

Date: October 25, 2016

Replaces Date: August 31, 2016



Contact Us

Department Purchasing
Coordinators

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Procurement Bulletin

Number 90

Department Purchasing Coordinators

Purpose

The following is a listing of government of Manitoba department purchasing contacts.

Inquiries

- General inquiries may also be directed to:

Procurement Services
Joussette Sanchez
Planning Analyst
Phone: 204-945-8059
Email: Joussette.Sanchez@gov.mb.ca

- This bulletin issued by:

Manitoba Finance
Central Services
Procurement Services
2nd Floor, 270 Osborne Street North
Winnipeg, Manitoba R3C 1V7
Phone: 204-945-6361
Fax: 204-945-1455
Email: ProcServ@gov.mb.ca

Responsibilities

Current responsibilities as they relate to purchasing:

1. Contact person for Procurement Services Branch (PSB) for resolving procurement related issues.
2. Contact person for identifying attendees and coordinating P-Card and other purchasing related workshops.
3. Distribute purchasing policies and procedures, from PSB to P-Card users; buyers of services and IT personnel, either directly or indirectly.
4. Field inquiries from vendors seeking information on who is responsible for purchasing goods and services from within their department, and directing them accordingly.
5. Maintain knowledge of department personnel who are responsible for other central procurement or supply related issues such as Material Distribution Agency; Fleet Vehicles; Culture Heritage and Tourism, etc., and direct department and vendor inquiries as required.
6. Maintain knowledge of SAP buyers, coaches and Purchasing Card Coordinators for their department.

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Agriculture (New) *previously* Agriculture, Food & Rural Initiatives (MAFRD)

| | | |
|-------------|---|--|
| Coordinator | Xinping Zhang Financial Analyst 915-401 York Avenue Winnipeg, MB R3C 0P8 | xinping.zhang@gov.mb.ca Phone: 204-945-2957 Fax: 204-948-2362 |
| Alternate | Kevin Kroeker Financial Analyst 915-401 York Avenue Winnipeg, MB R3C 0P8 | kevin.kroeker@gov.mb.ca Phone: 204-945-1828 Fax: 204-948-2362 |

Civil Service Commission (CSC)

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|-------------|---|--|
| Coordinator | Marie Edirmanasinghe Accounts Payable Administrator 704-401 York Ave. Winnipeg, MB R3C 0P8 | marie.edirmanasinghe2@gov.mb.ca Phone: 204-945-0619 Fax: 204-948-2707 |
| Alternate | Marianne Lepe Coordinator, Acct. & Finance 704-401 York Avenue Winnipeg MB R3C 0P8 | m.lepe@gov.mb.ca Phone: 204-945-4113 Fax: 204-948-2707 |

Education and Training (New) *previously* Education & Advanced Learning (EAL)

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|-------------|---|--|
| Coordinator | Kathy Hueging Supervisor, Accounting Svcs 15 – 1577 Dublin Avenue Winnipeg, MB R2P 3J5 | kathy.hueging@gov.mb.ca Phone: 204-945-8552 Fax: 204-948-2851 |
| Alternate | Tiffany Proctor Clerk, Finance & Admin 15 – 1577 Dublin Avenue Winnipeg, MB R2P 3J5 | tiffany.proctor@gov.mb.ca Phone: 204-945-1128 Fax: 204-948-2851 |

Education and Training (New) *previously* Children & Youth Opportunities (CYO)

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|-------------|---|--|
| Coordinator | Charlene Brown Financial Officer 3 Flr - 213 Notre Dame Ave Winnipeg, MB R3B 1N3 | charlene.brown@gov.mb.ca Phone: 204-945-6470 Fax: 204-945-5760 |
| Alternate | Betty Jubinville Departmental Accountant 3 Flr - 213 Notre Dame Ave Winnipeg, MB R3B 1N3 | betty.jubinville@gov.mb.ca Phone: 204-945-4095 Fax: 204-948-2086 |

