on the company's statement of income and retained earnings.

### 3. Short-term Investments

The short-term investments consist of 30 - 90 day deposit certificates held by the Province of Manitoba.

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## THE MANITOBA OPPORTUNITIES FUND LTD. Notes to Financial Statements

**March 31, 2008**

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#### 4. Long-term Investments

The long-term investments are made up of several 5 year zero coupon term notes which Manitoba Opportunities Fund Ltd. purchases on a monthly basis from the Province of Manitoba. The maturity dates range monthly from January 2009 to March 2012. The effective interest rates range from 3.25% to 4.60% payable at the end of the 5 year term.

The discount on the bonds are amortized over the 5 year term. The present value of the bond less the face value is recorded each year as interest income.

#### 5. Long-term Debt

	2008	2007
Government of Canada	\$ 155,655,594	\$ 97,442,148
Current portion of long-term debts	1,897,286	-
	<b>\$ 153,758,308</b>	<b>\$ 97,442,148</b>

The long-term debt represents the Provincial allocation of immigrant's investments repayable to the Federal Government five years after the Federal Government has distributed these funds to the Manitoba Opportunities Fund Ltd. A handling fee is deducted prior to the funds being distributed to the Manitoba Opportunities Fund Ltd.

Principal repayments for the next five years are as follows:

2009	\$ 1,897,286
2010	38,873,526
2011	33,918,052
2012	22,743,017
2013	58,223,713
	<b>\$ 155,655,594</b>

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## THE MANITOBA OPPORTUNITIES FUND LTD. Notes to Financial Statements

March 31, 2008

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### 6. Growing Through Immigration Strategy Support

Funds transferred to support the Growing Through Immigration Strategy are made up of the following, as approved by the Treasury Board:

	<u>2008</u>	<u>2007</u>
Business Settlement Office	\$ 350,603	\$ 210,343
Competitiveness, Training and Trade	233,392	-
Internationally Educated Engineers Qualification Program	157,800	120,000
Department of Labour and Immigration	990,233	827,100
Manitoba Agriculture, Food and Rural Initiatives	177,527	59,137
Manitoba Culture, Heritage, Tourism and Sport	19,958	-
	<u>\$ 1,929,513</u>	<u>\$ 1,216,580</u>

### 7. Related Party Transactions

The Fund paid \$433,789 (2007 - \$287,420) made up of program administration costs of \$83,186 (2007 - \$77,077) and Growing Through Immigration Strategy Support transfers of \$350,603 (2007 - \$210,343) to the Manitoba Development Corporation, which operates under control of a common Board of Directors.



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Fax (204) 957-1793

June 12, 2008

## **THE MANITOBA TRADE AND INVESTMENT CORPORATION MANAGEMENT REPORT**

The accompanying financial statements are the responsibility of management and have been prepared in accordance with Canadian generally accepted accounting principles.

To fulfil this responsibility, management maintains internal control systems to provide reasonable assurance that the accounts and records accurately reflect all transactions and that appropriate policies are established and respected.

The statements are examined by the Office of the Auditor General of Manitoba, whose opinion is included herein. The Auditor General has free access to the Board of Directors, with and without management present, to discuss the results of their audit and the quality of financial reporting to the Board.

*original signed by*

**Hugh Eliasson  
Chair**

*original signed by*

**Brian Johnston  
Financial Officer**



OFFICE OF THE  
AUDITOR GENERAL  
MANITOBA

## AUDITORS' REPORT

To the Legislative Assembly of Manitoba, and  
To the Board of Directors of Manitoba Trade and Investment Corporation

We have audited the balance sheet of the Manitoba Trade and Investment Corporation as at March 31, 2008, and the statements of income, comprehensive income and retained earnings and cash flows for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Manitoba Trade and Investment Corporation as at March 31, 2008, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*original signed by*

Office of the Auditor General

Winnipeg, Manitoba  
June 12, 2008

**MANITOBA TRADE AND INVESTMENT CORPORATION**  
**BALANCE SHEET**  
**MARCH 31, 2008**  
(With Comparative Figures for 2007)

ASSETS	2008	2007
Current Assets:		
Cash	\$ 337,790	\$ 320,305
Short-term investments	500,000	500,000
Accounts Receivable - Trade	2,731	6,845
Accounts Receivable - Province of Manitoba	-	24,947
Total Current Assets	840,521	852,097
TOTAL ASSETS	\$ 840,521	\$ 852,097
LIABILITIES AND RETAINED EARNINGS		
Current Liabilities:		
Accounts Payable and Accrued Liabilities	\$ 17,516	\$ 32,204
Deferred Revenue (Note 6)	-	16,850
Operating Advance Payable (Note 3)	500,000	500,000
Total Current Liabilities	517,516	549,054
TOTAL LIABILITIES	517,516	549,054
RETAINED EARNINGS	323,005	303,043
TOTAL LIABILITIES AND RETAINED EARNINGS	\$ 840,521	\$ 852,097

See accompanying notes to financial statements.

Approved by:

*original signed by* Chair of the Board

*original signed by* Financial Officer

**MANITOBA TRADE AND INVESTMENT CORPORATION**  
**STATEMENT OF INCOME, COMPREHENSIVE INCOME AND RETAINED EARNINGS**  
**FOR THE YEAR ENDED MARCH 31, 2008**  
**(With Comparative Figures for 2007)**

	2008	2007
Revenue:		
Salaries and Benefits Recoveries (Notes 2f , 4 and 5)	\$ 276,657	\$364,112
Participation Fees - Province of Manitoba & Government Enterprises (Notes 2f and 5)	10,258	2,833
Participation Fees - Other (Note 2f)	75,128	32,760
Interest (Note 5)	20,612	19,696
<b>Total Revenue</b>	<b>382,655</b>	<b>419,401</b>
Expenses:		
Salaries and Benefits (Note 4)	276,657	364,112
Contract Fees	6,273	9,103
Program	68,919	30,419
Audit Fees	10,660	6,100
Legal Fees	69	-
Miscellaneous	115	151
<b>Total Expenses</b>	<b>362,693</b>	<b>409,885</b>
Net Income and Comprehensive Income for the Year	19,962	9,516
Retained Earnings, beginning of year	303,043	293,527
<b>Retained Earnings, end of year</b>	<b>\$ 323,005</b>	<b>\$303,043</b>

See accompanying notes to financial statements.

