

EARLY LEARNING AND CHILD CARE PROGRAM CIRCULAR

Date: July 19, 2022

CIRCULAR NUMBER: ELCC-2022-14

To: All licensed child care facilities, Early Learning and Child Care Division
Subject: ECE II and III Application Requirements
Effective Date: **Immediately**

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|--------------|------------------------------------|--|--|
| Type: | <input type="checkbox"/> Policy | <input checked="" type="checkbox"/> All Facilities | <input type="checkbox"/> Action Required |
| | <input type="checkbox"/> Procedure | <input type="checkbox"/> Centres | <input checked="" type="checkbox"/> Information Only |
| | <input type="checkbox"/> Licensing | <input type="checkbox"/> Nursery Schools | |
| | <input type="checkbox"/> Financial | <input type="checkbox"/> Family/Group Homes | |

This circular is being sent to all licensed early learning and child care (ELCC) facilities to provide updated information on the application process for upgrading or submitting a new ECE II or III application. In order to apply or upgrade for an ECE II or III classification, an applicant must provide the Workforce Supports Unit in the Early Learning and Child Care Division with an official transcript showing program completion.

An ECE II classification requires a minimum of two years post-secondary education specific to early childhood education at an approved institution or the completion of an ECE II Assessment Program (formerly CBA/PLA) offered by the Early Learning and Child Care Division. ECE III classification requires an ECE II and the completion of a post-diploma certificate, diploma or degree program at an approved post-secondary institution.

The submission of scanned electronic transcripts are encouraged to expedite the certification process and reduce risks of handling original paper transcripts that must be returned to the applicant. Original paper transcripts will still be accepted when applying or upgrading for their ECE II or III certificate, however this should be limited to those applicants that are not able to send an electronic copy/version. To apply for certification, please visit our website at: https://gov.mb.ca/education/childcare/students_workforce/classification.html.

Sincerely,

Early Learning and Child Care