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Executive Council

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|-------------|---|--|
| Coordinator | Marianna Lepe Coordinator, Acct. & Finance 704 – 401 York Avenue Winnipeg, MB R3C 0P8 | m.lepe@gov.mb.ca Phone: 204-945-4113 Fax: 204-948-2707 |
| Alternate | Marie Edirmanasinghe Accounts Payable Administrator 704-401 York Ave. Winnipeg, MB R3C 0P8 | marie.edirmanasinghe2@gov.mb.ca Phone: 204-945-0619 Fax: 204-948-2707 |

Families (New) *previously* Family Services (MFS)

| | | |
|-------------|---|--|
| Coordinator | Marla Smith Coordinator, Financial & Admin 400-326 Broadway Winnipeg, MB R3C 0S5 | marla.smith@gov.mb.ca Phone: 204-945-3267 Fax: 204-945-2760 |
| Alternate | Susan Konopski Manager 400 - 326 Broadway Winnipeg, MB R3C 0R8 | susan.konopski@gov.mb.ca Phone: 204-945-0867 Fax: 204-945-2760 |

Families (New) *previously* Housing & Community Development (HCD)

| | | |
|-------------|---|--|
| Coordinator | Keith Grimshire Senior Financial Analyst 700-352 Broadway Winnipeg, MB R3B 2H8 | keith.grimshire@gov.mb.ca Phone: 204-945-1145 Fax: 204-945-4710 |
| Alternate | Carolina Legaspi Accounts Payable Clerk 700-352 Broadway Winnipeg, MB R3B 2H8 | carolina.legaspi@gov.mb.ca Phone: 204-945-2383 Fax: 204-945-4710 |
| Alternate | Jessaidie Ledda Accounts Payable Clerk 700-352 Broadway Winnipeg, MB R3B 2H8 | jessaidie.ledda@gov.mb.ca Phone: 204-945-8771 Fax: 204-945-4710 |

Finance (FIN)

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|-------------|---|--|
| Coordinator | Marianna Lepe Coordinator, Acct. & Finance 704 – 401 York Avenue Winnipeg, MB R3C 0P8 | m.lepe@gov.mb.ca Phone: 204-945-4113 Fax: 204-948-2707 |
| Alternate | Marie Edirmanasinghe Accounts Payable Administrator 704-401 York Ave. Winnipeg, MB R3C 0P8 | marie.edirmanasinghe2@gov.mb.ca Phone: 204-945-0619 Fax: 204-948-2707 |

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- **Central Services Division**

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|-------------|--|--|
| Coordinator | Rochelle Harder Accounts Payable 704-401 York Ave. Winnipeg, MB R3C 0P8 | rochelle.harder@gov.mb.ca Phone: 204-945-0771 Fax: 204-948-2707 |
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- **Manitoba Securities Commission**

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|-------------|---|--|
| Coordinator | Pamela Lysak Senior Financial Analyst 704 - 401 York Avenue Winnipeg, MB R3C 0P8 | pamela.lysak2@gov.mb.ca Phone: 204-945-3759 Fax: 204-948-2707 |
| Alternate | Marlene Nemes Controller 400 St. Mary Ave Winnipeg, MB R3C 4K5 | marlene.nemes@gov.mb.ca Phone: 204-945-1362 Fax: 204-945-0330 |

Health, Seniors and Active Living (New) *previously Health*

| | | |
|-------------|--|--|
| Coordinator | Jessie Smilianov A/ Contract Coordinator 2017 - 300 Carlton Street Winnipeg, MB R3B 3M9 | jessie.smilianov@gov.mb.ca Phone: 204-788-2555 Fax: 204-774-1325 |
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Health, Seniors and Active Living (New) *previously Healthy Living and Seniors (H HLS)*

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| Coordinator | Betty Jubinville Departmental Accountant 3 Flr - 213 Notre Dame Ave Winnipeg, MB R3B 1N3 | betty.jubinville@gov.mb.ca Phone: 204-945-4095 Fax: 204-948-2086 |
| Alternate | Charlene Brown Financial Officer 3 Flr - 213 Notre Dame Ave Winnipeg, MB R3B 1N3 | charlene.brown@gov.mb.ca Phone: 204-945-6470 Fax: 204-945-5760 |