**MANITOBA TRADE AND INVESTMENT CORPORATION**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED MARCH 31, 2008**  
**(With Comparative Figures for 2007)**

	2008	2007
Operating Activities:		
Net Income and Comprehensive Income for the year	\$ 19,962	\$ 9,516
Changes in non-cash working capital		
Accounts Receivable - Trade	4,114	15,922
Accounts Receivable - Province of Manitoba	24,947	(4,129)
Accounts Payable and Accrued Liabilities	(14,688)	(690)
Deferred Revenue	(16,850)	16,850
Net cash flow from operating activities	17,485	37,469
Net increase in cash for the year	17,485	37,469
Cash, beginning of year	320,305	282,836
Cash, end of year	\$ 337,790	\$ 320,305

See accompanying notes to financial statements.



**MANITOBA TRADE AND INVESTMENT CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2008**

**1. Nature of Operations and Economic Dependence**

The Manitoba Trade and Investment Corporation (the Corporation) was formed by an Act of the Legislature in 1974. The objectives of the Corporation, as set out in the Act, are to:

- encourage, promote, develop and increase Manitoba exports and trade;
- promote investment in Manitoba; and
- promote international business opportunities for Manitoba businesses and assist Manitoba businesses in promoting those business opportunities.

The Corporation is economically dependent on the Province of Manitoba as all project deficits incurred by the Corporation are recovered from the Province.

**2. Significant Accounting Policies**

**a. General**

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles (GAAP).

**b. New Accounting Policies**

Effective April 1, 2007 the Corporation adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

**Section 1506, Accounting Changes**

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the Corporation has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of this revised standard had no material impact on the Corporation's financial statements for the year ended March 31, 2008.

**Section 1530, Comprehensive Income**

Section 1530 requires the presentation of a statement of comprehensive income and provides guidance for the reporting and display of other comprehensive income. Comprehensive income represent the change in equity of an enterprise during a period from transactions and other events arising from non-owner sources including gains and losses arising on translation of self-sustaining foreign operations, gains and losses from changes in fair value of available for sale financial assets and changes in fair value of the effective portion of cash flow hedging instruments. The Corporation has not recognized any adjustments through other comprehensive income for the year ended March 31, 2008. Because the Corporation has no items related to other comprehensive income, comprehensive income is equivalent to net income.

**Section 3855, Financial Instruments – Recognition and Measurement**

Section 3855 prescribes the criteria for recognition and presentation of financial instruments on the balance sheet and the measurement of financial instruments according to prescribed classifications. Under this section, financial assets and liabilities are initially recorded at fair value. This section also addresses how financial instruments are measured subsequent to initial recognition and how the gains and losses are recognized.

The Corporation is required to designate its financial instruments into one of the following five categories: held for trading; available for sale; held to maturity; loans and receivables; and other financial liabilities. All financial instruments classified as held for trading or available for sale are subsequently measured at fair value with any change in fair value recorded in net earnings and other comprehensive income, respectively. All other financial instruments are subsequently measured at amortized cost.

The Corporation has designated its financial instruments as follows:

Cash and short term investments are either held by or invested with the Province of Manitoba. These financial instruments are classified as financial assets held for trading and are measured at fair value with gains and losses recognized in net income for the year. Due to the relatively short period to maturity of these financial assets, the carrying values approximate their fair values.

Accounts receivable are classified as loans and receivables. These financial assets are recorded at their amortized cost using the effective interest rate method.

Accounts payable, accrued liabilities and operating advance payable are classified as other financial liabilities. These financial liabilities are recorded at their amortized cost using the effective interest rate method.

The adoption of this revised standard had no material impact on the Corporation's financial statements for the year ended March 31, 2008.

**c. Financial Instruments**

The Corporation's financial instruments consist of cash, short term investments, accounts receivable, accounts payable, accrued liabilities and operating advance payable.

Unless otherwise noted, it is management's opinion that the Corporation is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The fair value of accounts receivable, short term investments, accounts payable, accrued liabilities and operating advance payable approximates their carrying values due to their short-term maturity.

**d. Use of Estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

**e. Future Accounting Policy Changes**

The CICA has issued two new standards, CICA 3862: *Financial Instruments – Disclosures* and CICA 3863: *Financial Instruments – Presentation*, which enhance the abilities of users of financial statements to evaluate the significance of financial instruments to a Corporation, related exposures and the management of these risks.

The CICA has also issued a new standard, CICA 1535: *Capital Disclosures*, which requires the disclosure of qualitative and quantitative information that enables users of financial statements to evaluate the Corporation's objectives, policies and processes for managing capital.

These changes in accounting policies, which will be adopted, effective April 1, 2008, will require additional disclosures in the financial statements.

**f. Revenue Recognition**

Salaries and benefits recoveries is recognized when services are rendered and when collection is reasonably assured.

Participation fees are recognized as revenue in the same period that the shows, seminars and projects sponsored by the Corporation are actually held. Fees received in advance of event days are reflected as deferred revenue.

**g. Contributed Services**

During the year, the Province of Manitoba provided office space and other administrative services to the Corporation at nil cost. Because of the difficulty of estimating the fair value of such expenses, no contributed services are recognized in the financial statements.

**3. Operating Advance Payable**

The Corporation has a \$500,000 non-interest bearing working capital advance from the Province of Manitoba. The advance is payable on demand.