Indigenous and Municipal Relations (New) *previously Aboriginal & Northern Affairs (ANA)*

| | | |
|-------------|--|--|
| Coordinator | Carolyn Johnson Program Administrator Box 37 - 59 Elizabeth Drive Thompson MB R8N 1X4 | carolyn.johnson@gov.mb.ca Phone: 204-677-6615 Fax: 204-677-6753 |
| Alternate | Arlene Morrisseau Financial Clerk 108 - 59 Elizabeth Drive Thompson MB R8N 1X4 | arlene.morrisseau@gov.mb.ca Phone: 204-677-6610 Fax: 204-677-6753 |

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Indigenous and Municipal Relations (New) *previously* Municipal Government (MMG)

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|-------------|--|--|
| Coordinator | Gary Sawchuk Finance & Administration 600 – 800 Portage Avenue Winnipeg, MB R3G 0N4 | gary.sawchuk@gov.mb.ca Phone: 204-945-2201 Fax: 204-945-3769 |
| Alternate | Angela Redmond Finance & Administration 600 – 800 Portage Avenue Winnipeg, MB R3G 0N4 | angela.redmond@gov.mb.ca Phone: 204-945-1856 Fax: 204-945-3769 |

- **Leaf Rapids**

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|-------------|---|--|
| Coordinator | Joy Evans Regional Financial Officer 11 Nelson Road Thompson, MB R8N 0B3 | joy.evans@gov.mb.ca Phone: 204-677-6706 Fax: 204-677-6354 |
| Alternate | Marie Lagace Regional Administrator 11 Nelson Road Thompson, MB R8N 0B3 | marie.lagace@gov.mb.ca Phone: 204-677-6511 Fax: 204-677-6354 |

Infrastructure (New) *previously* Infrastructure & Transportation (MIT)

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|-------------|---|--|
| Coordinator | Allison Zimmer A/Supervisor Accounting Svcs 1710 - 215 Garry Street Winnipeg, MB R3C 3Z1 | allison.zimmer@gov.mb.ca Phone: 204-945-4586 Fax: 204-948-2016 |
| Alternate | Lenore Ireland Manager 1710 - 215 Garry Street Winnipeg, MB R3C 3Z1 | lenore.ireland@gov.mb.ca Phone: 204-945-2966 Fax: 204-948-2016 |

- **Crown Land & Property Agency (CLPA)**

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|-------------|--|--|
| Coordinator | Jocelyn Kehler Accounts Payable 308 - 25 Tupper Street N Portage la Prairie, MB R1N 3K1 | jocelyn.kehler@gov.mb.ca Phone: 204-239-3789 Fax: 204-239-3560 |
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- **East Side Road Authority**

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|-------------|--|--|
| Coordinator | Jonathan Fruto Financial Officer 200-155 Carlton St. Winnipeg, MB R3C 3H8 | jonathan.fruto@gov.mb.ca Phone: 204-945-3591 Fax: 204-948-2462 |
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- **Financial Services Division**

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| Coordinator | Oluwadare Olorunfemi Accounts Payable Clerk 1710 - 215 Garry Street Winnipeg, MB R3C 3Z1 | oluwadare.olorunfemi@gov.mb.ca Phone: 204-945-5828 Fax: 204-948-2016 |
| Alternate | Leah Stawiarski Accounts Payable Clerk 1710 - 215 Garry Street Winnipeg, MB R3C 3Z1 | leah.stawiarski@gov.mb.ca Phone: 204-945-3917 Fax: 204-948-2016 |

- **Regional Office 1**

| | | |
|-------------|--|--|
| Coordinator | James Heim Regional Financial Officer 316 - 323 Main Street Steinbach, MB R5G 1Z2 | james.heim@gov.mb.ca Phone: 204-346-6271 Fax: 204-326-4852 |
| Alternate | France Tetrault Clerk 316 - 323 Main Street Steinbach, MB R5G 1Z2 | france.tetrault@gov.mb.ca Phone: 204-346-6274 Fax: 204-326-4852 |