**MANITOBA TRADE AND INVESTMENT CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**MARCH 31, 2008**

**4. Salaries / Benefits and related Recoveries**

Up to January 18, 2008 the Corporation employed a number of staff, and recovered the associated salaries and benefits costs , from the Department of Competitiveness , Training and Trade. Effective January 19, 2008, all the Corporation's employees were transferred to the Department of Competitiveness, Training and Trade, and are no longer employees of the Corporation.

**5. Related Party Transactions**

The Corporation is related in terms of common ownership to all departments, Crown organizations and government enterprises created by the Province of Manitoba. The Corporation enters into transactions with these entities in the normal course of business. The Corporation records these transactions at the exchange amount, which is the amount, agreed upon by both parties.

During the year, the Corporation's transactions with related entities were as follows:

Salaries and Benefits Recoveries	\$276,657
Participation Fees	\$10,258
Interest Revenue	\$20,612

**6. Deferred Revenue**

Deferred revenue represents fees received in advance of event days for specific trade projects. Changes in the deferred balance are as follows:

	2008	2007
	\$	\$
Balance, beginning of year	16,850	-
Less amount recognized as revenue in the year	(16,850)	-
Add amounts received and deferred during the year	-	16,850
Balance, end of year	-	16,850

**7. Comparative Figures**

Certain of the comparative figures have been reclassified to conform to the current year's presentation.



## **The Manitoba Water Services Board**

### **Management Report**

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The accompanying financial statements are the responsibility of management and have been prepared in conformity with the accounting policies noted in the financial statements. The statements are examined by the Office of the Auditor General of the Province of Manitoba, whose opinion is included herein.

To fulfil this responsibility, management maintains internal control systems to provide reasonable assurance that the accounts and records accurately reflect all transactions, and that appropriate policies and procedures are established and respected.

The Provincial Auditor General has free access to the Board of Directors, with and without management present, to discuss the results of their audit and the quality of financial reporting of the Board.

Original signed by R. Menon

Original signed by C. Brigden

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R. Menon, P.Eng.  
General Manager

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C. Brigden  
Financial Officer

June 6, 2008

**Manitoba**  
spirited energy



## AUDITORS' REPORT

To the Legislative Assembly of Manitoba  
To the Board of Directors of The Manitoba Water Services Board

We have audited the balance sheet of The Manitoba Water Services Board as at March 31, 2008, the statements of operating revenues and expenses and cash flows for the year then ended. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Board as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Office of the Auditor General

Winnipeg, Manitoba  
June 6, 2008

**Balance Sheet**

as at March 31, 2008

(with comparative figures for 2007)

<b>ASSETS</b>	<b>2008</b>	<b>2007</b>
		(Restated, Note 15)
Current assets		
Cash	\$ 921,536	\$ 592,107
Accounts receivable	5,525,755	3,689,281
Prepaid supplies	74,678	71,379
Current portion, construction in progress (Note 3)	574,389	4,357,354
Accrued interest	16,434	41,291
	<u>7,112,792</u>	<u>8,751,412</u>
Long-term construction in progress (Note 3)	1,025,155	4,458,075
Property plant and equipment (Note 4)	13,304	13,304
	<u>\$ 8,151,251</u>	<u>\$ 13,222,791</u>
<b>LIABILITIES</b>	<b>2008</b>	<b>2007</b>
Current liabilities		
Accounts payable and accrued charges	\$ 3,079,420	\$ 4,531,202
Advances from the Province of Manitoba payable on demand	6,200,000	10,200,000
Current portion of long-term debt (Note 5)	-	3,909
	<u>9,279,420</u>	<u>14,735,111</u>
Funds retained (deficit) (Notes 6, 14 and 15)	(1,228,169)	(1,612,320)
Interest adjustment fund account (Note 7)	100,000	100,000
	<u>(1,128,169)</u>	<u>(1,512,320)</u>
	<u>\$ 8,151,251</u>	<u>\$ 13,222,791</u>

Commitments - Note 9  
Contingencies - Note 10

APPROVED BY THE BOARD

Signed by Andrew Horosko

**Statement of Operating Revenues and Expenses**

for the year ended March 31, 2008

(with comparative figures for 2007)

	2008	2007
		(Restated, Note 15)
<b>Revenues</b>		
Sale of water	\$ 2,275,039	\$ 1,839,914
Administrative expenses paid by the Province of Manitoba (Note 8)	1,881,915	1,823,808
Interest	77,152	127,216
	<hr/>	<hr/>
Total revenues	4,234,106	3,790,938
	<hr/>	<hr/>
<b>Expenses</b>		
Direct expenses for water supply plants		
Interest - Advances payable on demand	490,872	559,431
- Long-term debt	215	13,897
Less: Interest allocated to new construction	(415,621)	(505,171)
	<hr/>	<hr/>
	75,466	68,157
Chemicals	24,095	37,092
Amortization	-	25,528
Heat, telephone, light and power	413,902	272,153
Professional services	1,251,077	1,209,287
Salaries and benefits	149,906	138,281
Repairs and maintenance	78,443	31,330
Administrative expenses (Note 8)	1,881,915	1,823,808
	<hr/>	<hr/>
Total expenses	3,874,804	3,605,636
	<hr/>	<hr/>
Excess of operating revenues over expenses	359,302	185,302
Funds retained (deficit), beginning of year, as originally stated	(1,568,190)	(1,742,550)
Restatement of Prior Period (Note 15)	(44,130)	-
Funds retained (deficit), beginning of year, as restated	<hr/> (1,612,320)	<hr/> (1,742,550)
Disposition of funds (Note 6)	24,849	(55,072)
	<hr/>	<hr/>
Funds retained (deficit), end of year (Note 6)	\$ (1,228,169)	\$ (1,612,320)
	<hr/> <hr/>	<hr/> <hr/>



The Manitoba Water Services Board  
**Statement of Cash Flows**

Exhibit C

for the year ended March 31, 2008  
(with comparative figures for 2007)

	2008	2007
		(Restated, Note 15)
Cash provided by (used for):		
Operating activities		
Excess of operating revenues over expenses	\$ 359,302	\$ 185,302
Expense not involving cash - amortization	-	25,528
	<u>359,302</u>	<u>210,830</u>
Change in accounts receivable	(1,836,474)	2,720,331
Change in prepaid supplies	(3,299)	766
Change in accounts payable and accrued charges	(1,451,782)	(367,236)
Change in accrued interest	24,857	(3,776)
	<u>(2,907,396)</u>	<u>2,560,915</u>
Cash provided by (used for) operating activities	(2,907,396)	2,560,915
Financing activities		
Advances received	9,900,000	14,900,000
Advances repaid	(13,903,909)	(11,652,570)
Debentures receivable principal recoveries	-	53,216
Infrastructure expense	-	(765,292)
Change in bank indebtedness	-	(930,966)
	<u>(4,003,909)</u>	<u>1,604,388</u>
Cash provided by (used for) financing activities	(4,003,909)	1,604,388
Investing activities		
New construction costs	(29,232,547)	(36,768,011)
Funding recovered from:		
Province of Manitoba	13,326,270	11,152,919
Municipalities	23,122,162	21,328,128
	<u>7,215,885</u>	<u>(4,286,964)</u>
Decrease in construction in progress	7,215,885	(4,286,964)
Capital asset disposals	-	3,548
Plant surplus transferred to municipalities on disposition	24,849	(55,072)
Change in restricted cash	-	765,292
	<u>7,240,734</u>	<u>(3,573,196)</u>
Cash provided by (used for) investing activities	7,240,734	(3,573,196)
Increase in cash	329,429	592,107
Cash, beginning of the year	592,107	-
	<u>\$ 921,536</u>	<u>\$ 592,107</u>
Cash, end of the year	\$ 921,536	\$ 592,107

Interest paid during the year ended March 31, 2008 amounted to \$491,087 (2007 - \$574,521)

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## Notes to Financial Statements

for the year ended March 31, 2008

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### 1. NATURE OF ORGANIZATION

The Manitoba Water Services Board was established in July 1972 under *The Manitoba Water Services Board Act* to assist in the provision of water and sewage facilities to the residents of rural Manitoba. The Board owns and operates water supply plants in the Province, installs or upgrades water and sewage facilities in Manitoba communities, constructs area water pipelines for agricultural and drought proofing purposes and develops farm water sources.

### 2. SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of accounting

The financial statements have been prepared using Canadian generally accepted accounting principles (GAAP). Operating results of all water supply plants operated by the Board are reflected on an aggregate basis in the statement of Operating Revenue and Expenses. Separate equity accounts are maintained for each plant operated by the Board (Note 6).

#### (b) New accounting policies

Effective April 1, 2007 the Board adopted the following new accounting standards issued by the Canadian Institute of Chartered Accountants (CICA):

##### *Section 1506, Accounting Changes*

Section 1506 requires that voluntary changes in accounting policies are made only if they result in the financial statements providing reliable and more relevant information. Additional disclosure is required when the entity has not yet applied a new primary source of Canadian GAAP that has been issued but is not yet effective, as well as when changes in accounting estimates and errors occur. The adoption of the revised standard had no material impact on the Board's financial statements for the year ended March 31,

##### *Section 3855, Financial Instruments - Recognition and Measurement*

Section 3855 provides guidance on recognizing financial instruments and non-financial derivatives on the statement of financial position. The standard also specifies how financial instruments gains and losses are presented. Initially, all financial assets and liabilities must be recorded on the statement of financial position at fair value. Subsequent measurement is determined by the classification of each financial asset and liability. Under this standard, all financial instruments are classified as one of: (a) held-for-trading; (b) loans and receivables; (c) held-to-maturity; (d) available-for-sale or (e) other liabilities. Financial assets and liabilities classified as held-for-trading are measured at fair value with gains and losses recognized in excess of revenue over expenses. Financial instruments classified as held-to-maturity, loans and receivables and other liabilities are measured at amortized costs. Available-for-sale are measured at fair value, with unrealized gains and losses recognized directly in funds retained.

Upon adoption of the new standard, the Board designated cash as held-for-trading; accounts receivable and accrued interest as loans and receivables, and accounts payable and accrued charges, advances from the Province of Manitoba payable on demand, and current portion of long-term debt as other liabilities. The Board has neither available-for-sale nor held-to-maturity instruments.

Except for held-for-trading designated financial instruments, transaction costs that are directly attributable to the acquisition or issuance of financial assets or liabilities are accounted for as part of the respective assets or liabilities carrying value at inception and amortized over the expected life of the financial instrument using the effective interest method. For held-for-trading financial assets and liabilities, transaction costs are recorded in the statement of operations as incurred.

The adoption of the standard on April 1, 2007 had no material impact on the financial statements.

## Notes to Financial Statements

for the year ended March 31, 2008

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

(c) Capital assets

Capital assets represent water supply plants owned by the Board. They are recorded at cost and amortization is calculated on a straight-line basis over the following terms:

Plants constructed prior to January 1, 1972	equipment	18 years
	buildings	35 years
Plants constructed after January 1, 1972	equipment	20 years
	buildings	20 years

Capital assets which are constructed by the Board are recorded as Construction in Progress until the Capital asset is put into use and ownership is transferred to the appropriate municipality. Financing costs are included in the Construction in Progress amounts.

(d) Revenue recognition

Revenue from sale of water is recognized in the period when consumed by the town or municipality.

(e) Administrative expenses paid by the Province of Manitoba

Administrative expenses are paid by the Province of Manitoba on behalf of the Board and recorded at the exchange amount agreed to by the related parties in the financial statements.

(f) Pension costs and obligations

The Board's employees are eligible for membership in the provincially-operated Civil Service Superannuation Plan. The pension liability for Board employees is included in the Province of Manitoba's liability for the Civil Service Superannuation Fund. Accordingly, no provision is recorded in the financial statements related to the effects of participation in the pension plan by the Board and its employees.