- **Regional Office 2**

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|-------------|--|--|
| Coordinator | Diane Hackewich Accounts Payable Clerk 211 - 25 Tupper Street N Portage la Prairie, MB R1N 3K1 | diane.hackewich@gov.mb.ca Phone: 204-239-3797 Fax: 204-239-3301 |
| Alternate | Linda Swidnicki Financial Clerk 211 - 25 Tupper Street N Portage la Prairie, MB R1N 3K1 | linda.swidnicki@gov.mb.ca Phone: 204-239-3289 Fax: 204-239-3301 |

- **Regional Office 3**

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|-------------|--|--|
| Coordinator | Lorie Andrews Financial Officer 1525 1st Street N Brandon, MB R7C 1B5 | lorie.andrews@gov.mb.ca Phone: 204-726-6808 Fax: 204-726-6836 |
| Alternate | Heidi Williams Financial Clerk 1525 1st Street N Brandon, MB R7C 1B5 | heidi.williams@gov.mb.ca Phone: 204-726-6773 Fax: 204-726-6836 |

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- **Regional Office 4**

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|-------------|--|---|
| Coordinator | Paula Cole-Kaminski Financial Officer 2 - 257 Industrial Road Dauphin, MB R7N 3B3 | paula.cole-kaminski@gov.mb.ca Phone: 204-622-2264 Fax: 204- 638-6696 |
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| Alternate | Linda Rosteski Financial Clerk 2-257 Industrial Road Dauphin, MB R7N 3B3 | linda.rosteski@gov.mb.ca Phone: 204-622-2255 Fax: 204-638-6696 |
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- **Regional Office & Thompson**

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|-------------|---|--|
| Coordinator | Joy Evans Regional Financial Officer 11 Nelson Road Thompson, MB R8N 0B3 | joy.evans@gov.mb.ca Phone: 204-677-6706 Fax: 204-677-6354 |
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- **Transportation**

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|-------------|--|--|
| Coordinator | Leah Stawiarski Accounts Payable Clerk 1710 - 215 Garry Street Winnipeg, MB R3C 3Z1 | leah.stawiarski@gov.mb.ca Phone: 204-945-3917 Fax: 204-948-2016 |
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| Alternate | Oluwadare Olorunfemi Accounts Payable Clerk 1710 - 215 Garry Street Winnipeg, MB R3C 3Z1 | oluwadare.olorunfemi@gov.mb.ca Phone: 204-945-5828 Fax: 204-948-2016 |
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Growth, Enterprise and Trade (New) *previously Jobs & The Economy (JEC)*

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|-------------|---|--|
| Coordinator | Katherine Fischer Accounts Payable Clerk 900 – 259 Portage Avenue Winnipeg, MB R3B 3P4 | katherine.fischer@gov.mb.ca Phone: 204-945-1995 Fax: 204-948-2964 |
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| Alternate | Paige Mackelson Accounts Payable Clerk 900 – 259 Portage Avenue Winnipeg, MB R3B 3P4 | paige.mackelson@gov.mb.ca Phone: 204-945-2439 Fax: 204-948-2964 |
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- **Office of the Fire Commissioner (OFC)**

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|-------------|--|--|
| Coordinator | Nicole Morton Manager, Financial Services 508 - 401 York Ave Winnipeg, MB R3C 0P8 | nicole.morton@gov.mb.ca Phone: 204-945-4412 Fax: 204-948-2089 |
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| Alternate | Carolyne Czinege Accounts Payable Clerk 900 – 259 Portage Avenue Winnipeg, MB R3B 3P4 | carolyne.czinege@gov.mb.ca Phone: 204-945-6827 Fax: 204-948-2964 |
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Growth, Enterprise and Trade (New) *previously* Labour and Immigration (LIM)

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|-------------|--|--|
| Coordinator | Paige Mackelson Clerk 900 – 259 Portage Avenue Winnipeg, MB R3B 3P4 | paige.mackelson@gov.mb.ca Phone: 204-945-1995 Fax: 204-948-2964 |
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| Alternate | Aiza Tagarda Accounts Payable 900 – 259 Portage Avenue Winnipeg, MB R3B 3P4 | aiza.tagarda@gov.mb.ca Phone: 204-945-1995 Fax: 204-948-2964 |
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Growth, Enterprise and Trade (New) *previously* Mineral Resources (MMR)