(g) Future accounting policy changes

On December 1, 2006, the CICA issued three new accounting standards: Handbook Section 1535 *Capital Disclosures*, Handbook Section 3862 - *Financial Instruments - Disclosure* and Handbook Section 3863 - *Financial Instruments - Presentation*. These new standards apply to the Board from April 1, 2008.

Section 1535 specifies the disclosure of: (i) an entity's objectives, policies and procedures and processes for managing capital; (ii) quantitative data about what the entity regards as capital; (iii) whether the entity has complied with any capital requirements; and (iv) if it has not complied, the consequences of such non-compliance.

Section 3862 and 3863 replace Handbook Section 3861 - *Financial Instruments - Disclosure and Presentation*, revising and enhancing its disclosure requirement, and carrying forward unchanged its presentation requirements. These new sections place increased emphasis on disclosures about the nature and extent of risks arising from financial instruments and how the entity manages those risks.

The Manitoba Water Services Board  
**Notes to Financial Statements**  
for the year ended March 31, 2008

**3. CONSTRUCTION IN PROGRESS**

	2008	2007
Balance, beginning of year	\$ 8,815,429	\$ 4,528,465
New construction costs	29,232,547	36,768,011
	<u>38,047,976</u>	<u>41,296,476</u>
Funding recovered from:		
Municipalities	23,122,162	21,328,128
Province of Manitoba	13,326,270	11,152,919
	<u>36,448,432</u>	<u>32,481,047</u>
Balance, end of year	1,599,544	8,815,429
Less: current portion	<u>574,389</u>	<u>4,357,354</u>
Long-term Construction in Progress	<u>\$ 1,025,155</u>	<u>\$ 4,458,075</u>

**4. PROPERTY PLANT AND EQUIPMENT**

	2008	2007
Land and easements	\$ <u>13,304</u>	\$ <u>13,304</u>
Buildings	645,771	645,771
Less: accumulated amortization	<u>645,771</u>	<u>645,771</u>
	-	-
Equipment	189,970	189,970
Less: accumulated amortization	<u>189,970</u>	<u>189,970</u>
Total property plant and equipment	<u>\$ 13,304</u>	<u>\$ 13,304</u>

The Manitoba Water Services Board  
**Notes to Financial Statements**  
for the year ended March 31, 2008

5. LONG-TERM DEBT

Year of Maturity	Annual Payment Date	Interest Rate(%)	2008	2007
Advances from the Province of Manitoba:				
2007	October 31	9.400	-	3,909
Total advances payable			-	3,909
Less: current portion			-	3,909
Advances payable beyond one year			\$ -	\$ -

6. FUNDS RETAINED (DEFICIT)

Funds retained (deficit) consist of accumulated excess revenues over expenses pertaining to the water supply plants owned and operated by the Board for the benefit of municipalities and pertaining to plants operated by the Board under agreements with municipalities. Separate equity accounts are maintained for each plant operated by the Board. Municipalities are responsible for any deficit balances and are given credit for surplus balances whenever plant operating responsibilities are transferred to the municipalities.

Funds retained (deficit) also include the gain on the sale of the Red River Regional Water Supply System of \$31,759.

	No.	2008 Amount	No.	2007 Amount
(Restated, Note 15)				
<b>Plants owned by the Board</b>				
Plants with a deficit	5	\$ (1,516,821)	6	\$ (1,699,930)
Plants with a surplus	3	256,893	2	55,851
Total funds retained (deficit), water supply plants	8	\$ (1,259,928)	8	\$ (1,644,079)

The Manitoba Water Services Board  
**Notes to Financial Statements**  
for the year ended March 31, 2008

6. FUNDS RETAINED (DEFICIT) (continued)

	2008 Amount	2007 Amount
		(Restated, Note 15)
Other Funds Retained	\$ 31,759	\$ 31,759
Total funds retained (deficit)	\$ (1,228,169)	\$ (1,612,320)

During 2007/2008 disposition of funds includes capital works approved by the Board for the Baldur Water Treatment Plant, the Inglis Water Treatment Plant, Strathclair Water Treatment Plant and a contingency fund for the Cartier Regional Water Co-operative.

7. INTEREST ADJUSTMENT FUND ACCOUNT

The Board allocates interest costs to construction projects and to the operations of water supply plants at a rate comparable to the Board's cost of borrowing. The interest allocated and the actual net interest cost incurred by the Board are recorded in the Interest Adjustment Fund Account. Board policy is to maintain a balance of \$100,000 in the Interest Adjustment Fund Account to absorb any shortfall in the allocation of actual net interest costs for the year. Interest costs were fully allocated for both the current and the preceding year.

8. ADMINISTRATIVE EXPENSES PAID BY THE PROVINCE OF MANITOBA

Administrative expenses paid by the Province of Manitoba and included in expenses are as follows:

	2008	2007
Professional services	\$ 13,856	\$ 15,710
Salaries and benefits	1,610,166	1,551,392
Telephone and utilities	14,083	14,088
Travel	4,630	2,291
Rental for office premises	156,117	175,512
Other administrative	83,063	64,815
	\$ 1,881,915	\$ 1,823,808

The Manitoba Water Services Board  
**Notes to Financial Statements**  
for the year ended March 31, 2008

9. COMMITMENTS

	2008	2007
The Board has commitments as follows:		
Signed agreements and offers for construction of sewer and water systems for municipalities and cooperatives.	\$ 41,366,800	\$ 33,122,800
These commitments are expected to be funded as follows:		
Subsidization of construction costs - Province of Manitoba	\$ 18,425,800	\$ 15,592,900
Recovery of construction costs - Municipalities and Cooperatives	22,941,000	17,529,900
	\$ 41,366,800	\$ 33,122,800

The Board recovers construction costs on a current basis from municipalities and cooperatives through funds provided by the Province of Manitoba under *The Loan Act*. As at March 31, 2008, the Province had unused authority of \$21,800,000 under *The Loan Act, 2007* to provide this financing to the Board for the construction of municipal sewer and water facilities on behalf of municipalities and cooperatives.

The Board pays interest to the Province on these unfixed advances. Interest payable is set at Prime Less 0.75%. During 2007/2008 the rate of interest charged was between 4.50% - 5.50% on a quarterly basis.

10. CONTINGENCIES

The Board is involved in legal proceedings arising in the normal course of business, the outcome of which cannot be predicted at this time. In the opinion of management, the disposition of these cases will not materially affect the financial position of the Board. Any settlement will be recognized in the year the settlement occurs.

11. RELATED PARTY TRANSACTIONS

The Board is related in terms of common ownership to all Province of Manitoba created Departments, Agencies and Crown Corporations. The Board enters into transactions in the normal course of operations and they are measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

## Notes to Financial Statements

for the year ended March 31, 2008

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### 12. USE OF ESTIMATES

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### 13. FINANCIAL INSTRUMENTS

#### Fair Value

The carrying amounts of cash, accounts receivable, accrued interest, accounts payable and accrued charges, advances from the Province of Manitoba payable on demand, and the current portion of long term debt reported on the balance sheet approximate their fair market value due to their short-term nature.

#### Credit Risk

The Board, in the normal course of business, is exposed to credit risk from the rural municipalities it serves. The Board's financial assets that are exposed to credit risk consist primarily of accounts receivable.

Accounts receivable are primarily short-term receivables from rural municipalities. Credit evaluations are done for each Rural Municipality.

#### Interest Rates

The Board is not exposed to significant interest rate risk due to the short term nature of the current asset and current liabilities.

### 14. ECONOMIC DEPENDENCY

The Board is economically dependent on the Province of Manitoba.

### 15. RESTATEMENT OF PRIOR PERIOD

During the year it was determined that a payable to a Municipality related to a water utility was not recorded in the prior year. The correction was accounted for retroactively with a restatement of the prior period. As a result, excess of operating revenues over expenses has decreased by \$44,130, funds retained (deficit) have increased by \$44,130, and accounts payable and accrued charges has increased by \$44,130 as at March 31, 2007.



To the Board of Directors of Metis Child and Family Services Authority:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is neither management nor employees of the Authority. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board is also responsible for recommending the appointment of the Authority's external auditors.

Meyers Norris Penny LLP, an independent firm of Chartered Accountants, is appointed by the Board of Directors to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Board of Directors and management to discuss their audit findings.

June 5, 2008

Lisa Champagne /  
Chief Executive Officer





1100, HURON, WINNIPEG

## Auditors' Report

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To the Board of Directors of Metis Child and Family Services Authority:

We have audited the statement of financial position of Metis Child and Family Services Authority as at March 31, 2008 and the statements of combined programs and changes in net assets and cash flows and related schedules for the year then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Authority as at March 31, 2008 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Meyer Davis Penny LLP*

Winnipeg, Manitoba

June 5, 2008

Chartered Accountants



**Metis Child and Family Services Authority**  
**Statement of Financial Position**  
**As at March 31, 2008**

	2008	2007
<b>ASSETS</b>		
Current Assets		
Cash	\$ 249,084	\$ 235,012
Accounts Receivable (Note 7)	3,990,122	2,871,249
Prepaid Expense	<u>18,765</u>	<u>21,664</u>
	4,257,971	3,127,925
Capital Assets (Note 2c, 8)	67,224	28,669
Due from Metis Child, Family and Community Services Agency Inc (Note 9)	2,106,000	1,088,200
Total Assets	<u>\$ 6,431,195</u>	<u>\$ 4,244,794</u>
<b>LIABILITIES</b>		
Current Liabilities		
Accounts Payable and Accruals	\$ 146,406	\$ 106,370
Due to Manitoba Metis Federation Inc. (Note 10)	7,026	-
Due to Metis Child, Family and Community Services Agency Inc	3,904,180	2,833,387
Deferred Contributions (Note 11)	<u>120,664</u>	<u>95,791</u>
	4,178,277	3,035,548
Due to Province of Manitoba (Note 9)	2,106,000	1,088,200
Deferred Contributions Related to Capital Assets (Note 12)	<u>67,224</u>	<u>28,669</u>
	6,351,500	4,152,417
<b>NET ASSETS</b>		
Unrestricted	79,695	92,377
	<u>\$ 6,431,195</u>	<u>\$ 4,244,794</u>

Approved on Behalf of the Board

Director

Director

**Metis Child and Family Services Authority**  
**Statement of Combined Programs and Changes in Net Assets**  
**For the Year Ended March 31, 2008**

	2008 Actuals	2007 Actuals	Actuals Variance
<b>REVENUE</b>			
Grant - Province of Manitoba	\$ 21,977,832	\$ 16,566,408	\$ 5,411,424
Conference - Province of Manitoba	75,457	-	75,457
Education and Training	42,910	-	42,910
Information Matters Project	9,457	-	9,457
Interest	719	743	(24)
Other	28,153	152	28,001
Amortization of Deferred Contributions Related to Capital Assets	11,979	4,367	7,612
<b>Total Revenue</b>	<b>22,146,507</b>	<b>16,571,670</b>	<b>5,574,837</b>
<b>EXPENSES</b>			
Agency Education and Training	41,609	4,948	36,661
Agency Maintenance	14,575,186	10,906,606	3,668,580
Agency Operations	6,187,512	4,858,690	1,328,822
Agency Transition	47,579	105,919	(58,340)
Amortization of Capital Assets	11,979	4,367	7,612
Annual General Meeting	16,829	4,318	12,510
Authority Transition	-	7,418	(7,418)
Bank Charges	573	556	17
Board Expenses	19,582	28,594	(9,011)
Communications	20,488	5,924	14,564
Conference	75,457	-	75,457
Information Matters Project	9,450	-	9,450
Information Technology	17,281	6,554	10,727
Insurance	9,330	9,547	(217)
Office	222,984	50,083	172,901
Other	850	734	116
Professional Development	14,418	1,270	13,148
Professional Fees	55,147	15,530	39,617
Salaries and Benefits	826,863	499,858	327,006
Staff Expenses	6,071	7,588	(1,516)
<b>Total Expenses</b>	<b>22,159,189</b>	<b>16,518,504</b>	<b>5,640,685</b>
(Deficiency)/Excess of revenue over expenses	\$ (12,682)	\$ 53,166	\$ (65,848)
Net assets, beginning of year	92,377	39,211	53,166
Net assets, end of year	<u>\$ 79,695</u>	<u>\$ 92,377</u>	<u>\$ (12,682)</u>