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|-------------|--|--|
| Coordinator | Carolyne Czinege Accounts Payable Clerk 900 – 259 Portage Avenue Winnipeg, MB R3B 3P4 | carolyne.czinege@gov.mb.ca Phone: 204-945-6827 Fax: 204-948-2964 |
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| Alternate | Paige Mackelson Clerk 900 – 259 Portage Avenue Winnipeg, MB R3B 3P4 | paige.mackelson@gov.mb.ca Phone: 204-945-1995 Fax: 204-948-2964 |
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Justice (JUS)

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|-------------|---|--|
| Coordinator | Kristin Kovacs Purchasing & Admin Coordinator 1110 – 405 Broadway Winnipeg, MB R3C 3L6 | kristin.kovacs@gov.mb.ca Phone: 204-945-3205 Fax: 204-945-1435 |
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| Alternate | Katherine Hinthier Fleet, Parking & Contracts Coord. 1110 – 405 Broadway Winnipeg, MB R3C 3L6 | katherine.hinthier@gov.mb.ca Phone: 204-945-0531 Fax: 204-945-6692 |
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Purchasing Card

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| Coordinator | George Buoga Financial Analyst/Comptroller 1110 – 405 Broadway Winnipeg, MB R3C 3L6 | george.buoga@gov.mb.ca Phone: 204-945-2884 Fax: 204-948-1435 |
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| Alternate | Larissa Brightnose Accounts Payable 1110 – 405 Broadway Winnipeg, MB R3C 3L6 | larissa.brightnose@gov.mb.ca Phone: 204-945-2894 Fax: 204-948-1435 |
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Legislative Assembly

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|-------------|--|--|
| Coordinator | Peggy Coniglio Accounting Clerk 1035-405 Broadway Avenue Winnipeg, MB R3B 1N3 | pconiglio@legassembly.mb.ca Phone: 204-945-5512 Fax: 204-945-4585 |
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Sports, Culture and Heritage (New) *previously* Tourism, Culture, Heritage, Sports & Consumer Protection (TCHSCP)

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|-------------|---|--|
| Coordinator | Charlene Brown Financial Officer 3 Flr - 213 Notre Dame Ave Winnipeg, MB R3B 1N3 | charlene.brown@gov.mb.ca Phone: 204-945-6470 Fax: 204-948-2086 |
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|-----------|---|--|
| Alternate | Betty Jubinville Departmental Accountant 3 Flr - 213 Notre Dame Ave Winnipeg, MB R3B 1N3 | betty.jubinville@gov.mb.ca Phone: 204-945-4095 Fax: 204-948-2086 |
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Sustainable Development (New) *previously* Conservation & Water Stewardship (CON)

- *also* Green Manitoba and Pineland Nursery

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|-------------|---|--|
| Coordinator | Soyee Kang Accounting Services, Manager Box 55, 200 Saulteaux Cres. Winnipeg, MB R3J 3W3 | soyee.kang@gov.mb.ca Phone: 204-232-7099 Fax: 204-948-3258 |
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| Alternate | Sara Sellar Accounting Clerk Box 55, 200 Saulteaux Cres. Winnipeg, MB R3J 3W3 | sara.sellar@gov.mb.ca Phone: 204-801-4756 Fax: 204-948-2385 |
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- Western Region

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|-------------|--|--|
| Coordinator | Pauline Love Assistant Regional Administrator 1129 Queens Ave.-Main Brandon, MB R7A 1L9 | pauline.love2@gov.mb.ca Phone: 204-726-6300 Fax: 204-726-6301 |
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|-----------|---|--|
| Alternate | Debbie Coey Regional Financial Administrator 1129 Queens Ave.-Main Brandon, MB R7A 1L9 | debbie.coey@gov.mb.ca Phone: 204-726-6877 Fax: 204-726-6301 |
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