**Metis Child and Family Services Authority**  
**Statement of Cash Flows**  
**For the Year Ended March 31, 2008**

	2008	2007
CASH PROVIDED BY (USED FOR)		
OPERATING ACTIVITIES		
(Deficiency)/Excess of revenue over expenses	\$ (12,682)	\$ 53,166
Add (deduct) items not requiring cash outlay		
Amortization of Capital Assets	11,979	4,367
Amortization of Deferred Contributions Related to Capital Assets	(11,979)	(4,367)
	<u>(12,682)</u>	<u>53,166</u>
CHANGES IN NON-CASH WORKING CAPITAL BALANCES		
Accounts Receivable	(1,118,873)	(962,110)
Due to Metis Child, Family and Community Services Agency Inc.	1,070,793	951,690
Prepaid Expenses	2,899	785
Accounts Payable	40,036	72,116
Amount due to Manitoba Metis Federation Inc.	7,026	(10,333)
Deferred Contributions	24,873	(65,599)
	<u>26,755</u>	<u>(13,450)</u>
INVESTING ACTIVITIES		
Purchase of Capital Assets	(50,534)	(21,925)
Received Deferred Contributions Related to Capital Assets	50,534	21,925
	<u>-</u>	<u>-</u>
FINANCING ACTIVITIES		
Receipt of Loan from Province of Manitoba	1,017,800	-
Advance to Metis Child, Family and Community Services Agency Inc.	(1,017,800)	-
	<u>-</u>	<u>-</u>
NET INCREASE IN CASH	<u>14,072</u>	<u>39,716</u>
CASH, Beginning of Year	\$ 235,012	\$ 195,296
CASH, End of Year	<u>\$ 249,084</u>	<u>\$ 235,012</u>

**METIS CHILD AND FAMILY SERVICES AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
**For the year ended MARCH 31, 2008**

**1. FORM OF ORGANIZATION**

The Corporation was established as the Metis Child and Family Services Authority under section (4)c of the Child and Family Services Authority Act which was proclaimed into law on November 24, 2003

The Metis Child and Family Services Authority (Authority) is a Corporation without share capital. The Board of Directors of the Authority is appointed by the Board of Directors of the Manitoba Metis Federation Inc. (Federation). The Metis Authority is responsible for administration and provision of child and family services to Metis and Inuit people. The Authority is non-taxable pursuant to paragraph 149(1)1 of the Income Tax Act.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant account policies.

**A. BASIS OF PREPARATION**

The Manitoba Metis Federation Inc. appoints the Board of Directors of the Metis Child and Family Services Authority. The Metis Child and Family Services Authority mandates the Metis Child, Family and Community Services Agency Inc. (Agency). Separate audited financial statements are prepared for the Authority and the Agency.

The Authority has not been consolidated into the Manitoba Metis Federation Inc.'s financial statements.

**B. USE OF ESTIMATES**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and reported amounts of revenues and expenses during the period. Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization of capital assets is based on the estimated useful lives of the capital assets.

**C. CAPITAL ASSETS**

Capital assets which are funded by the Province of Manitoba are recorded at cost in the statement of financial position and the related grant funding is recorded as deferred contributions related to capital assets.

The capital assets and the deferred contributions related to capital assets are amortized on the same basis in accordance with the estimated useful lives of the assets.

Capital assets which are not funded by the Province of Manitoba are capitalized at cost and are amortized over the estimated useful lives of the assets

Capital assets are amortized on a straight-line basis as follows:

Office furniture and equipment	5 years
Computer equipment	5 years



**METIS CHILD AND FAMILY SERVICES AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
**For the year ended MARCH 31, 2008**

**D. RECOGNITION OF REVENUES**

The organization follows the deferral method of accounting for contributions, which include government grants and donations.

Unrestricted contributions and program grants are recognized as revenues when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions and grants are recognized as revenue in the year in which the related expenses are recognized.

**E. FUTURE ACCOUNTING CHANGES**

On December 1, 2006, the CICA issued three new accounting standards: Handbook Section 1535 – *Capital Disclosures*, Handbook Section 3862 – *Financial Instruments – Disclosures* and Handbook Section 3863 – *Financial Instruments – Presentation*. These new standards apply to the Authority from April 1, 2008.

Section 1535 specifies the disclosure of: (i) an entity's objectives, policies and procedures and process for managing capital; (ii) quantitative data about what the entity regards as capital; (iii) whether the entity has complied with any capital requirements; and (iv) if it has not complied, the consequences of such non-compliance.

Section 3862 and 3863 replace Handbook Section 3861 – *Financial Instruments – Disclosure and Presentation*, revising and enhancing its disclosure requirements, and carrying forward unchanged its presentation requirements. These new sections place increased emphasis on disclosures about the nature and extent of risks arising from financial instruments and how the entity manages those risks.

The Authority is currently assessing the impact that these new standards will have on its financial statements for the year ended March 31, 2009.

**3. CHANGE IN ACCOUNTING POLICY**

The Authority adopted the new CICA Handbook Section 3855 – *Financial Instruments – Recognition and Measurement* on April 1, 2007. This standard provides guidance on recognizing financial instruments and non-financial derivatives on the statement of financial position. The standard also specifies how financial instrument gains and losses are presented. Initially, all financial assets and liabilities must be recorded on the statement of financial position at fair value. Subsequent measurement is determined by the classification of each financial asset and liability. Under this standard, all financial instruments are classified as one of: (a) held-for-trading; (b) loans and receivables; (c) held-to-maturity; (d) available-for-sale or (e) other liabilities. Financial assets and liabilities classified as held-for-trading are measured at fair value with gains and losses recognized in excess of revenue over expenses. Financial instruments classified as held-to-maturity, loans and receivables and other liabilities are measured at amortized cost. Available-for-sale financial instruments are measured at fair value, with unrealized gains and losses recognized directly in unrestricted net assets.

**METIS CHILD AND FAMILY SERVICES AUTHORITY  
NOTES TO FINANCIAL STATEMENTS  
For the year ended MARCH 31, 2008**

**3. CHANGE IN ACCOUNTING POLICY** *(continued)*

Upon adoption of this new standard, the Authority designated cash as held-for-trading; accounts receivable and amounts due from the Metis Child, Family and Community Services Agency Inc. as loans and receivables; and accounts payable and accruals, due to Manitoba Metis Federation Inc., due to Metis Child, Family and Community Services Agency Inc., and due to Province of Manitoba as other liabilities. The Authority has neither available-for-sale nor held-to-maturity instruments.

Except for held-for-trading designated financial instruments, transaction costs that are directly attributable to the acquisition or issuance of financial assets or liabilities are accounted for as part of the respective asset's or liability's carrying value at inception and amortized over the expected life of the financial instrument using the effective interest method. For held-for-trading financial assets and liabilities, transaction costs are recorded in the statement of operations as incurred.

The adoption of the standard on April 1, 2007 had no material impact on the Authority's net assets.

**4. ECONOMIC DEPENDENCE**

The Authority received the majority of its revenues from the Province of Manitoba and is economically dependent on continued Province of Manitoba revenues to fund future operations and programs.

**5. RELATED PARTY TRANSACTIONS**

The Authority rents office space from the Manitoba Metis Federation Inc. as disclosed in Note 6. Manitoba Metis Federation Inc. is related by virtue of its appointment of the Board of Directors of the Authority.

**6. COMMITMENTS**

The Metis Child and Family Services Authority has leased office space from the Manitoba Metis Federation Inc. The term of this lease is for five (5) years with one five (5) year renewal term

The following is a schedule of minimum lease payments:

	\$
Year ending March 31, 2009	159,483
Year ending March 31, 2010	159,483
Year ending March 31, 2011	159,483
Year ending March 31, 2012	159,483

**METIS CHILD AND FAMILY SERVICES AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended MARCH 31, 2008

**7. ACCOUNTS RECEIVABLE**

	2008	2007
Province of Manitoba	\$ 3,836,767	\$ 2,862,412
Metis Child, Family and Community Services Agency Inc.	33,483	9,610
Goods and Services Tax	3,475	2,971
Other Receivables	118,480	176
	<u>3,992,205</u>	<u>2,875,169</u>
Less: Allowance for Doubtful Accounts	(2,083)	(3,920)
	<u>\$ 3,990,122</u>	<u>\$ 2,871,249</u>

**8. CAPITAL ASSETS**

	2008		Net	2007
	Cost	Accumulated Amortization	Book Value	Net Book Value
Office Furniture and Equipment	\$ 8,058	\$ 3,235	\$ 4,823	\$ 1,511
Computer Equipment	84,411	22,010	62,401	27,157
	<u>\$ 92,469</u>	<u>\$ 25,245</u>	<u>\$ 67,224</u>	<u>\$ 28,669</u>

**9. AMOUNT DUE TO PROVINCE OF MANITOBA/DUE FROM METIS CHILD, FAMILY AND COMMUNITY SERVICES AGENCY INC.**

The Province of Manitoba has advanced the Authority a non-interest bearing working capital loan of \$2,106,000, which in turn was advanced by the Authority to the Agency as a non-interest bearing working capital loan. The advance is repayable by the Authority to the Province of Manitoba if the Authority's operations cease. The amount due from the Agency has no fixed terms of repayment.

**10. DUE TO MANITOBA METIS FEDERATION INC.**

Amounts owing are unsecured, non-interest bearing and due upon demand. Manitoba Metis Federation Inc. is related by virtue of its appointment of the Board of Directors of the Authority.

**11. DEFERRED CONTRIBUTIONS**

	2008	2007
Balance, Beginning of Year	\$ 95,791	\$ 161,390
Core Contributions Received	93,619	97,232
Core Revenue Recognized	(21,167)	(56,912)
Transition Revenue Recognized	(47,579)	(105,919)
Balance, End of Year	<u>\$ 120,664</u>	<u>\$ 95,791</u>

**METIS CHILD AND FAMILY SERVICES AUTHORITY**  
**NOTES TO FINANCIAL STATEMENTS**  
For the year ended MARCH 31, 2008

**12. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS**

	2008	2007
Balance, Beginning of Year	\$ 28,669	\$ 11,111
Contributions Received	50,534	21,925
Amortization of Deferred Contributions	(11,979)	(4,367)
Balance, End of Year	<u>\$ 67,224</u>	<u>\$ 28,669</u>

**13. FINANCIAL INSTRUMENTS**

The Authority's financial instruments consist of cash, accounts receivable, due from Metis Child, Family and Community Services Agency Inc., accounts payable and accruals, due to Manitoba Metis Federation Inc., due to Metis Child, Family and Community Services Agency Inc., and due to Province of Manitoba. It is management's opinion that the Authority is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

**14. COMPARATIVE FIGURES**

Certain comparative figures for the year ended March 31, 2007 have been reclassified to the financial statement presentation adopted in 2008.